

Lynchburg Electoral Board Meeting
February 4, 2019, 4:00 p.m.
Registrar's Office Conference Room Minutes

Members present: Patricia M. Bower, Chair;
David B. Neumeyer, Vice Chair
John W. Cobbs, Secretary

Others present: Christine Gibbons, General Registrar
Kim Conner, Deputy Registrar
Wendell Walker, Lynchburg Republican Chair

Call to Order

The meeting was called to order by Ms. Bower at 4:11 p.m.

Consideration of Approval of the Minutes Approval of December 12, 2019 Electoral Board Minutes

Registrar's Report: NVRA Cancellation Process-ELECT cancelled voters who have been inactive for 2 years. Reports of these voters are available for viewing at the Registrar's Office or Clerk of the Circuit Court. New ELECT advisory regarding maintaining ballot images for federal elections at the court for 22 months. LCS academic calendar for 2019-2020 is approved. Students are in attendance during the presidential primary. Reserved parking for voters with disabilities and towing signs for reserved parking in front of registrar's office. Scanning of Voter Registration Applications has begun. These are stored and maintained by the Virginia Election Registration Database. General Registrar requested for scanned Voter Registration Applications become the official alpha card document for voter's registration application. David Neumeyer made a motion, John Cobbs seconded, all were in favor to approve scanned copies as original alpha voter registration cards.

Request to be on city council agenda for February 26 will occur next week. Registrar in the process of obtaining maps of the polling locations to be on file before the public hearing. General Registrar will follow up with changing location of entrance on map at Heritage Baptist Church to reflect which entrance voters will utilize.

Old Business:

Polling Locations:

Ward IV Precinct 1: The Electoral Board visited Crosspoint Community Church January 23, 2019 to confirm the fitness of the site becoming a polling location. Traffic flow can be controlled for ease in entering and exiting the polling location, offers accessibility for voters with disabilities, and can handle large volumes of voters at a time. Crosspoint Community Church is in agreement to becoming a polling location for Ward IV Precinct 1.

Ward I Precinct 1: John Cobbs visited the administrator over Moose Lodge, the current polling location for Ward 1 Precinct 1, to thank them for 40 years serving as a polling location. Moose lodge has agreed to serve as an emergency polling location for the precinct.

Voting Security: Request that our voting machine vendor, ESO, respond to the issues raised about voting security in the New York Time magazine.

<https://www.nytimes.com/2018/09/26/magazine/election-security-crisis-midterms.html>

General Registrar, Christine Gibbons, to follow up with vendor. ESO Vendor responded to the electoral board on the New York Time magazine article. Further discussion and review on the vendor response on this subject has been requested for the next electoral board meeting.

New Business:

Appointment of Election Officials for one-year term beginning March 1, 2019, pursuant to 24.2-115. John Cobbs made a motion to approve the appointment of the list of election officials, David Neumeyer seconded. All were in favor to approve the appointment of election officials from the November 8, 2018 General Election list for one year term beginning March 1, 2019.

Annual review of security plan: Changes were suggested. Once the changes occur the board approves the document to be sent to the State Board of Elections and to have on file in the office for the public.

Policy on when to impose fine for overdue campaign finance reports (reference 24.2-946.3) General Registrar to contact State Board of Elections to obtain a better understanding of due dates of financial reports and when to begin assessing fines.

Consideration of executive session under 24.2-3711 (A)(1) to discuss personnel considerations.

At 5:34 p.m. David Neumeyer made a motion to enter Executive Session under Code of Virginia 24.2-109.1 for personnel considerations. John Cobbs so moved, seconded by Pat Bower, unanimously approved.

At 6:25 p.m. David Neumeyer made a motion to exit Executive Session and John Cobbs seconded. The motion was approved unanimously.

Members present: Patricia Bower, David B. Neumeyer, John W. Cobbs

Certification of Executive Session

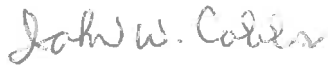
Pursuant to an affirmative recorded vote and in accordance with the Virginia Freedom of Information Act, and because Virginia Code 2.2-3711 requires the Board to certify that such Executive Session was conducted in uniformity with Virginia Law, the Board certified by roll call that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in Executive Session to which their certification motion applies and only such matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Board.

Certify by Motion: Patricia M. Bower, David B. Neumeyer, and John W. Cobbs. Motion approved unanimously.

There being no further business, Ms. Bower adjourned the meeting at 6:30 p.m.

Adjournment

Respectfully submitted,



John W. Cobbs, Secretary
Electoral Board
City of Lynchburg