

PROJECT MANUAL  
FOR  
CITY OF LYNCHBURG

CANDLERS MOUNTAIN, HUNTINGWOOD  
AND MILL LANE RESERVOIRS MAINTENANCE

BID : 2016-043

January 2016



**PROCUREMENT DIVISION  
3RD FLOOR CITY HALL  
900 CHURCH STREET  
LYNCHBURG, VA 24504  
TELEPHONE (434) 455-3970  
FAX (434) 845-0711**

## Table of Contents

<b><u>Document</u></b>	<b><u>Page #</u></b>
<b>Bidding Requirements</b>	
<b>Advertisement For Bids</b> .....	<b>2</b>
<b>Bid-Form</b> .....	<b>3</b>
<b>Escrow Account Election</b> .....	<b>6</b>
<b>Equal Opportunity Report Statement</b> .....	<b>7</b>
<b>Statement Of Experience</b> .....	<b>8</b>
<b>Statement Of Available Resources</b> .....	<b>9</b>
<b>Corporate Status Form</b> .....	<b>10</b>
<b>Questions To Bidders/Offerors</b> .....	<b>11</b>
<b>Construction Agreement</b> .....	<b>12</b>
<b>City Of Lynchburg, Virginia Standard Performance Bond</b> .....	<b>14</b>
<b>City Of Lynchburg Standard Labor And Material Payment Bond</b> .....	<b>16</b>
<b>Escrow Agreement</b> .....	<b>19</b>
<b>Instructions To Bidders</b> .....	<b>23</b>
<b>General Conditions</b> .....	<b>28</b>
<b>Specifications</b> .....	<b>86</b>

## ADVERTISEMENT FOR BIDS

Sealed bids for **Candlers Mountain, Huntingwood and Mill Lane Reservoirs Maintenance**, will be received by the City of Lynchburg, Procurement Division, City Hall, Lynchburg, VA, until **3:00 p.m., February 3, 2016**, and then publicly opened and read in the Bidder's Room, Third Floor, City Hall.

The purpose of this project is for: Wet interior repainting of 2,000,000 gallon Huntingwood Reservoir, exterior overcoating and miscellaneous repairs of the 2,000,000 gallon Candlers Mountain #1 East Reservoir and power washing of 5,000,000 gallon Mill Lane Reservoir.

The Project Manual and Drawings for this project may be viewed and downloaded from the City's website: <http://www.lynchburgva.gov/current-solicitations>.

**An Optional pre-bid conference will be held at 11:00 a.m. on January 12, 2016** in the Third Floor Bidder's Room, City Hall, 900 Church Street, Lynchburg, VA.

Contact Lisa Moss at (434) 455-4228; fax: (434) 845-0711; email: [lisa.moss@lynchburgva.gov](mailto:lisa.moss@lynchburgva.gov) for further information. All requests for clarification or questions regarding this bid must be received no later than 2:00 p.m. on January 26, 2016.

**BID FORM**

Lisa Moss Procurement Division  
City of Lynchburg  
Third Floor, City Hall  
900 Church Street  
Lynchburg, Virginia 24504

Dear Ms. Moss:

The undersigned, as bidder, hereby declares that the only persons interested in this bid as principal, or principals, is or are named herein and that no person other than herein mentioned has any interest in this bid or in the Construction Agreement to be entered into; that this bid is made without connection with any other person, company, or parties making a bid; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned, having visited and examined the site and having carefully studied all the Contract Documents, including without limitation, all drawings and specifications pertaining to "**Candlers Mountian, Huntingwood and Mill Lane Reservoir Maintenance**" for the City of Lynchburg, Virginia, hereby proposes to furnish all labor, equipment, materials, and services and to perform all operations necessary to execute and complete the Work required for the project, in strict accordance with the Contract Documents, The City Manual of Specifications and Standard Details 2015, together with Addenda numbered \_\_\_\_\_ through \_\_\_\_\_ issued during bidding period and hereby acknowledged, subject to the terms and conditions of the Construction Agreement for the lump sum amount of:

<b>BID SHEET</b>		
<b>SECTION 1</b>	<b>DESCRIPTION</b>	<b>TOTAL</b>
03 01 00.01	REPAIR PIPE SUPPORTS-CANGLERS MTN	\$
	<b>TOTAL SECTION 1</b>	<b>\$</b>
<b>SECTION 2</b>		
05 00 00	LEVEL INDICATOR REMOVAL-CANGLERS MTN	\$
05 00 00	SCREEN REPLACEMENT-CANGLERS MTN	\$
	<b>TOTAL SECTION 2</b>	<b>\$</b>
<b>SECTION 3</b>		
09 97 13	WET INTERIOR REPAINT-HUNTINGWOOD NO ACCESS SHEET ALLOWED	\$
09 97 13	EXTERIOR SIDEWALL OVERCOAT-CANGLERS MTN	\$
09 97 13	SEAM SEALER-BASEPLATE-CANGLERS MTN	\$
09 97 13	EXTERIOR CLEANING-MILL LANE	\$
	<b>TOTAL SECTION 3</b>	<b>\$</b>
<b>SECTION 4</b>		
26 42 23	CATHODIC PROTECTION SYSTEM-CANGLERS MTN	\$
	<b>TOTAL SECTION 4</b>	<b>\$</b>
	<b>TOTAL BASE BID (SECTIONS 1-4)</b>	
<b>DEDUCT ALTERNATE:</b>	<b>Replaces Section 3: 09 97 13 Wet Interior Repaint-Huntingwood No Access Sheet Allowed Line Item with:</b>	
09 97 13	WET INTERIOR REPAINT-HUNTINGWOOD WITH ACCESS DOOR SHEET	\$
	INSPECTION ALLOWANCE	\$3000.00
	<b>TOTAL DEDUCT ALTERNATE:</b>	

**\*\*There is no guarantee of award of Alternate. Alternate is not to be included in the Total Base Bid Price\*\***

It is understood and agreed that the Owner, in protecting its best interests, reserves the right to reject any or all bids or waive any defects. Any changes, erasures, modifications, deletions in the bid form, or alternate proposals not specified in the Advertisement for Bids may make the bid irregular and subject to rejection.

The listed bid items are to contain all necessary costs required for completion of the Work in accordance with the Contract Documents.

If the Construction Agreement is for unit prices and not for a lump sum price, it is understood that all quantities listed on the following pages are estimated quantities, and the Owner reserves the right to raise, lower, or eliminate any quantity or item, and in any case, the unit prices shall be used in determining partial and final payment. It is further understood that costs to cover all components of the Work as described in the Contract Documents are included in this bid, even in cases where specific line items are not identified.

We are properly equipped to execute all work of the character and extent required by the Contract Documents, and we will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents; and we further agree that, if awarded the Construction Agreement, we will commence the Work on the date stated in the "Notice to Proceed" and will maintain a work force large enough to execute the Work and all obligations no later than the completion date stated in the Contract Documents.

Enclosed herewith is the following Security, offered as assurance that the undersigned will enter into the Construction Agreement for the execution and completion of the Work in accordance with the Contract Documents:

Bidder's Certified Check issued by \_\_\_\_\_ (name of bank) in the amount of:

\$ \_\_\_\_\_ (5% of Base Bid amount)

Bidder's Bid Bond for 5% of Base Bid Amount Issued by \_\_\_\_\_  
(name of surety authorized to do business in Virginia).

The undersigned hereby agrees, if awarded the Construction Agreement, to execute and deliver to the City within ten (10) days after his receipt of the Notice of Award, a performance bond and a payment bond, in forms satisfactory to the City, from sureties authorized to do business in Virginia satisfactory to the City, in the amount of one hundred (100) percent of the Base Bid.

The undersigned further agrees that, in case of failure on his part to execute the said Construction Agreement within the ten (10) days after written notice being given on the award of the Construction Agreement or the failure to deliver the required performance and payment bonds within the ten (10) days, the monies payable by the Security accompanying this bid shall be paid to the City of Lynchburg, Virginia, as liquidated damages for such failure; otherwise the Security accompanying this Bid shall be returned to the undersigned.

Attached herewith are completed Statement of Experience and Statement of Resources forms which include the information requested.

The undersigned further certifies that this bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business, or any act punishable under the Virginia Governmental Frauds Act, or other law.

This bid remains valid and may not be withdrawn for a period of 60 days from this date.

CURRENT VIRGINIA CLASS A CONTRACTOR'S LICENSE/ REGISTRATION NO.: \_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADDRESS

BY: \_\_\_\_\_

\_\_\_\_\_  
ITS:  
(Title)

**ELECTION OF ESCROW ACCOUNT PROCEDURE FOR RETAINAGE**

If determined to be the successful low bidder(s), the above signed elects to use the Escrow Account Procedure for retainage.

\_\_\_\_\_

Write "Yes" or "No" on above line

If the successful bidder elects to use the Escrow Account Procedure for Retainage, the "Escrow Agreement" form shall be executed and submitted to the City of Lynchburg Engineering Division within fifteen (15) calendar days after notification. If the "Escrow Agreement" form is not submitted within the fifteen (15) day period, the Contractor shall forfeit his rights to the use of the Escrow Account Procedure.

Company \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**EQUAL OPPORTUNITY REPORT STATEMENT**

The Bidder shall complete the following statement by checking the appropriate blank as follows.

The Bidder has \_\_\_\_\_ has not \_\_\_\_\_ participated in a previous contract subject to the nondiscrimination clause prescribed by Executive Order 10925, dated March 6, 1961, or Executive Order 11114 dated June 22, 1963.

In conjunction with the City of Lynchburg's policy to utilize Minority and Disadvantaged Business Enterprises ("DBE") wherever possible, the Bidder has solicited quotations for labor, material and/or services from the following Minority and Disadvantaged Business Enterprises:

NAME OF FIRM	PERSON(S) CONTACTED	DATE

Of those listed above, we intend, at this time, to utilize the following in the completion of the Work required by this Construction Agreement:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

"This firm assures that it will give its best efforts to utilize Minority and Disadvantaged Business Enterprises whenever possible."

CERTIFIED BY: \_\_\_\_\_(Signature)

\_\_\_\_\_ (Typed/Printed name & Title)

BIDDER'S NAME: \_\_\_\_\_

TAXPAYER IDENTIFICATION NUMBER: \_\_\_\_\_

\_\_\_\_\_ This firm will perform all construction with its own employees and, therefore, is not required to solicit quotations from DBEs.

**FAILURE TO DOCUMENT AND REPORT DBE CONTACTS ON THIS FORM MAY BE A BASIS FOR REJECTION OF THE BID AS NONCONFORMING.**

**STATEMENT OF EXPERIENCE**

Proposer: \_\_\_\_\_  
\_\_\_\_\_

How Long In Business: \_\_\_\_\_ At Current Address: \_\_\_\_\_

Principals: \_\_\_\_\_ Title: \_\_\_\_\_  
\_\_\_\_\_ Title: \_\_\_\_\_  
\_\_\_\_\_ Title: \_\_\_\_\_

Type of Work Normally Performed: \_\_\_\_\_  
\_\_\_\_\_

Projects of this type previously completed:

1. \_\_\_\_\_  
\_\_\_\_\_ Amount \$ \_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_ Amount \$ \_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_ Amount \$ \_\_\_\_\_

Reference (for Projects listed above):

1. \_\_\_\_\_  
\_\_\_\_\_ Tel.No. \_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_ Tel.No. \_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_ Tel No. \_\_\_\_\_

**STATEMENT OF AVAILABLE RESOURCES**

Equipment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Personnel Currently Employed: \_\_\_\_\_

Number of Personnel Available for Project: \_\_\_\_\_

Other Pertinent Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CORPORATE STATUS FORM**

**ALL PROSPECTIVE FIRMS MUST RESPOND TO THE FOLLOWING**

If a limited liability company, limited liability partnership or a limited partnership, indicate by checking one:      \_\_\_\_\_ Limited liability company

                                 \_\_\_\_\_ Limited liability partnership

                                 \_\_\_\_\_ Limited partnership

Have you registered with the Virginia State Corporation Commission, to conduct business in Virginia?

Yes     No

Name and address of organizer: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List who is authorized to execute contracts:

\_\_\_\_\_

If conducting business under an assumed (fictitious) business name, fill out the following information:

Names of persons or entities owning business using assumed business name: \_\_\_\_\_

Owners' addresses: \_\_\_\_\_

Registration date: \_\_\_\_\_ Expires: \_\_\_\_\_

If conducting business as a sole proprietorship, general partnership, or joint venture, fill out the following information:

Names of all persons liable for obligations of the business: \_\_\_\_\_

Addresses of such persons: \_\_\_\_\_

**Questions to Bidders/Offerors**

Bidders/Offerors are to respond to the following question: Have any of the individual(s), owner(s), and/or principal officer(s) of the firm submitting the bid/proposal ever been convicted of (1) a felony, or (2) a misdemeanor involving moral turpitude?

YES \_\_\_\_\_

NO \_\_\_\_\_

If yes, list individual or officer and title and give details.

---

---

---

---

---

---

---

---

---

---

NOTE: Answering yes to this question will not necessarily exclude your company from consideration but will be used to weigh the relationship between the offense and the contract to be performed.

Is your firm currently involved in litigation or a dispute involving arbitration?

YES \_\_\_\_\_

NO \_\_\_\_\_

If yes, for litigation list the litigation by case name, name of court, case number, and jurisdiction, and for arbitration, list the organization administering, if any, its contact information, any case number assigned, the arbitrators, and the location of the arbitration. For litigation and arbitration, briefly describe the claims and status, and give contact information for the opposing party or parties.

---

---

---

---

## CONSTRUCTION AGREEMENT

This Construction Agreement (the "Contract") made and entered into on the \_\_\_\_ day of \_\_\_\_\_, 2016, by and between \_\_\_\_\_, party of the first part, hereinafter referred to as Contractor, and the City of Lynchburg, a municipal corporation of the Commonwealth of Virginia, party of the second part, hereinafter referred to as the Owner or City.

That the Contractor, for the consideration hereinafter fully set out, hereby agrees with the Owner as follows:

1. That the Contractor shall furnish all labor, materials, tools, and equipment and perform all Work required by the Contract Documents (as defined in the General Conditions hereto) for the Candler Mountain, Huntingwood and Mill Lane Reservoir Maintenance.

2. That the Contractor shall commence Work within ten (10) days after Notice to Contractor to Proceed with the Work under Contract ("Notice to Proceed"), and shall substantially complete the project within **120 calendar days**. Owner and Contractor recognize that time is of the essence of this Contract and that the Owner will suffer financial loss if the Work is not completed within the times specified in the Notice to Proceed, plus any extensions thereof. They also recognize the delays, expense and difficulties involved in providing the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for certain losses Owner is expected to suffer due to delay (but not as a penalty) Contractor shall pay **\$500.00** for each day that expires after the time specified for completion. If the Contractor is subject to liquidated damages, the City has the right, but not the obligation, to withhold the liquidated damages from the Contractor's regular payments or retainage. Rights and obligations relating to these liquidated damages are set out more fully in the General Conditions.

3. The Owner hereby agrees to pay the Contractor for the faithful performance of this Contract in accordance with the Contract Documents, subject to additions and deductions as provided in the Contract Documents, in lawful money of the United States, as follows:

\_\_\_\_\_Dollars  
(\$ \_\_\_\_\_)

4. The Owner shall make partial payment on a monthly basis to the Contractor in accordance with the Contract Documents on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the Contractor, less five percent (5%) of the amount of such estimate which may be retained by the Owner until all Work has been performed strictly in accordance with the Contract Documents and until such Work has been accepted by the Owner.

5. Within ninety (90) days after submission by the Contractor of evidence satisfactory to the Owner that all payrolls, material bills and other costs incurred by the Contractor in connection with the construction of the Work have been paid in full, satisfaction of all the requirements of the Contract Documents, and acceptance of such Work by the Owner, final payment on account of this Contract shall be made.

6. It is further mutually agreed between the parties hereto that if, at any time after the execution of this Contract, the performance bond provided for its faithful performance and the payment bond, the Owner shall deem the surety or sureties upon such bonds or either of them to be unsatisfactory, or if for any reason, such bonds cease to be adequate to cover the performance of the Work, the Contractor shall,

at his own sole expense, within five (5) days after the receipt of Notice from the Owner so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the Owner. In such event, no further payment to the Contractor shall be deemed to be due under this Contract until such new or additional security for the faithful performance of the Work shall be furnished in manner and form satisfactory to the Owner.

7. Contractor agrees to fulfill all requirements of state, Federal, and municipal laws which may be applicable to this project.

8. This Contract is subject to the General Conditions accompanying it, and all the documents defined by the General Conditions to be the Contract Documents are a part of this Contract.

This Contract is executed in two counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

IN WITNESS WHEREOF, \_\_\_\_\_ has caused its name to be subscribed to this Contract by \_\_\_\_\_, its \_\_\_\_\_, and its corporate seal to be hereunto affixed and attested by \_\_\_\_\_, its \_\_\_\_\_, said officers being duly authorized therefore; and the City of Lynchburg has caused its name to be hereunto subscribed by L. Kimball Payne, City Manager, and its corporate seal to be hereunto affixed and attested by Valeria Chambers, its Clerk of Council, said officers being duly authorized therefore, all as to the day and year first above written.

CONTRACTOR

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_

(SEAL)

CITY OF LYNCHBURG

BY: \_\_\_\_\_  
City Manager

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Clerk of Council

**CITY OF LYNCHBURG, VIRGINIA  
STANDARD PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS: That \_\_\_\_\_,  
\_\_\_\_\_, the Contractor ("Principal"), whose principal place  
of business is located at \_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_  
\_\_\_\_\_ ("Surety"), are held and firmly bound unto the City of Lynchburg, Virginia,  
the Owner ("Obligee"), in the amount of \_\_\_\_\_  
\_\_\_\_\_ Dollars  
( \$ \_\_\_\_\_ ) for the payment whereof Principal and Surety bind themselves, their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Principal has, entered into a Construction Agreement with Obligee for certain work on a construction project known as Candlers Mountain, Huntingwood and Mill Lane Reservoir Maintenance, which contract (the "Contract") is by reference expressly made a part hereof;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Principal shall promptly and faithfully perform said Contract in strict conformity with the plans, specifications and conditions of the Contract and its Contract Documents, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Provided, that any alterations which may be made in the terms of the Contract, or in the Work to be done under it, or the giving by the Obligee of any extension of time for the performance of the Contract, or any other alterations, extensions or forbearance on the part of either or both of the Obligee or the Principal to the other shall not in any way release the Principal and the Surety, or either of them, their heirs, executors, administrators, successors or assigns, from their liability hereunder, notice to the Surety of any such alterations, extensions, or forbearance being hereby waived.

No action shall be brought on this bond unless brought within one year after: (a) completion of the Contract and all Work thereunder, including expiration of all warranties and guarantees, or (b) discovery of the defect or breach of warranty or guarantee if the action be for such.

The Surety represents to the Principal and to the Obligee that it is legally authorized to do business in the Commonwealth of Virginia.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

(SEAL)

Contractor/Principal

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Title: \_\_\_\_\_

(SEAL)

Surety

By: \_\_\_\_\_

Attorney -in-Fact

My Power of Attorney is recorded in the Clerks Office of the Circuit Court of \_\_\_\_\_, Virginia in Deed Book \_\_\_\_\_, Page \_\_\_\_\_, and has not been revoked.

