

# LYNCHBURG CITY COUNCIL

## Agenda Item Summary

MEETING DATE: **January 28, 2020**

AGENDA ITEM #: **17**

CONSENT:  
ACTION: **X**

REGULAR: **X**  
INFORMATION:

WORK SESSION:

CLOSED SESSION:  
(Confidential)

**ITEM TITLE: Adoption of the Revised Emergency Operations Plan**

KEY ELEMENTS:

Economic Development  Excellent Government  Natural and Built Environment  Safe Community  Vibrant Community

**RECOMMENDATION:** Adopt the revised Emergency Operations Plan.

**SUMMARY:** The City's current Emergency Operations Plan (EOP) was originally adopted by City Council on April 23, 2002. It was revised and adopted on February 14, 2012, and January 26, 2016. The City is required to revise and adopt the plan every four years. Overall the plan has served the City well through numerous planned and unplanned events. The proposed EOP is an incorporation of best practices from the previous plan, input from the Emergency Policy Team, Emergency Support Functions (ESFs), and Department of Emergency Services staff. The new plan incorporates many of the lessons learned from previous events and lays the foundation for the City's response to planned and unplanned events.

The most noteworthy changes include:

- Damage Assessment and Long Term Community Recovery ESF responsibilities have been combined
- Volunteer and Donations Management ESF responsibilities transitioned from Communications and Marketing to Parks and Recreation
- Inclusion of newly formed City of Lynchburg Disaster Recovery Group
- Added Director of Information Technology to Emergency Policy Team and greater emphasis on cybersecurity
- Additional policies and information as a result of lessons learned since last update
- Updated descriptions of the Emergency Support Functions (ESFs).

The EOP was reviewed by the Emergency Policy Team and the Emergency Support Function Leaders during the revision process.

**PRIOR ACTION(S):** April 23, 2002: City Council adopted the original EOP  
February 14, 2012: City Council adopted the revised EOP  
January 26, 2016: City Council adopted the revised EOP

**FISCAL IMPACT:** Adoption of the EOP is required for the City to be eligible for various grants and funding opportunities.

**CONTACT(S):** Piper VanDePerre, Emergency Programs Specialist – 455-3886  
Melissa Foster, Director, Emergency Services – 455-4285

**ATTACHMENT(S):**  
Emergency Operations Plan

**REVIEWED BY:** raw

RESOLUTION:

#R-20-009

WHEREAS, on April 23, 2002 Lynchburg City Council originally adopted the Emergency Operations Plan to be used by City departments for the purpose of managing emergency and potential emergency incidents of all sizes, to include but not limited to, natural, technological, and man-made disasters;

WHEREAS, on February 14, 2012 February 10, 2016 City Council subsequently adopted a revised Emergency Operations Plan;

WHEREAS, many types of natural and man-made disasters can pose safety risks to a community and the protection of the citizenry and private as well as public property constitute an essential mission of local government;

WHEREAS, staff personnel have established a plan of action to assist in helping to protect such life and property;

NOW THEREFORE, BE IT RESOLVED THAT the Lynchburg City Council hereby adopts the revised City of Lynchburg Emergency Operations Plan to guide the provision of public safety and municipal services in the event of a disaster in the community.

Adopted: January 28, 2020

Certified:

  
Clerk of Council

014R