



Electoral Board

P.O. Box 10036 • Lynchburg • Virginia • 24506
www.lynchburgva.gov • P 434-477-5999 • F 434-947-2798

BOARD MEETING AGENDA

April 6, 2023, 4:00 pm
GLTC Conference Room
800 Kemper St 2nd Floor Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of:
 - a. Agenda April 6, 2023
 - b. Minutes March 2, 2023
 - c. Minutes March 20, 2023
4. Announcements
5. Registrar Report
 - a. Report back on undeliverable and FOIA requests to inspect
 - b. Report back on HAVA training for showing ID
 - c. Request electoral board to edit and review Electoral Board Manual for May 4, 2023 Electoral Board Meeting
 - d. Request electoral board to edit and review Computer Systems Security Program for May 4, 2023 Electoral Board Meeting
6. Old Business
 - a. Review Procedures for delegations to Registrar



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- b. Research on beginning electoral board meeting with prayer
 - c. Email retention for FOIA
7. New Business
- a. Acknowledgement Letter for LESS
 - i. Board to go over additions to letter to approve before seeking city attorney guidance
 - b. Completion of paperwork for the destruction of old electronic pollbooks
 - c. Disability Law Center Accessibility Survey
 - i. Heritage Methodist Church
 - d. Consideration of Vendors for vote by mail ballots
 - e. Electoral names on website
 - f. Report by Secretary on new Officers of Election
8. Public Comments or Questions
9. Adjourn

