

City of Lynchburg
Procurement Division
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Addendum for Proposal

Engineering Design Services for Lynchburg Expressway Extension and One Way Pair

13-839

Date: April 24, 2013

From: Stephanie Suter, CPPO, CPPB

RE: Addendum No. 1

This Addendum supplements and amends the original RFP and shall be taken into account when preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and any previously issued Addenda on the Title Page.

The following questions were submitted for clarification:

1. In regards to the above reference RFP, in section III Proposal Preparation, it states that the "Responses shall be limited to no more than five (5) pages excluding the cover, including all other materials." Is the title sheet included in the five pages? Also, are the five pages counted as five sheets, so ten pages front and back?
The Title Page is not included in the page count. 5 pages, front only.
2. Is the REQUEST FOR PROPOSALS TITLE PAGE considered the excluded "cover" listed under III. PROPOSAL PREPARATION? **No.**
3. Can the five pages be doubled-sided? **No.**
4. Are we limited to using 8x5x11 sheets of paper or can we include an 11x17 sheet fold-out? **Letter size paper is required, no other sizes are acceptable.**
5. Are resumes desired outside of the five page limit? **No.**
6. Is the Hourly Billing Rate Sheet included in the 5 page limit? **An hourly billing rate sheet is not required.**
7. Page 1 of the PEI report states "A more detailed scope of work is attached". Is this scope available to proposers? The exhibit is not clear on exactly which improvements are included in the RFP.
The City does not have any additional information, and the scope of services is as stated in the RFP.

8. Does the City anticipate receiving any Federal funds in the future for this project?

No, the City will not be using Federal funds on this project.

9. Has a study been conducted previously for these improvements and if so, is it available for review?

The City does not have a prior study.

10. With regard to the subject project, I noted ROW acquisition services will likely be needed as the proposed design reflects upon the widening of the existing ROW limits from 80 feet to the proposed 130 feet. As such, I'm curious if the City has plans to post a separate ROW Acquisition Services RFQ/RFP in the near future or if it will be considered as part of the attached RFP.

If ROW services are required in the future for this project, they may be incorporated by contract amendment.