\_\_\_\_\_  
Attorney-in-Fact

**AFFIDAVIT AND ACKNOWLEDGEMENT OF ATTORNEY-IN-FACT**

COMMONWEALTH OF VIRGINIA

(or, alternatively, Commonwealth or State of \_\_\_\_\_)

CITY/COUNTY OF \_\_\_\_\_ to wit:

I, the undersigned notary public, do certify that \_\_\_\_\_ personally appeared before me in the jurisdiction aforesaid and made oath that he is the attorney-in-fact of \_\_\_\_\_, the Surety, that he is duly authorized to execute on its behalf the aforesaid Bond(s) as its act and deed.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
City Attorney/Designee

\_\_\_\_\_  
Date

**CITY OF LYNCHBURG  
STANDARD LABOR AND MATERIAL PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS: That \_\_\_\_\_  
\_\_\_\_\_, the Contractor ("Principal") whose principal  
place of business is located at \_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_  
\_\_\_\_\_ ("Surety") are held and firmly bound unto the City of Lynchburg,  
Virginia, the Owner ("Obligee") in the amount of \_\_\_\_\_ Dollars  
( \$ \_\_\_\_\_ ) for the payment whereof Principal and Surety bind themselves, their heirs,  
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Principal has by written agreement dated \_\_\_\_\_ entered into a Construction Agreement  
with Obligee for Candler Mountain, Huntingwood and Mill Lane Reservoir Maintenance  
which contract (the "Contract") is by reference expressly made a part hereof;

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Principal shall promptly make payment to all claimants as hereinafter defined, for labor performed and material furnished in the prosecution of the Work provided for in the Contract and its Contract Documents, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions.

The Principal and Surety, jointly and severally, hereby agree with Obligee as follows:

1. A claimant is defined as one having a direct contract with the Principal or with a subcontractor of the Principal for labor, material, or both for use in the performance of the Contract. A "subcontractor" of the Principal, for the purposes of this bond only, includes not only those subcontractors having a direct contractual relationship with the Principal but also any other contractor who undertakes to participate in the Work which the Principal is to perform under the aforesaid Contract, whether there are one or more intervening subcontractors contractually positioned between it and the Principal (for example, a subcontractor). "Labor" and "material" shall include, but not be limited to, public utility services and reasonable rentals of equipment, but only for periods when the equipment rented is actually used at the Work site.
2. Subject to the provisions of paragraph 3, any claimant who has performed labor or furnished material in accordance with the Contract Documents in the prosecution of the Work provided in the Contract, who has not been paid in full therefore before the expiration of ninety (90) days after the day on which such claimant performed the last of such labor or furnished the last of such materials for which he claims payment, may bring an action on this bond to recover any amount

due him for such labor or material, and may prosecute such action to final judgment and have execution on the judgment. The Obligee need not be a party to such action and shall not be liable for the payment of any costs, fees or expenses of any such suit.

3. Any claimant who has a direct contractual relationship with any subcontractor of the Principal from whom the Principal has not required a subcontractor payment bond, but who has no contractual relationship, express or implied, with the Principal, may bring an action on this bond only if he has given written notice to the Principal within one hundred eighty (180) days from the day on which the claimant performed the last of the labor or furnished the last of the materials for which he claims payment, stating with substantial accuracy the amount claimed and the name of the person for whom the Work was performed or to whom the material was furnished. Notice to the Principal shall be served by registered or certified mail, postage prepaid, in an envelope addressed to the Principal at any place where his office is regularly maintained for the transaction of business. Claims for sums withheld as retainages with respect to labor performed or materials furnished shall not be subject to the time limitations stated in this paragraph 3.
4. No suit or action shall be commenced hereunder by any claimant.
  - a. Unless brought within one year after the day on which the person bringing such action last performed labor or last furnished or supplied materials, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, the limitation embodied within this bond shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.
  - b. Other than in a Virginia court of competent jurisdiction, with venue as provided by statute, or in the United States District Court for the district in which the project, or any part thereof is situated.
5. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder.
6. This bond is intended to comply with the requirements and to afford all the benefits of a payment bond consistent with the requirements of Virginia Code § 2-2-4337 and § 2-2-4341. To the extent that those sections as they are in effect as of the date of issuance of this bond confer any requirements on Principal or Surety, or confer any additional benefits on any claimant (as the term "claimant" is used within either the meaning of those sections or this bond), those requirements and benefits shall be deemed to be incorporated into and be part of this bond.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_.

(SEAL)

Contractor/ Principal

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Title: \_\_\_\_\_

(SEAL)

Surety

By: \_\_\_\_\_

Attorney-in-Fact

Typed Name: \_\_\_\_\_

My Power of Attorney is recorded in the Clerks Office of the Circuit Court of \_\_\_\_\_ Virginia in Deed Book \_\_\_\_\_, Page \_\_\_\_\_, and has not been revoked.

\_\_\_\_\_  
Attorney-in-Fact

**AFFIDAVIT AND ACKNOWLEDGEMENT OF ATTORNEY-IN-FACT**

**COMMONWEALTH OF VIRGINIA**

(or, alternatively, Commonwealth or State of \_\_\_\_\_)

**CITY / COUNTY OF** \_\_\_\_\_

I, the undersigned notary public, do certify that \_\_\_\_\_ personally appeared before me in the jurisdiction aforesaid and made oath that he is the attorney-in-fact of \_\_\_\_\_, the Surety, that he is duly authorized to execute on its behalf the foregoing bond pursuant to the Power of Attorney noted above, and on behalf of said Surety, acknowledged the aforesaid bond(s) as its act and deed.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
City Attorney/Designee                      Date

**ESCROW AGREEMENT**

THIS AGREEMENT ("Agreement"), made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016 by,  
between and among the City of Lynchburg ("City"), \_\_\_\_\_ ("Contractor"), and

\_\_\_\_\_  
(Name of Bank)

\_\_\_\_\_  
(Address of Bank)

a trust company, bank, or savings and loan institution with its principal office located in the Commonwealth of Virginia (hereinafter referred to as "Bank" or "Escrow Agent"), and

\_\_\_\_\_  
("Surety") provides:

I.

The City and the Contractor have entered into the Construction Agreement ("Contract") with respect to City Project No. and Name: Candler Mountain, Huntingwood and Mill Lane Reservoir Maintenance ("the Contract"). This Agreement is pursuant to, but in no way amends or modifies, the Contract. Payments made hereunder or the release of funds from escrow shall not be deemed approval or acceptance by the City of performance by the Contractor or Surety.

II.

In order to assure full and satisfactory performance by the Contractor of its obligations under the Contract, the City may, pursuant to the Contract Documents, retain certain amounts otherwise due the Contractor. The Contractor has, with the approval of the City, elected to have these retained amounts held in escrow by the Bank. This Agreement sets forth the terms of the escrow. The Bank shall not be deemed a party to, bound by, or required to inquire into the terms of, the Contract or any other instrument or agreement between the City and the Contractor.

III.

The City may from time to time pursuant to this Agreement pay to the Bank amounts retained by the City under the Contract. Except as to amounts actually withdrawn from escrow by the City, the Contractor shall look solely to the Bank for payment of funds retained under the Contract and paid by the City to the Bank.

The risk of loss by diminution of the principal of any funds invested under the terms of this Agreement shall be solely upon the Contractor.

Funds and securities held by the Bank pursuant to this Agreement shall not be subject to levy, garnishment, attachment, lien, or other process whatsoever. Contractor agrees not to assign, pledge, discount, sell or otherwise transfer or dispose of his interest in the escrow account or any part thereof, except to the Surety.

IV.

Upon receipt of checks or warrants drawn by the City's Director of Finance and made payable to it as escrow agent, the Bank shall promptly notify the Contractor, negotiate the same and deposit or invest and reinvest the proceeds in "Approved Securities" within the meaning of this Agreement in accordance with the written instruction of the Contractor. In no event shall the Bank invest the escrowed funds in any security that is not an "Approved Security."

## V.

The following securities, and none other, are Approved Securities for all purposes of this Agreement:

- (1) United States Treasury Bonds, United States Treasury Notes, United States Treasury Certificates of Indebtedness or United States Treasury Bills,
- (2) Bonds, notes and other evidences of indebtedness unconditionally guaranteed as to the payment of principal and interest by the United States,
- (3) Bonds or notes of the City,
- (4) Bonds of any political subdivision of the City, if such bonds carried, at the time of purchase by the Bank or deposit by the Contractor, a Standard and Poor's or Moody's Investors Service rating of at least "A", and
- (5) Certificates of deposit issued by commercial Banks located within the Commonwealth, including, but not limited to, those insured by the Bank and its affiliates,
- (6) Any bonds, notes, or other evidences of indebtedness listed in Section (1) through (3) may be purchased pursuant to a repurchase agreement with a Bank, within or without the City, having a combined capital, surplus and undivided profit of not less than \$25,000,000 provided the obligation of the Bank to repurchase is within the time limitations established for investments as set forth herein. The repurchase agreement shall be considered a purchase of such securities even if title, and/or possession of such securities is not transferred to the Escrow Agent, so long as the repurchase obligation of the Bank is collateralized by the securities themselves, and the securities have on the date of the repurchase agreement a fair market value equal to at least 100 percent of the amount of the repurchase obligation of the Bank, and the securities are held by a third party, and segregated from other securities owned by the Bank.

No security is an Approved Security hereunder if it matures more than five years after the date of its purchase by the Bank or deposit by the Contractor.

## VI.

The Contractor may from time to time withdraw the whole or any portion of the escrowed funds by depositing with the Bank Approved Securities in an amount equal to, or in excess of, the amount so withdrawn. Any securities so deposited or withdrawn shall be valued at such time of deposit or withdrawal at the lower of par or market value, the latter as determined by the Bank. Any securities so deposited shall thereupon become a part of the escrowed fund.

Upon receipt of a direction signed by the City's Director of Public Works or the City Engineer, the Director of Finance or the City Accountant shall authorize the Bank to pay the principal of the fund, or any specified amount thereof, to the account of the City of Lynchburg. Such payment shall be made in cash as soon as is practicable after receipt of the direction.

Upon receipt of a direction signed by the City's Director of Public Works or the City Engineer, the Director of Finance or the City Accountant shall authorize the Bank to pay and deliver the principal of the fund, or any specified amount thereof, to the Contractor, in cash or in kind, as may be specified by the Contractor. Such payment and delivery shall be made as soon as is practicable after receipt of the direction.

VII.

For its services, hereunder the Bank shall be entitled to a reasonable fee in accordance with its published schedule of fees or as may be agreed upon by the Bank and the Contractor. Such fee and any other costs of administration of this Agreement shall be paid from the income earned upon the escrowed fund, and, if such income is not sufficient to pay the same, by the Contractor.

VIII.

The net income earned and received upon the principal of the escrowed fund shall first be paid or applied to pay the Bank's fee and any other costs of administration and such income shall be deemed a part of the principal of the fund. After all of the Bank's fees and other costs of administration have been paid from such income, the net income earned thereafter may then be paid over to Contractor in installments.

IX.

The Surety undertakes no obligation hereby but joins in this Agreement for the sole purpose of acknowledging that its obligations as surety for the Contractor's performance of the Contract are not affected hereby.

WITNESS the following signatures, all as of the day and year first above written.

CITY OF LYNCHBURG

CONTRACTOR: \_\_\_\_\_

BY: \_\_\_\_\_  
City Manager

BY: \_\_\_\_\_  
Officer, Partner, or Owner (Seal)

SURETY:

By: \_\_\_\_\_

Its: President (Seal)

ATTEST:

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Attorney-in-Fact

AFFIDAVIT AND ACKNOWLEDGEMENT OF ATTORNEY-IN-FACT

COMMONWEALTH OF VIRGINIA

(or, alternatively, Commonwealth or State of \_\_\_\_\_)

CITY / COUNTY OF \_\_\_\_\_

I, the undersigned notary public, do certify that \_\_\_\_\_ personally appeared before me in the jurisdiction aforesaid and made oath that he is the attorney-in-fact of \_\_\_\_\_, the Surety, that he is duly authorized to execute on its behalf the foregoing bond pursuant to the Power of Attorney noted above, and on behalf of said Surety, acknowledged the aforesaid bond(s) as its act and deed.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public (SEAL)

My Commission expires: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
City Attorney/Designee Date

# INSTRUCTIONS TO BIDDERS

## **DESCRIPTION OF WORK:**

The Work included under this Contract shall consist of all labor, materials, equipment, and the performance of all work necessary to complete the project known as "Candler Mountain, Huntingwood and Mill Lane Reservoir Maintenance," as described in the Contract Documents. This Work shall be performed in accordance with the Contract Documents.

## **ACCEPTANCE AND GUARANTEE:**

At the completion of the project, a final inspection will be made by the Owner's Project Manager. The Contractor will be notified of the remaining work to be performed. When the work is satisfactorily completed, notification will be given that the project has been accepted. The guarantee period will be one (1) year from date of acceptance.

## **PROTECTION OF PROPERTY AND PERSONNEL:**

The Contractor shall erect traffic control devices, barricades, warning signs, overhead protection, etc. , as required by local codes and laws. Contractor shall observe OSHA regulations and Owner's safety policies.

1. General: Subject to Owner's right to waive informalities, to be valid for consideration, bids must be completed and submitted in accordance with these instructions to bidders. All individual bid unit price items must be filled in, regardless of the quantity shown.
2. Plans and Specifications: Bidding documents will be provided as indicated in the Advertisement for Bids.
3. Qualification of Bidders: Each bidder must be prepared to submit within five calendar days of the Owner's request written evidence of his qualifications for the project, including, without limitation, financial data, previous experience, resources, personnel and evidence of authority to conduct business in the jurisdiction where the project is located.
4. Examination of Bid Documents and Site:
  - 4.1 Before submitting bids, each bidder must examine bid documents, including, without limitation, all the Contract Documents, thoroughly; familiarize himself with Federal, state and local laws, ordinances, rules, codes, and regulations affecting the Work; and correlate his observations with requirements of the bid documents.
  - 4.2 Bidders are requested and expected to visit the site of the project to alert themselves to local and special conditions which may be encountered during construction of the project such as: labor and transportation, handling and storage of materials, the availability of materials, and site access. Failure to make such investigations shall not relieve the successful bidder from performing and completing the Work in accordance with the Contract Documents.
    - a. An Optional pre-bid conference will be held at the time and place stated in the Advertisement for Bids.
5. Clarification:
  - 5.1 No oral clarification of the bid documents will be made to any bidder. To be given consideration, requests for clarification must be received in time to allow preparation of a written response at least seven (7) days prior to date fixed for opening of bids. Clarifications will be issued in the form of written addenda to the bid documents and posted to the Procurement Website within five (5) days of the bid opening. Only clarifications by formal written addenda will be binding.
  - (1) All communications in regard to clarifications and any other matters related to this project shall be addressed to: Lisa Moss, Procurement Division, 900 Church Street, Lynchburg, VA 24504, Fax: 434-845-0711, email: lisa.moss@lynchburgva.gov.

6. Substitutions:

- 6.1 Substitutions of material or equipment or both may be offered by the Contractor with his bid, provided that, if approved:
- a. No major changes in the construction or design intent of the project would be required. Changes required to accommodate substituted items shall be made by the Contractor at no additional cost or time delay.
  - b. Features of quality, capacity, construction, performance, appearance, size, arrangement, and general utility, including economy of operation of substitutes offered, either parallel or exceed those of specified products.
  - c. The provisions of the General Conditions are met, and the provisions of the General Conditions any other guarantees, if required by the specification sections, shall apply in full force and effect to the performance of such substitute products; approved for incorporation into the Work.
- 6.2 Technical data covering the proposed substitution shall be furnished with the bid when possible, and not later than 10 days after bid submission.

7. Bid Submission:

- 7.1 Submit bids using forms furnished in the Project Manual and fill in all blank spaces on the form. Repeat notation "Contractor's Current Virginia License No. \_\_\_\_\_" on outside of inner envelope containing bid and bid security, and place this envelope within another envelope addressed to:

City of Lynchburg  
Procurement Division  
900 Church Street  
Third Floor, City Hall  
Lynchburg, VA 24504

Bidders shall include the following with their bid submission:

- Bid Form
- Statement of Experience
- Statement of Available Resources
- Equal Opportunity Report Statement
- Corporate Status Form
- Questions to Offeror Form
- Bid Bond or Cashiers Check Equivalent

- 7.2 Both the inner and outer envelopes shall have noted thereon:
- a. "Sealed Bid #2016-043 Candler's Mountain, Huntingwood and Mill Lane Reservoir Maintenance
  - b. The bidder's name and address; and
  - c. Repeat notation "Current Registered Virginia Contractor No. \_\_\_\_" on the outside envelope.
- 7.3 Each bid must be accompanied by a cashier's check payable to the City drawn on a bank satisfactory to the City, or a Bid Bond, in the amount of five percent (5%) of the amount of the total base bid, with the City as obligee, as assurance that the successful bidder will enter into the Contract within ten (10) days after Notice of Award.

If the successful bidder defaults by failure to enter into the Contract and to provide required performance and payment bonds, the certified check or Bid Bond accompanying the successful

bid shall be collected by the City, not as a penalty but as liquidated damages for delays and such additional expenses as may be incurred by the City for reasons of such default.

7.4 Contractors will indicate a lump sum bid for on the bid form. The lump sum bid shall contain all necessary costs required for completion of the Work. Any changes, erasures, modifications, or deletions in the bid form, or alternate proposals not specified in the bid proposal may make the proposal irregular and subject to rejection.

7.5 Receipt deadline for bids will be as stated in the Advertisement for Bids.

7.6 Bids will be opened publicly in accordance with the Advertisement for Bids.

7.7 Withdrawal of bid after bid opening: To withdraw a bid after bid opening, a bidder must satisfy the substantive requirements of Va. Code §2.2-4330. In addition, the following procedures shall apply:

a. The bidder shall give notice in writing of his claim of right to withdraw his bid within two business days after the conclusion of the bid opening procedure and shall submit original work papers with such notice.

b. The mistake may be proved only from the original work papers, documents and materials used in preparation of the bid and delivered as required herein.

8. Bonds and Damages:

8.1 Bonds shall be with a surety company acceptable to the Owner; that is legally authorized to do business in Virginia and in a form acceptable to Owner.

8.2 A performance bond and a labor and material payment bond will be required in the amount of 100 percent of the bid.

8.3 Liquidated damages shall be as indicated in the Contract Documents.

9. Award of Contract:

9.1 The award of the Contract will be the responsible bidder submitting the lowest responsive base bid.

Selection of the apparently successful bidder's responsibility will include a serious evaluation of whether the bidder has conscientiously attempted to meet Minority and Disadvantaged Business Enterprise goals. A requirement of the Contract bidder will be that a genuine concerted effort will be utilized to meet the Contract goal.

9.2 Before the Contract is awarded, the bidder submitting the lowest responsive bid must satisfy the City that it has the requisite organization, capital, equipment, ability, resources, personnel, management, business integrity, and at least five years experience in the type municipal work for which it has submitted a bid. Each bidder shall, with his bid, submit a list of at least five projects of similar size and dollar value completed within the last five years, giving location, dollar value, year completed, and the name(s) of the owner(s) and architect/engineers(s). The bidder shall verify to the City that it has the sufficient and qualified personnel to provide for the Contract Work. Failure by the lowest responsive bidder to sufficiently satisfy the City of its ability to meet any of the above requirements may serve as grounds for rejection of the bid.

9.3 The Owner reserves the right to cancel the Advertisement for Bids, reject any and all bids, waive any and all informalities, and disregard all conforming, nonconforming, conditional bids or counterproposals.

9.4 Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted, except that if the responsive bid from the lowest responsible bidder exceeds available funds, pursuant to Section 18.1-9 of the Lynchburg Public Procurement Code, the Owner may negotiate with the apparent low bidder to obtain a contract price within available funds.

