

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

**Addendum for Request for Proposal
Lynchburg City Schools Finance and Human Resources Software**

2017-030

Date: 11/11/2016
From: Tomek Kruszec, Buyer
RE: Addendum No. 3

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

- 1. In Section II, “Purpose”, one of the items listed is “Food Service Accounting”. Can you describe what aspects of this you seek in this new system if anything more than tracking the accounting for this aspect of the School Division’s operations. Is there also a desire to track food inventory/locations on the system (tracked and charged to GL accounts)? And/or is there a desire for a point of sale system component in the food service locations/operations, or the desire for the Finance system to interface to any existing point of sale system?**
 - a. LCS wants to be able to track all costs by project/object code within a defined time period. All expenses should be able to be tracked by invoice date to capture actual expenditures to revenues for a defined period. No inventory management or POS system needed.