

City of Lynchburg  
Procurement Division  
900 Church Street  
Lynchburg, Virginia 24504  
Telephone No.: (434) 455-3970  
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**Addendum for Proposal**  
**Cost Estimating and Value Engineering Services**  
**13-846**

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Date: May 31, 2013

From: Stephanie Suter, CPPO, CPPB

RE: Addendum No. 1

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This Addendum supplements and amends the original RFP and shall be taken into account when preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and any previously issued Addenda on the Title Page.

The following questions were submitted for clarification:

1. What type of estimate is being requested? Is it a "cost approach" whereby the estimator is using preferred subcontractor numbers to use as a budgetary guideline, or is it a per sq ft and unit cost approach whereby the estimator uses historical data, or a per sq ft and unit cost approach whereby the estimator uses a cost indexing program?

Schools and the City are looking for the most accurate estimate, and Offerors will be evaluated on their approach as outlined in the evaluation criteria.

2. Would the firm that is selected to provide the services under this RFP be precluded from competing for the actual construction of the new high school?

Yes. Both the City and Schools have determined it would give a bidder on the construction project an advantage if contracted to provide these services, so firms will not be contracted to do both.

3. Under what project delivery method will the construction of the new high school be procured? Lump sum bid or construction manager?

Lump sum bid.

4. Section IV Proposal Preparation includes sections A, B, C, D, and F. Is there a section E?

This is an error in bullet formatting, Section F should be E.

5. In section IV part C. a detailed schedule for tasks to be performed is requested. Do you have a preconstruction timeline you would like our schedule to fit into or would you like a general schedule that can be adjusted to your deadlines later?

A general schedule stating time needed for review and to perform the services required.

6. In section IV part D you request the key individuals professional certifications. The majority of our staff are Association for the Advancement of Cost Engineering International (AACEI), Certified Cost Consultants (CCC) a few have architecture or engineering backgrounds. Do we need registered architects or engineers on our team?

No.

7. Will a fee proposal be submitted after ranking of the Offerors?

Yes.