- a. Procedures for Negotiations: If the Owner wishes to negotiate with the apparent low bidder to obtain a contract price within available funds, negotiations shall be conducted in accordance with the following procedures:
  1. If the using agency wishes to conduct negotiations pursuant to this section, it shall provide the procurement administrator with a written determination that the bid from lowest responsive, responsible bidder exceeds available funds. This determination shall be confirmed in writing by the director of finance or his designee. The using agency shall also provide the procurement administrator with suggested measures to bring the proposed purchase within budget through negotiations with the lowest responsive, responsible bidder, including reductions in scope, changes in quality, value engineering, changes in terms and conditions, or changes in schedule.
  2. The procurement administrator shall advise the lowest responsive, responsible bidder, in writing, that the proposed purchase exceeds available funds. He shall further invite proposed measures, such as a reduction in scope, change in quality, value engineering, changes in terms or conditions, or changes in schedule for the proposed purchase, and invite the lowest responsive, responsible bidder to amend its bid based upon the proposed measures to bring the purchase within available funds.
  3. Informal discussions between the City and the lowest responsive, responsible bidder, either in person, by e-mail, by telephone, or by other means, may be used to attempt to obtain a contract within available funds.
  4. Following any successful negotiations, the lowest responsive, responsible bidder shall submit a proposed addendum to its bid, which addendum shall include the specific changes in the proposed purchase, the reduction in price, and the new contract value. The addendum shall be reviewed by the purchasing agency, the City Manager, and City Attorney for acceptability.
  5. If an addendum is acceptable to the City, the City may award a contract within funds available to the lowest responsive, responsible bidder based upon the amended bid proposal.
  6. If the City and the lowest responsive, responsible bidder cannot negotiate a contract within available funds, all bids shall be rejected.

#### 9.5 Protests of Award or Decisions to Award of Contract

- a. The following are the exclusive procedures for a bidder or offeror to protest the City's award or decision to award a contract.
  1. Any protest to award a contract shall be in writing and shall be delivered so that it is received by the City Manager not later than five (5) business days after announcement of the award or decision to award, whichever comes first. Otherwise any such protest shall be deemed to be waived.
  2. Except for a protest of an emergency or sole source procurement, a protest of a City award or decision to award a contract may only be made by a person who submitted a bid or proposal for the procurement at issue and who was reasonably likely to have its bid or proposal accepted but for the City's decision. In the case of an emergency or sole source procurement, a protest may only be made by a person

who can show that he was reasonably likely to have submitted a successful bid or proposal if the procurement had been other than emergency or sole source.

3. Protests shall only be granted if (1) the protester has complied fully with Sec. 18.1-6 of the Lynchburg Public Procurement Code and there has been a violation of law, the Lynchburg Public Procurement Code, or mandatory terms of the solicitation that clearly prejudiced the protester in a material way, or (2) a statute requires voiding of the decision.
  4. The City Manager shall issue a written decision on a protest within ten (10) days of its receipt by the City Manager.
  5. If the protest is denied, the protester may only appeal the denial or otherwise contest or challenge the procurement by then filing suit in the Lynchburg Circuit Court, Lynchburg, Virginia, and serving the city with such suit within ten (10) days of such denial. Otherwise, the City Manager's decision shall be final and conclusive, and the protester's right to appeal the denial or to otherwise contest or challenge the procurement shall be deemed to be waived.
  6. Strictly following these procedures shall be a mandatory prerequisite for protest of the City's award or decision to award a contract. Failure by a bidder to follow these procedures strictly shall preclude that bidder's protest and be deemed to constitute a waiver of any protest.
- b. A protest may not be based upon the alleged non-responsibility of a person to whom the City awards or makes a decision to award a contract.
10. Bidders are referred to the General Conditions for the meanings of capitalized terms.

End of Instructions to Bidders

## **GENERAL CONDITIONS**

ARTICLE 1	CONTRACT DOCUMENTS AND DEFINITIONS
ARTICLE 2	ARCHITECT/ENGINEER
ARTICLE 3	OWNER
ARTICLE 4	CONTRACTOR
ARTICLE 5	SUBCONTRACTORS
ARTICLE 6	WORK BY OWNER OR BY SEPARATE CONTRACTORS
ARTICLE 7	MISCELLANEOUS PROVISIONS
ARTICLE 8	CONTRACT TIME
ARTICLE 9	PAYMENTS AND COMPLETION
ARTICLE 10	PROTECTION OF PERSONS AND PROPERTY
ARTICLE 11	INSURANCE FOR CONTRACTS
ARTICLE 12	CHANGES AND MODIFICATIONS IN THE WORK
ARTICLE 13	CLAIMS AND DISPUTE PROCEDURE
ARTICLE 14	UNCOVERING AND CORRECTION OF WORK
ARTICLE 15	TERMINATION OF THE CONTRACT

## GENERAL CONDITIONS

### ARTICLE 1 CONTRACT DOCUMENTS AND DEFINITIONS

#### 1.1 DEFINITIONS

##### 1.1.1 CONTRACT AND CONTRACT DOCUMENTS:

The Contract Documents include: (1) the Construction Agreement (the "Contract"), its General Conditions, its Special Conditions (if any) and its attachments (if any); (2) the City's Invitation for Bid No. 2016-043 dated January 2016, and any addenda; (3) the Contractor's bid; (4) the Contract plans, drawings, and specifications and any addenda; and (5) any Modifications and any Field Orders. Any soils, geotechnical or other reports, surveys and analyses which may be made available to the Contractor for review or information under this Contract, are not adopted by reference into, nor are they part of the Contract Documents.

##### 1.1.2 MODIFICATION:

A Modification is (1) a written amendment to the Contract signed by both parties (Project Manager for City of Lynchburg and authorized agent for the Contractor), (2) a written Change Order signed by the Project Manager or Owner's authorized representative and an authorized agent for the Contractor, or (3) a written Change Directive signed by the Owner's authorized representative. Modifications may be made to the Contract and Contract Documents without notice to any surety for the performance or payment bonds for the Work. Any Modification that increases the Contract Sum by more than \$50,000 or that causes total expenditures for the Contract to exceed the amount budgeted for the Contract may only be made with the specific approval of the City Manager.

##### 1.1.3 WORK:

"Work" means the construction and services required by the Contract Documents and includes all services, plant, labor, materials, supplies, equipment and other things necessary for Contractor to carry out and complete the requirements of the Contract Documents. "Work" includes material suitably stored and protected. "Work" also includes any portion of the Work, whether completed or not.

##### 1.1.4 PROJECT:

The Project is the total construction of which the Work performed by Contractor under the Contract Documents may be the whole or a part.

##### 1.1.5 FURNISH, INSTALL & PROVIDE:

The terms "Furnish" or "Install" or "Provide", unless specifically limited in context, mean furnishing and incorporating a specified item, product or material into the Work, including all necessary labor, materials, equipment to make the item and the Work ready for use.

##### 1.1.6 EXTRA WORK:

The term "Extra Work" as used herein, refers to and includes work required by the Owner, which, in the judgment of the Owner involves changes in or additions to the Work required by the Contract Documents in their then-existing form.

##### 1.1.7 NOTICE OF AWARD:

"Notice of Award" is the written notice of the Owner's acceptance of the Contractor's bid given by the Owner to Contractor as the successful bidder.

##### 1.1.8 NOTICE:

"Notice" means written notice made in the manner specified in this paragraph.

1.1.8.1 "Notice" shall be deemed to have been given to the Owner if sent to the following persons by the means indicated in 1.1.8.3 and either such Notice actually was received by such persons or adequate proof of receipt is made:

Department of Public Works Engineering 2 <sup>nd</sup> Floor, City Hall 900 Church Street Lynchburg, Virginia 24501	Procurement Division 3 <sup>rd</sup> Floor, City Hall 900 Church Street Lynchburg, Virginia 24504	City Attorney 3rd Floor, City Hall 900 Church Street Lynchburg, Virginia 24504
---	--	---

1.1.8.2 "Notice" shall be deemed to have been given to the Contractor if sent to the following person by the means indicated in 1.1.8.3 and either such Notice was received by such person or the Contractor or adequate proof of receipt by such person or the Contractor is made:

(Insert Successful bidder authorized representatives name and address)

---

1.1.8.3 "Notice" shall be sent by special courier, recognized overnight delivery service, or United States mail. With the exception of original bid documents, facsimile copies and e-mail shall be acceptable if the original is then sent by special courier, recognized overnight delivery service, or United States mail within three business days.

#### 1.1.9 CHANGE DIRECTIVES:

If the parties cannot agree to a written amendment to the Contract or to a Change Order, Owner may, by issuance of a written "Change Directive," direct Contractor to perform Work that Owner acknowledges, or that Contractor contends, to be a change to the Work required by the Contract Documents. A change order signed by the Owner that Contractor fails or refuses to sign shall be considered a "Change Directive."

#### 1.1.10 MISCELLANEOUS WORDS OR TERMS:

1.1.10.1 Whenever they refer to the Work or its performance, "directed", "required", "permitted", "ordered", "designated", "prescribed", and words of like import shall imply the direction, requirements, permission, order, designation or prescription of the Owner, and "approved", "acceptable", "satisfactory", "in the judgment of" and words of like import shall mean approved by or acceptable to or satisfactory to or in the judgment of the Owner.

1.1.10.2 The Contract Documents generally refer to the Owner, Contractor, Architect/Engineers, entities, and persons as if masculine in gender and singular in number. Such references are intended to include the feminine or neutral in gender and/or the plural in number when appropriate.

### **1.2 EXECUTION, CORRELATION AND INTENT OF CONTRACT DOCUMENTS**

1.2.1 Two originals of the Contract shall be executed.

1.2.2 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work, including without limitation, all items reasonably inferable from the Contract Documents. The Contract Documents are complementary, and what is required by any one shall be as binding as if required by all. Words and abbreviations which have well-known technical or trade meanings are used in the Contract Documents in accordance with such recognized meanings.

1.2.3 Anything shown on the drawings and not mentioned in the specifications or mentioned in the specifications and not shown on the drawings shall have the same effect as if shown or mentioned respectively in both. Technical specifications take priority over general specifications, and detail drawings take precedence over general drawings. Contractor shall promptly notify the A/E and Owner of

any conflict or inconsistency in the Contract Documents, upon its discovery, and promptly submit an explanation in writing of the conflict or inconsistency to the A/E, with a copy to the Owner. The A/E's decision thereon shall be final. In case of conflict or inconsistency between the drawings and the specifications, the specifications shall govern.

- 1.2.4 Should any labor, material, or equipment be required which is not denoted in the drawings and specifications, but which is, nevertheless, reasonably necessary for the proper carrying out of the intent of the Work, it is agreed that the labor, material, or equipment is implied, and the Contractor shall provide such labor and furnish such materials and equipment as fully as if they were completely delineated and prescribed, without additional cost to the Owner.
- 1.2.5 The Contractor may be furnished additional instructions and detail drawings to carry out the Work included in the Contract Documents. The additional drawings and instructions thus supplied to the Contractor will coordinate with the Contract Documents and will be so prepared that they can be reasonably interpreted as a part thereof. The Contractor shall carry out the Work in accordance with the additional detail drawings and instructions.
- 1.2.6 The drawings and specifications are divided into sections for convenience and clarity only. The Contractor shall not construe this division as a division of the Work into various subcontractor units. The Contractor may subcontract the Work in such divisions as he sees fit, but he is ultimately responsible for furnishing all Work required by the Contract Documents.
- 1.2.7 The provisions of this Contract cannot be amended, modified, varied or waived in any respect that causes a change to the Contract Sum or Contract Time except by a Modification. **The Contractor is hereby given notice that no person has authority to orally waive, or to release the Contractor from any of the Contractor's duties or obligations under or arising out of the Contract Documents.** Any waiver, approval or consent granted by Modification or Field Order to the Contractor shall be limited to those matters specifically and expressly stated thereby to be waived, approved or consented to and shall not relieve the Contractor of the obligation to obtain any future waiver, approval or consent.

### ***1.3 OWNERSHIP AND USE OF DOCUMENTS***

- 1.3.1 All plans, drawings, specifications, and documents relating to the Work are the property of the Owner and are to be used only for the Project.

## **ARTICLE 2 ARCHITECT/ENGINEER**

### ***2.1 DEFINITIONS***

- 2.1.1 The term Architect/Engineer, hereinafter "A/E" or "Architect" or "Engineer", shall mean the consulting firm or City Department/Division, or their duly authorized representatives, lawfully licensed to practice in Virginia, that is responsible for the activities specified herein.
- 2.1.2 Although the A/E is referred to throughout the Contract Documents as if singular in number and masculine in gender, A/E includes plural in number and feminine or neuter in gender, as appropriate.

### ***2.2 ARCHITECT/ENGINEER SERVICES***

- 2.2.1 The A/E will provide services as described in these General Conditions.
- 2.2.2 The A/E will advise and consult with the Owner. The Owner's instructions to the Contractor may be forwarded through the A/E. The A/E has authority to act on behalf of the Owner only to the extent

provided in the Contract Documents, and the A/E does not have authority to approve a change to the Contract Sum or the Contract Time.

- 2.2.3 The A/E may visit the site at intervals appropriate to the stage of construction to familiarize himself generally with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. Any visits or inspections by the A/E, any Owner's representative, or any consultant retained by the Owner are solely for the Owner's benefit and shall not confer any rights on Contractor or excuse Contractor from any obligation under the Contract Documents.
- 2.2.4 The A/E will immediately inform the Owner and Contractor whenever, in the reasonable opinion of the A/E, any of the Work is proceeding contrary to the requirements of the Contract Documents and will be unacceptable. Such notification by the A/E is solely for the benefit of the Owner and will not be a cause for the Contractor to claim either delay of the Work or any increase in the Contract Sum or Contract Time.
- 2.2.5 The A/E, the Owner and other governmental representatives shall at all times have access to the Project site and the Work regardless of its stage of progress. The Contractor shall provide facilities for such access so that the A/E, the Owner and other governmental representatives may perform their functions under the Contract Documents.
- 2.2.6 Where applicable, based on the A/E's observations and an evaluation of the Contractor's Applications for Payment, the A/E will recommend the amounts owing to the Contractor and will issue Certificates for Payment in such amounts, as provided in Article 99, Payments and Completion.
- 2.2.7 The A/E will be an interpreter of the requirements of the Contract Documents. The A/E will render interpretations necessary for the proper execution and progress of the Work, with reasonable promptness and in accordance with any time limit agreed upon. Either party to the Contract may make written request to the A/E for such interpretations. All interpretations of the A/E shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing and/or in the form of drawings.
- 2.2.8 The A/E will recommend to the Owner the rejection of Work that does not conform to the Contract Documents. Whenever, in his opinion, he considers it necessary or advisable for the implementation of the intent of the Contract Documents, he will have authority to require special inspection or testing of the Work in accordance with Subparagraph 7.6.2 whether or not such Work be then fabricated, installed or completed.
- 2.2.9 The A/E will review and approve or take other appropriate action upon Contractor's submittals such as Shop Drawings, Product Data, Samples and Manuals, but only for conformance with the design concept of the Work and with the information given in the plans, drawings, and specifications. Contractor shall ensure that all submittals are complete and have had included with them all correlated items that the A/E requires for his review. In the A/E's and Owner's sole discretion, the A/E may decline to review partial submittals or submittals for which correlated items have not been included. Contractor shall clearly note, both in a cover letter with any submittal and on the submittal itself, any deviation or inconsistency of anything submitted with the requirements of the Contract Documents. The A/E's approval of a specific item shall not indicate approval of an assembly of which the item is a component. The A/E's review and approval is for the sole benefit of the Owner and is not for the benefit of the Contractor. The A/E's review and approval shall in no way excuse Contractor from fully complying with the Contract Documents.
- 2.2.10 The A/E's acceptance of materials or products on behalf of the Owner shall not bar future rejection of such items (a) if they are subsequently found to be defective or inferior in quality or uniformity to the materials or products specified by the Contract Documents, (b) if such materials or products are not as

represented by the Contractor, or (c) if such materials or products do not conform to the requirements of the Contract Documents.

- 2.2.11 As required, the A/E will conduct inspections to assist the Owner in determining the dates of Substantial Completion and Final Completion, will receive and forward to the Owner for the Owner's review written warranties and related documents required by the Contract Documents and assembled and submitted by the Contractor, and will recommend a final Certificate for Payment upon Contractor's full compliance with the requirements of Article 9, Payment and Completion.
- 2.2.12 All claims, disputes, or other matters or questions between the Contractor and Owner arising out of or relating to the A/E's interpretation of the Contract Documents or arising out of any other decisions, communications, or actions of the A/E relating to the performance of the Work shall be resolved as set forth in Article 12, Changes and Modifications in the Work, and Article 13, Claims.
- 2.2.13 In case of the termination of the employment of the A/E, the Owner shall appoint a new A/E, who shall have the same status under the Contract Documents as the former A/E.

## **ARTICLE 3                    OWNER**

### **3.1        *DEFINITION***

- 3.1.1 The Owner is the City of Lynchburg, Virginia ("City"). The term Owner means the Owner or its authorized representative. The Departmental Director, or his designee, is the authorized Owner's representative for this Contract. Notwithstanding the foregoing, the authority of the Owner's representative is subject to the limitations in the Lynchburg Public Procurement Code.
- 3.1.2 The Departmental Director, will designate a single Owner's representative, with the title of Project Manager (PM), who will have the power to act, within the scope of his delegated authority, for and on behalf of the Owner, in accordance with the terms of the Contract Documents.
- 3.1.3 For purposes of any change in the Work, the term "Owner" or "Owner's representative" specifically excludes any and all inspectors having building code or City ordinance responsibilities or jurisdiction under the requirements of the building permit for the Project.

### **3.2        *INFORMATION POSSESSED BY OWNER***

- 3.2.1 The Owner, as a courtesy, may make available for the Contractor's reasonable review, at the Owner's offices or together with the Contract Documents, certain boring logs, geotechnical, soils and other reports, surveys and analyses pertaining to the Project site. Any such information provided to the Contractor is intended to be for the Contractor's convenience only, and its accuracy and completeness are not guaranteed or warranted by the Owner or the A/E, it being the Contractor's sole responsibility to verify the accuracy and completeness of such information. Such information is not incorporated by reference into or made a part of the Contract Documents.
  - 3.2.1.1 Notwithstanding any information provided by Owner or anyone acting on the behalf of Owner, the Contractor assumes full responsibility for inspection of the site and for the means and methods of construction that he employs when performing the Work. The Owner shall not be liable for any additional work or costs arising as a result of any conclusions reached or assumptions derived by the Contractor from or based upon any such information that the Owner makes available for the Contractor's convenience.

### **3.3        *OWNER-PAID PERMITS AND FEES***

3.3.1 The Owner will, where applicable, pay for:

.1 Sewer availability fees;

.2 Water availability/meter connection fee;

.3 Electrical, natural gas, telephone, and cable TV permanent installation charges;

.4 Any easements required;

.5 Railroad flagging services; and

.6 Permits for work in Virginia Department of Transportation (VDOT) right-of-way. The Contractor is required to comply with the general requirement for work in the VDOT right-of-way as outlined in the The Manual of Specifications and Standard Details, 2005 for the City of Lynchburg, and the VDOT Manual for this work. Upon completion of all work in the VDOT right-of-way, the VDOT Personnel will conduct an inspection and issue a punch list. The Contractor shall be responsible for completion of those items on the punch list and for obtaining the written release of the permit.

3.3.2 The Contractor's attention is directed to Article 4.7, Contractor-Paid Taxes, Permits, Fees, and Notices, describing other permits to be obtained and fees to be paid by the Contractor.

#### **3.4 OWNER'S RIGHT TO STOP WORK**

3.4.1 If the Contractor fails to correct defective Work as required herein or persistently fails to carry out the Work in accordance with the Contract Documents, the Owner, by a written order, may order the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, this right of the Owner to stop the Work shall not give rise to any duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

#### **3.5 OWNER'S RIGHT TO CARRY OUT THE WORK**

3.5.1 If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within seven (7) days after receipt of Notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to any other remedy he may have, rectify such deficiencies, including without limitation, by performing the Work or having the Work performed by other contractors, as outlined in Section 6.1, Owner's Right to Perform Work and to Award Separate Contracts. In such case, an appropriate Change Order or Change Directive shall be issued by Owner deducting from the payments then or thereafter due the Contractor the cost of correcting such deficiencies, including compensation for the A/E's additional services made necessary by such default, neglect or failure. If the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor shall pay the difference to the Owner.

