

CITY OF LYNCHBURG, VA - FLEET SERVICES DEPARTMENT
FALL 2014 SEALED BID AUCTION ON SURPLUS CITY VEHICLES AND EQUIPMENT
1650 MEMORIAL AVENUE, LYNCHBURG, VA 24501-1704
Terms and Conditions

(Authorized Bidder's Signature)

(Bidder's Printed Name)

\$ _____
(Total Bid Amount)

(Bidders must be 18 years of age or older)

Deadlines (All times EST):

Vehicle Inspection: 8am - 4pm Thursday, October 2, 2014 and 8am - 4pm Friday, October 3, 2014

Sealed bids due: By 4pm on Friday, October 3, 2014

Winners notified: Monday and Tuesday, October 6 and 7, 2014

Payments taken: 9am – noon & 2pm – 4pm on Tuesday, October 7; 2pm – 4pm on Wednesday, October 8, 2014;
2pm – 4pm on Thursday, October 9, 2014; 9am – noon on Friday, October 10, 2014

Vehicle removal: By noon on Wednesday October 15, 2014

1. This form constitutes the terms and conditions of this sealed bid auction. Read entire form and sign this document as agreement to the terms and conditions and to submit a bid (must complete Page 2 of this form to submit a bid).
2. Equipment is being sold as surplus equipment in its present, as-is condition. The City of Lynchburg makes no warranties whatsoever, either express or implied, concerning the condition of the equipment and/or its fitness for buyer's intended use, nor does the City of Lynchburg warrant that any item sold will pass a City, State, or Federal inspection. Equipment may have unknown mechanical defects that are subject to prospective bidder's review during a physical inspection. Defects shown on Page 2 of this form are known defects at time of auction only.
3. Prospective bidders are responsible for ascertaining the value of equipment prior to offering a bid. Equipment can be inspected from 8:00am until 4:00pm on dates as stated above. Equipment is located on the lot of Fleet Services at 1650 Memorial Avenue. **QUESTIONS REGARDING MECHANICAL AND OPERATIONAL ASPECTS OF VEHICLES/EQUIPMENT:** Contact Greg Waddell, Shop Supervisor, at (434) 455-4425.
4. Sealed bids will be received in this office during Vehicle Inspection times as noted above, **but NO LATER than, 4PM** on Friday, October 3, 2014. Faxed bids are not accepted. The City reserves the right to sell equipment to the highest overall bidder and to accept or reject all bids received; some or all equipment is subject to a reserve (minimum) bid price. Bidders who bid on multiple vehicles shall be declared the successful bidder for each vehicle in which they are the high bidder and will be expected to complete the sale accordingly.
5. The successful bidder is responsible for removing all equipment from the site and for all moving arrangements. Equipment must be removed by noon on Wednesday October 15, 2014; otherwise, storage charges will be assessed at the rate of \$15 for each day the equipment remains on the lot.
6. Equipment sold must be paid by certified check, cashiers check, money order, dealer's check (made payable to City of Lynchburg), or cash. **Personal checks will not be accepted.** Payment shall be submitted to Fleet Services at 1650 Memorial Avenue, Lynchburg, VA 24501, Attn: Robin Meritt - **No Later Than** noon on Friday, October 10, 2014. Payments in person may be submitted during the hours as stated above. **QUESTIONS ABOUT PAYMENT:** Contact Robin Meritt at (434) 455-4426.
7. Equipment may not be returned nor will the buyer be reimbursed any funds for any reason.

Bidder address: _____

Email (provide if you want to be added to our Auction Email Notification List): _____

Primary phone number: _____ Secondary phone number: _____

OFFICE USE ONLY

Purchasing Official Signature: _____ Date: _____ Time: _____