ADDENDUM NO. 1: DATED SEPTEMBER 24, 2004, TO BIDDING DOCUMENTS FOR CITY OF LYNCHBURG HILLCREST AVENUE SEWER REPLACEMENT, CITY PROJECT NO. 03076-S, COMM. NO. 204096.00.

FROM: WILEY & WILSON, INC.
ARCHITECTS • ENGINEERS • PLANNERS
LYNCHBURG, VIRGINIA

TO: ALL BIDDING DOCUMENT HOLDERS OF RECORD.

THIS ADDENDUM FORMS A PART OF THE BIDDING DOCUMENTS AND MODIFIES THE PROJECT MANUAL AND DRAWINGS DATED JUNE 25, 2004, AS NOTED BELOW. ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

THIS ADDENDUM CONSISTS OF 1 PAGE AND 6 PAGES OF ATTACHMENTS, INCLUDING 1 DRAWING SHEET.

SPECIFICATIONS

1. SECTION 00310 - BID FORM

   A. DELETE PAGES 1 - 3 AND REPLACE WITH THE ATTACHED PAGES 1 - 3.

DRAWINGS

2. DRAWING C-1, SHEET NUMBER 2 OF 3:

   A. THE SANITARY SEWER ALIGNMENT FROM MANHOLE 1 (STATION 0+00) TO MANHOLE 5 (STATION 6+96.16) HAS BEEN REVISED. DELETE THE ALIGNMENT FROM MANHOLE 1 TO MANHOLE 5 SHOWN ON SHEET C-2 AND REPLACE WITH THE REVISED ALIGNMENT AS INDICATED ON THE ATTACHED DRAWING, SHEET 4.

FOR INFORMATIONAL PURPOSES

3. A COPY OF THE PRE-BID CONFERENCE AGENDA AND PRE-BID CONFERENCE NOTES IS ATTACHED FOR INFORMATIONAL PURPOSES.

END OF ADDENDUM

WILEY & WILSON

DENNIS W. KNIGHT, JR., P.E.
PROJECT ENGINEER

COMMONWEALTH OF VIRGINIA
DENNIS W. KNIGHT, JR.
No. 32391
9/24/04
PROFESSIONAL ENGINEER

BID FORM

OFFICE OF PROCUREMENT
CITY OF LYNCHBURG
P.O. BOX 60
900 CHURCH STREET, CITY HALL
LYNCHBURG, VA 24505

GENTLEMEN:

THE UNDERSIGNED, HAVING VISITED AND EXAMINED THE SITE AND HAVING CAREFULLY STUDIED THE DRAWINGS AND PROJECT MANUAL FOR HILLCREST AVENUE SEWER REPLACEMENT, HEREBY PROPOSES TO FURNISH ALL PLANT, LABOR, EQUIPMENT, MATERIALS, AND SERVICES AND TO PERFORM ALL OPERATIONS NECESSARY TO EXECUTE AND COMPLETE THE WORK REQUIRED FOR THE PROJECT, IN STRICT ACCORDANCE WITH THE DRAWINGS PREPARED BY WW ASSOCIATES, DATED JUNE 25, 2004 AND PROJECT MANUAL PREPARED BY WILEY & WILSON, ARCHITECTS · ENGINEERS · PLANNERS, DATED JUNE 25, 2004 TOGETHER WITH _____ADDENDUM(S), ISSUED DURING BIDDING PERIOD AND HEREBY ACKNOWLEDGED, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT FOR THE SUM OF_____DOLLARS ($_____) WHICH SHALL BE REFERRED TO HEREINAFTER AS THE BASE BID.

