



# Lynchburg Electoral Board

825 Kemper Street, Lynchburg, Virginia 24501

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## Meeting Minutes

February 27, 2023, 2:00 PM

GLTC Conference Room, 800 Kemper Street, Lynchburg, VA

### ATTENDANCE

**Members:** Carolyn Sherayko, Chair; Steve Troxel, Vice Chair;  
Betty Gibbs, Secretary

**Registrar's Office:** Christine Gibbons, General Registrar; Aimee Mayer, Deputy Registrar

**Invited Guests:** Greg Patrick, Deputy City Manager; Kimberly Wright, Amtrak

The meeting was called to order at 2:00 PM by Chair Sherayko.

Minutes for the February 13 meeting were approved unanimously.

Mrs. Wright spoke to the Board about her experience as a desk attendant at the Amtrak station on the lower level of the building where the Registrar's office is located. She often works until after 11 PM and has become increasingly fearful for her personal safety. She has encountered men hiding inside the building and lurking outside, while she is working or departing alone. Both Mrs. Wright and Registrar Gibbons affirmed that vagrancy, drug transactions, panhandling, urination in the stairwell, and use of the train station restrooms by non-customers have increased substantially. Both strongly support the installation of security cameras around the building. Mr. Patrick stated that he will convene appropriate persons in city government to discuss options and costs. He suggested that the short-term solution for both businesses remains to call the LPD and sheriff's office as needed. Mrs. Sherayko noted that the public library has real time surveillance cameras that are shared with the Jones Memorial Library, a private agency. Mrs. Wright departed from the meeting. Mr. Patrick stayed for the executive session.

### CLOSED MEETING

At 2:29 PM, by acclamation, the Board entered closed session under Code of Virginia 2.2-3711(A)(1) to discuss security topics related to Code of Virginia §24.2-659 and the Virginia Department of Elections 2023 Locality Election Security Standards.

At 2:45 PM, Vice Chair Troxel moved to exit the closed meeting; Secretary Gibbs seconded; motion passed unanimously.

### Certification of Closed Meeting

Pursuant to the Virginia Freedom of Information Act, Code of Virginia Sections 2.2-3711 and 3712, the Board certified by roll call vote that, to the best of each member's knowledge, the closed meeting heard, discussed, and considered (i) only public business lawfully exempted under the Virginia FOIA and (ii) only such business matters identified in the motion to close the meeting; only security topics were discussed in closed meeting.

Certify by Motion:	Chairperson Sherayko	yes
	Vice Chair Troxel	yes
	Secretary Gibbs	yes

MOTION to approve the security compliance document and send it to ELECT was made by Vice Chair Troxel, seconded by Secretary Gibbs; approved unanimously.

With no further business to discuss, the meeting was adjourned at 2:47 PM.

**Next Meeting:** Thursday, March 2, 2023, 4 PM.

Respectfully submitted,

Betty Gibbs  
Secretary

**ACTION ITEMS:**

- (1) Registrar will forward security compliance document to ELECT by the deadline.
- (2) Registrar will revise remediation acknowledgement signature page and present to the Board for review.