



Planning Division • Community Development

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TO: TECHNICAL REVIEW COMMITTEE

FROM: WILLIAM T. MARTIN, AICP, CITY PLANNER

SUBJECT: TRC MEETING, MARCH 6, 2018, 09:00 A.M., IN THE SECOND FLOOR CONFERENCE ROOM, CITY HALL, 900 CHURCH STREET

The regular meeting of the Technical Review Committee will be held as indicated above. The following items will be considered:

1. Conditional Use Permit Fill in the Floodplain (CUP1802-0001) Review Time: 9:00
110 Aaron Place
Val. Map #24703006

Jamey White of White Engineering has submitted a conditional use permit application and concept plan on behalf of Fieldstone Manor, LLC, to allow fill in the floodplain to construct a new entrance to the proposed townhouse development. **(The conditional use permit fee of \$400.00 is due and must be paid before TRC comments can be released. The applicant will also be billed later for the cost of the legal notice and adjoining property owner notification letters.)**

2. Site Plan Calloway Coffee Shop (SPR1802-0003) Review Time: 9:20
2517 Memorial Avenue
Val. Map #01118002

Jamey White of White Engineering has submitted a preliminary site plan on behalf of Marcus Calloway to construct a 10' x 24' drive-thru coffee shop in the existing F & L Market parking lot. **(The site plan review fee of \$150.00 is due and must be paid before TRC comments can be released.)**

ADMINISTRATIVE REVIEW (No meeting):

1. Subdivision Plat Liberty University Executive Housing (SUB1802-0008)
5000 Candler's Mountain Road
Val. Map #26001004

Kenneth Knott of Perkins & Orrison, Inc., has submitted a preliminary subdivision plat on behalf of Liberty University, Inc., to subdivide the above parcel into thirteen parcels. **(The subdivision plat review fee of \$540.00 is due and must be paid before TRC comments can be released.)**

2. Subdivision Plat Belleview Lots 17A-2 & 17B (SUB1802-0009)
119 and 123 Creekview Court
Val. Map #23413037/3015

Kenneth Knott of Perkins & Orrison, Inc., has submitted a preliminary subdivision plat on behalf of LYH Estates, LLC, and Charles M. Warner, Jr., to adjust the property lines of the above two (2) parcels. **(The subdivision plat review fee of \$75.00 is due and must be paid before TRC comments can be released.)**

3. Subdivision Plat Hazel M. Hartless Properties (SUB1802-0011)
5153 Boonsboro Road and 113 Woodland Drive
Val. Map #20911002/1004

Albert E. Neighbors, Jr., of Neighbors Surveying has submitted a preliminary subdivision plat on behalf of Hazel M. Hartless (Mark Hartless) to vacate the property line between the above two (2) parcels. **(The subdivision plat review fee of \$75.00 is due and must be paid before TRC comments can be released.)**