



# Lynchburg Electoral Board

825 Kemper Street, Lynchburg, Virginia 24501

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## Meeting Minutes

January 5, 2023, 4:00 PM

GLTC Conference Room, 800 Kemper Street, Lynchburg, VA

### ATTENDANCE

**Members:**

Carolyn Sherayko, Chair  
Steven Troxel, Vice Chair  
Betty Gibbs, Secretary

**Registrar's Office:**

Christine Gibbons, General Registrar; Juleigh Brown, Assistant Registrar;  
Kim Conner, Deputy Registrar

**Guests:**

Curt Diemer; Judith Fera; Jenny Hall; Molly McClenon (League of Women Voters); Dora Purvis; Jeff Rosner (Lynchburg Democratic Committee Authorized Rep); Susan Stowell; Rosaland Webb; Kim Wynn

The meeting was called to order at 4:00 PM.

### REORGANIZATION OF THE ELECTORAL BOARD

Steve Troxel moved that Carolyn Sherayko serve as Chair, Betty Gibbs as Secretary, and himself as Vice Chair. Betty Gibbs seconded the motion. Motion passed with 2 votes in favor and 1 against.

### APPROVAL OF AGENDA AND MINUTES

The agenda for the meeting was approved, with the addition of a time for public comments at the beginning of the meeting.

Minutes for the December 1, 2022, meeting were approved on a motion from Vice Chair Troxel; seconded by Secretary Gibbs; approved 3-0. During discussion of edits to the minutes, Registrar Gibbons informed the Board that Integra software (a topic of the December 1 meeting) is no longer being considered for use by the Department of Elections.

Minutes for the December 9 Special Meeting were tabled, pending numerous changes. Motion to table minutes was offered by Vice Chair Troxel, seconded by Secretary Gibbs; motion passed unanimously.

### ANNOUNCEMENTS

No announcements.

### PUBLIC COMMENTS

Sue Stowell suggested that Electoral Board meetings be opened with a prayer.

## **ONGOING & OTHER BUSINESS**

**1. Security Compliance Review.** On March 1, the Security Compliance Review is due. The Board normally schedules several meetings with the Lynchburg City IT Security Manager, John Piercy. Board members agreed to tentatively meet on consecutive Monday afternoons, beginning January 30. Registrar will confirm dates and times.

**2. Appointment of Deputy Registrar.** Vice Chair Troxel raised a question related to Code §24.2-112, which states that terms of deputy registrars are determined by Electoral Boards. Chair Sherayko was unaware of an existing policy in Lynchburg related to this matter. This will be placed on the February 2023 agenda.

**3. Election Officers.** Secretary Gibbs requested that the Registrar edit her email to party chairs soliciting lists of election officer candidates. Their lists should be returned to the Board Secretary and Registrar, according to Code §24.2-115.

Vice Chair Troxel asked for a list of 2022 election officer applicants who did not receive training or serve in the November 2022 election. Secretary Gibbs suggested that the comprehensive list of Election Officers approved by the Board in 2022 would be a good starting point. Registrar Gibbons added that she has a list of those who expressed an interest in serving but did not qualify [for a variety of reasons] to work in November.

## **SECOND PUBLIC COMMENTS SESSION**

Mr. Diemer expressed concern about pollbook password security and the legal vulnerability of the current system of assigning passwords. Registrar Gibbons reported that the vendor does not offer users the option of creating their own unique passwords.

**The meeting was adjourned at 5:03 PM.**

**Next Meeting:** Thursday, February 2, 2023, 4 PM, GLTC Conference Room.

Respectfully submitted,

Betty Gibbs, Secretary  
Electoral Board  
City of Lynchburg