

City of Lynchburg
Procurement Division
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**Addendum for Request for Proposal
Council Chambers Video Production System**

14-861

Date: 08/30/2013
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. Where does the video from the cameras feed to?
The cameras feed into the production switcher.

2. Is the video recorded? How is it recorded currently?
Yes it is currently recorded into a Nexus video server and other machines for making DVDs and backup.

Is it the plan of the city to keep the Nexus system separate or to integrate the systems? If integration is required, will the production switching system be included?
The Nexus video server is a playout to air system. This system will continue to be used. The new production switching system will feed into the Nexus server for playout to air.

3. Is the Nexus video server HD or Standard Definition?
Standard Definition.

4. Is the city moving towards HD capabilities or is there a need for Standard Definition currently?
Currently Standard Definition is what is being utilized.

5. How many operators will there be to utilize the new video system?
There will be at least two operators of the new system.

6. How many video inputs will be utilized by the new system? Will they be a single feed directly to the switcher?
There will need to be 4 camera inputs and a way to bring in a signal from a scan converter and some way to bring in character generation.

7. What type of cable is fed to the switcher currently?
Coax cable with BNC connectors.

8. What type of cables are fed to the control room currently?
6 coax cables and 4 audio cables.

9. Are cables currently ran through conduit?
Some of the cables are and others are not. The cables that are ran through the conduit are plenum.

10. Is there a crawlspace above the ceiling?
Yes
11. Is the video recorder separate from the Nexus system?
Yes it is separate.
12. Does the replacement video recorder need to be a Nexus like device?
It does not need to be a Nexus, however it needs to be of equal or greater quality.
13. Does the City need streaming capabilities?
The City already has streaming capabilities.
14. What applications are currently being utilized?
The editing applications we use are Adobe Premier CS6 and Pinnacle Studio 16.
15. In regards to AMX processing equipment, is there an AMX switcher?
We do have AMX equipment. The AMX gear is mostly used to control other machines. The routing switcher in the tech room beside council chambers is not AMX but it is connected to the AMX controller.
16. What kind of encoder do you currently use?
Granicus.
17. Where is the encoder hosted from?
California, but some of the content is hosted locally.
18. Does the City currently have a transcriptionist service?
Not at this time.
19. Is there a need to show the council videos in the chambers at the time the event is being held?
Showing the camera selections (switcher output) on the screens in council chambers is not necessary. The switcher output will feed recorder/monitors and the control room on the ground floor.
20. What input is used to run Mono-Stereo to the control room?
The audio signal that is fed to the control room (ground floor) from council is mono, mic level, xlr connector.
21. Is there an option to move the control room upstairs to the annex outside the Council Chambers?
The control room on the ground floor will stay at its current location and continue to be used for other productions.
22. Is the City considering moving toward Fiber Optics?
Not at this time.
23. Does the City have an idea of how long it will be before they utilize High Definition?
Not at this time.
24. Since there is consideration to moving the control room to the annex, will the city also be providing Countertop space or will the contractor be responsible for providing this?
The control room on the ground floor will not be moved. The space in the annex will need countertops and/or equipment racks. Add these costs to your proposal.
25. How many monitors will be needed in the annex?
There needs to be a way to monitor recorder status, camera previews, switcher preview, program out, and character generator preview. Depending on what

equipment is selected it could be done with as few as two or three monitors or several more.

26. Can vendors see a copy of a previous meeting?

Yes, these videos are available on the City Website. www.lyncburgva.gov

27. Is the city also requesting to replace the switcher and monitor in the control room?

Yes, we would consider replacing the production switcher as an option.

28. What is the elevation of the camera off the City Council desktop?

From the floor of the council dais to where a camera could be located is about 6-8 feet.

29. Is the City interested in running HDSDI or Cat5 or Cat 6 cable?

If you mean the city would buy and run the cables, that may be an option. If you mean do we have a preference over with cable to use the answer would be whichever cable would yield the best results.

30. All robotic current Broadcast quality robotic camera systems are fading out Analog video as we are entrenched and the norm is High Definition video for Production and Broadcast. Will the City accept HD cameras for use in rebuild?

Yes.

31. Currently since your system is all analog standard definition, what video switchers are currently being considered to be acceptable replacements?

We would rely on bidder to suggest the appropriate make/model that would fit our needs.

32. Video Monitors- What size and type do you require? Would you accept an interface screen on the desktop and a multi-viewer for the camera operator to view? If so, what sizes are required?

Monitors should be no smaller than 4"x4" ... roughly the same for interface screen.

33. Closed captioning would have to be provided by an outboard service. No video switcher system has live built in captioning ability. This required outboard equipment that must be recommended for the transmission and return-receive captioning company. Please provide to us who you will be using and what hardware system will they require to be provided by the vendor?