3.5.2 Neither the Owner nor the A/E nor their officers, agents, assigns or employees are in any way liable or accountable to the Contractor or his surety for the method by which Work performed by the Owner or performed by other contractors pursuant to this Article 3.5, or any portion thereof, is accomplished or for the price paid therefore. Notwithstanding the Owner's exercise of its rights under this Article 3.5, the Contractor and its surety shall have sole responsibility to maintain and protect the Work, including without limitation, that portion of the Work performed by or on behalf of Owner pursuant to this Article 3.5.

### **3.6 *SUSPENSION OF WORK***

- 3.6.1 The Owner shall have the authority to suspend the Work, in whole or in part, for such periods and such reasons as the Owner may deem necessary or desirable, in its sole discretion, including without limitation:
- .1 Unsuitable weather;
  - .2 Other conditions considered unfavorable for the suitable prosecution of the Work; and/or
  - .3 Other conditions considered adverse to the best interests of the Owner.
- 3.6.2 Any such suspension shall be made by Owner by written order to the Contractor. The Contractor shall obey immediately such order of the Owner and shall not resume the Work until so ordered in writing by the Owner. The Contractor shall be entitled to an extension of the Contract Time, subject to the provisions of Article 8, Contract Time, herein.
- 3.6.3 No such suspension of the Work shall be the basis of a claim by the Contractor for any increase in the Contract Sum or for any other damages, losses, costs or expenses if the suspension is for a reasonable time under the circumstances then existing and the cause thereof is beyond the control and is without the fault or negligence of the Owner or those acting on Owner's behalf.
- 3.6.4 In the event of suspension of Work, the Contractor will, and will cause his Subcontractors and others providing any of the Work through Contractor to, protect carefully his and their materials and Work against damage or injury from the weather and maintain completed and uncompleted portions of the Work as required by the Contract Documents. If, in the opinion of the Owner, any Work is damaged or injured by reason of failure on the part of the Contractor or any of his subcontractors to so protect same, such Work shall be removed and replaced at the expense of the Contractor.

### **3.7 *USE AND OCCUPANCY PRIOR TO FINAL ACCEPTANCE BY OWNER***

- 3.7.1 The Owner has the right to take possession of and use any completed or partially completed portions of the Work, notwithstanding that the time for completing the entire Work or any portions thereof may, or may not, have expired. The taking of possession and use by the Owner shall be in accordance with the provisions in Article 9.8, Substantial Completion and Guarantee Bond. If such prior use delays the Work, the Contractor may submit a request for a time extension in accordance with the requirements of Article 8, Contract Time.

### **3.8 *RIGHT TO AUDIT AND PRESERVATION OF RECORDS***

- 3.8.1 The Contractor shall maintain books, records and accounts that completely and accurately account for all of his costs and receipts relating to the Project in accordance with generally accepted accounting principles and practices. The Owner or its authorized representatives shall have the right to review, inspect, audit and/or copy the books, records, accounts and related documents, including without limitation, supporting documents, of the Contractor under any of the following conditions:
- .1 If the Contract is terminated for any reason in accordance with the provisions of these Contract Documents, in order to arrive at equitable termination costs;
  - .2 If the Contractor and the Owner dispute the amount due the Contractor under the terms of this Contract;
  - .3 To check or substantiate any amounts invoiced or paid that are required to reflect the costs of the Contractor, or the Contractor's efficiency or effectiveness under this Contract or in connection with

any extras, changes, claims, additions, backcharges, or other, as may be provided for in this Contract; and/or

.4 If it becomes necessary to determine the Owner's rights and the Contractor's obligations under the Contract or to ascertain facts relative to any Claim.

- 3.8.2 These provisions for review, inspection, audit and copying shall give the Owner unlimited access during normal working hours to the Contractor's books, records, accounts and supporting documents under the conditions stated above.
- 3.8.3 The Contractor shall make all his books, records, accounts, and all other documents relating to his costs and receipts under this Contract, including without limitation any supporting documents, available to the Owner and its representatives for review, audit, inspection and copying at any time during the period from entry into this Contract through three years after Final Payment or termination of this Contract, whichever occurs later.
- 3.8.4 Any payments made under this Contract shall not constitute a waiver of the Owner's rights to review, inspect, copy and audit. Payments shall not constitute a waiver or agreement by the Owner that it accepts as correct the billings, invoices or other charges upon which the payments are based. If the Owner's review and audit produces a claim against the Contractor, the Owner may pursue all its legal remedies, even though Owner has made all or part of the payments required by this Contract.
- 3.8.5 If any review or audit by the Owner or the Owner's representatives discloses an underpayment by the Owner, the Owner shall pay any amounts found by the audit to be owed to the Contractor. If such audit discloses an overpayment, the Contractor reimburse the Owner for the amount of the overpayment.
- 3.8.6 The Owner's right to review, inspect, audit and copy, and the Contractor's duty as to preservation of records shall terminate at the end of three (3) years after Final Payment or termination of this Contract, whichever occurs later. The Contractor shall include this "Right to Audit and Preservation of Records" clause in all his subcontracts, and he shall require the same to be inserted by all Subcontractors and lower-tier subcontractors in their subcontracts, for any portion of the Work. Should Contractor fail to cause this clause to be included in any such subcontract or lower tier subcontract or otherwise fail to ensure the Owner's rights under this Article 3.8, Contractor shall be liable to Owner for all costs, expenses and attorney's fees that Owner may incur in order to obtain the information that would have otherwise been available to Owner under this Article 3.8, and the absence of such information shall create a presumption in the Owner's favor, which Contractor must overcome with clear and convincing evidence, that the missing information does not support the payment to Contractor or Contractor claim at issue.
- 3.8.7 Review, inspection, audit and copying pursuant to this Article 3.8 may be conducted by the Owner or its authorized representatives.
- 3.8.8 Documents subject to this Article 3.8 shall be made available to Owner and its representatives in whatever formats Owner requests, including without limitation, any electronic formats and/or in paper formats.

### **3.9 RIGHT TO REVIEW OTHER DOCUMENTS AND MATERIALS**

- 3.9.1 In addition to the rights granted to the Owner under Article 3.8, Right to Audit and Preservation of Records or Documents, the Owner shall have the right to inspect, review and copy any and all of the Contractor's records or documents pertaining to or relating in any way to the Work, including, but not limited to, correspondence, memoranda, minutes, reports, intra- and inter-office communications, work papers, estimating sheets, progress reports, forecasts, audio or video recordings, computer disks, e-mails, films, or any other materials, regardless of physical form or characteristics, which were prepared by or in

the possession of, or obtainable by, the Contractor. The Contractor shall make all such documents and records available to the Owner upon ten (10) days Notice to the Contractor of the Owner's intent to inspect and review such documents. The Contractor shall include this "Right to Review Documents and Other Materials" clause in all its subcontracts, and Contractor shall cause the same to be inserted by all Subcontractors and lower-tier subcontractors in their subcontracts for any portion of the Work. The Contractor hereby waives any right he may have to additional compensation or time extensions in the event he fails or refuses to preserve and produce records pertaining to any such claim as requested by the Owner pursuant to this paragraph. In addition, the Owner may withhold all or any portion of any progress payments, which may be otherwise due, in the event Contractor refuses to comply with its obligations under this Article 3.9. The review, inspection and copying of documents and other records under this Article 3.9 may be conducted by the Owner or its authorized representatives.

- 3.9.2 Records and documents subject to this Article 3.9 shall be made available to Owner and its representatives in whatever formats Owner requests, including without limitation, any electronic formats and/or in paper formats.

## **ARTICLE 4            CONTRACTOR**

### **4.1     *DEFINITION***

- 4.1.1 The Contractor is the person or entity identified in the Contract as such, and is generally referred to throughout the Contract Documents as if singular in number and masculine in gender but includes the feminine and neuter in gender, as appropriate. The term Contractor means the Contractor or his authorized representative.
- 4.1.2 This entire Contract is not one of agency by the Contractor for Owner but one in which the Contractor is engaged independently in the business of providing the services and performing the Work herein described as an independent contractor.

### **4.2     *REVIEW OF CONTRACT DOCUMENTS***

- 4.2.1 The Contractor shall not perform any portion of the Work at any time without having obtained and carefully reviewed the Contract Documents or, where required, approved Shop Drawings, Product. Data, Samples or Manuals for such portion of the Work.
- 4.2.2 The Contractor shall keep at the Project site at least two (2) copies of the drawings and specifications and shall at all times give the A/E, inspectors, and representatives of the Owner access thereto. Further, said drawings and specifications shall be the approved sets issued to the Contractor by the appropriate City permit agencies

### **4.3     *CONTRACTOR'S REPRESENTATIONS***

By entering into this Contract with the Owner, the Contractor represents and warrants the following, together with all other representations and warranties in the Contract Documents

- 4.3.1 That he is experienced in and competent to perform the type of work required and to furnish the plant, materials, supplies or equipment to be so performed or furnished by him;
- 4.3.2 That he is financially solvent, able to pay his debts as they mature, and possessed of sufficient working capital to initiate and complete the Work required by the Contract Documents;
- 4.3.3 That he is familiar with all federal, state, and local government laws, ordinances, permits, regulations and resolutions that may in any way affect the Work or those employed therein;

- 4.3.4 That such temporary and permanent Work required by the Contract Documents which is to be done by him will be satisfactorily constructed and fit for use for its intended purpose and that such construction will not injure any person, or damage any property;
- 4.3.5 That he has carefully examined the Contract Documents and the site of the Project and the Work and that from his own investigations, he has satisfied himself and made himself familiar with: (1) the nature and location of the Work, (2) the character, quality and quantity of materials likely to be encountered, including, but not limited to, all structures and obstructions on or at the project site, both natural and man-made; (3) the character of equipment and other facilities needed for the performance of the Work, (4) the general and local conditions, including without limitation its climatic conditions, the availability and cost of labor and the availability and cost of materials, tools and equipment; (5) the quality and quantity of all materials, supplies, tools, equipment, labor and professional services necessary to complete the Work in the manner required by the Contract Documents; and (6) all other matters or things which could in any manner affect the performance of the Work;
- 4.3.6 That he will fully comply with all requirements of the Contract Documents;
- 4.3.7 That he will perform the Work consistent with good workmanship, sound business practice, and in the most expeditious and economical manner consistent with the best interests of the Owner;
- 4.3.8 That he will furnish efficient business administration, an experienced superintendent, and an adequate supply of workmen, equipment, tools and materials at all times;
- 4.3.9 That he will complete the Work within the Contract Time;
- 4.3.10 That his Contract Sum is based upon the labor, materials, systems and equipment required by the Contract Documents, without exception; and
- 4.3.11 That he has satisfied himself as to the feasibility and correctness of the Contract Documents for the construction of the Work.

#### **4.4 SUPERVISION AND CONSTRUCTION PROCEDURES**

- 4.4.1 The Contractor shall supervise and direct the Work, using his best skill and attention. He shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract; subject, however, to the Owner's right to reject means and methods proposed by the Contractor which are unsafe or otherwise not in compliance with the Contract Documents.
- 4.4.2 The Contractor shall be responsible to the Owner for the acts and omissions of Contractor's employees, Subcontractors and sub-subcontractors, suppliers, their agents and their employees, and of any other persons providing any of the Work through Contractor, and for their compliance with each and every requirement of the Contract Documents, in the same manner as if they were directly employed by the Contractor.
- 4.4.3 The Contractor understands and agrees that he shall not be relieved of his obligations to perform the Work in accordance with the Contract Documents either by the activities or duties of the Owner or the A/E in their administration of the Contract or by inspections, tests, or approvals required or performed under Article 7 by persons other than the Contractor.
- 4.4.4 Before starting a section of the Work, the Contractor shall carefully examine all preparatory work that has been executed by others to receive his Work to see that it has been completed. He shall check carefully,

by whatever means are required, to ensure that his Work and adjacent, related work will finish to proper quality, contours, planes, and levels.

- 4.4.5 The Contractor understands and agrees that the Owner and A/E will not have any liability for or any responsibility to exercise any control over construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and they will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents. The Owner and the A/E will not have any liability for or any responsibility to exercise any control over the acts or omissions of the Contractor, Subcontractors, sub-subcontractors or any of their agents or employees, or any other persons performing any of the Work.
- 4.4.6 The Contractor shall use no plant, equipment, materials, or persons for this Work to which the Owner objects.
- 4.4.7 The Contractor shall not remove any portion of the Work or stored materials from the site of the Project without the Owner's prior, written approval.

#### **4.5 LABOR, MATERIALS AND EQUIPMENT**

- 4.5.1 The Contractor shall furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary or proper for, or incidental to, the Work, and will perform all other obligations imposed on him by the Contract Documents. Final payment will not be made until the Work is so completed.
- 4.5.2 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.
- 4.5.3 Work, materials, and equipment which are necessary in the construction but which are not specifically referred to in the specifications or shown in the drawings but implied by the Contract Documents shall be furnished by the Contractor at his own cost and expense. Such work and materials shall correspond with the general character of the Work as may be determined by the A/E subject to review as provided in Article 2.2.11.
- 4.5.4 The Contractor shall perform at least that percentage of the Work specified in the Contract to be Contractor self performed with forces that are in the direct employment of the Contractor. The Contractor shall submit to the Owner within thirty (30) days after award of the Contract a designation of the Work to be performed by the Contractor with his own forces. The percentage of the Work to be performed under subcontract shall be calculated by adding the amounts of all subcontracts and dividing this sum by the total Contract Sum.
- 4.5.5 The Contractor shall at all times enforce strict discipline, safety and good order among all persons providing any of the Work through him and shall not cause or allow to be used for the Work any unfit person or anyone not skilled in the task assigned to him. If any person providing any of the Work through the Contractor shall appear to the Owner to be incompetent or to act in a disorderly or improper manner, such person shall be removed immediately, at the request of the Owner, and shall not provide any of the Work except on written consent of the Owner.
- 4.5.6 No materials or supplies for the Work shall be purchased by the Contractor or by any Subcontractor subject to any chattel mortgage, or under a conditional sale or other agreement by which an interest is retained by the seller. The Contractor warrants that he has good title to all materials and supplies used by him in the Work.

- 4.5.7 The Contractor shall provide approved and adequate sanitary accommodations. All wastes shall be covered, disinfected, incinerated or otherwise disposed of legally.
- 4.5.8 All equipment, apparatus and/or devices of any kind to be incorporated into the Work that are shown or indicated on the drawings or called for in the specifications or required for the completion of the Work shall be entirely satisfactory to the Owner as regards operation, capacity and/or performance. No approval, either written or verbal, of any drawings, descriptive data or samples of such equipment, apparatus, and/or device shall relieve the Contractor of his responsibility to turn over the same in good working order for its intended purpose at the completion of the Work in complete accordance with the Contract Documents. Any equipment, apparatus and/or device not fulfilling these requirements shall be removed and replaced by Contractor with proper and acceptable equipment, apparatus, and/or device, or put in good working order satisfactory to the Owner by Contractor without additional cost to the Owner.

#### **4.6 WARRANTY**

- 4.6.1 The Contractor warrants to the Owner that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all workmanship will be of first class quality, free from faults and defects and in conformance with the Contract Documents and all other warranties and guaranties specified therein. Where no standard is specified for such workmanship or materials, they shall be the best of their respective kinds. All Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. This warranty is not limited by the provisions of Article 13, Uncovering and Correction of Work.
- 4.6.2 The Work included in this Contract is specified in the Contract Documents. The Contractor shall be required to complete the Work specified and to provide all items needed for construction of the Work, complete and in good order.

#### **4.7 CONTRACTOR-PAID TAXES, PERMITS, FEES AND NOTICES**

- 4.7.1 The Contractor shall pay all sales, consumer, use and other similar taxes for the Work or portions thereof provided by the Contractor which are legally enacted at the time bids are received, whether or not yet effective. Taxes to be paid by the Contractor shall include, but shall not be limited to, the Lynchburg City Business, Professional and Occupational License Tax (a gross receipts tax).
- 4.7.2 Except as provided in Article 3.3, Owner-Paid Permits and Fees, the Contractor will be responsible for obtaining and paying for all other fees, permits and licenses necessary for the proper execution of the Work, including but not limited to:
- .1 Building Permit and inspections (City fees waived);
  - .2 Plumbing, Electrical, Mechanical Permits and inspections (City fees waived);
  - .3 Temporary water meter, temporary electrical and telephone installations and temporary utility usage;
  - .4 Temporary security lighting;
  - .5 All other permits necessary in order to perform the Work shall also be secured by the Contractor, and fees necessary in order to perform the Work shall be paid by him as part of this Contract at no additional cost to the Owner.

4.7.3 The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations, codes, permits, resolutions and lawful orders of any public authority bearing on the performance of the Work; including but not limited to OSHA, Title 40.1 Labor and Employment Chapter 3 of the Code of Virginia, and Title VII of the Civil Rights Act of 1964, as amended. All safety violations shall be corrected immediately upon receipt of notice of violation.

#### **4.8 COMPLIANCE**

4.8.1 All demolition and excavation shall comply with all laws, ordinances, rules and regulations, and lawful orders of public authority, including without limitation, those for the prevention of accidents as issued by the Department of Labor and Industry of the Commonwealth of Virginia.

4.8.2 To the extent of the Work indicated in the Contract Documents, the Contractor shall comply and the construction shall conform with all applicable and current editions or revisions of the following codes, specifications and standards. In case of conflict, the order of precedence shall be as hereinafter listed:

.1 Lynchburg Public Procurement Code;

.2 Contract Documents;

.3 The Virginia Uniform Statewide Building Code ("USBC"), as amended including, without limitation, The International Building Code ("IBC") and other codes incorporated by the USBC and IBC); and

.4 The Virginia Department of Transportation Road and Bridge Specifications and the Road Designs and Standards.

4.8.3 If the Contractor (or any person in a contract with the Contractor relating to the Work) finds an error, inconsistency, omission, ambiguity, discrepancy, conflict or variance in the Contract Documents, or between the Contract Documents and any provisions of law, ordinance, rule, or regulations or any of the codes, specifications and standards set forth in 4.8.2 herein, the Contractor has the obligation to promptly seek in writing a clarification thereof from the A/E, with a copy to the Owner, prior to the time of beginning any of the Work that is affected by such error, inconsistency, omission, ambiguity, discrepancy, conflict or variance. The Owner will welcome such a clarification request, and, if deemed necessary by the Owner, the Owner will issue a written instruction clarifying the matter in question. If the Contractor feels that the written clarification requires additional work, the Contractor shall follow the change process in Article 12, Changes and Modifications in the Work.

Should the Contractor fail to seek such a clarification thereof immediately upon the discovery of the need therefor, prior to the time the said Work is performed, the Contractor thereby assumes all risk of loss related to such error, inconsistency, ambiguity, discrepancy, conflict or variance which the Contractor (and any person in contract with Contractor relating to the Work) knew or should have known, using a normal, professional standard of care, existed prior to the time the Work was performed.

4.8.4 Any material or operation specified by reference to publications, or published specifications of a manufacturer, a society, an association, a code, or other published standard, shall comply with the requirements of the referenced document which is current on the date of receipt of bids. If the Contractor observes that any of the Contract Documents are at variance with any such referenced publications, codes, published specifications, or published standards in any respect, he shall promptly notify the A/E in writing, with a copy to the Owner. The A/E will make such judgments as are necessary and notify the Contractor prior to the performance of the Work.

