



<b>WRITTEN DIRECTIVE</b>	No. <b>FO15-0701</b>	Page: 1 of 3	
	Subject:	Effective           08-19-15	
	<b>FUNCTIONS AND OBJECTIVES OF PATROL</b>	Date:	
		Supersedes/ Amends:	<b>FO11-0701</b>
	Reference:		



**I. Purpose**

The purpose of this directive is to establish performance objectives for the Field Operations Bureau of the Lynchburg Police Department and to outline functions of the patrol component through which these objectives are met.

**II. Policy**

It shall be the policy of the Lynchburg Police Department that members of the Field Operations Bureau have a clear understanding of the functions and objectives that contribute to the Department’s mission.

**III. Procedure**

- A. As the uniformed patrol component of the Lynchburg Police Department, the Field Operations Bureau will work towards the actualization of the following objectives:
  - 1. The preservation of life, property and public order through:
    - a. effective preliminary investigation of criminal activity, and the reduction of the opportunity for criminal activity to occur
    - b. reduction of motor vehicle crashes through public education, focused traffic enforcement efforts and hazard abatement efforts.
  - 2. Fostering a direct and positive relationship between the Lynchburg Police Department and the community, through increased quality and quantity of officer-initiated contact with residents and the business community.
- B. The objectives of the patrol component will be met through performance of functions to include:
  - 1. Enforcing the criminal ordinances of the City of Lynchburg and the criminal statutes of the Commonwealth of Virginia by:
    - a. performing thorough, on-scene investigation of crimes, offenses and incidents,
    - b. apprehension and arrest of criminal offenders, and
    - c. recovery of property and potential items of evidence.

2. Enforcing the motor vehicle laws of the City of Lynchburg and the Commonwealth of Virginia, to include:
  - a. prompt investigation of vehicle crashes and their causes,
  - b. warning, summoning, or arresting violators, and
  - c. direction and control of vehicle and pedestrian traffic.
3. Responding to and handling calls for service through:
  - a. timely, controlled response to emergency situations, and
  - b. responding in a prioritized manner to non-emergency situations.
4. Visible, proactive patrol geared to:
  - a. prevention of the occurrence of street crime,
  - b. prevention of the occurrence of motor vehicle accidents,
  - c. discovery and reporting of hazards,
  - d. discovery and reporting factors or situations leading to criminal activity or juvenile delinquency.
5. Responding to quality of life issues including:
  - a. noise violations,
  - b. neighborhood disputes,
  - c. disorderly groups,
  - d. nuisances, and
  - e. abandoned vehicles and property.
6. Developing strategies (to include other departmental and city resources) aimed at solving persistent community problems by identifying, analyzing and responding to the underlying circumstances that create these conditions, so that repeated requests are minimized or eliminated.
7. Advising citizens of appropriate crime prevention methods, and/or referring questions of this nature to the appropriate specialized departmental unit.

8. Assisting citizens with legal, medical and social problems through:
  - a. direct crisis intervention, and
  - b. suitable referrals to agencies equipped to deal with the problem at hand.
9. Serving as a resource for the efficient and informed operation of the Lynchburg Police Department, through:
  - a. gathering of intelligence information from daily contact with complainants, witnesses, suspects, arrestees and informants,
  - b. comprehensive reporting of all pertinent information to facilitate:
    - 1) documentation of criminal activity and steps taken to redress criminal activity,
    - 2) filing and retrieval of criminal activity data,
    - 3) dissemination of pertinent data to appropriate departmental components and outside agencies, and
    - 4) crime analysis and patrol priority projected by specialized department personnel.
- C. It will be the responsibility of the Deputy Chief of the Field Operations Bureau to:
  1. direct an annual review of the objectives and functions of patrol, and
  2. ensure that such objectives and functions are updated as necessary.

*Original Signed*

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Major K.T. Swisher, Deputy Chief  
Field Operations Bureau

August 19, 2015

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Date