

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

**Addendum for Invitation for Bids
Window Repairs and Improvements for the Lynchburg City Armory
2016-073**

Date: 06/02/2016
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Bidder shall indicate receipt of this Addendum and all previously issued Addenda on the Bid Form.

1. **The city will issue two free parking passes for the contractor. Outside equipment such as lifts can be left in-place during the contract.**
2. **Testing is being performed for lead paint and asbestos. Results will be available and issued in a future addendum.**
3. **What is the project timeline? The project is scheduled to begin Mid-August and be substantially complete in sixty calendar days. The contractor may begin exterior work earlier if approved by the owner.**
4. **Who is removing the bars on the windows? See Demolition Note #1 drawing A1.1.**
5. **What exactly are the contractors to replace: all windows or just broken and plexi glass ones? See WINDOW NOTES on sheet A1.1.**
6. **Can we use Allied Windows? Submit manufacturers information per Specification Section PRODUCT REQUIREMENTS 01-1600 3.01**
7. **Who is responsible for removal of windows? No windows will be removed. The general contractor is responsible for coordinating the work.**
8. **Is this going to be awarded to multiple contractors or just one general one? Award to be as stated in the project manual PM-24: Section 9: Award of Contract.**
9. **Is the city repainting all the windows? The re-painting of the windows interior and exterior is included in the project bid. See WINDOW NOTES on sheet A1.1.**
10. **Are the windows operational? See Window Elevations on sheet A2.1 for operating window sashes.**
11. **Will there be any work to be done on the doors? No work is scheduled for the existing doors.**
12. **The contractor will be responsible to secure the building both coming and going.**
13. **Where can equipment be stored? The Owner will designate a tool storage area inside the building. No outside laydown area is available. The contractor will be required to bring materials required for each days work.**
14. **REVISIONS TO SPECIFICATIONS AND BID SHEET:
Section 08-8000 GLAZING Paragraph (2.02 and 2.03) - Contractor shall furnish new replacement window pane glass in thickness to match existing.
Add the attached specification section: UNIT PRICES 01-2200**
15. **REVISION TO BID SUBMISSION DATE: BIDS WILL BE RECEIVED UNTIL 3:00 P.M. ON JUNE 23, 2016.**

Company Name: _____ Address: _____ Date: _____

Authorized Signature: _____ Title: _____

Print Name: _____ Telephone No.: _____ Fax No.: _____

ADDENDUM #1 REVISED BID FORM

Lisa Moss Procurement Division
City of Lynchburg
Third Floor, City Hall
900 Church Street
Lynchburg, Virginia 24504

Dear Ms. Moss:

The undersigned, as bidder, hereby declares that the only persons interested in this bid as principal, or principals, is or are named herein and that no person other than herein mentioned has any interest in this bid or in the Construction Agreement to be entered into; that this bid is made without connection with any other person, company, or parties making a bid; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned, having visited and examined the site and having carefully studied all the Contract Documents, including without limitation, all drawings and specifications pertaining to "**Windows Repairs & Improvements for the Lynchburg City Armory**" for the City of Lynchburg, Virginia, hereby proposes to furnish all labor, equipment, materials, and services and to perform all operations necessary to execute and complete the Work required for the project, in strict accordance with the Contract Documents together with Addenda numbered _____ through _____ issued during bidding period and hereby acknowledged, subject to the terms and conditions of the Construction Agreement for the

TOTAL BASE BID: \$ _____
(\$ _____ dollars)

Add Alternate:

Add 1/4" thick clear "lexan" glazing in lieu of the clear acrylic panels specified for energy panels:

Alternate Bid Item: \$ _____

Alternate bid item is not to be included as part of the base bid pricing. There is no guarantee of award of Alternate

****Unit Pricing for Replacement Window Pane for individual windows: This pricing is for the individual cost to replace the glass in windows that are not specified as part of the original scope of work.****

Unit Cost to replace individual window pane: \$ _____

It is understood and agreed that the Owner, in protecting its best interests, reserves the right to reject any or all bids or waive any defects. Any changes, erasures, modifications, deletions in the bid form, or alternate proposals not specified in the Advertisement for Bids may make the bid irregular and subject to rejection.

The listed bid items are to contain all necessary costs required for completion of the Work in accordance with the Contract Documents.

If the Construction Agreement is for unit prices and not for a lump sum price, it is understood that all quantities listed on the following pages are estimated quantities, and the Owner reserves the right to raise, lower, or eliminate any quantity or item, and in any case, the unit prices shall be used in determining partial and final payment. It is further understood that costs to cover all components of the Work as described in the Contract Documents are included in this bid, even in cases where specific line items are not identified.

We are properly equipped to execute all work of the character and extent required by the Contract Documents, and we will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents; and we further agree that, if awarded the Construction Agreement, we will commence the Work on the date stated in the "Notice to Proceed" and will maintain a work force large enough to execute the Work and all obligations no later than the completion date stated in the Contract Documents.

Enclosed herewith is the following Security, offered as assurance that the undersigned will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents:

Bidder's Certified Check issued by _____ (name of bank) in the amount of:

\$ _____ (5% of Base Bid amount)

Bidder's Bid Bond for 5% of Base Bid Amount Issued by _____
_____ (name of surety authorized to do business in Virginia).

The undersigned hereby agrees, if awarded the Construction Agreement, to execute and deliver to the City within ten (10) days after his receipt of the Notice of Award, a performance bond and a payment bond, in forms satisfactory to the City, from sureties authorized to do business in Virginia satisfactory to the City, in the amount of one hundred (100) percent of the Base Bid.

The undersigned further agrees that, in case of failure on his part to execute the said Construction Agreement within the ten (10) days after written notice being given on the award of the Construction Agreement or the failure to deliver the required performance and payment bonds within the ten (10) days, the monies payable by the Security accompanying this bid shall be paid to the City of Lynchburg, Virginia, as liquidated damages for such failure; otherwise the Security accompanying this Bid shall be returned to the undersigned.

Attached herewith are completed Statement of Experience and Statement of Resources forms which include the information requested.

The undersigned further certifies that this bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business, or any act punishable under the Virginia Governmental Frauds Act, or other law.

This bid remains valid and may not be withdrawn for a period of 90 days from this date.

CURRENT VIRGINIA CLASS A CONTRACTOR'S LICENSE/ REGISTRATION NO.: _____

Respectfully submitted,

CONTRACTOR

DATE

ADDRESS

BY: _____
(Printed Name)

BY: _____
(Signature)

ITS: _____
(Title)

SECTION 01-2200

UNIT PRICES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. List of unit prices, for use in extra work.
- B. Measurement and payment criteria applicable to Work performed under a unit price payment method.

1.02 RELATED REQUIREMENTS

1.03 MEASUREMENT OF QUANTITIES

- A. Take unit count and compute quantities. Quantities will be verified by Architect.
- B. Measurement by unit count of window panes replaced for payment purposes.

1.04 PAYMENT

- A. Payment for additional work governed by unit prices will be made on the basis of the actual measurements and quantities of Work that is incorporated in or made necessary by the Work and accepted by the Architect, multiplied by the unit price.
- B. Payment will not be made for any of the following:
 - 1. Products wasted or disposed of in a manner that is not acceptable.
 - 2. Products determined as unacceptable before or after placement.
 - 3. Products placed beyond the lines and levels of the required Work.

1.05 SCHEDULE OF UNIT PRICES

- A. Item: #1 Cost to replace additional individual window pane with new replacement glass window pane. See Section 08-8000 GLAZING.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION