

City of Lynchburg
Procurement Division
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**Addendum for Request for Proposal
Kemper Construction Administration and Engineering Services**

14-872

Date: 12/27/2013
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. REVISION TO SPECIFICATIONS:

SECTION 107.15 (PAGES 1-11 THROUGH 1-2-) Remove this section from the specifications. This Section does not apply to this project. There is no DBE requirement for this project.

FEDERAL WAGE REQUIREMENTS: Disregard this section. There are no federal wage requirements for this project.

2. This is a PROFESSIONAL SERVICES RFP.

3. REVISION TO SCOPE OF PROJECT:

Remove the following statement:

- **Delete “Assist City in advertising project, pre-bid, bid-opening, review of bids and recommendations to award contract to qualified bidder.**

Add the following two requirements to the Scope of Work:

- **Initial Bridge Safety Inspection Report**
- **Initial Load Rating of New Structure (Load rating will need to be in an approved VDOT version of AASHTOWARE VIRTIS)**

4. Paragraph IV: Proposal Preparation:

The following statement is being revised as follows:

“Responses shall be limited to no more than 20 (twenty) pages excluding the cover by including all other materials.”

Section E: Delete this statement from the RFP

Section D: Statement revised as follows:

“Specific staff experience, by professional and educations qualifications, as it relates to providing services for this project”

Section I and Section J: These are to be deleted from the RFP.

5. Paragraph VI: Method of Award:

The following statement is being removed from this paragraph:

“Pricing shall be considered, but need not be the sole determining factor”

6. Paragraph VII: Contract Term

The following statement is being revised as follows:

“The initial term of this contract shall be for 2 years or project completion, whichever comes first, from contract signing, upon mutual consent of the parties to the contract.

7. The firm selected shall be an independent third party contractor.

8. The firm selected will need to coordinate all work with the Midtown Connector Project contractors.

9. With regards to the selection criteria (Section V. Criteria for proposal evaluation), is the total supposed to be 120%?

Yes

10. Under item II, Purpose: Scope of Work, it indicates that the offeror shall be expected to “review and approve” shop drawings. And in the last bullet in this same paragraph, it requires that the offeror “certify that the project was built as per plans and specifications, including all materials, grades and best construction practices”. What type of certification is contemplated?

The shop drawings should be approved by the design engineer. In the event that the CE&I is not also the design engineer, the CE&I will need to coordinate with the design engineer to have the shop drawings reviewed and approved.

11. Looking through the testing and inspection requirements at the back of the RFP, I noticed that there are no specific inspection frequency requirements mentioned for the construction of the bridge itself. While there are frequencies for concrete testing, reinforcing steel sampling, etc., there are non actually addressing the inspection of these items. These inspections would be items such as inspection of lines, and grades, formwork, reinforcing steel, verifying bolster computations, etc. I know that the contractor will be performing these as a part of the QC, but will QA need to check QC on these items? Can a section be added by addendum that will define these frequencies?

This is a locally administrated project and it is the City’s policy to follow VDOT lead in our management and inspection of these projects. Example of these standards and procedures can be found in VDOT’s Construction Manual, Inspection Manual, Materials Manual, Road and Bridge Standards Specifications, and Survey Manual. Also, the specific standards and requirements set forth in the contract documents along with the application of the CE&I profession engineer’s judgment. The frequency of inspection would mainly depend on the VDOT Inspection Manual practices while under the CE&I professional engineering’s interpretation and oversight.

12. Firms interested in responding to this RFP be advised that addendum have been posted for the Bid of the Kemper Street Bridge Replacement project. This is only a courtesy announcement and it is the responsibility of the respondent to monitor the postings of other addendum.

13. At the pre bid conference meeting, reference was made to off-site shop inspections for fabricated items such as the concrete beams and the signal poles that would be required of the successful consultant. Can you clarify the scope of these inspections, what items will require these inspections and what certifications will be required to be produces as a result of these inspections? VDOT normally performs these inspections, even on LAP projects. Will VDOT have any involvement with this process?

It is the application of the CE&I professional engineers judgment taking into the consideration the industry standard inspection procedures as well as those outlined in the prudent VDOT publications to develop their plan of action for off site inspections. It is unknown if VDOT will have any inspectors at the fabricator and it is the CE&I professional engineer that will need to plan accordingly.