



Submit report to:
 City of Lynchburg
 525 Taylor Street
 Lynchburg, Virginia 24501
 Attn: Stormwater BMP
 434-455-4250

ROOFTOP DISCONNECTION: O&M CHECKLIST – Virginia Stormwater Management Handbook, Chapter 9-C.2.0.

Inspection Date _____

Project _____ Site Plan/Permit Number _____

Location _____ Date BMP Placed in Service _____

Date of Last Inspection _____ Inspector _____

Owner/Owner's Representative _____

As-Built Plans available: Y / N

Compensatory device type (include if the pervious area flow path is less than the required minimum length): **(NOTE: See the separate plan review checklist for the compensatory device)**

- Dry Well
- French Drain
- Rain Garden
- Other: _____

| Element of BMP | Potential Problem | Y/ N | How to Fix Problem | Who Will Address Problem | Comments |
|--|--|------|--|--------------------------|----------|
| Piping, Gutters, Drains and Pre-Treatment Sumps | Fluid from a different practice is being piped near pervious areas | | Prevent adjacent uses from piping through or around pervious area. | Professional | |
| | Sediment and debris accumulation | | Correct the source of sediment and debris and remove it immediately | Owner or professional | |
| | Mosquito proliferation | | Correct gutter flow to eliminate standing water; treat for mosquitoes, as needed | Owner or professional | |
| | Runoff is not entering the receiving pervious area | | Check to see if connection spout or overflow pipe is clogged. Remove the sediment. | Owner or professional | |
| | The downspouts remain disconnected | | Restore disconnection | Owner or professional | |

| Element of BMP | Potential Problem | Y/ N | How to Fix Problem | Who Will Address Problem | Comments |
|------------------------------|--|------|--|--------------------------|----------|
| Manufactured Products | Product or component is broken or not functioning correctly. | | Follow the manufacturer's maintenance recommendations, and repair or replace as needed. | Owner or professional | |
| Downstream Treatment | The compensatory treatment units have not been maintained | | Correct identified problems, according to the maintenance guidelines for the specific supplementary BMP. | Owner or professional | |
| | Stormwater discharge is ponding at point of disconnection | | Dry wells or french drains may be needed, if not already present. Clean out manually, and reconstruct or replace when no longer functioning. | Professional | |
| | Erosion is evident at the simple disconnection, bioretention/rain gardens, filter paths, or foundation planter | | Remove the sediment and debris build-up at the points where runoff enters the pervious area. Then re-stabilize. | Owner or professional | |
| | Practices to which the disconnection discharges are not functioning | | Reference that practice's checklist for instructions to fix problems. | Professional | |
| | Practices to which the disconnection discharges are disturbed or have been converted | | Correct identified problems and stabilize as needed | Owner or professional | |
| | The receiving pervious area(s) retain dimensions as shown on plans and are in good condition | | Restore dimensions and make needed repairs | Owner or professional | |
| | There is encroachment on the receiving pervious area(s) or easement by buildings or other structures | | Inform involved property owners of BMPs status ; clearly mark the boundaries of the receiving pervious area, as needed | Owner or professional | |