- 4.8.5 If the Contractor performs any Work contrary to any law, code, ordinance, regulation, publication, standard, permit, rule, regulation or resolution, he shall assume full responsibility therefore and shall bear all costs attributable thereto.
- 4.8.6 The Contractor is responsible for locating all underground structures such as water, oil and gas mains, water and gas services, storm and sanitary sewers and telephone and electric conduits that may be encountered during construction. The Contractor shall have Miss Utility locate all utilities on the site within the area of the Work and shall dig test holes, to determine the position of the underground structures. The Contractor shall pay the cost of digging test holes and likewise he shall pay the cost of the services of the representatives of the owners of such utilities for locating the said utilities. The cost of determining the location of any and all utilities is to be included in the bid price. The Owner shall pay the owners of such utilities for fees or charges for relocation of gas, electric, telephone, cable or other lines and/or services indicated to be relocated by others.
- 4.8.7 If utilities are marked which are not shown on the plans, the Contractor shall immediately give Notice to the Owner and the A/E of such finding. The Owner and A/E shall provide a direction to the Contractor within a reasonable period of time if additional work is required as a result of the finding. If the Contractor believes that it requires additional work, the Contractor shall follow the change process in Article 12, Changes and Modifications in the Work.

#### **4.9 ALLOWANCES**

- 4.9.1 The Special Conditions, if any, will contain provisions for allowances, if applicable to this Contract.

#### **4.10 SUPERINTENDENT**

- 4.10.1 The Contractor shall employ and have present at the Project site a competent Superintendent and any necessary assistants to ensure adequate supervision of the Work. The Superintendent shall have full authority to represent the Contractor, and all communications given to the Superintendent shall be as binding as if given to the Contractor.
- 4.10.2 Such Superintendent shall be acceptable to the Owner and shall be one who will be continued in that capacity for duration of this Project, unless he ceases to be on the Contractor's payroll. The Superintendent shall not be employed on any other project during the performance of this Contract.

#### **4.11 CONSTRUCTION SCHEDULE**

- 4.11.1 The Contractor shall, within twenty (20) days after issuance of the Notice of Award, prepare and submit to the A/E and Owner for review, a reasonably practicable and feasible Construction Schedule, showing the method by which the Contractor will comply with Completion Date requirements as set forth in the Contract. Unless otherwise agreed in writing by Owner or indicated in the specifications, the Construction Schedule shall use the Critical Path Method ("CPM") and an industry-standard computer software program, such as Primavera, acceptable to Owner and A/E, and shall be provided in electronic and paper format. The Construction Schedule shall show in detail how the Contractor plans to execute and coordinate the Work. The Contractor shall use this schedule in the planning, scheduling, direction, coordination and execution of the Work. The Construction Schedule shall encompass all of the work of all trades necessary for construction of the Project and shall be sufficiently complete and comprehensive to enable progress to be monitored on a day-to-day basis. The Owner and A/E shall each be provided with a copy of all schedules, updates, reports and other documentation required herein, which shall be suitable for reproduction by the Owner, and, unless otherwise agreed by Owner, shall be in electronic and paper format. When required to assist the A/E with Project staffing requirements for the following week, the Contractor shall provide the A/E, on each Friday, with a detailed work schedule for the following week. The Contractor shall provide the A/E with at least a seventy-two (72) hour notice for the following

items: (1) All traffic lane changes, (2) Work ready for inspection or testing, (3) \_\_\_\_\_. The Contractor may be charged for additional costs of inspection when material and workmanship are found to not be ready for inspection or testing at the time the Contractor calls for inspection or testing.

- 4.11.2 It is the sole responsibility of the Contractor to prepare, maintain, update, revise and utilize the Construction Schedule as outlined in this Article 4.11, Construction Schedule. The Construction Schedule shall be the sole overall schedule utilized by the Contractor in managing this Project; provided, however, that Contractor may, at its option, employ and utilize other schedules based upon and consistent with the Construction Schedule. In general, it is the intent of this paragraph 4.11.2 to allow the Contractor to choose its own means, methods and construction procedures consistent with good practice and the Contract Documents.
- 4.11.3 If the Contractor should express an intention to complete the Work earlier than any required Milestone or Completion Date, including without limitation, in any schedule, the Owner shall not be liable to the Contractor for any delay or associated extra costs based upon the Contractor being unable to complete the Work before such earlier date. The duties, obligations and warranties of the Owner to the Contractor apply only to the completion of the Work on the Milestone and Completion Dates required by the Contract Documents and do not apply to early completion.
- 4.11.4 Submission to the Owner of the Construction Schedule is advisory only, does not satisfy any requirement for any notice required by the Contract Documents or the Lynchburg Public Procurement Code, and such submission shall not relieve the Contractor of the responsibility for accomplishing the Work within each and every required Milestone and Completion Date. Omissions and errors in the approved Construction Schedule shall not excuse performance that is not in compliance with the Contract Documents. Submission to the Owner and/or A/E in no way makes the Owner and/or A/E an insurer of the Construction Schedule's success or makes Owner and/or the A/E liable for time or cost overruns flowing from the Construction Schedule's shortcomings. The Owner hereby disclaims any obligation or liability by reason of Owner and/or A/E approval or failure to object to the Construction Schedule, and any such approval or failure to object shall not be considered an admission by the Owner that the Construction Schedule was reasonably practicable or feasible.
- 4.11.5 Contractor shall consult with and obtain information from principal Subcontractors necessary in preparation of the Construction Schedule, and for updates and revisions required therein. Contractor shall provide each principal Subcontractor with copies of the Construction Schedule and any revisions or updates affecting that Subcontractor's work. Contractor shall hold appropriate progress meetings with Subcontractors and shall direct and coordinate the work of Subcontractors consistent with and as required herein. Owner shall have the right to attend Subcontractor progress meetings but shall not be required to participate in such meetings or provide information to Subcontractors, except through the Contractor. Contractor shall keep up-to-date minutes of subcontractor progress meetings and shall provide same to Owner. The Contractor shall ensure that each Subcontractor, sub-subcontractor or supplier acknowledges and accepts the requirements of the Construction Schedule relating to their part of the Work.
- 4.11.6 If Contractor's Construction Schedule indicates that Owner, the A/E, or a separate contractor is to perform an activity by a specific date, or within a certain duration, Owner, the A/E, or any separate contractor shall not be bound to said date or duration unless Owner expressly and specifically agrees in writing to the same. The Owner's and/or A/E's overall review and acceptance or approval of the schedule does not constitute an agreement to specific dates or durations for activities of the Owner, A/E, or any separate contractor.
- 4.11.7 The Contractor's Superintendent shall maintain at the Project site a current, updated Construction Schedule, indicating actual monthly progress for those portions of the Project on which Work has been or is being performed.

- 4.11.8 If an extension or contraction of any Milestone or Completion Date is authorized by any Change Order, the Contractor shall revise his Construction Schedule, Milestone and Completion Dates accordingly.
- 4.11.9 If, in the opinion of the Owner, the Construction Schedule does not accurately reflect the actual progress and sequence of the Contractor's performance of the Work, the Contractor shall revise the Construction Schedule, upon the Owner's request, and submit a revised Construction Schedule that accurately represents the progress and sequence of the Contractor's performance of the Work.
- 4.11.10 Contractor shall submit to the Owner the name of any scheduling consultant that Contractor may select or retain, prior to using such consultant. Contractor shall not utilize any particular scheduling consultant over the reasonable objection of the Owner to that consultant.
- 4.11.11 Contractor covenants, warrants, and guarantees that Contractor will not:
- .1 Misrepresent to Owner its planning and scheduling of the Work;
  - .2 Utilize schedules materially different from those made available to the Owner or any subcontractors for the direction, execution and coordination of the Work, or which are not feasible or realistic;
  - .3 Prepare schedules, updates, revisions or reports that do not accurately reflect Contractor's actual intent or Contractor's reasonable and actual expectations as to:
    - (a) The sequences of activities,
    - (b) The duration of activities,
    - (c) The responsibility for activities,
    - (d) Resource availability,
    - (e) Labor availability or efficiency,
    - (f) Expected weather conditions,
    - (g) The value associated with the activity,
    - (h) The percentage complete of any activity,
    - (i) Completion of any item of work or activity,
    - (j) Project completion,
    - (k) Delays, slippages, or problems encountered or expected,
    - (l) Subcontractor requests for time extension, or delay claims of subcontractors, and
    - (m) If applicable, the float time available.
- 4.11.12 Contractor's failure to substantially comply with the foregoing covenants, warranties and guarantees of paragraph 4.11.11 shall be a substantial and material breach of contract which will permit Owner to terminate Contractor for default; or withhold payments under the Contract Documents; and shall entitle Owner to the damages afforded by these Contract Documents or applicable law.

- 4.11.13 Should Contractor fail to substantially comply with the provisions of the Contract Documents relating to scheduling and execution of the Work by the overall Construction Schedule, Owner shall have the right, at its option, to retain the services of scheduling consultants or experts (including attorneys if necessary in the opinion of the Owner) to prepare schedules, reports, updates and revisions of the schedule in accordance with the Contract Documents and to review and analyze same, in order to allow Owner and the A/E to evaluate the progress of the Work by Contractor, to determine whether Contractor is substantially complying with the Contract Documents, and to direct such action by the Contractor, as permitted by the Contract Documents, as required to ensure, under the Owner's schedule prepared hereunder, that Contractor will complete the Work within the Contract Time. All costs and expenses and fees incurred by Owner in exercising its rights hereunder shall be charged to Contractor's account. If Contractor fails to substantially comply with the scheduling and execution of the Work requirements of the Contract Documents, Contractor hereby agrees, in such instance, to comply with such Owner-prepared schedules, if any, or directions, activity sequences and durations as Owner may reasonably require, without additional cost to the Owner (subject only to cost adjustments for such changes in the Work as Owner may direct), to ensure completion within the Contract Time.
- 4.11.14 The Construction Schedule shall be utilized by Owner, A/E and Contractor for submission, review and approval of monthly Payment Requests. The schedule must be updated by Contractor monthly with each progress payment application and submitted to the Owner and A/E for review with the progress payment application. Owner shall not be required to process and review Contractor's Application for Payment if Contractor has failed or refused to provide the scheduling update information required herein.
- 4.11.15 The type of schedule to be utilized on this Project, along with its particular elements, shall be as specified in the Contract Documents.

#### **4.12 RESPONSIBILITY FOR COMPLETION**

- 4.12.1 The Contractor shall furnish such manpower, materials, facilities and equipment and shall work such hours, including night shifts, overtime operations and Sundays and holidays, as may be necessary to ensure the performance of the Work within the Milestone and Completion dates specified in the Contract. If the Owner notifies the Contractor that it has become apparent that the Work will not be completed within required Milestone or Completion Dates and such is not due solely to circumstances for which Contractor has established entitlement to an extension to the Contract Time, the Contractor agrees that it will assume full responsibility to take some or all of the following actions, at no additional cost to the Owner (except for circumstances beyond the Contractors' control), in order to ensure, in the opinion of the Owner, that the Contractor will comply with all Milestone and Completion Date requirements:
- .1 Increase manpower, materials, crafts, equipment and facilities;
  - .2 Increase the number of working hours per shift, shifts per working day, working days per week, or any combination of the foregoing; and
  - .3 Reschedule activities to achieve maximum practical concurrency of accomplishment of activities.

Failure of the Owner to notify the Contractor of the apparent delay shall not relieve Contractor of the obligation to finish the Work within the required Milestone or Completion date.

- 4.12.2 If the actions taken by the Contractor to remedy delays not due solely to circumstances for which Contractor has established entitlement to a time extension are not satisfactory, the Owner may direct the Contractor to take any and all actions necessary to ensure completion within the required Milestone and

Completion Dates, without additional cost to the Owner. In such event, the Contractor shall continue to assume responsibility for his performance and for completion within the required dates.

- 4.12.3 If, in the opinion of the Owner, the actions taken by the Contractor pursuant to this Article or the progress or sequence of Work are not accurately reflected on the Construction Schedule, the Contractor shall revise such schedule to accurately reflect the actual progress and sequence of Work.
- 4.12.4 Failure of the Contractor to substantially comply with the requirements of this Article is grounds for a determination by the Owner, pursuant to Article 15, Termination Of The Contract, that the Contractor is failing to prosecute the Work with such diligence as will ensure its completion within the time specified.
- 4.12.5 The Owner may, at its sole discretion and for any reason, including when it is apparent to the A/E or Owner that the Work will not be completed within the required Milestone or Completion Dates, require the Contractor to accelerate the Construction Schedule by providing overtime, Saturday, Sunday and/or holiday work and/or by having all or any subcontractors designated by the Owner provide overtime, Saturday, Sunday, and/or holiday work. If the Owner requires overtime, Saturday, Sunday or holiday work by the Contractor's or his Subcontractor's own forces, and such requirement is not related in any way to the Contractor's apparent inability to comply with Milestone and Completion Date requirements, the Owner shall reimburse the Contractor for the direct cost to the Contractor of the premium time for all labor utilized by the Contractor in such overtime, Saturday, Sunday or holiday work (but not for the straight time costs of such labor), together with any Social Security and State or Federal unemployment insurance taxes in connection with such premium time. However, no overhead supervision costs, commissions, profit or other costs and expenses shall be payable in connection therewith.
- 4.12.6 This provision does not eliminate the Contractor's responsibility to comply with the City's noise ordinances, all VDOT permit requirements, and all other applicable laws, regulations, rules, ordinances, resolutions, and permit requirements.

#### **4.13 DOCUMENTS AND SAMPLES AT THE SITE**

- 4.13.1 The Contractor shall, at the Owner's direction, maintain at the site for the Owner one record copy of all drawings, specifications, addenda, Change Orders and other Modifications, and Field Orders in good order and marked currently to record all changes made during construction, and approved Shop Drawings, Product Data, Samples and Manuals. These shall be available to the A/E. These shall be delivered to the Owner upon completion of the Work.

#### **4.14 SHOP DRAWINGS, PRODUCT DATA, SAMPLES AND MANUALS**

- 4.14.1 SHOP DRAWINGS are drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or any Subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.
- 4.14.2 PRODUCT DATA are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by the Contractor to illustrate a material, product or system for some portion of the Work.
- 4.14.3 SAMPLES are physical examples that illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.
- 4.14.4 MANUALS are manufacturer's installation, start-up, operating, maintenance and repair instructions, together with parts lists, pictures, sketches and diagrams that set forth the manufacturer's requirements, for the benefit of the Contractor and the Owner.

- 4.14.5 The Contractor shall review, approve and submit, with reasonable promptness and in such sequence as to cause no delay in the Work or in the work of the Owner or any separate contractor, all Shop Drawings, Product Data, Samples and Manuals required by the Contract Documents.
- 4.14.6 By approving and submitting Shop Drawings, Product Data, Samples and Manuals, the Contractor represents that he has determined and verified all materials, field measurements, and field construction criteria related thereto, and that he has checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

Parts and details not fully indicated on the contract drawings shall be detailed by the Contractor in accordance with standard engineering practice. Dimensions on the drawings, as well as detailed drawings themselves, are subject in every case to measurements of existing, adjacent, incorporated and completed Work, which shall be taken by the Contractor before undertaking any Work dependent on such data.

- 4.14.7 The Contractor shall not be relieved of responsibility for any deviation from the requirements of the Contract Documents by the Owner or A/E's approval of Shop Drawings, Product Data, Samples or Manuals under Article 2, Architect/Engineer unless the Contractor has specifically informed the Owner and A/E in writing of such deviation at the time of submission and the Owner has given specific written approval to the specific deviation. The Contractor shall not be relieved from responsibility for errors or omissions in the Shop Drawings, Product Data, Samples or Manuals by the A/E's approval thereof.
- 4.14.8 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data or Samples, to revisions other than those requested by the Owner or A/E on previous submittals.

No portion of the Work requiring submission of Shop Drawings, Product Data, or Samples shall commence until the submittal has been approved by the Owner and A/E as provided in Article 2, Architect/Engineer. All such portions of the Work shall be in accordance with approved submittals.

- 4.14.9 For substances that are proposed for use in the Project that may be hazardous to human health, the Contractor shall submit to the A/E, for information only, information on precautions for safely using these substances, including Material Safety Data Sheets and certification of registration by the Contractor with authorities under the respective Virginia and Federal Toxic Substances Control Acts.
- 4.14.10 Unless otherwise modified by the Owner in writing, the Contractor shall label or stamp and number all Shop Drawings, Product Data, Samples or Manuals as prescribed by the Project Manager.
- 4.14.11 The Contractor shall submit a copy of each submittal, including the transmittal sheet (for shop drawings, product data, samples or manuals) to the Owner simultaneously with the Contractor's submission of said drawings, data, samples or manual packages to the A/E.

#### **4.15 EQUAL PRODUCTS:**

- 4.15.1 The term "Product" as used in the Contract Documents refers to materials, equipment, supplies, articles, fixtures, devices, types of construction, or products, as appropriate.
- 4.15.2 All products furnished shall, whenever specified and otherwise wherever practicable, be the standard products of recognized, reputable manufacturers. If the manufacturer cannot make scheduled delivery of an approved item, the Contractor may request approval of the A/E to use another brand, make, manufacturer, article, device, product, material, fixture, form or type of construction which the Contractor judges to be equal to that specified. An item need not be considered by the A/E for approval as equal to the item so named or described unless it (1) it is at least equal in quality, durability, appearance, strength, and design; (2) it will perform at least equally the specific function imposed by the general design for the work being contracted for or the material being purchased; and (3) it conforms substantially, even with

deviations, to the detailed requirements for the item in the specifications. Approval shall be at the sole discretion of the A/E and will be based upon considerations of quality, workmanship, economy of operation, suitability for the purpose intended, and acceptability for use on the project. Any such approval must be in writing to be effective, and the decision of the A/E shall be final.

4.15.4 To obtain such approval of equal products other than those specified in Contract Documents, and not previously approved during the bidding, the Contractor's request for approval of any equal product shall include the following:

- .1 Complete data substantiating compliance of the proposed equal product with the Contract Documents;
- .2 Accurate cost data on proposed equal product in comparison with product or method specified;
- .3 Product identification including manufacturer's name, address, and phone number;
- .4 Manufacturer's literature showing complete product description, performance and test data, and all reference standards;
- .5 Samples and colors in the case of articles or products;
- .6 Name and address of similar projects on which the product was used and date of installation;
- .7 All directions, specifications, and recommendations by manufacturers for installation, handling, storing, adjustment, and operation.

4.15.5 The Contractor shall also submit with his request for approval a statement which shall include all of the following representations by the Contractor, namely that:

- .1 He has investigated the proposed equal product and determined that it is equal or better in all respects to that specified and that it fully complies with all requirements of the Contract Documents;
- .2 He will meet all contract obligations with regard to this substitution;
- .3 He will coordinate installation of accepted equal products into the work, making all such changes and any required schedule adjustments, at no additional cost to the Owner, as may be required for the Work to be complete in all respects;
- .4 He waives all claims for additional costs and additional time related to equal products. He also agrees to hold the Owner harmless from claims for extra costs and time incurred by subcontractors and suppliers, or additional services which may have to be performed by the A/E, for changes or extra work that may, at some later date, be determined to be necessary in order for the Work to function in the manner intended in the Contract Documents;
- .5 He will provide the same warranty and guarantee, and perform any work required in accordance therewith, for the equal product that is applicable to the specified item for which the equal product is requested;
- .6 Material will be installed, handled, stored, adjusted, tested, and operated in accordance with the manufacturers' recommendation and as specified in the Contract Documents;

- .7 In all cases, new materials will be used unless this provision is waived in writing by, the Owner or unless otherwise specified in the Contract Documents;
  - .8 All material and workmanship will be in every respect, in accordance with that which in the opinion of the Owner, is in conformity with approved modern practice; and
  - .9 He has provided accurate cost data on the proposed equal product in comparison with the product or method specified, if applicable.
- 4.15.6 The Owner may require tests of all products proposed as equal products so submitted to establish quality standards, at the Contractor's expense. After approval of an equal product, if it is determined that the Contractor submitted defective information or data regarding the equal product upon which Owner's approval was based, and that unexpected or unanticipated redesign or rework of the Project will be required in order to accommodate the equal product, or that the item will not perform or function as well as the specified item for which equal product was requested, the Contractor will be required to furnish the original specified item or request approval to use another equal product. The Contractor shall pay all costs, expenses or damages associated with or related to the unacceptability of such an equal product and the resultant utilization of another item, and no time extension shall be granted for any delays associated with or related to such an equal product.
- 4.15.7 Equal products will not be considered for approval by the Owner if:
- .1 The proposed equal product is indicated or implied on the Contractor's shop drawing or product data submittals and has not been formally submitted for approval by the Contractor in accordance with the above-stated requirements; or
  - .2 Acceptance of the proposed equal product will require substantial design revisions to the Contract Documents or is otherwise not acceptable to the Owner.
- 4.15.8 Except as otherwise provided for by the provisions of any applicable laws, the Contractor shall not have any right of appeal from the decision of the Owner disapproving any products submitted if the Contractor fails to obtain the approval for an equal product under this Article.
- 4.15.8 If the Contractor proposes a product which the Owner determines is not equal to the product named in Contract Documents but which the Owner nevertheless is willing to accept, Contractor shall provide, upon request by the Owner, an itemized comparison of the proposed substitution with the product specified and the cost differential which shall be credited to the Owner in a Change Order issued in accordance with Article 12, Changes and Modifications in the Work.

