AGENDA ITEM #5

The City of Lynchburg, Virginia

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CITY MANAGER

TO: City Council

FROM: Bonnie Svrcek, Deputy City Manager Bonnie

SUBJECT: FY 2004 Budget Process

DATE: June 19, 2003

Following adoption of the FY 2004 budget last month, staff is interested in feedback from City Council regarding the budget process and what worked well, what didn't work so well, and where enhancements and improvements could be made to help you as you deliberate on the proposed budget.

Some questions for you to consider prior to discussion at the work session on June 24th include:

1. Does the budget calendar suit your needs?
2. Did the opportunity to meet with each department director add value to the process? If not, why not?
3. Is the budget document easy to understand? If not, what improvements do you suggest?
4. How can the process be improved to help you in your deliberations?
5. What role does Council want the Planning Commission to play in reviewing the Capital Improvement Program?

Staff appreciates your feedback as we work to continuously improve the budget process.

Thank you.

c: L. Kimball Payne, City Manager
Donna Witt, Acting Budget Director