No decision on CC has been made yet.

34. Are there current system drawings?

Yes. See Attachments

35. Is there a drawing of the Video Control Room and Council Chambers with complete wire runs labeled?

Yes. See Attachments

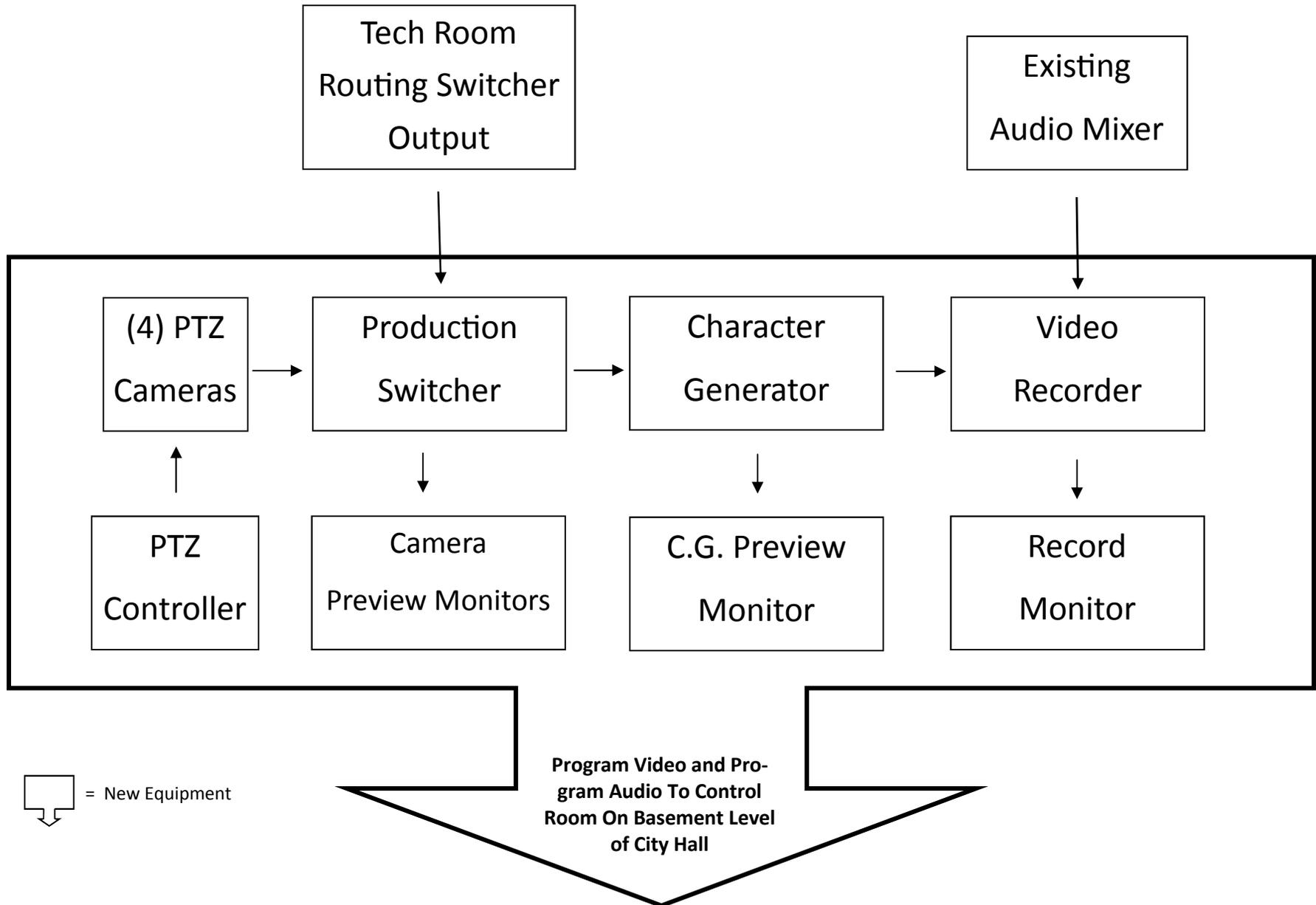
36. Is there wire pull accessibility for all Council Chambers camera locations?

Yes. There are three ceiling access panels in Council Chambers and a fourth in the small room behind the Council dais.

37. What cameras are presently installed at the location? Will the City provide electrical 110V connections at each camera location if needed?

Three cameras (1 1980s Sony, 1 JVC, 1 Sony prosumer) feeding video through BNC to control room downstairs. The city can provide a 110v outlet within 2 feet of each new camera location.

Proposed New System



Council Chambers—1st Floor City Hall
3 Camera Feeds
1 Scan Converter Feed
1 Audio Feed

