

Lynchburg Electoral Board Meeting

**November 18, 2019 4:00 p.m.
Registrar's Office Conference Room**

Members present:

Patricia M. Bower, Chair;
David B. Neumeyer, Vice Chair
John W. Cobbs, Secretary

Others present:

Christine Gibbons, General Registrar
Kim Conner, Deputy Registrar
Jack Underwood, Citizen
Katie Cyphert, Lynchburg Democratic Committee Chair
Eric Harrison, Lynchburg Republican Committee Chair
Ted Whitney, Executive Director of Student Life, Liberty University

Call to Order

The meeting was called to order by Ms. Bower at 4:05 p.m.

Consideration of Approval of the Minutes Approval of October 30, 2019 Electoral Board Minutes. Motion made by John Cobbs, Secretary. Seconded by David Neumeyer, Vice Chair. Motion approved unanimously.

Registrar's Report:

Received a flyer from Disability Law Center of Virginia reminder to localities they are a resource to determine accessibility meets standards at each polling location.

Liberty Vines Center has a championship game on March 3, 2020. Same day as the Presidential Primary. Discussion on best options for voters at the Vine Center. Having a trailer or tent on site has been used at another institution. Mr. Whitney to discuss options and responsibility to voters with other institution officials.

Registrar and David Neumeyer, Vice Chair will be attending a Finance Committee meeting and City Council meeting on December 10 to request Presidential Primary Budget.

Budget for FY 21 is due December 13th. Budget needs to be equal or less than current budget.

Lynchburg Democratic Committee has called a Primary for City Council elections. Received paperwork from Election and email from Katie Cyphert.

Discussion of new pollbooks and several quotes received from DemTech.

Old Business

There being no old business to discuss meeting moved to new business on the agenda.

New Business

Fee Policy for FOIA requests-Tabled for future Electoral Board Meeting

Policy of citizen participation at board meetings-Tables for future Electoral Board Meeting

Potential relocation of Linkhorne Middle School and Crosspoint Church polling places. Jack Underwood, Lynchburg Democratic Committee Precinct Chief at Linkhorne Middle School indicated that curbside voting should be improved at the polling location and was not in favor of moving the polling location due to the longevity of the Linkhorne Middle School as a polling location. Katie Cyphert agreed that potentially moving either polling location would not conducive to the needs of Lynchburg voters.

Ballot order for March 3, 2020 Presidential Primary. Electoral Board Members agreed that 30% would be a sufficient amount of ballots to order based on previous turn-out of one party primary. Historical data indicates about 10% of turn-out.

Ideas for improving speed of election night results reporting to ELECT. New process of reporting in VERIS system first as soon as receive results from each precinct.

Consideration of executive session to discuss a personnel matter under Code of Virginia 24.2-109A

MOTION TO GO INTO CLOSED SESSION

David Neumeyer, Vice Chair moved that the Electoral Board go into closed session pursuant to State Code Section 2.2-3711-(A)(1), for the purpose of discussing a personnel matter. Seconded by John Cobbs, Secretary. Motion approved unanimously Time: 6:04 p.m.

§ 2.2-3711(A)(1): Personnel. Provides an exemption for:

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body

MOTION TO RETURN TO PUBLIC SESSION

David Neumeyer, moved that the Electoral Board return to public session and certify that only public business matters lawfully exempt from open meeting requirements by Virginia Law, and only public business matters as were identified in the motion convening the closed session were hear, discussed, or considered. Seconded by John Cobbs, motion approved unanimously. Time: 6:34 p.m.

Next meeting Date December 11, 2019 4:00 p.m. Registrar's Office

There being no further business, Ms. Bower adjourned the meeting at 6:35 p.m.

Adjournment

Respectfully submitted,

John W. Cobbs, Secretary
Electoral Board
City of Lynchburg