

RIGHT-OF-WAY PERMITS

EXHIBIT E

Applications to install small cell facilities on facilities in public Right-of-Way.

1. Permit applications will be entered into the City's Trakit system and processed once the \$150 review fee is paid; the review fee is nonrefundable.
2. Facilities that would be located within historic districts will be automatically flagged in Trakit and assigned as a "restriction review" so staff can evaluate the aesthetic impacts.
3. Staff has 60 days to review the application.
4. Comments will be sent to the applicant via email or they can be reviewed online.
5. If approved, the permit will be issued and standard Right-of-Way permit fees will be applied.
6. If denied, the reasons for the denial will be provided to the applicant via email.