

City of Lynchburg
Procurement Division
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Lynchburg, Virginia 24504
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Addendum for Proposal
Comprehensive Water Quality Improvement Plan
13-842

Date: May 31, 2013

From: Stephanie Suter, CPPO, CPPB

RE: Addendum No. 1

This Addendum supplements and amends the original RFP and shall be taken into account when preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and any previously issued Addenda on the Title Page.

The following questions were submitted for clarification:

1. A snap shot of the City's stormwater infrastructure mapping that includes inlets, outlets and gravity mains has been provided. Also made available is a copy of the updated delineation of the combined sewer area.

This data is available to view and download from the City's FTP site in the Procurement Folder, <ftp://ftp.lyncburgva.gov>. One must be logged in to be able to view documents in the folder. Please use the following login information which is case sensitive:

Username: CityVendor
Password: LynchburgRFP

2. III. Proposal Preparation, Item 6. It appears this item is asking for education, licensure, and a listing of similar project experience for proposed staff. Please confirm if this list is complete/accurate or if additional information is desired. Is this information required for all staff or just those in lead technical positions?

The City is requesting that any pertinent information demonstrating experience and qualifications related to this project be provided for each lead technical position and other key staff.

3. III. Proposal Preparation, Item 9. Please clarify if you are asking for a total of 3 project references, or a total of 6 project references (3 current and 3 past projects).

A total of three total projects are requested.

4. Regarding the referenced RFP, are responses limited to 20 sheets of paper (yielding 40 numbered pages of text, double-sided), or 10 sheets of paper (yielding 20 numbered pages of text, double-sided)?

20 numbered pages.