

Lynchburg Electoral Board Meeting

May 12, 2020

Electronic Meeting, as allowed by 2.2-3708.2(A)(3) when the Governor has declared a state of emergency (Executive Order #51 issued March 12, 2020)

Members present:

Patricia M. Bower, Chair;
David B. Neumeyer, Vice Chair
John W. Cobbs, Secretary

Others present:

Christine Gibbons, General Registrar
Kim Conner, Deputy Registrar

Call to Order

The meeting was called to order by Ms. Bower at 6:06 p.m.

Approval of the minutes of April 10, 2020 meeting

Approval of May 12, 2020 Electoral Board Minutes. Motion made by David Neumeyer, Vice Chair. Seconded by John Cobbs, Secretary. Motion approved unanimously.

Citizen Comments

Registrar's Report

Update on PPE supplied by the State Department of Election.

Update on number of election officials for each precinct

Requested Medical Reserve Corp Volunteers for those precincts with historically higher turnout in similar elections.

New Business

Required annual review of the City of Lynchburg Electoral Board Voting Systems Security Program (first approved August 22, 2008, last reviewed and revised February 5, 2019). Board to review and discuss any revisions needed. No revisions of the Voting Systems Security Program were made.

A letter will then be signed by the Board and forwarded to the Voting Technology Program Manager at ELECT

Letter to ELECT to be worded per April 21 email: *to Karen Hoyt-Stewart*

The Electoral Board of the City of Lynchburg, at its meeting on May 12, reviewed its Voting Equipment Security Plan, as required annually.

Procedures to be followed during the May 19 and June 23 elections so that the Electoral Board can fulfill its duties to receive election results from the precincts on election night and conduct the canvass on Wednesday morning

Patricia Bower, Chair, will check in with Chiefs periodically throughout the day via phone. Results assigned to Chair will be called in to Chair. Chair will call the Registrar once all results have been obtained.

David Neumeyer, Vice Chair, and John Cobbs, Secretary will visit precincts in-person and will be present in Registrar's Office while results are being obtained.

Provisional Ballot meeting and Canvass will occur at Registrar's Office with remote capabilities. Patricia Bower, Chair will attend remotely via web camera as well as a representative from the Lynchburg Democratic Party. Both Lynchburg Democratic Party and Lynchburg Republican Party Chairs were informed of the opportunity to observe canvass remotely.

Next meeting Date May 20, 2020, 10:00 a.m. Provisional Ballot Meeting and Canvass for May City Council Election

There being no further business, Ms. Bower adjourned the meeting at 6:31 p.m..

Adjournment

Respectfully submitted,

John W. Cobbs, Secretary
Electoral Board
City of Lynchburg