#### **4.16 USE OF SITE**

- 4.16.1 The Contractor shall confine his operations at the site to areas permitted by law, ordinances, permits, easements, right-of-way agreements and the Contract Documents. The Contractor shall not unreasonably encumber the site, in the opinion of the Owner, with any materials, equipment or trailers, nor shall Contractor block the entrances or otherwise prevent reasonable access to the site, other working and parking areas, completed portions of the Work and/or properties, storage areas, areas of other facilities that are adjacent to the worksite. If the Contractor fails or refuses to move said material, equipment or trailers within 24 hours of Notice by the Owner to so do, the Owner shall have the right, without further Notice, to remove, at the Contractor's expense, any material, equipment and/or trailers which the Owner deems are in violation of this paragraph.

#### **4.17 CUTTING AND PATCHING OF WORK**

- 4.17.1 The Contractor shall be responsible for all cutting, fitting or patching that may be required to complete the Work and to make its several parts fit properly and in accordance with the Contract Documents.
- 4.17.2 The Contractor shall not damage or endanger any portion of the Work or the work of the Owner or any separate contractors by cutting, patching or otherwise altering any work; or by excavation. The Contractor shall not cut or otherwise alter the work of the Owner or any separate contractor except with the written consent of the Owner and of such separate contractor. The Contractor shall not unreasonably withhold from the Owner or any separate contractor Contractor's consent to cutting or otherwise altering the Work. The Owner shall not be required to accept Work with a cut, splice, or patch when such cut, splice or patch is not generally accepted practice for the particular work involved or is otherwise unworkmanlike in the opinion of the Owner.

#### **4.18 SITE CLEAN UP**

- 4.18.1 The Contractor at all times shall keep the Project site and adjacent areas free from accumulation of waste materials or rubbish caused by his operations. Before final payment is made, the Contractor shall remove all of his waste materials, rubbish, scrap materials, debris, tools, construction equipment, machinery, surplus materials, falsework, temporary structures, including foundations thereof and plant of any description, from the Project site and put the site in a neat, orderly condition.
- 4.18.2 If the Contractor fails to clean up as required herein at any time during the performance of the Work or at the completion of the Work, the Owner may, upon 24 hours notification, clean up the site at the Contractor's expense.

#### **4.19 PATENTS, ROYALTIES, ETC.**

- 4.19.1 The Contractor guarantees to save harmless the Owner, its officers, agents, servants and employees from liability of any kind or nature, including without limitation, cost, expense and attorney's fees, on account of suits and claims of any kind for violation or infringement of any patents or patent rights by the Contractor, or by anyone directly or indirectly employed by him, or by reason of the use of any art, process, method, machine, manufacture, or composition of matter patented or unpatented in the performance of this Contract in violation or infringement of any letter or rights. The Contractor agrees to pay all royalties, fees, licenses, etc. required in respect of the Work or any part thereof as part of his obligations hereunder without any additional compensation.

#### **4.20 INDEMNIFICATION**

- 4.20.1 It is hereby mutually covenanted and agreed that the relation of the Contractor to the Work to be performed by him under this Contract shall be that of an independent contractor and that as such he will be responsible for all damages, loss or injury, including death, to persons or property that may arise or be incurred in or during the conduct and progress of said work as the result of any action, omission or operation under the Contract or in connection with the Work, whether such action, omission or operation is attributable to the Contractor, subcontractor, any material supplier, or anyone directly or indirectly employed by any of them. The Contractor shall make good any damages that may occur in consequence of the Work or any part of it. The Contractor shall assume all liability, loss and responsibility of whatsoever nature by reason of his neglect or violation of any federal, state, county or local laws, regulations, codes or ordinances.
- 4.20.2 The Contractor shall indemnify, hold harmless and defend the Owner, its employees, agents, servants and representatives from and against any and all claims, suits, demands, actions (regardless of the merits thereof) and damages of whatever nature arising out of or resulting from the performance of the Work or

the failure to perform the Work, including without limitation, jurisdictional labor disputes or other labor troubles that may occur during the performance of the Work.

- 4.20.3 The indemnification obligations under this Article shall not be affected in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under worker's or workman's compensation acts, disability benefit acts or other employee benefit acts.
- 4.20.4 The obligations of the Contractor under this Article 4.20 shall not extend to the actions or omissions of the A/E, his agents or employees, arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications.
- 4.20.5 The obligations of the Contractor under this Article 4.20 shall not extend to the proportion of damages, loss or injury, including death, to persons or property that may arise or be incurred as the result of any action, omission or operation of the Owner, or Owner's separate contractor(s), and their employees, agents, servants, and/or representatives.

#### **4.21 NON-DISCRIMINATION IN EMPLOYMENT**

4.21.1 During the performance of this Contract, the Contractor agrees as follows:

- .1 The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- .2 The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
- .3 Notices, advertisements and solicitations placed in accordance with federal law, Rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- .4 The Contractor will include the provisions of the foregoing paragraphs 1, 2, and 3 in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

#### **4.21.2 DRUG-FREE WORKPLACE REQUIRED:**

As required by section 2.2-4312 of the Code of Virginia during the performance of the Contract, Contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this Article 4.21, "drug-free workplace" means a site for the performance of Work done in connection with this Contract where Contractor's employees are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during

the performance of the Contract.

#### **4.22 CONTRACT SECURITY**

- 4.22.1 The Contractor shall deliver to the Owner, within ten (10) working days from Notice of Award, two (2) originals of a Performance Bond and a separate Labor and Material Payment Bond, in a form acceptable to the Owner, and each in an amount required by the Contract Documents and the Virginia Public Procurement Act, as security for the faithful performance of the Contract, and the payment of all persons performing labor and furnishing materials in connection with this Contract. The City will not issue Notice to Proceed until the bonds are received. The amount of the Performance and Payment Bonds shall be increased to the same extent the Contract Sum is increased due to Modifications. The form of bonds shall be acceptable to the Owner, and the surety shall be such surety company or companies as are acceptable to the Owner and as are authorized to transact business in the Commonwealth of Virginia. The cost of such bonds shall be included in the Contractor's bid amount.
- 4.22.2 The bonds shall irrevocably obligate the Contractor and surety to the full amount of the bonds unless and until all of Contractor's obligations under the Contract Documents have fully been fulfilled.
- 4.22.3 If, at any time, any surety or sureties for any bond relating to the Work becomes insolvent or is determined by the Owner to be unable to adequately secure the interest of the Owner, the Contractor shall, within (30) days after Notice from the Owner to do so, substitute an acceptable bond(s) in such form and sum and with such other sureties as obligors as may be satisfactory to the Owner. The premiums on such bond(s) shall be paid by the Contractor.

### **ARTICLE 5 SUBCONTRACTORS**

#### **5.1 DEFINITIONS**

- 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform or supply any of the Work at the site. Subcontractor means a Subcontractor or his authorized representative. The term Subcontractor does not include any separate contractor performing work pursuant to Article 6 or his subcontractors.
- 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform or supply any of the Work at the site. The term Sub-subcontractor includes a Sub-subcontractor or an authorized representative thereof.
- 5.1.3 The A/E will not deal directly with any Subcontractor or Sub-subcontractor or materials supplier. Subcontractor, Sub-subcontractors or material suppliers shall route requests for information or clarification through the Contractor to the A/E, with a copy to the Owner.

#### **5.2 AWARD OF SUBCONTRACT AND OTHER CONTRACTS FOR PORTIONS OF THE WORK**

- 5.2.1 The Contractor shall submit to the Owner with a copy to the A/E prior to the award of any subcontract for Work under this Contract and thirty (30) calendar days after the award of this Contract, the names of the suppliers of principal items, systems, materials, and equipment proposed for the Work; the names and addresses, business and emergency phones of the Subcontractors which he proposes to employ under this Contract, as well as such other information as may be requested by the Owner. The Owner will review each Subcontractor and supplier based upon his apparent financial soundness and responsibility, his known or reported performance on previous similar work, and his available plant, equipment and personnel to perform the Work. The Contractor shall not employ a Subcontractor or supplier to whom the Owner reasonably objects. The Owner's objection to a proposed Subcontractor or supplier shall not affect the Contract Sum.

5.2.2 The Contractor shall make no substitutions for any Subcontractor, person or entity previously selected unless first submitted to the Owner for review and approval.

### **5.3 SUBCONTRACTUAL RELATIONS**

5.3.1 By an appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by the terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities which the Contractor, by these Contract Documents, assumes toward the Owner and the A/E. Said agreement shall preserve and protect the rights of the Owner and the A/E under the Contract Documents with respect to the Work to be performed by the Subcontractor so that the subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the Contractor-Subcontractor agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by these Contracts Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with his Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract, copies of all of the Contract Documents, and identify to the Subcontractor any terms and conditions of the proposed subcontract which may be at variance with the Contract Documents. Each Subcontractor shall similarly make copies of such Contract Documents available to his Sub-subcontractor's. Each subcontract agreement shall insure that all appropriate provisions of the Contract Documents are complied with by the Subcontractor.

5.3.2 The provisions herein regarding the City's reasonable objection to any Subcontractor shall in no way affect the liability of the Contractor to Owner regarding performance of all obligations by or payment of Subcontractors. The City's failure to object to any given Subcontractor shall not relieve the Contractor of his obligation to perform or have performed to the full satisfaction of the Owner all of the work required by this Contract.

5.3.3 Neither this article nor any other provision of the Contract Documents shall be deemed to make the Owner a joint venture or partner with the Contractor or to place the Subcontractor and materialmen in privity of contract with the Owner.

### **5.4 QUALIFICATION SUBMITTALS**

5.4.1 Specific qualification submittals may be required of the Contractor, Subcontractors, installers and suppliers for certain critical items of the Work. Required qualification submittals are set forth in detail in the Instruction to Bidders and shall be provided, collected and submitted by the Contractor to the A/E with copies to the Owner. All information required of a single Subcontractor, installer or supplier shall be contained in a single, complete submittal. The Contractor shall submit the required qualification information within ten (10) days after receipt of the Owner's request.

5.4.2 The Owner may reject any proposed Subcontractor, installer or supplier, or any qualification submittals related thereto, for the following reasons:

- .1 The Contractor's failure to submit requested information within the specified time; or
- .2 The Contractor's failure to provide all of the requested information; or
- .3 The Contractor's submission of a Subcontractor, installer or supplier, or qualifications thereof, which are unacceptable in the judgment of the Owner.

5.4.3 Should the Owner have reasonable objection to any proposed Subcontractor, installer or supplier, the Contractor shall submit another firm for approval by the Owner at no additional cost to the Owner.

## **ARTICLE 6**

## **WORK BY OWNER OR BY SEPARATE CONTRACTORS**

### **6.1 OWNER'S RIGHT TO PERFORM WORK AND TO AWARD SEPARATE CONTRACTS**

- 6.1.1 The Owner reserves the right to perform work related to the Project with his own forces, and to award separate contracts in connection with other portions of the Project or other work on the site.
- 6.1.2 When separate contracts are awarded for different portions of the Project or other work on the site, the term "contractor" in the contract documents in each case shall mean the contractor who executes each separate construction agreement.

### **6.2 MUTUAL RESPONSIBILITY**

- 6.2.1 The Contractor shall afford other contractors and the Owner reasonable opportunity for the introduction and storage of their materials and equipment and the execution of their work and shall properly connect and coordinate the Work with such other work. The Contractor shall coordinate his Work with the Owner and other contractors and store his apparatus, materials, supplies and equipment in such orderly fashion at the site of the Work as will not unduly interfere with the progress of the Work or the work of any other contractors.
  - 6.2.1.1 If the execution or result of any part of the Work depends upon any work of the Owner or of any separate contractor, the Contractor shall, prior to proceeding with the Work, inspect and promptly report to the Owner in writing any apparent discrepancies or defects in such work of the Owner or of any separate contractor that render it unsuitable for the proper execution or result of any part of the Work.
  - 6.2.1.2 Failure of the Contractor to so inspect and report shall constitute an acceptance of the Owner's or separate contractor's work as fit and proper to receive the Work, except as to defects which may develop in the Owner's or separate contractor's work after completion of the Work and which the Contractor could not have discovered by its inspection prior to completion of the Work.
- 6.2.2 Should the Contractor cause damage to the work or property of the Owner or of any separate contractor on the Project, or to other work on the site, or delay or interfere with the Owner's work on ongoing operations or facilities or adjacent facilities or said separate contractor's work, the Contractor shall be liable for the same; and, in the case of another contractor, the Contractor shall attempt to settle said claim with such other contractor prior to such other contractor's institution of litigation or other proceedings against the Contractor.

If such separate contractor sues the Owner on account of any damage, delay or interference caused or alleged to have been so caused by the Contractor, the Owner shall notify the Contractor, who shall defend the Owner in such proceedings at the Contractor's expense. If any judgment or award is entered against the Owner, the Contractor shall satisfy the same and shall reimburse the Owner for all damages, expenses, and other costs that the Owner incurs as a result thereof.

- 6.2.3 Should Contractor have a dispute with a separate contractor with whom the Owner has contracted regarding damage to the Work or the property of Contractor or to the Work or property of said separate contractor or with regard to any delays or interferences which either Contractor or said separate contractor has caused to the performance of the other's Work, Contractor agrees to attempt to settle such dispute directly with said separate contractor. Contractor agrees that it will not seek to recover from the Owner any damages, costs, expenses (including, but not limited to, attorney's fees) or losses of profit incurred by the Contractor as a result of any damage to the Work or property of the Contractor or for any delay or interference caused or allegedly caused by any separate contractor.

**6.3 OWNER'S RIGHT TO CLEAN UP**

- 6.3.1 If a dispute arises between the Contractor and separate contractors as to their responsibility for cleaning up as required by Article 4, Contractor, the Owner may clean up and charge the cost thereof to the contractor responsible as the Owner shall determine to be just.

**ARTICLE 7 MISCELLANEOUS PROVISIONS**

**7.1 GOVERNING LAW**

The provisions of this Contract shall be interpreted in accordance with the laws of the Commonwealth of Virginia.

**7.2 PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein, and the Contract shall be read and enforced as though it were included herein and if through mistake or otherwise, any such provision is not inserted or is not correctly inserted, then upon the application of either party, the Contract shall forthwith be physically amended to make such insertion.

**7.3 SUCCESSORS AND ASSIGNS**

The Owner and the Contractor each binds himself, his partners, successors, assigns and legal representatives to the other party hereto and to the partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract Documents. Neither party to the Contract shall assign the Contract or sublet it without the written consent of the other, nor shall the Contractor assign any monies due or to become due to him hereunder, without the previous written consent of the Owner and the Contractor's surety.

In the event the Contractor desires to make an assignment of all or part of the Contract or any monies due or to become due hereunder, the Contractor shall file a copy of consent of surety, together with a copy of the assignment to the Owner and A/E. In the event the Contractor assigns all or any part of the monies due or to become due under this Contract, the instrument of assignment shall state that the right of assignees in and to any monies due to or to become due to Contractor shall be subject to prior liens and claims of all persons, firms and corporations that provided labor services or furnished material and equipment during the performance of the Work. The rights of assignees shall further be subject to the payment of any liens, claims, or amounts due to Federal, state, or local governments.

**7.4 RIGHTS AND REMEDIES**

- 7.4.1 The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law, not inconsistent with the Contract Documents. No time limitations described in this Contract shall be construed to alter the applicable statutory period of limitations with regard to the enforcement of the obligations of the parties.
- 7.4.2 No action or failure to act by the Owner, A/E or Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.
- 7.4.3 Contractor agrees that he can be adequately compensated by money damages for any breach of this Contract which may be committed by the Owner and hereby agrees that, no default, act, or omission of

the Owner or the A/E, except for failure to make payments as required by the Contract Documents, shall constitute a material breach of the Contract entitling Contractor to cancel or rescind the provisions of this Contract or (unless the Owner shall so consent or direct in writing) to suspend or abandon performance of all or any part of the Work. Contractor hereby waives any and all rights and remedies to which he might otherwise be or become entitled, saving only its right to money damages.

## **7.5 SEVERABILITY**

In the event that any provision of this Contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding, and in full force and effect.

## **7.6 TESTS**

- 7.6.1 If the Contract Documents, laws, ordinances, rules, regulations, codes, permits, resolutions or orders of any public authority having jurisdiction require any portion of the Work to be inspected, tested or approved, the Contractor shall give the Owner at least 24 hours notice of its readiness so that the Owner or the A/E or other representatives of the Owner may observe such inspection, testing or approval. The Contractor shall bear all costs of such inspections, tests or approvals conducted by public authorities. Site inspections, tests conducted on site or tests of materials gathered on site, which the Contract requires to be performed by independent testing entities, shall be contracted and paid for by the Contractor. Examples include, but are not limited to, the testing of cast-in-place concrete, foundation materials, soil compaction, pile installations, caisson bearings, and steel framing connections.
- 7.6.2 All materials and workmanship (if not otherwise designated by the specifications) shall be subject to inspection, examination or test by the Owner, A/E, and other representatives of the Owner, at any and all times during the manufacture and/or construction and at any and all places where such manufacture and/or construction are carried on. Special, full-sized and performance tests shall be as described in the specifications. Without additional charge, the Contractor shall furnish promptly all reasonable facilities, labor and materials necessary to make tests safe and convenient.
- 7.6.3 The selection of bureaus, laboratories and/or agencies for the inspection and tests of supplies, materials or equipment shall be subject to the approval of the Owner. Satisfactory documentary evidence, including but not limited to certificates of inspection and certified test reports that the material has passed the required inspection and tests must be furnished to the Owner, with a copy to the A/E, by the Contractor prior to the incorporation of the supplies, materials or equipment into the Work or at such times as to allow for appropriate action by the Owner.
- 7.6.4 Inspection or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of the Contractor. Tests required by Contractor's or Subcontractor's error, omission or non-compliance with the Contract Documents, shall be paid for by the Contractor.
- 7.6.5 It is specifically understood and agreed that an inspection and approval of the materials by the Owner shall not in any way subject the Owner to pay for the said materials or any portion thereof, even though incorporated in the Work, if said materials shall in fact turn out to be unfit to be used in the Work, nor shall such inspection be considered as any waiver of objection to the Work on account of the unsoundness or imperfection of the material used.

## **ARTICLE 8                    CONTRACT TIME**

### **8.1        DEFINITION**

8.1.1    Unless otherwise provided, the Contract Time is the period of time specified in the Contract Documents for Substantial Completion of the Work as defined herein, including authorized adjustments thereto. The Contractor shall complete his Work within the Contract Time.

