

CITY OF LYNCHBURG, VA - FLEET SERVICES DEPARTMENT
SEALED BID ON SURPLUS CITY VEHICLES AND EQUIPMENT
1650 MEMORIAL AVENUE, LYNCHBURG, VA 24501-1704

(Authorized Bidder's Signature)

(Bidder's Printed Name)

\$ _____
(Total Bid Amount)

(Bidders must be 18 years of age or older)

Deadlines (All times EST):

Vehicle inspection: 8am-3pm Wednesday April 3 and Thursday April 4 and 8am-noon Friday April 5, 2013

Sealed bids due: Noon Friday April 5, 2013

Payment due: 3pm Friday April 12, 2013

Vehicle removal: By noon Thursday April 18, 2013

1. Sealed bids will be received in this office until **but NO LATER than** noon Friday April 5, 2013. Read terms and conditions below and sign this document to submit a bid. A bid by fax is not acceptable.
2. Equipment is being sold as surplus equipment in its present, as-is condition. The City of Lynchburg makes no warranties whatsoever, either express or implied, concerning the condition of the equipment, its fitness for buyer's intended use, nor does the City of Lynchburg warrant that any item sold will pass a City, State, or Federal inspection. Equipment may have unknown mechanical defects that are subject to prospective bidder's review during a physical inspection.
3. Prospective bidders are responsible for ascertaining the value of equipment prior to offering a bid. Equipment can be inspected from 8:00am until 3:00pm each business day and until noon on bid closing date, as stated above. Equipment is located on the lot of Fleet Services at 1650 Memorial Avenue. QUESTIONS: Contact Greg Waddell, Shop Supervisor at (434) 455-4425.
4. The successful bidder will be responsible for removing all equipment from the site and for all moving arrangements. Equipment must be removed before noon Thursday April 18, 2013, or otherwise storage charges will be assessed at the rate of \$15 for each day the equipment remains on the lot.
5. Equipment may not be returned nor will the buyer be reimbursed any funds for any reason subsequent to the sale.
6. Equipment sold must be paid by certified check, cashiers check, money order, dealer's check (made payable to City of Lynchburg), or cash. **No personal checks will be accepted.** Payment shall be submitted to Fleet Services, 1650 Memorial Avenue, Lynchburg, VA 24501, Attn: Robin Meritt **No Later Than** 3pm Friday April 12, 2013. Office hours are 8am - 5:00pm - Phone (434) 455-4426.
7. Bidders who bid on multiple vehicles shall be declared the successful bidder for each vehicle in which they are the high bidder and will be expected to complete the sale accordingly.
8. The City reserves the right to sell equipment to the highest overall bidder and to accept or reject all bids received; some or all equipment is subject to a reserve (minimum) bid price.

Bidder address: _____

Email: _____

Primary phone number: _____ Secondary phone number: _____

OFFICE USE ONLY

Purchasing Official Signature: _____ Date: _____ Time: _____