



Electoral Board

P.O. Box 10036 • Lynchburg • Virginia • 24506
www.lynchburgva.gov • P 434-477-5999 • F 434-947-2798

BOARD MEETING AGENDA

May 2, 2023, 4:00 pm

GLTC Conference Room

800 Kemper St 2nd Floor Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Action on:
 - a. Updated Rules of Procedure for Lynchburg Electoral Board Meetings
 - b. Agenda May 2, 2023
 - c. Closed Meeting Minutes April 6, 2023
 - d. Minutes April 6, 2023
 - e. Closed Meeting Minutes April 18, 2023
 - f. Motions offered in closed session May 2, 2023
4. Announcements
5. Registrar Report
 - a. Response letter for electoral board to city manager's proposed reduction of budget and removal of budget for training of officers of election
 - b. Office Closed May 29 for Memorial Day Holiday
 - c. Outside building repairs
6. New Business
 - a. Registrar Office requests board to edit Application for appointment for



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accessibility of electoral board members to take home copies of applications for their completion of own duties under 24.2-115 but also is within secure email procedures of transmitting personnel documents

- b. Security Grant for camera's through city's emergency management office
- c. Approval of additional Officer of Election

7. Old Business

a. Disability Law Center Accessibility Survey

- i. How does board want to complete precinct surveys (i.e) board members attend their assigned board precincts with office staff? All board members attend every precinct with office staff. When should the surveys be held? Need possible dates of board member availability.

b. Review, Edit, Approval of Computer Systems Security Program Document

c. Review, Edit, Approval of Electoral Board Manual

8. Public Comments or Questions

9. Adjourn

