

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

Addendum for Invitation for Bids
Liberty Mountain Drive Extension at the Northern Intramural Fields
2016-0003

Date: 06/25/2015
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Bidder shall indicate receipt of this Addendum and all previously issued Addenda on the Bid Form.

1. **The following forms are attached to this addendum and need to be submitted with the bid document.**

Statement of Experience
Statement of Available Resources
Corporate Status Form
Questions to Offeror

2. **A revised bid sheet is attached. The Base Bid includes five line items. Each item shall include all labor, equipment, materials and services to perform all operations necessary to execute and complete each component of the project.**
 - **The 12" waterline extension**
 - **the sidewalk extension from proposed intersection to Snowflex and the work associated with the walk install (Sheet 9)**
 - **Fiber optic and electric conduit and junction boxes**
 - **Street lighting conduit installation**
 - **Road Construction**
3. **The following items have changed per plans.**
 - **The plans reflect the Owner as The City of Lynchburg**
 - **Note G21 on the Cover sheet has been removed**
 - **AEP lighting easements are now shown on the plans**
 - **Since the City will now own and maintain the road, the plans reflect that the road will be constructed according to the City details 25.01-1 and 25.01-2 provided on sheet 5. This is a collector street**
 - **The City's preference for sidewalk is concrete, therefore the asphalt bid alternate has been removed from sheet 5, and the City detail 25.05 on sheet 5 has been updated to show variable width. There will be a parkway between the curb & gutter and the shared use path on Liberty Mountain Drive. The shared use path on Candler's Mountain Road will be from back of curb.**
 - **The City of Lynchburg right of way has been made more visible on sheet 9**
 - **The parking striping has been removed from sheet 6. All pavement marking will be performed by the City of Lynchburg**
 - **The City detail 25.25 has been removed from sheet 5**
 - **The width of the commercial entrance at sta 23+00 on sheet 3 has been added**
 - **The linestyle has been corrected for the proposed waterline on sheets 3 and 4**

- The plan sheets 2, 3, & 4 have been updated to show that all storm structures to be installed are new, and the contractor will be responsible for the disposal of existing storm structures
4. The bid submission date has been extended to July 23, 2015. Questions are to be submitted no later than July 14, 2015 by 9:00 A.M.

Company Name: _____ Address: _____ Date: _____

Authorized Signature: _____ Title: _____

Print Name: _____ Telephone No.: _____ Fax No.: _____

STATEMENT OF EXPERIENCE

Proposer: _____

How Long In Business: _____ At Current Address: _____

Principals: _____ Title _____ : _____
_____ Title _____ : _____
_____ Title _____ : _____

Type of Work Normally Performed: _____

Projects of this type previously completed:

1. _____
_____ Amount \$ _____
2. _____
_____ Amount \$ _____
3. _____
_____ Amount \$ _____

Reference (for Projects listed above):

1. _____
_____ Tel.No. _____
2. _____
_____ Tel.No. _____
3. _____
_____ Tel No. _____

STATEMENT OF AVAILABLE RESOURCES

Equipment: _____

Number of Personnel Currently Employed: _____

Number of Personnel Available for Project: _____

Other Pertinent Information: _____

CORPORATE STATUS FORM

ALL PROSPECTIVE FIRMS MUST RESPOND TO THE FOLLOWING

If a limited liability company, limited liability partnership or a limited partnership, indicate by checking one: _____ Limited liability company

 _____ Limited liability partnership

 _____ Limited partnership

Have you registered with the Virginia State Corporation Commission, to conduct business in Virginia?

Yes No

Name and address of organizer: _____

List who is authorized to execute contracts:

If conducting business under an assumed (fictitious) business name, fill out the following information:

Names of persons or entities owning business using assumed business name: _____

Owners' addresses: _____

Registration date: _____ Expires: _____

If conducting business as a sole proprietorship, general partnership, or joint venture, fill out the following information:

Names of all persons liable for obligations of the business: _____

Addresses of such persons: _____

Questions to Bidders/Offerors

Bidders/Offerors are to respond to the following question: Have any of the individual(s), owner(s), and/or principal officer(s) of the firm submitting the bid/proposal ever been convicted of (1) a felony, or (2) a misdemeanor involving moral turpitude?

YES _____

NO _____

If yes, list individual or officer and title and give details.