THE BASE BID SHALL INCLUDE 750 CUBIC YARDS OF CLEAN EARTH FILL MATERIAL TO REPLACE UNSUITABLE MATERIAL FOR BACKFILL ABOVE THE PIPE AND DISPOSAL OF THE UNSUITABLE MATERIAL IN AN APROVED LANDFILL. A UNIT PRICE FOR REMOVAL OF THE UNSUITABLE MATERIAL, REPLACEMENT WITH CLEAN EARTH FILL, AND DISPOSAL OF THE UNSUITABLE MATERIAL IN AN APPROVED LANDFILL SHALL BE ($_____) _____ DOLLARS PER CUBIC YARD FOR ADJUSTMENTS TO THE BASE BID BASED ON ACTUAL MATERIAL USED.

THE CITY HAS WAIVED LANDFILL FEES FOR DISPOSAL IN THE CITY LANDFILL OF UNSUITABLE MATERIAL REMOVED FROM THE PIPE TRENCH FOR THIS PROJECT. HOWEVER, LANDFILL FEES FOR TREES, BRUSH, AND OTHER VEGETATIVE MATERIAL REMOVED FROM THE PROJECT SITE HAVE NOT BEEN WAIVED AND WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AT NO ADDITIONAL COST TO THE CITY.

THE BASE BID SHALL INCLUDE REMOVAL OF 900 CUBIC YARDS OF DEPOSITED SEDIMENT AND ACCUMULATED MATERIAL FROM THE EXISTING STORMWATER DETENTION POND AND DISPOSAL OF THE REMOVED MATERIAL IN AN APPROVED LANDFILL. A UNIT PRICE FOR REMOVAL OF THE ACCUMULATED, DEPOSITED MATERIAL AND DISPOSAL OF THE REMOVED MATERIAL IN AN APPROVED LANDFILL SHALL BE ($_____) _____ DOLLARS PER CUBIC YARD FOR ADJUSTMENTS TO THE BASE BID BASED ON ACTUAL MATERIAL REMOVED.

THE CITY HAS WAIVED LANDFILL FEES FOR DISPOSAL IN THE CITY LANDFILL OF ACCUMULATED MATERIAL REMOVED FROM THE EXISTING STORMWATER DETENTION POND FOR THIS PROJECT. HOWEVER, LANDFILL FEES FOR TREES, BRUSH, AND OTHER VEGETATIVE MATERIAL REMOVED FROM THE PROJECT SITE HAVE NOT BEEN WAIVED AND WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AT NO ADDITIONAL COST TO THE CITY.

THE BASE BID IS FOUNDED UPON FURNISHING EQUIPMENT AND MATERIALS OF SPECIFIED MANUFACTURERS. SUBSTITUTE EQUIPMENT OR MATERIALS OF OTHER MANUFACTURERS MAY BE OFFERED FOR THE OWNER'S CONSIDERATION IN ACCORDANCE WITH DIVISION 1 - GENERAL REQUIREMENTS.

IT IS UNDERSTOOD AND AGREED THAT THE OWNER, IN PROTECTING HIS BEST INTEREST, RESERVES THE RIGHT TO:

REJECT ANY OR ALL BIDS,

ACCEPT ANY BID AT THE BASE BID PRICE, WHEREUPON THE CONTRACTOR SHALL FURNISH EQUIPMENT AND MATERIALS AS SPECIFIED.

THE BASE BID SHALL INCLUDE PROVISION OF ALL MATERIALS AND SERVICES REQUIRED TO ACCOMPLISH THE SEWER LINE REPLACEMENT AND ASSOCIATED IMPROVEMENTS AS SHOWN ON THE PROJECT PLANS, INCLUDING ALL ENVIRONMENTAL PROTECTION AND SITE RESTORATION ACTIVITIES.
WE ARE PROPERLY EQUIPPED TO EXECUTE WORK OF THE CHARACTER AND EXTENT INDICATED BY THE BIDDING DOCUMENTS AND SO COVERED BY THIS BID AND WILL ENTER INTO AGREEMENT FOR THE EXECUTION AND COMPLETION OF THE WORK IN ACCORDANCE WITH THE DRAWINGS, PROJECT MANUAL, AND THIS BID; AND WE FURTHER AGREE THAT IF AWARDED THE CONTRACT, WE WILL COMMENCE THE WORK ON THE DATE STATED IN "NOTICE TO CONTRACTOR TO PROCEED" AND THE WORK BE SUBSTANTIALLY COMPLETE WITHIN 90 CALENDAR DAYS.

