



WRITTEN DIRECTIVE	No. PD15-1801	Page: 1 of 3
Subject: CRIME ANALYSIS	Effective Date:	04-27-15
	Supersedes/ Amends:	PD11-1801
	Reference:	15.3.1



I. Purpose

The purpose of this directive is to establish guidelines for a centralized crime analysis function within the Lynchburg Police department.

II. Policy

It shall be the policy of the Lynchburg Police Department to conduct crime analysis as a means of identifying crime patterns for operational response, as a means of forecasting future crime patterns and related enforcement priorities, and as a way of determining the effectiveness of any selective enforcement, police enforcement/intervention techniques, and crime prevention strategies.

III. Procedure

A. GENERAL

1. Ongoing crime analysis will be conducted as a means of:
 - a. guiding operational response to identified crime patterns and series
 - b. aiding long-range strategic planning by:
 - 1) enabling data-based projections of future crime patterns,
 - 2) identifying future enforcement priorities.
2. The effectiveness of the crime analysis function will be monitored on an on-going basis.
 - a. Feedback from personnel receiving crime analysis data will be used as a means of directing and improving the crime analysis function.

B. RESPONSIBILITIES

1. The Captain of the Professional Standards Unit will be responsible for managing the department's centralized crime analysis function.

2. The Intelligence Unit will work with the Crime Analyst to perform the following functions:

15.3.1 A

- a. accessing event-related data each work day

15.3.1 A

- 1) Crime Analysis data will be obtained from:
 - a) CAD – Computer aided dispatch
 - b) LPD PISTOL records
 - c) Incident based reports
 - d) other department databases
 - e) other sources of data (ex. Internet, published data, etc.)

15.3.1 C

- b. regularly interpreting data to identify:
 - 1) for selected crimes:
 - a) temporal and geographic distribution
 - b) frequency of occurrence
 - c) suspect and suspect vehicle descriptors
 - d) victim and target descriptors
 - e) modus operandi information
 - f) significant physical evidence information
 - g) local crime trend analysis
 - h) resource needs
 - 2) actual and potential hazards to operational officers

15.3.1 B / C

- c. Formulating and distributing police/public safety crime information (and analysis when necessary) to:
 - 1) operational units
 - 2) the Chief of Police
 - 3) other department personnel, as needed

- 4) the media
 - 5) the public
 - 6) other city departments
 - 7) other law enforcement agencies
- d. soliciting feedback from all personnel on usefulness of crime analysis information supplied, to include:
- 1) timeliness
 - 2) relevancy
 - 3) accuracy
 - 4) completeness
- e. assisting with preparing the annual report for the agency
- f. completion of the department annual traffic crash report
- g. completion of the department annual vehicle pursuit report

Original Signed

Parks H. Snead
Chief of Police

April 28, 2015

Date