Planning Division • Community Development
900 Church Street • Lynchburg • Virginia • 24504
www.lynchburgva.gov • P 434-455-3900 • F 434-845-7630

TO: TECHNICAL REVIEW COMMITTEE

FROM: WILLIAM T. MARTIN, AICP, CITY PLANNER

SUBJECT: TRC MEETING, JULY 31, 2018, 09:00 A.M., IN THE SECOND FLOOR CONFERENCE ROOM, CITY HALL, 900 CHURCH STREET

The regular meeting of the Technical Review Committee will be held as indicated above**.** The following items will be considered:

1. Conditional Use Permit — Duplex (CUP1807-0003), 3600 Campbell Avenue, Val. Map #11017001 — Review Time: 9:00

Mike Dillard has submitted a conditional use permit application to convert an existing single-family home into a duplex. **(The conditional use permit fee of $400.00 is due and must be paid before TRC comments can be released. The applicant will also be billed later for the cost of the legal notice and adjoining property owner notification letters.)**

2. Rezoning — Convergys Corporation (REZ1807-0001), 2820 Linkhorne Road, Val. Map #16909002 — Review Time: 9:20

Trent J. Warner, PE, of Hurt & Proffitt has submitted a rezoning application on behalf of Convergys Corporation.to rezone approximately thirteen and fourteen hundredths acres (13.14) from B-3C, Community Business District (Conditional) to B-3C, Community Business District (Conditional) to amend the proffers to allow additional parking. **(The rezoning fee of $1,385.50 is due and must be paid before TRC comments can be released. The applicant will also be billed later for the cost of the legal notice and adjoining property owner notification letters.)**

3. Site Plan — Apartments (SPR1807-0024), 41 Cabell Street, Val. Map #04508009 — Review Time: 9:40

Roy Gallier of Berkley-Howell & Associates to rehabilitate the structure and property for use as apartments with accessory parking. **(The rezoning fee of $328.00 is due and must be paid before TRC comments can be released. The applicant will also be billed later for the cost of the legal notice and adjoining property owner notification letters.)**

ADMINISTRATIVE REVIEW (No meeting)

1. Subdivision Plat — Wolhfert Property (SUB1807-0004)
   112 and 114 Page Street
   Val. Map #00109008/007

James C. May & Associates has submitted a preliminary subdivision plat on behalf of John R. Wohlfert to reconfigure the above two parcels and vacate lot lines. **(The subdivision plat review fee of $75.00 is due and must be paid before TRC comments can be released.)**

2. Subdivision Plat — Burkhardt's Property (SUB1807-0006)
   702 and 708 5th Street
   Val. Map #02423004/019

Carter Lee of Armstrong & Associates, Inc., has submitted a preliminary subdivision plat on behalf of Burkhardt's, LLC to reconfigure the above two parcels. **(The subdivision plat review fee of $75.00 is due and must be paid before TRC comments can be released.)**

3. City Project — Fiber Optic Cable in City Right-of-Way (PRJ1807-0001)
   Florida Avenue

PEG Bandwidth, LLC (now known as Uniti Fiber, LLC) has submitted a concept plan to install 170 linear feet on Virginia Street and 1,169 linear feet on Florida Avenue of 48 buried fiber cable. **(There is no review fee for this project.)**