NOTE: Answering yes to this question will not necessarily exclude your company from consideration but will be used to weigh the relationship between the offense and the contract to be performed.

Is your firm currently involved in litigation or a dispute involving arbitration?

YES _____

NO _____

If yes, for litigation list the litigation by case name, name of court, case number, and jurisdiction, and for arbitration, list the organization administering, if any, its contact information, any case number assigned, the arbitrators, and the location of the arbitration. For litigation and arbitration, briefly describe the claims and status, and give contact information for the opposing party or parties.

ADDENDUM #1 REVISED BID FORM

Lisa Moss, CPPB, VCA
Procurement Division
City of Lynchburg
Third Floor, City Hall
900 Church Street
Lynchburg, Virginia 24504

Dear Ms. Moss:

The undersigned, as bidder, hereby declares that the only persons interested in this bid as principal, or principals, is or are named herein and that no person other than herein mentioned has any interest in this bid or in the Construction Agreement to be entered into; that this bid is made without connection with any other person, company, or parties making a bid; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned, having visited and examined the site and having carefully studied all the Contract Documents, including without limitation, all drawings and specifications pertaining to the **“Liberty Mountain Drive Extension at the Northern Intramural Fields”** for the City of Lynchburg, Virginia, hereby proposes to furnish all labor, equipment, materials, and services and to perform all operations necessary to execute and complete the Work required for the project, in strict accordance with the Contract Documents, including the Project Manual, Technical Specifications, and Drawings, together with Addenda numbered _____ through _____ issued during bidding period and hereby acknowledged, subject to the terms and conditions of the Construction Agreement for :

1. **12” Waterline Extension:** \$ _____
 2. **Sidewalk Extension :** \$ _____
 3. **Fiber Optic and Electric Conduit and Junction Boxes:** \$ _____
 4. **Street Lighting Conduit Installation:** \$ _____
 5. **Road Construction:** \$ _____
- TOTAL BASE BID:** \$ _____

It is understood and agreed that the Owner, in protecting its best interests, reserves the right to reject any or all bids or waive any defects. Any changes, erasures, modifications, deletions in the bid form, or alternate proposals not specified in the Advertisement for Bids may make the bid irregular and subject to rejection.

If the Construction Agreement is for a lump sum price, unless clearly and specifically indicated otherwise in the Contract Documents, all unit prices only apply to changes in the Work. The listed bid items are to contain all necessary costs required for completion of the Work in accordance with the Contract Documents.

If the Construction Agreement is for unit prices and not for a lump sum price, it is understood that all quantities listed on the following pages are estimated quantities, and the Owner reserves the right to raise, lower, or eliminate any quantity or item, and in any case, the unit prices shall be used in determining partial and final payment. It is further understood that costs to cover all components of the Work as described in the Contract Documents are included in this bid, even in cases where specific line items are not identified.

We are properly equipped to execute all work of the character and extent required by the Contract Documents, and we will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents

Enclosed herewith is the following Security, offered as assurance that the undersigned will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents:

Bidder's Certified Check issued by _____ (name of bank)

in the amount of: \$ _____ (5% of Base Bid amount)

Bidder's Bid Bond for 5% of Base Bid Amount Issued by _____
(name of surety authorized to do business in Virginia).

The undersigned hereby agrees, if awarded the Construction Agreement, to execute and deliver to the City within ten (10) days after his receipt of the Notice of Award, a performance bond and a payment bond, in forms satisfactory to the City, from sureties authorized to do business in Virginia satisfactory to the City, in the amount of one hundred (100) percent of the Base Bid.

The undersigned further agrees that, in case of failure on his part to execute the said Construction Agreement within the ten (10) days after written notice being given on the award of the Construction Agreement or the failure to deliver the required performance and payment bonds within the ten (10) days, the monies payable by the Security accompanying this bid shall be paid to the City of Lynchburg, Virginia, as liquidated damages for such failure; otherwise the Security accompanying this Bid shall be returned to the undersigned.

The undersigned further certifies that this bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business, or any act punishable under the Virginia Governmental Frauds Act, or other law.

This bid remains valid and may not be withdrawn for a period of 60 days from this date.

Respectfully submitted,

CONTRACTOR

DATE

ADDRESS

TELEPHONE

BY: _____

ITS:
(Title)