8.1.2    The date of commencement of the Work is the date established in the Notice to Proceed

The Contractor shall not commence Work or store materials or equipment on site until written Notice to Proceed is issued or until the Contractor otherwise receives the Owner's written consent. The Contractor shall commence work no later than ten (10) days after the date established in the Notice to Proceed.

8.1.3    The date of Substantial Completion of the Work or designated portion thereof is the date determined by Owner when: (1) construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended; and (2) the Contractor has satisfied all other requirements for Substantial Completion which may be set forth in the Contract Documents.

8.1.4    The date of Final Completion of the Work is the date determined by the Owner when the Work is totally complete, to include punch list work, in accordance with the Contract Documents and the Owner may fully occupy and utilize the Work for the use for which it is intended.

8.1.5    The term "day" as used in the Contract Documents shall mean calendar days unless otherwise specifically designated.

### **8.2        PROGRESS AND COMPLETION**

8.2.1    All time limits stated in the Contract Documents, including without limitation the date of Substantial Completion of the Work, are of the essence of the Contract.

8.2.2    The Contractor shall begin the Work on the date of commencement as defined herein. He shall carry the Work forward expeditiously with adequate forces and shall achieve Substantial and Final Completion as required by the Contract Documents.

### **8.3        CLAIMS FOR TIME EXTENSIONS**

8.3.1    The time during which the Contractor is delayed in the performance of the Work by the acts or omissions of the Owner, the A/E or their employees or agents, acts of God, unusually severe and abnormal climatic conditions, fires, floods, epidemics, quarantine restrictions, strikes, riots, civil commotion or freight embargoes, or other conditions beyond the Contractor's control and which the Contractor could not reasonably have foreseen and provided against, shall be added to the time for completion of the Work (i.e., the Contract Time) stated in the Agreement; however, no claim by the Contractor for an extension of time for delays will be considered unless made in compliance with the requirements of this Article and other provisions of the Contract Documents.

8.3.2    The Owner shall not be obligated or liable to the Contractor for, and the Contractor hereby expressly waives any claims against the Owner on account of, any indirect or direct damages, costs or expenses of any nature which the Contractor, its Subcontractors, or Sub-subcontractor's or any other person may incur as a result of (1) any delays, reasonable or unreasonable, foreseeable or unforeseeable, which are either not caused by the acts or omissions of the Owner, its agents or employees or which arise from or out of (or due to) causes not within the control of the Owner, its agents or employees, or (2) any reasonable

delay regardless of its cause, it being understood and agreed that the Contractor's sole and exclusive remedy in any such events shall be an extension of the Contract Time, but only as determined in accordance with the provisions of the Contract Documents.

- 8.3.3 The burden of proof to substantiate a claim for an extension of the Contract Time shall rest with the Contractor, including evidence that the cause was beyond his control. It shall be deemed that the Contractor has control over the supply of labor, materials, equipment, methods and techniques of construction and over the Subcontractors, Sub-contractors, and suppliers, unless otherwise specified in the Contract Documents.
- 8.3.4 In the event of changes in the Work, the Contractor must identify any additional time required in the Proposed Change Order. The Owner need not consider any time extensions for changes in the Work not included in the Proposed Change Order.
- 8.3.5 No time extensions will be granted as a result of the Contractor's improper or unreasonable scheduling or for the Contractor's failure to have Shop Drawings, Product Data, Samples or Manuals submitted in ample time for review under a reasonable and agreed upon schedule.
- 8.3.6 Delays by Subcontractors, Sub-subcontractors or suppliers will not be considered justification for a time extension, except for the same valid reasons and conditions enumerated herein.
- 8.3.7 The Contractor acknowledges and agrees that actual delays due to changes, suspension of work or excusable delays; in activities which, according to the Construction Schedule, do not affect the Contract Time will not be considered to have any effect upon the Contract Time and therefore will not be the basis for a time extension.
- 8.3.8 The Contractor acknowledges and agrees that time extensions will be granted only to the extent that: (1) excusable delays exceed the available flexibility in the Contractor's schedule; and (2) Contractor can demonstrate that such excusable delay actually caused, or will cause, delay to the Contractor's schedule that will extend the Contract Time.
- 8.3.9 With respect to Suspensions of Work under Paragraph 3.6, Suspension of Work, herein, the Contractor shall be entitled to an extension of the Contract Time not to exceed the length of time that the Work was suspended (unless as determined under this Article and the other requirements of the Contract Documents that a further extension is justified and warranted) if the claim is submitted in accordance with the requirements of this Article, and if the suspension is not due to any act or omission of the Contractor, any Subcontractor or Sub-subcontractor or any other person or organization for whose acts or omission the Contractor may be liable. The Contractor's claim will be evaluated in accordance with the terms of this Article.
- 8.3.10 The Contractor shall not be entitled to any extension of time for delays resulting from any conditions or other causes unless it shall have given written Notice to the Owner, within seven (7) calendar days following the commencement of each such condition or cause, describing the occurrence, the activities impacted and the probable duration of the delay. The Contractor's complete claim submittal for a time extension shall be submitted no later than twenty (20) calendar days after cessation of the delay or within such other longer period as the Owner may agree in writing to allow.
- 8.3.11 No such extension of time shall be deemed a waiver by the Owner of his right to terminate the Contract for abandonment or delay by the Contractor as herein provided or to relieve the Contractor from full responsibility for performance of his obligations hereunder.

## **8.4 CHANGE ORDER WORK**

8.4.1 The Contractor shall make every reasonable effort to perform Change Order work within the Contract Time and in such manner as to have minimum delaying effects on all remaining Work to be performed under the Contract. If, however, the Change Order work results in an unavoidable increase in the time required to complete the Work, an extension of the Contract Time may be granted to the Contractor for the Change Order work. The Contractor's request shall be determined in accordance with the provisions of Article 8.3, Claims for Time Extensions, herein and as follows:

- .1 If the time required for performance of the Change Order work has an unavoidable, direct, delaying effect on the primary sequence of Work activities remaining after rescheduling (e.g., the critical path in CPM type scheduling), the overall Contract Time may be extended by the minimum number of days required for the Change Order work as mutually agreed upon by the Owner and the Contractor;
- .2 If the time required for performance of the Change Order work does not have an unavoidable direct delaying effect on the primary sequence of Work activities but is ordered by the Owner at a time such that insufficient Contract Time remains for completion of the Change Order work (and any limited number of contingent work activities), the Contract Time may be extended by the minimum number of days required for the Change Order work as mutually agreed upon by the Owner and the Contractor but only for the Change Order work and contingent activities, All other unaffected Work shall be performed within the Contract Time;
- .3 Failure of the Owner and the Contractor to agree on a Contract Time extension as specified in .1 and .2 above shall not relieve the Contractor from proceeding with and performing the Change Order work promptly, as well as in such manner as to have minimal delaying effects on all remaining Work to be performed under the Contract. Such disagreement shall be resolved as soon as practical by negotiation.

## **8.5 LIQUIDATED DAMAGES FOR DELAY**

8.5.1 The damages incurred by the Owner due to the Contractor's failure to complete the Work within required Milestone Dates and the Contract Time, including any extensions thereof, shall be in the amount set forth in the Construction Agreement, for each consecutive day beyond the Milestone Dates or the Contract Time (Sundays and all holidays included) for which the Contractor shall fail to complete the Work.

8.5.2 The parties hereby agree that the amount of liquidated damages provided in this Contract is neither a penalty nor a forfeiture and is intended to compensate the Owner solely for the Owner's inability to use the Work for its fully intended purpose, and is not intended to, nor does said amount include: (1) any damages, additional or extended costs; incurred by the Owner for extended administration of this Contract, or by the Owner's agents, consultants or independent contractors for extended administration of this Contract, or (2) any additional services, relating to or arising as a result of the delay in the completion of the Work. Owner shall be entitled to claim against Contractor for its actual damages ~~and~~ for any damages not specifically included within the liquidated damages as set forth herein. Such damages shall be computed separately, and, together with liquidated damages, either deducted from the Contract Sum or billed to the Contractor, at the option of the Owner.

Contractor agrees that it will not challenge the per diem amounts of liquidated damages imposed pursuant to this Article 8.5 except as to whether Contractor is responsible for the delays, themselves, that have resulted in the assessment of liquidated damages. The Contractor waives any challenge as to the validity of any liquidated damages specified on the grounds that such liquidated damages allegedly are void as penalties or allegedly are not reasonably related to Owner's actual damages.

Owner may, in its sole discretion, deduct from any payments otherwise due Contractor amounts of liquidated damages assessable under this Article 8.5. Owner's failure to deduct liquidated damages assessable under this Article 8.5 from payments to Contractor shall not be deemed a waiver by Owner of any entitlement to such liquidated damages.

**8.6 TIME EXTENSIONS FOR WEATHER**

8.6.1 The Contract Time will not be extended due to inclement weather conditions that are normal to the general locality of Work site. The time for performance of this Contract includes an allowance for workdays (based on a 5-day workweek) which, according to historical data, may not be suitable for construction work.

.1 The following is the schedule of monthly anticipated normal inclement weather workdays for the Project location and will constitute the base line for monthly weather time extension evaluations.

<b>ANTICIPATED NORMAL INCLEMENT WEATHER WORK-DAYS INCLUDED IN THE CONTRACT TIME OF PERFORMANCE</b>											
<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
7	7	7	7	9	7	7	7	6	6	6	7

8.6.2 The Contractor, in his planning and scheduling of the Work as required by the Contract Documents, shall allow for the normal inclement weather for the locality of the Work site. If the Contractor believes that the progress of the Work has been adversely affected and that it will directly result in a failure to meet Substantial Completion within the Contract Time, by weather conditions above and beyond the amount normally expected, he shall submit a written request to the Owner, with a copy to the A/E, for an extension of time, pursuant to Paragraph 8.3, Claims for Time Extensions.

8.6.3 Such request shall be evaluated by the Owner in accordance with the provisions of the Contract Documents and shall include a comparison of actual weather statistics compiled by City of Lynchburg's Department of Public Works, for the time of year, locality of the particular Work site with the days claimed by the Contractor and the anticipated normal inclement weather as stated in subparagraph 8.6.1. The normal inclement weather expected has been included in the designated Contract Time for completion. The decision of the Owner shall be final.

8.6.4 The Contractor shall not be entitled to any money damages whatsoever for any delays resulting from inclement weather, whether normal or abnormal, foreseeable or unforeseeable. The Contractor and Owner stipulate and agree that, for delays due to weather as determined in 8.6.3, the Contractor's sole relief is a time extension granted in accordance with this Article 8.6, Time Extensions for Weather.

**ARTICLE 9 PAYMENTS AND COMPLETION**

**9.1 CONTRACT SUM**

9.1.1 The Contract Sum is stated in the Construction Agreement and, including authorized adjustments thereto, is the total amount payable by the Owner to the Contractor for the performance of the Work under the Contract Documents. The Contract Sum includes, but is not limited to, the Contractor's profit and general overhead and all costs and expenses of any nature whatsoever (including without limitation taxes, labor, equipment and materials), foreseen or unforeseen, and any increases in said costs and expenses, foreseen or unforeseen, incurred by the Contractor in connection with the performance of the Work, all of which

costs and expenses shall be borne solely by the Contractor. The Contractor agrees to assume all increases in costs of any nature whatsoever that may develop during the performance of the Work.

## **9.2 SCHEDULE OF VALUES**

- 9.2.1 For Lump Sum Price contracts, before the pre-construction meeting, the Contractor shall submit to the Owner and A/E a schedule of values allocated to the various portions of the Work, prepared on payment forms provided by the Owner and supported by such data to substantiate its accuracy as the Owner may require. This schedule of values, unless rejected by the Owner, shall be used as a basis for the Contractor's Applications for Payment.
- 9.2.2 For Unit Price contracts, the Contractor shall utilize the payment request form provided by the Owner, wherein the schedule of values shall correspond with the individual unit price bid items. When so requested by the Owner, the Contractor shall provide a more detailed cost breakdown of the unit price items.
- 9.2.3 Contractor may include in his schedule of values a line item for "mobilization" which shall include a reasonable amount for mobilization for the Contractor and his Subcontractors. The Contractor shall not front-end load his schedule of values.

## **9.3 APPLICATION FOR PAYMENT**

- 9.3.1 The Contractor shall submit to the A/E three (3) originally executed, itemized Applications for Payment (and one (1) copy to the Owner) by the tenth of each month, along with any authorized change orders for that billing cycle. The Applications for Payment shall be notarized, indicate in complete detail all labor and material incorporated in the Work during the month prior to submission, and supported by such data substantiating the Contractor's payment request as the Owner may require. The Applications for Payment shall also contain Contractor's certification that due and payable amounts and bills have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner.
- 9.3.2 Payment may be made for the value of materials, which are to be incorporated into the finished Work, and which are delivered to and suitably stored and protected on the Work site. The Contractor shall provide releases or paid invoices from the seller of such materials to establish, to the Owner's satisfaction, that the Owner has title to said material. Stored materials shall be in addition to the Work completed and shall be subject to the same retainage provisions as the completed Work. Material once paid for by the Owner becomes the property of the Owner and may not be removed from the Work site without the Owner's written permission.
- 9.3.3 The requirements for payment for materials stored off-site shall include, but are not limited to, those specified in Paragraph 9.3.2 and the additional requirements hereinafter specified. Material stored off-site under this provision shall be included in the definition of Work, Article 1, Contract Documents.
  - 9.3.3.1 The requirements of Paragraph 10.2, Safety of Persons and Property, are fully applicable to materials stored off-site.
  - 9.3.3.2 For purposes of administering this provision, the following definitions are provided.
    - a. Material stored NEAR the Work site: A storage location shall be considered near the Work site if it is not more than fifty (50) miles (approximately a one-hours drive) from the Work site.

b. Material stored DISTANT from the Work site: Locations beyond the limit of fifty (50) miles shall be considered distant.

- 9.3.3.3 All proposed off-site locations, regardless of whether they are near or distant, shall be approved by the Owner prior to any payment under this Article. The approval process will include an inspection of the proposed storage site, which may or may not coincide with any inspection of materials stored.
- 9.3.3.4 Prior to payment for any material stored off-site, said material shall be inspected to verify that it is properly stored; i.e., segregated, inventoried, identified as the property of the Owner and Contractor, and duly protected as required in Article 10.2, Safety of Persons and Property. This material shall be clearly identified and physically segregated from any other material or stock, in such a manner that it is clear, from casual observation that said material is not a part of any other stock or stored material.
- 9.3.3.5 For materials stored distant to the Work site, the Contractor shall reimburse the Owner for all reasonable costs incurred by the Owner, to include but not limited to salary, transportation, lodging and per diem, for the Owner's or the A/E's employees to travel to and from the storage locations for the purpose of verifying that the material is properly stored. It is anticipated that such trips would occur whenever additional material is claimed for payment and/or at least every six (6) months until the material is delivered to the Work site.
- 9.3.3.6 Except for unusual circumstances, the Contractor will not be required to reimburse the Owner's costs for visits to storage locations near the Work site.
- 9.3.3.7 The Contractor shall hold the Owner harmless from any and all losses, additional costs, direct or indirect damages and/or delays, whatsoever, which may occur as a result of a failure of the Contractor to deliver (or have delivered), in a timely manner, materials (for which payment has been made) to the Work site for installation and incorporation into the Work.
- 9.3.3.8 The Contractor shall provide to the Owner a release of lien or other suitable certification by the seller of the materials, in addition to paid invoices, verifying that the Contractor has valid title to all materials for which payment is requested. The seller, however, shall not be required to waive his rights for recovery against Contractor or any surety if his contract is breached.
- 9.3.4 The Contractor warrants that title to all Work, materials and equipment covered by an Application for Payment will pass to the Owner, either by incorporation in the construction or upon the receipt of payment by the Contractor, whichever occurs first, free and clear of all liens, claims, security interests or encumbrances, hereinafter referred to as "liens". The Contractor further warrants that no Work, materials or equipment covered by an Application for Payment will have been acquired by the Contractor or by any other person performing Work at the site or furnishing materials and equipment for the Work that is subject to an agreement under which an interest therein or an encumbrance thereon is retained by the seller or otherwise imposed by the Contractor or such other person.
- 9.3.5 The Contractor's Application for Payment shall provide that the payment request attests that all Work for which the request is made has been completed in full according to all the requirements of the Contract Documents. By submitting his Application for Payment, the Contractor also represents that he has no knowledge that any Subcontractors or suppliers have not been fully and timely paid and that, insofar as he knows, the only outstanding items for payment with respect to the Contract are those to be paid from the funds for which application is being made.

#### **9.4 CERTIFICATES FOR PAYMENT**

- 9.4.1 The A/E will, within seven (7) calendar days after the receipt of the Contractor's Application for Payment, recommend a Certificate for Payment to the Owner, for such amount as the A/E determines is properly

due, with his reasons for any withholding or adjusting a Certificate as provided in Paragraph 9.6, Payments Withheld.

- 9.4.2 After the Certificate for Payment is recommended by the A/E, the Owner will review it and make any changes deemed necessary by the Owner's representative. The recommendation of the Certificate for Payment by the A/E does not waive or limit the Owner's right to reduce the amount of the payment due to the Contractor as determined to be appropriate by the Owner.
- 9.4.3 The recommendation of a Certificate for Payment will constitute a representation by the A/E to the Owner, based on his observations at the site as provided in Article 2, Architect/Engineer, and the data comprising the Application for Payment, that the Work has progressed to the point indicated; that, to the best of his knowledge, information and belief: (1) the quality of the Work is in accordance with the Contract Documents (subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial or Final Completion, to the results of any subsequent tests required by or performed under the Contract Documents, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in his Certificate); and that (2) the Contractor is entitled to payment in the amount certified. However, by recommending a Certificate for Payment, the A/E shall not thereby be deemed to represent that he has made exhaustive or continuous on-site inspections to check the quality or quantity of the Work or that he has reviewed the construction means, methods, techniques, sequences or procedures, or that he has made any examination to ascertain how or for what purpose the Contractor has used the moneys previously paid on account of the Contract Sum.
- 9.4.3.1.1 The Application for Payment shall be on a form approved by the City. Payment for stored material delivered but not incorporated in the work will be the invoiced amount only. Stored materials drawdown shall be approved by the Owner. Submit applicable invoices with Application for Payment. Monthly partial payment request shall be submitted in **TRIPLICATE** to Owner's representative for approval by the 25th of the month so that the Owner can approve payment request by the first working day of the next month. Partial payments shall be made on a monthly basis on or before the end of the next month for which the Work was performed, in accordance with the Contract Documents.
- 9.4.3.1.2 The Owner shall pay to the Contractor 95 percent of the total amount due and the Owner shall retain five (5) percent of the amount due until all work has been performed strictly in accordance with the Contract Documents and until such work has been accepted by the Owner.
- 9.5.1 The Owner shall make payment in the manner and within thirty (30) calendar days after receipt of the Certificate of Payment from the A/E based upon the Owner's approval or adjustment of said Certificate. The Contractor shall be paid the amount approved or adjusted by the Owner, less 5% retainage which is being held to assure faithful performance; provided however, that said retainage is not applicable to Time and Material Change Orders.
- 9.5.1.1 In relation to punch list or other uncompleted Work and in lieu of a portion of the above-specified five-percent 5% retainage, the Owner may, at its sole discretion, elect to retain fixed amounts directly relating to the various items of uncompleted Work. All amounts withheld shall be included in the Final Payment.
- 9.5.2 The Contractor shall, within seven (7) days after receiving payment from the Owner, do one of the following:
- 9.5.2.1 Pay all Subcontractors for the proportionate share of the total payment received from the Owner for Work performed by each Subcontractor under the Contract; or

- 9.5.2.2 Notify the Owner and Subcontractor(s), in writing, of his intention to withhold all or part of the Subcontractor's payment with the reason for nonpayment.
- 9.5.3 The Contractor shall make payment to Subcontractors as heretofore specified. Each payment shall reflect the percentage actually retained, if any, from payments to the Contractor on account of such Subcontractor's Work.
- 9.5.4 The Contractor shall provide the Owner with his social security number, if an individual, or his federal identification number, if a corporation, partnership, or other entity.
- 9.5.5 The Contractor shall pay unpaid Subcontractors interest on payments that are not made in accordance with this Article 9.5, Progress Payments. The rate of interest shall be in compliance with the Prompt Payment section of the Virginia Public Procurement Act of the Code of Virginia. The Contractor shall, by an appropriate agreement with each Subcontractor, require each Subcontractor to make payments to his Sub-subcontractors according to all the same requirements as provided in this Article 9.5 Progress Payments.
- 9.5.6 The Owner may, upon written request, furnish to any Subcontractor, if practicable, information regarding the percentages of completion or the amounts applied for by the Contractor and the action taken thereon by the Owner on account of Work done by such Subcontractor.
- 9.5.7 Neither the Owner nor the A/E shall have any obligation to pay or to see to the payment of any monies to any Subcontractor except as may otherwise be required by law.
- 9.5.8 No Certificate for Payment, nor any payment, nor any partial or entire use or occupancy of the Project by the Owner, shall constitute an acceptance of any Work not in accordance with the Contract Documents, nor shall it waive any right or claim by Owner based upon the Work, or any portion of the Work, including Work for which payment has been made, not conforming to the requirements of the Contract Documents.

