

City of Lynchburg
Procurement Division
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**Addendum for Request for Proposal
Pre-Qualified Day Treatment On Site Services for LCS**

15-951

Date: 05/22/2015
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. Which site(s) is/are the primary targets for this round of RFP?
The sites are all Lynchburg City Schools with the exception of Fort Hill Alternative School.

2. Ref: page 3 (Scope of Work) the purpose of this proposal is to "supplement" in what way(s)?
**Day treatment services are to supplement, be in addition to, any type of educational services already required and provided by the school division.
Example: Day treatment could be offered in addition to speech services.**

3. In the last RFP, we were asked to specify how many pro bono cases we were willing to take. Without knowing the school's enrollment, or the potential enrolled TDT clients (as Hutcherson was not yet deploying a TDT program) made it difficult to project. Can you share the average number of students enrolled in TDT services for the sites included in this proposal and/or the number of pro bono clients currently being served? We're striving to make our proposal as competitive as possible.
In the past, agencies who had a significant number of day treatment clients in one school location have offered to provide Lynchburg City Schools with at least one pro bono day treatment case per school. Example: Sandusky Middle School- 37 students receive TDT one case could be pro bono.

4. Is LCS open to seeing proposals that incorporate ancillary services that complement or enhance TDT services such as "out of the box" projects that our agency is working to deploy?
Once the requirements for the scope of work in the proposal are met, Lynchburg City Schools is open to looking at ancillary services that complement or enhance TDT services.

5. Is LCS planning on making this RFP an annual process or do they plan to have a contract awarded for multiple years?
Award of contract will be for one initial year and then renewed upon mutual agreement after that.