ENCLOSED HEREWITH IS THE FOLLOWING SECURITY, OFFERED AS EVIDENCE THAT THE UNDERSIGNED WILL ENTER INTO AGREEMENT FOR THE EXECUTION AND COMPLETION OF THE WORK IN ACCORDANCE WITH THE DRAWINGS AND PROJECT MANUAL:

CASHIER'S CHECK FOR THE SUM OF _____

NAME OF BANK _____

BIDDER'S BOND IN AMOUNT OF _____

BOND ISSUED BY _____

SELECTION OF SUCCESSFUL BIDDER WILL INCLUDE A CONSIDERATION OF COST AND EVALUATION OF WHETHER THE BIDDER HAS CONSCIENTIOUSLY ATTEMPTED TO USE MBE AND WBE FIRMS. A REQUIREMENT OF THE CONTRACT AGREEMENT IS THAT A GENUINE CONCERTED EFFORT WILL BE MADE TO UTILIZE MBE AND WBE WHEREVER POSSIBLE. ATTACHED HEREWITH IS THE COMPLETED EQUAL OPPORTUNITY REPORT STATEMENT.

THE UNDERSIGNED FURTHER AGREES THAT IN CASE OF FAILURE ON HIS PART TO EXECUTE THE SAID AGREEMENT WITHIN THE TEN CONSECUTIVE CALENDAR DAYS AFTER WRITTEN NOTICE BEING GIVEN ON THE AWARD OF THE CONTRACT, THE MONIES PAYABLE BY THE SECURITIES ACCOMPANYING THIS BID SHALL BE PAID TO THE CITY OF LYNCHBURG, VIRGINIA AS LIQUIDATED DAMAGES FOR SUCH FAILURE; OTHERWISE, THE SECURITIES ACCOMPANYING THIS BID SHALL BE RETURNED TO THE UNDERSIGNED.

ATTACHED HEREWITH IS A CERTIFIED ANTI-COLLUSION STATEMENT. FAILURE TO SIGN AND NOTARIZE THIS STATEMENT MAY RESULT IN REJECTION OF THE BID.

ATTACHED HEREWITH IS A COMPLETED QUALIFICATIONS REPORT WHICH INCLUDES THE INFORMATION REQUESTED FOR THE PAST FIVE (5) YEARS.

THIS BID IS SUBJECT TO ACCEPTANCE WITHIN A PERIOD OF 90 DAYS FROM THIS DATE.

RESPECTFULLY SUBMITTED,

_____
CONTRACTOR

BY _____

_____

_____
ADDRESS

_____
TELEPHONE NUMBER

DATE _____

CONTRACTOR'S CURRENT VIRGINIA
LICENSE NUMBER _____ CODE _____

IF DETERMINED TO BE THE SUCCESSFUL LOW BIDDER(S), THE ABOVE SIGNED ELECTS TO USE THE ESCROW ACCOUNT PROCEDURE, A COPY OF WHICH IS ATTACHED TO THIS BID PROPOSAL PACKAGE.

_____
WRITE "YES" OR "NO" ON
ABOVE LINE.

THE CITY RESERVES THE RIGHT NOT TO WITHHOLD RETAINAGE.

IN THE EVENT THE SUCCESSFUL BIDDER ELECTS TO USE THE ESCROW ACCOUNT PROCEDURE, THE "ESCROW AGREEMENT" FORM SHALL BE EXECUTED AND SUBMITTED TO THE CITY OF LYNCHBURG ENGINEERING DIVISION WITHIN FIFTEEN (15) CALENDAR DAYS AFTER NOTIFICATION. IF THE "ESCROW AGREEMENT" FORM IS NOT SUBMITTED WITHIN THE FIFTEEN-DAY PERIOD, THE CONTRACTOR SHALL FORFEIT HIS RIGHTS TO THE USE OF THE ESCROW ACCOUNT PROCEDURE.

AGENDA

PRE-BID CONFERENCE
LYNCHBURG CSO ABATEMENT
HILLCREST AVENUE SEWER REPLACEMENT
City Project No. 03076-S
Wiley & Wilson Comm. No. 204096.00

September 21, 2004, 2:00 PM

1. Review Bid Submission Requirements:
   A. Bid Form - Includes EOR Statement, Anti-Collusion Statement, Debarment Certification, Qualifications
   B. Bid Guarantee - 5% Bid Bond or Certified Check
   C. Bids received at Procurement Division, 3rd Floor, City Hall, by **3:00 PM** on **Wednesday, October 6, 2004**.
   D. Bids opened at 3:00 PM in Bid Room, 3rd Floor, City Hall
   E. AIA Document A305 – Contractor's Qualification Statement must be submitted with the Bid

2. Prior to contract award, the contractor must submit in writing evidence and documentation of solicitation, prior to the bid date, of MBE/WBE subcontractors for work on the project. The contractor must also document in writing all responses and quotes received from the solicitations and those quotes that will be accepted for use and reasons for rejection of quotes. Lists of MBE/WBE subcontractors may be obtained from VDOT Equal Opportunity Division DBE/WBE Directory at 1-800-508-3737 or 804-786-2085 and from Lynchburg office of the Virginia Department of Minority Business Enterprises at 434-385-0881.

3. Award of Contract.

4. Performance Bond and Labor and Material Payment Bond required.

5. Work shall be completed within 90 days.

6. EPA and State Grant Requirements – all federal/State non-discrimination requirements, non-segregated facilities, affirmative action requirements, Civil Rights Act requirements and Clean Air Act requirements. Davis-Bacon wage requirements will not be required.

7. Quarterly MBE/WBE utilization report required with MBE goal of 5.6% and WBE goal of 4.6%.

8. Insurance - All Certificates must name officers and employees of the City of Lynchburg and Wiley & Wilson as Additional Insured.

9. City Business License and Blasting Permit required.

10. Sales Tax Exemption for sewer work.

11. Unidentified archaeological or cultural resources encountered.

12. Landfill area.

13. Stormwater pond restoration.

14. Easements/Property Owner Coordination/Off Road Access.

15. Erosion and Sedimentation Control, Stormwater Pollution Prevention Plan.

16. Realignment/Redesign.

17. Questions.

Wiley & Wilson
ARCHITECTS ENGINEERS PLANNERS
An Employee-Owned Company
Lynchburg, Virginia

DOCUMENTATION FORM

	W&W OFFICE CORRESPONDENCE		
	TELEPHONE LOG		
X	CONFERENCE NOTES		
	MEMORANDUM	Date:	September 24, 2004
To:	DISTRIBUTION	From:	Dennis W. Knight, Jr., P.E.
Subject:	Hillcrest Ave. Sewer Replacement	Comm. No.	204096.00

MINUTES FROM PRE-BID CONFERENCE HELD SEPTEMBER 21, 2004 AT 2:00 P.M. REGARDING CITY OF LYNCHBURG HILLCREST AVENUE SEWER REPLACEMENT, CITY PROJECT NO. 03076-S, COMM. NO. 204096.00.

