

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

**Addendum for Invitation for Bids
Public Safety Bldg RTU Replacement
2015-967**

Date: 03/26/2015
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Bidder shall indicate receipt of this Addendum and all previously issued Addenda on the Bid Form.

- 1. Modify Drawing ME4, Construction Note 5 as follows. Base bid – provide new cover for existing GFI receptacle at RTU-1 which is not shown on drawings. Additive Bid #1 – provide circuit for new GFI receptacle at PAHU-1 as indicated in Construction Note 5. RTU-1 receptacle will not daisy chain off this circuit as shown and will remain on separate existing circuit.**
- 2. VAE statement during meeting that electrical is disconnect / reconnect was incorrect. Per notes on Drawings D1, the only electrical to remain is the conduit between the panel and the roof. The word “extend” on Drawing ME4 is not meant to imply extension of existing wiring. Contractor shall provide new breaker and disconnect switch and shall pull new wire from the panel to the RTUs.**
- 3. Drawing D1 states that chilled water valves are to be removed. Existing chilled water valves may be retained if they hold. If any valve does not hold, chilled water system shall be drained, valves replaced, and system refilled outside building operating hours.**
- 4. Drawing ME7 states that RTU-1 provides constant volume primary air to multiple fan powered terminal units. This is based on questionable information contained in previous documents. RTU-1 shall be configured for variable volume operation regardless of current configuration.**
- 5. Drawings ME6, ME7, and ME8 make reference to preheat coils in PAHU-1 and PAHU-2. This is not correct. Contractor shall provide unit based on schedule on Drawing ME4 which does NOT include a preheat coil.**
- 6. Revision to Project # on the Title Sheet: The correct Project number is BM 133.**
- 7. A revised bid sheet is attached: Clarification of Base Bid: Base bid is for RTU-1. Additives are PAHU-1 and PAHU-2. Additives are not to be included in base bid amount. There is no guarantee of award of Additives.**
- 8. Drawing ME5, General Note 3, clarification: Unit controller shall be capable of the sequence of operations indicated on Drawing ME7, but actual implemented sequence shall be same as existing to the extent it can be determined. Exception is that RTU-1 shall be configured for variable volume operation regardless of existing configuration**
- 9. Any work to be performed in the ceiling, Mechanical Room or inside the building proper will be done outside of building operating hours and must be coordinated with Buildings and Grounds.**

Company Name: _____ Address: _____ Date: _____

Authorized Signature: _____ Title: _____

Print Name: _____ Telephone No.: _____ Fax No.: _____

Addendum #1 Revised
BID FORM

Lisa Moss Procurement Division
City of Lynchburg
Third Floor, City Hall
900 Church Street
Lynchburg, Virginia 24504

Dear Ms. Moss:

The undersigned, as bidder, hereby declares that the only persons interested in this bid as principal, or principals, is or are named herein and that no person other than herein mentioned has any interest in this bid or in the Construction Agreement to be entered into; that this bid is made without connection with any other person, company, or parties making a bid; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned, having visited and examined the site and having carefully studied all the Contract Documents, including without limitation, all drawings and specifications pertaining to "**Public Safety Building RTU Replacements**" for the City of Lynchburg, Virginia, hereby proposes to furnish all labor, equipment, materials, and services and to perform all operations necessary to execute and complete the Work required for the project, in strict accordance with the Contract Documents, The City Manual of Specifications and Standard Details, 12/2013 together with Addenda numbered _____ through _____ issued during bidding period and hereby acknowledged, subject to the terms and conditions of the Construction Agreement for the sum of:

Total Bid Price for RTU-1: \$ _____ which shall be referred to hereinafter as the Base Bid.

ADDITIVES: (** There is no guarantee of award of additives. Additives will **NOT** be considered as part of the base bid **)

Additives #1: PAHU-1: \$ _____

Additives #2: PAHU-2: \$ _____

It is understood and agreed that the Owner, in protecting its best interests, reserves the right to reject any or all bids or waive any defects. Any changes, erasures, modifications, deletions in the bid form, or alternate proposals not specified in the Advertisement for Bids may make the bid irregular and subject to rejection.

The listed bid items are to contain all necessary costs required for completion of the Work in accordance with the Contract Documents.

If the Construction Agreement is for unit prices and not for a lump sum price, it is understood that all quantities listed on the following pages are estimated quantities, and the Owner reserves the right to raise, lower, or eliminate any quantity or item, and in any case, the unit prices shall be used in determining partial and final payment. It is further understood that costs to cover all components of the Work as described in the Contract Documents are included in this bid, even in cases where specific line items are not identified.

We are properly equipped to execute all work of the character and extent required by the Contract Documents, and we will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents; and we further agree that, if awarded the Construction Agreement, we will commence the Work on the date stated in the "Notice to Proceed" and will maintain a work force large enough to execute the Work and all obligations no later than the completion date stated in the Contract Documents.

Enclosed herewith is the following Security, offered as assurance that the undersigned will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents:

Bidder's Certified Check issued by _____ (name of bank) in the amount of:

\$ _____ (5% of Base Bid amount)

Bidder's Bid Bond for 5% of Base Bid Amount Issued by _____
(name of surety authorized to do business in Virginia).

The undersigned hereby agrees, if awarded the Construction Agreement, to execute and deliver to the City within ten (10) days after his receipt of the Notice of Award, a performance bond and a payment bond, in forms satisfactory to the City, from sureties authorized to do business in Virginia satisfactory to the City, in the amount of one hundred (100) percent of the Base Bid.

The undersigned further agrees that, in case of failure on his part to execute the said Construction Agreement within the ten (10) days after written notice being given on the award of the Construction Agreement or the failure to deliver the required performance and payment bonds within the ten (10) days, the monies payable by the Security accompanying this bid shall be paid to the City of Lynchburg, Virginia, as liquidated damages for such failure; otherwise the Security accompanying this Bid shall be returned to the undersigned.

Attached herewith are completed Statement of Experience and Statement of Resources forms which include the information requested.

The undersigned further certifies that this bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business, or any act punishable under the Virginia Governmental Frauds Act, or other law.

This bid remains valid and may not be withdrawn for a period of 60 days from this date.

CURRENT VIRGINIA CLASS A CONTRACTOR'S LICENSE/ REGISTRATION NO.: _____

Respectfully

submitted,

CONTRACTOR

DATE

ADDRESS

BY: _____

ITS: _____

(Title)