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Procurement Division  
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**Addendum**  
**Design-Build Request for Qualifications**  
**Lakeside Drive Bridge over Blackwater Creek**  
**20-006**

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Date: June 28, 2019  
From: Stephanie Suter, CPPO, CPPB  
RE: Addendum No. 3

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This Addendum becomes a part of the RFQ documents and modifies as noted below. Acknowledge receipt of this Addendum in the space provided on the Title Page.

Questions and requests for clarifications:

1. In section 5.2.2, two items to be included with the SOQ are not mentioned:
  - a. Page 1 of the RFQ
  - b. Attachment 2.10, *Acknowledgement of RFQ, Revision and/or Addenda*.Do either of these items count against the 15-page limit, or can they be included in the appendix?

**No.**

2. On the submission of the 5 bounds sets bearing original signatures, is that the Letter of Submittal signature only to be original.

**Yes.**

3. There are several areas within the RFQ that states something similar to "numbering for reference" with respect to our submittal. Does this mean page numbering to coincide with TOC, or does it mean reference the sections in the RFQ and also page numbering? Can you clarify please?

**The proposer should arrange and number its Statement of Qualifications such that the City of Lynchburg can easily reference the information requested in the Request for Qualifications.**

4. In creating the Table of Contents, RFP Section 5.2 "Format" indicates that "the SOQ format is prescribed below." Elsewhere it is indicated that each Section is to be indicated via tabs. When creating the TOC and coinciding RFP Section #s do not follow sequence. (i.e. Evaluation Criteria is 3.3.1. under Evaluation Criteria there is a request for "Offeror's Team Structure" which is section 3.3.2; then subcategories are to include "Experience of Offeror's Team" which is section 3.4; and then "Project Risks" which is section 3.2.1.. Can you please clarify the preference for creating TOC sections and corresponding tabs formatting?

**"Project Risks" is Section 3.5 of the Request for Qualifications. The proposer should arrange and number its Statement of Qualifications such that the City of Lynchburg can easily reference the information requested in the Request for Qualifications.**

5. Can the City provide the value of the Liquidated Damages and insurance requirements associated with the project?

**Liquidated Damages will be commensurate with City of Lynchburg standard construction practices.**

6. Will the Liquidated Damage and Insurance requirements within the contract document be as outlined in the VDOT Road and Bridge Specifications? If, not can the City please provide the contractual detail associated with these two topics?

**Liquidated Damages will be commensurate with City of Lynchburg standard construction practices. This information will be further defined to the shortlisted proposers in the Request for Proposal.**

7. RFQ section 3.3.1.4 Construction Manager, states the individual shall be responsible for managing the construction process, to include all QC activities to ensure.... Section 3.3.2 Org Chart states offerer should show a clear separations between the QC and construction activities. Addendum #2 Q&A #5 affirms the separation between the QC and Construction. We are not sure how to accommodate both requirements within the RFQ of having the CM responsible for managing QC activities and showing a clear separation between Construction and QC. Please clarify the contradicting language.

**The QC Manager shall be from a firm which is independent of the Contractor and Designer, but will contract to the Design-Builder. The QC Manager will have full oversight of the QC for the construction activities of the contractor and reporting requirements to BOTH the Design-Build Project Manager / Construction Manager AND to the City (or its consultant). The Design-Builder should provide an Org Chart which shows this dual/simultaneous reporting out to both the Design-Builder and the City (and its consultant) and direct communication to the City (and its consultant), i.e. not solely through the Design-Builder.**

8. RFQ section 3.3.2 states the Org Chart should show a clear separation....This includes separation between QC inspection and field/lab testing. QC inspection typically included the field testing, concrete compaction, etc. Please review this language as it is in keeping with industry standard.

**From section 3.3.3., delete the sentence "This includes separation between QC inspection and field/laboratory testing."**