1. In addition to items covered in the pre-bid agenda the following items were discussed in the pre-bid meeting:

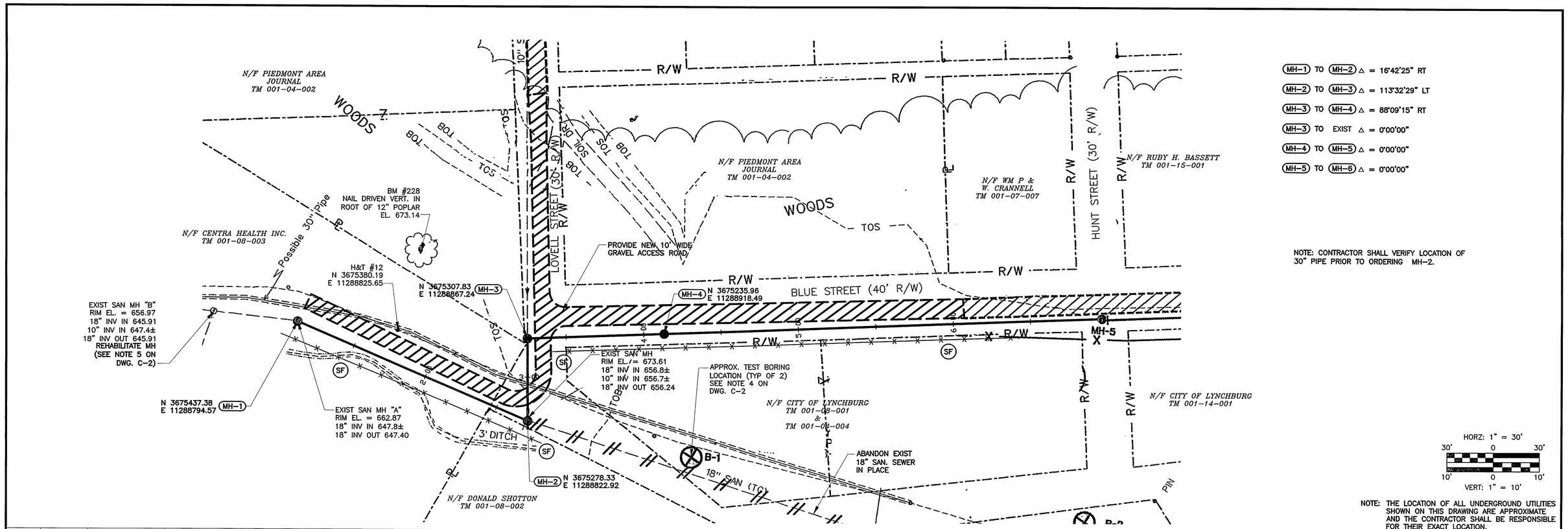
   a. It will be determined whether the unsuitable material and detention pond material can be taken to the City landfill without charge (waive dumping fees) since this is a City project and the City is in the process of purchasing the land on which the project is located.

   b. The City anticipates issuing the Notice to Proceed by November 1, 2004.

   c. If rock is encountered while boring under Hillcrest Avenue, open cutting Hillcrest Avenue would only be considered as a last resort. Exploratory borings may be made at Hillcrest, provided they are not made in the paved area.

   d. Erosion & Sediment Control and Stormwater Pollution Prevention Plans are required and shall be prepared by the Contractor.

DISTRIBUTION: ALL BIDDING DOCUMENT HOLDERS OF RECORD - (WITH PRE-BID AGENDA)



MH-1 TO MH-2 Δ = 16°42'25" RT

MH-2 TO MH-3 Δ = 113°32'29" LT

MH-3 TO MH-4 Δ = 88°09'15" RT

MH-3 TO EXIST Δ = 0°00'00"

MH-4 TO MH-5 Δ = 0°00'00"

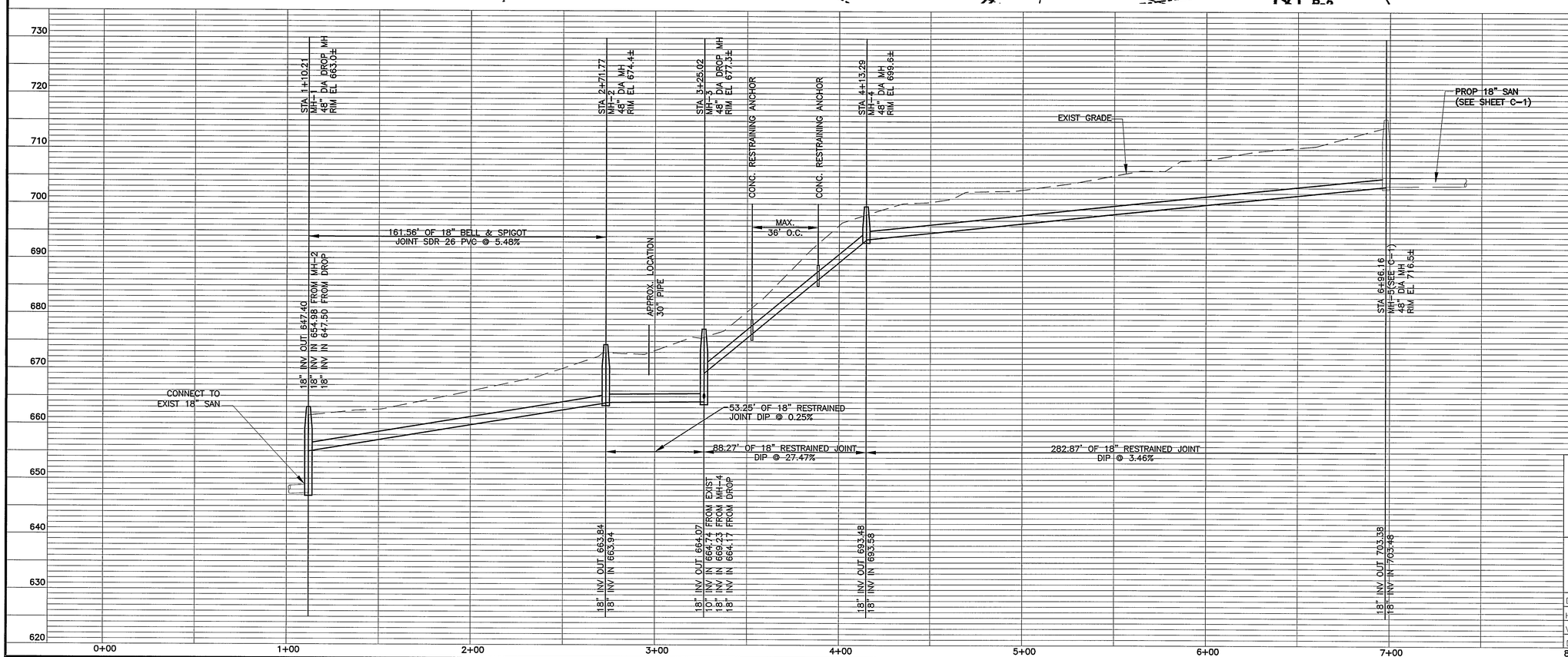
MH-5 TO MH-6 Δ = 0°00'00"

NOTE: CONTRACTOR SHALL VERIFY LOCATION OF 30" PIPE PRIOR TO ORDERING MH-2.

HORZ: 1" = 30'

VERT: 1" = 10'

NOTE: THE LOCATION OF ALL UNDERGROUND UTILITIES SHOWN ON THIS DRAWING ARE APPROXIMATE AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR THEIR EXACT LOCATION.



COMMONWEALTH OF VIRGINIA
DENNIS W. KNIGHT, JR.
No. 32391
9/24/04
PROFESSIONAL ENGINEER

HILLCREST AVENUE SEWER REPLACEMENT

STA 0+00 TO STA 9+00

THE CITY OF LYNCHBURG, VIRGINIA
DEPT. OF PUBLIC WORKS
ENGINEERING

DESIGNED BY: GKT	DRAWN BY: GKT	CHECKED BY: DWK
HORIZONTAL SCALE: 1" = 30'	PROJECT NO: 03076-S	
VERTICAL SCALE: 1" = 10'	W & W NO.: 204096.01	
DATE: 9-24-04	SHEET 4	

24Sep04

P:\2004 Projects\204096.00 Lybg Hillcrest Ave Sewer Bid & Const Adm\CADD Drawings\hillcrest_C04.dwg