## **9.6 PAYMENTS WITHHELD**

- 9.6.1 The Owner may withhold the payment in whole or in part, if necessary to reasonably protect the Owner. If the A/E is unable to make representations as provided in subparagraph 9.4.3 and to recommend payment in the amount of the application, he will notify the Owner as provided in subparagraph 9.4.1. If the Contractor and the Owner cannot agree on a revised amount, the Owner will promptly issue a Certificate for Payment for the amount for which he is able to make representations with respect to payment, due for Work performed. The Owner may also decline to certify or make payment because of subsequently discovered evidence or subsequent observations, and the Owner may nullify the whole or any part of any Certificate for Payment previously issued.
- 9.6.2 The Owner may withhold from the Contractor so much of any payment approved by the A/E, as may in the judgment of the Owner be necessary:
- .1 To protect the Owner from loss due to defective work not remedied;
  - .2 To protect the Owner upon receipt of notice of the filing in court or in an arbitration proceeding as may be required in any third party contract, of verified claims of any persons supplying labor or materials for the Work, or other verified third party claims;
  - .3 To protect the Owner upon reasonable evidence that the Work will not be completed for the unpaid balance of the Contract Sum;

- .4 To protect the Owner upon reasonable evidence that the Work will not be completed within the Contract Time established by this Contract; or
- .5 To protect the Owner upon the Contractor's failure to properly schedule and coordinate the Work in accordance with or as required by the Contract Documents, or failure to provide progress charts, revisions, updates or other scheduling data as required by the Contract Documents, or upon the Contractor's failure to provide as-built drawings as required herein, or upon Contractor's failure to otherwise substantially or materially comply with the Contract Documents.

9.6.3 If required by the Contract Documents, the Contractor shall, concurrent with his submission of the Construction Schedule, submit a practicable and realistic payment schedule showing the dates on which the Contractor will submit each and every Application for Payment and the amount he expects to receive for each and every monthly progress payment. If during the performance of the Work, the Contractor expects to receive an amount for a monthly progress payment larger than that indicated on the payment schedule, the Contractor shall notify the Owner at least thirty (30) days in advance of that payment so that the necessary allocation of funds can be processed. If Contractor fails to submit a practicable and realistic payment schedule, the Contractor's Application for Payment shall be honored only to the extent that the Work is actually performed and that the proportion of payments made to the Contract Sum does not exceed the proportion of the Contract Time expired as of the time of the request.

## **9.7 FAILURE OF PAYMENT**

If the Owner does not make payment to the Contractor within the thirty (30) calendar days after receipt of the Contractor's Application for Payment by the A/E through no fault of Contractor, and the Owner otherwise not being entitled under the Contract Documents or applicable law to withhold payment, then the Contractor may, upon fifteen (15) additional days' written Notice to the Owner and the A/E, stop the Work until payment of the amount owing has been received. In such event, the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, which shall be effected by appropriate Change Order as provided herein.

## **9.8 SUBSTANTIAL COMPLETION AND GUARANTEE BOND**

9.8.1 Unless otherwise specified in Article 9.9, Final Completion and Final Payment, when the Contractor considers that the Work, or a designated portion thereof which is acceptable to the Owner, is substantially complete as defined in Article 8, Contract Time, the Contractor shall request in writing that the A/E and the Owner perform a Substantial Completion inspection. Prior to such inspection the Contractor shall:

- .1 If applicable, secure a Certificate of Occupancy for the Project or a designated portion thereof; and
- .2 Submit five (5) copies each of the Operations and Maintenance Manuals to the A/E as specified and one (1) copy to the Owner.

9.8.2 The Owner shall determine whether the Work is substantially complete and shall compile a punch list of items to be completed or corrected. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

9.8.3 When the Owner on the basis of his inspection determines that the Work or a designated portion thereof is substantially complete, the A/E will then prepare a Certificate of Substantial Completion which shall establish the Date of Substantial Completion and shall state the responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance. The Certificate of Substantial Completion shall be submitted to the Owner and the Contractor for their written acceptance of the responsibilities assigned to them in such Certificate.

- 9.8.4 The Contractor shall have thirty (30) days from the Date of Substantial Completion to complete all items on the punch list to the satisfaction of the Owner. If the Contractor fails to complete all punch list items within the designated time, the Owner shall have the option to correct or conclude any remaining items by utilizing its own forces or by hiring others. The cost of such correction of remaining punch list items by the Owner or others shall be deducted from the final payment to the Contractor, and if the Owner has not retained sufficient funds to cover the cost, Contractor or its surety shall pay the difference within 30 days of a written demand by the Owner to do so.
- 9.8.5 Guarantees and warranties required by the Contract Documents shall commence on the Date of Final Completion of the Work, unless otherwise provided in the Certificate of Substantial or Final Completion, or the Contract Documents. Provided, however, that if Contractor does not complete certain punch list items within the time period, specified in 9.8.4, all warranties and guarantees for such incomplete Punch List items shall become effective upon issuance of final payment for the Work.
- 9.8.5.1 The Contractor shall guarantee for a term of one (1) year from the date of Final Completion or Final Payment, whichever comes later, (unless otherwise provided for in the Certificate(s) of Substantial or Final Completion or the Contract Documents): (1) the quality and stability of all materials equipment and Work; (2) all the Work against defects in materials, equipment or workmanship; and (3) all shrinkage, settlement or other faults of any kind which are attributable to defective materials or workmanship. The Contractor shall remedy at his own expense, when so notified in writing to do so by the Owner, and to the satisfaction of the Owner, the Work or any part thereof that does not conform to any of the warranties and guaranties described in the Contract Documents- or that otherwise does not conform to the requirements of the Contract Documents
- 9.8.5.2 In order to make good the guarantee as herein required, the Contractor shall deposit with the Owner, after Substantial Completion but before Final Payment, a Guarantee Bond(s) issued by a surety licensed to do business in Virginia and otherwise acceptable to the Owner, for the faithful performance of the guarantee. Said Bond(s) shall be for a period of one (1) year from the date the guaranties and warranties commence and in the amount of five percent (5%) of the final gross value of the Contract.
- 9.8.5.3 The Contractor shall complete repairs during the guarantee period, within five (5) working days after the receipt of Notice from the Owner, and if the Contractor shall fail to complete such repairs within the said five (5) working days, the Owner may employ such other person or persons as it may deem proper to make such repairs and pay the expenses thereof out of any sum retained by it, provided nothing herein contained shall limit the liability of the Contractor or his surety to the Owner for non-performance of the Contractor's obligations at any time.
- 9.8.6 The issuance of the Certificate of Substantial Completion does not indicate final acceptance of the Work by the Owner, and the Contractor is not relieved of any responsibility for the Work except as specifically stated in the Certificate of Substantial Completion.
- 9.8.7 Upon Substantial Completion of the Work, or designated portion thereof, and upon application by the Contractor and certification by the A/E, the Owner shall make payment, adjusted for retainage and payments withheld, if any, for such Work or portion thereof, as provided in the Contract Documents.
- 9.8.8 Should the Owner determine that the Work or a designated portion thereof is not substantially complete, he shall provide the Contractor a written Notice stating why the Work or designated portion is not substantially complete. The Contractor shall expeditiously complete the Work and shall re-request in writing that the Owner perform a Substantial Completion inspection.

## **9.9 FINAL COMPLETION AND FINAL PAYMENT**

9.9.1 A Certificate of Final Completion shall be issued by the A/E prior to final payment. At the Owner's sole option, this Final Completion Certificate may be issued without a Certificate of Substantial Completion. The Contractor, prior to application for Final Payment and within the time specified for completion of the Work, shall complete all Work, to include punch list items and provide operation and maintenance manuals and as-built data, for the Work, as completed and in place. Said Certificate of Final Completion shall be issued, even if a Certificate of Substantial Completion has been issued previously and temporary authority to operate the Work has been granted.

9.9.1.1 The Certificate of Final Completion shall certify that all Work has been completed in accordance with Contract Documents and is ready for use by the Owner.

9.9.2 For all projects where Substantial Completion Certificates have been issued for various portions of the Work, at differing times, the Contractor shall request and the Owner shall, prior to final payment, issue a Certificate of Final Completion which certifies that all required Work, including punch list items, has been completed in accordance with the Contract Documents.

9.9.3 Neither the final payment nor any remaining retainage shall become due until the Contractor submits to the A/E the following:

- .1 An Application for Payment for all remaining monies due under the -Contract.
- .2 Consent of surety to final payment;
- .3 If required by the Owner, other data establishing payment or satisfaction of all such obligations, such as receipts, releases and waivers of claims arising out of the Contract, to the extent and in such form as may be designated by the Owner. If any Subcontractor refuses to furnish waiver of claims satisfactory to the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify Owner against any such claim. If any such claim remains unsatisfied after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in discharging such claim, including all costs and reasonable attorneys' fees;
- .4 As-built drawings, operation and maintenance manuals and other project closeout submittals, as required by the Contract Documents;
- .5 Construction releases as required by the Contract Documents from each property owner on whose property an easement for construction of the Work has been obtained by the Owner, such release to be in the forms to be provided by the Owner. This release is for the purpose of releasing the Owner and the Contractor from liability, claims, and damages arising from construction operations on or adjacent to the easement and includes proper restoration of the property after construction. It shall be the Contractor's sole responsibility to obtain all such releases and furnish them to the Owner; and
- .6 A written certification that:
  - .1 The Contractor has reviewed the requirements of the Contract Documents,
  - .2 The Work has been inspected by the Contractor for compliance with all requirements of the Contract Documents,
  - .3 Pursuant to this inspection, the Contractor certifies and represents that the Work complies in all respects with the requirements of the Contract Documents,

- .4 The Contractor further certifies and represents that all equipment and systems have been installed in accordance with the Contract Documents and have been tested in accordance with specification requirements and are operational, and
  - .5 The Contractor hereby certifies and represents that the Work is complete in all respects and ready for final inspection.
- 9.9.4 Upon receipt of the documents required in subparagraph 9.9.3 and upon receipt of a final Application for Payment, the A/E and Owner will promptly make a final inspection. When the A/E finds the Work acceptable under the Contract Documents and the Contract fully performed, he will issue within seven (7) days a final Certificate for Payment and a Final Certificate of Completion.

The Certificate of Completion will state that to the best of his knowledge, information and belief, and on the basis of his observations and inspections, the Work has been completed in accordance with the terms and conditions of the Contract Documents and that the entire balance designated in the final Certificate for Payment is due and payable. The final Certificate for Payment will constitute a further representation that the conditions precedent to the Contractor's being entitled to final payment as set forth in Subparagraph 9.9.3 have been fulfilled. The Owner shall review the Certificate of Payment and shall accept it and issue final acceptance, or reject it and notify the Contractor, within ten (10) days. Final payment to the Contractor shall be made within thirty (30) days after final acceptance. All prior estimates and payments, including those relating to Change Order work, shall be subject to correction by this final payment.

9.9.5 The making of Final Payment shall constitute a waiver of all claims by the Owner, except those arising from:

- .1 Unsettled claims;
- .2 Faulty, defective, or non-conforming Work discovered or appearing after Substantial or Final Completion;
- .3 Failure of the Work to comply with the requirements of the Contract Documents;
- .4 Terms of any warranties or guarantees required by the Contract Documents; or
- .5 Fraud or bad faith committed by the Contractor or any subcontractor or supplier during performance of Work but discovered by Owner after Final Payment.

9.9.6 The acceptance of Final Payment shall constitute a waiver of all claims by the Contractor, except those previously made in writing and so identified by the Contractor; as unsettled at the time of the final Application for Payment. No payment, however, final or otherwise, shall operate to release the Contractor or his sureties from any obligations under this Contract or the Performance, Payment, or Guarantee Bonds.

## **ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY**

### **10.1 SAFETY PRECAUTIONS AND PROGRAMS**

10.1.1 The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. The requirement applies continuously throughout the Contract performance, until Final Payment is made, and is not limited to regular working hours.

## **10.2 SAFETY OF PERSONS AND PROPERTY**

10.2.1 The Contractor shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to:

- .1 All persons performing any of the Work and all other persons who may be affected thereby;
- .2 All the Work and all materials and equipment to be incorporated therein, whether in storage on or off the site, under the care, custody or control of the Contractor or any of his Subcontractors or Sub-subcontractor's. Machinery, equipment and all hazards shall be guarded or eliminated in accordance with the safety provisions of the Manual of Accident Prevention in Construction published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable law; and
- .3 Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

10.2.2 The Contractor shall give all notices and comply with all applicable laws, ordinances, codes, rules, regulations, permits, resolutions and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

The Contractor shall at all times safely guard the Owner's property from injury or losses in connection with the Contract. Contractor shall at all times safely guard and protect his Work and adjacent property as provided by law and the Contract Documents, from damage. All passageways, guard fences, lights and other facilities required for protection by local authorities or local conditions must be provided and maintained without additional cost to the Owner.

10.2.3 The Contractor shall erect and maintain, as required by existing conditions and progress of the Work, all reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities.

10.2.4 When the use or storage of explosives or other hazardous materials or equipment is necessary for the execution of the Work, the Contractor shall exercise the utmost care and shall carry on such activities under the supervision of properly qualified personnel.

10.2.5 The Contractor is responsible for the proper packing, shipping, handling and storage (including but not limited to shipment or storage at the proper temperature and humidity) of materials and equipment to be incorporated in the Work, so as to insure the preservation of the quality and fitness of the materials and equipment for proper installation and incorporation in the Work, as required by the Contract Documents.

For example, but not by way of limitation, Contractor shall, when necessary, place material and equipment on wooden platforms or other hard and clean surfaces and not on the ground and/or place such material and equipment under cover or in any appropriate shelter or facility. Stored materials or equipment shall be located so as to facilitate proper inspection. Material and equipment that is delivered crated shall remain crated until ready for installation. Lawns, grass plots or other private property shall not be used for storage purposes without the written permission of the owner or lessee unless otherwise within the terms of the easements obtained by the Owner.

10.2.6 In the event of any indirect or direct damage to public or private property referred to in Paragraphs 10.2.1.2 and 10.2.1.3, caused in whole or in part by an act, omission or negligence on the part of the Contractor, any Subcontractor, any Sub-subcontractor, or anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable, the Contractor shall at his own expense

and cost promptly remedy and restore such property to a condition equal to or better than existing before such damage was done. The Contractor shall perform such restoration by underpinning, replacing, repairing, rebuilding, replanting, or otherwise restoring as may be required or directed by the Owner, or shall make good such damage in a satisfactory and acceptable manner. In case of failure on the part of the Contractor to promptly restore such property or make good such damage, the Owner may, upon two (2) calendar days written Notice, proceed to repair, replace, rebuild or otherwise restore such property as may be necessary and the cost thereof, or a sum sufficient in the judgment of the Owner to reimburse the owners of property so damaged, will be deducted from any monies due or to become due the Contractor under the Contract. If insufficient monies remain due or will become due to pay such sum, Contractor or its surety shall, within 30 days of receipt of a written demand from Owner to do so, pay Owner such sum.

- 10.2.7 The Contractor shall designate a responsible member of his organization at the site whose duty shall be the prevention of accidents and the protection of material, equipment and other property. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner.
- 10.2.8 The Contractor shall not load or permit any part of the Work to be loaded so as to endanger the safety of any portion of the Work.
- 10.2.9 The Contractor shall give notice in writing at least forty-eight (48) hours before breaking ground, to all persons, Public Utility Companies, owners of property having structures or improvements in proximity to site of the Work, superintendents, inspectors, or those otherwise in charge of property, streets, water pipes, gas pipes, sewer pipes, telephone cables, electric cables, railroads or otherwise, who may be affected by the Contractor's operation, in order that they may remove any obstruction for which they are responsible and have representative(s) on site to see that their property is properly protected. Such notice does not relieve the Contractor of responsibility for any damages and claims. Nor does such notice relieve the Contractor from his responsibility to defend and indemnify the Owner from actions resulting from the Contractor's performance of such work in connection with or arising out of the Contract.
- 10.2.10 The Contractor shall protect all utilities encountered while performing its work, whether indicated on the Contract Drawings or not. The Contractor shall maintain utilities in service until moved or abandoned. The Contractor shall exercise due care when excavating around utilities and shall restore any damaged utilities to the same condition or better as existed prior to starting the Work, at no cost to the Owner. The Contractor shall maintain operating utilities or other services, even if they are shown to be abandoned on the drawings, in service until new facilities are provided, tested and ready for use.
- 10.2.11 The Contractor shall return all improvements on or about the site and adjacent property which are not shown to be altered, removed or otherwise changed to conditions which existed prior to starting the Work.
- 10.2.12 The Contractor shall protect the Work, including but not limited to, the site, stored materials and equipment, excavations, and excavated or stockpiled soil or other material, intended for use in the Work, and shall take all necessary precautions to prevent or minimize damage to same and to prevent detrimental effect upon his performance or that of his Subcontractors, caused by or due to rain, snow, ice, run-off, floods, temperature, wind, dust, sand and flying debris. For example, but not by way of limitation, Contractor shall, when necessary, utilize temporary dikes, channels or pumping to carry-off, divert or drain water, and shall as necessary tie-down or otherwise secure the Work and employ appropriate covers and screens.

### **10.3 OBLIGATION OF CONTRACTOR TO ACT IN AN EMERGENCY**

- 10.3.1 In case of an emergency that threatens immediate loss or damage to property and/or safety of life, the Contractor shall act to prevent threatened loss, damage, injury or death. The Contractor shall notify the Owner of the situation and all actions taken immediately thereafter. If the Contractor fails to act and any loss, damage, injury or death occurs that could have been prevented by the Contractor's prompt and immediate action, the Contractor shall be fully liable to the Owner or any other party for all costs, damages, claims, actions, suits, costs of defense, and all other expenses arising therefrom or relating thereto.
- 10.3.2 Prior to commencing the Work and at all times during the performance of the Work, the Contractor shall provide the Owner two, twenty-four hour (24) emergency phone numbers where his representatives can be contacted at any time.

## **ARTICLE 11 INSURANCE FOR CONTRACTS**

### **11.1 CONTRACTOR'S INSURANCE**

11.1.1 During the term of this Contract, the Contractor shall procure and maintain insurance coverages with insurance companies rated by A. M. Best Company as A – VIII or better. The company(ies) shall be authorized to do business under the laws of the Commonwealth of Virginia and be acceptable to the City of Lynchburg and shall provide the following minimum types of insurance:

- a. **Commercial General Liability Insurance** – This will cover claims for Bodily Injury, Property Damage, Personal and Advertising Injury, Products and Completed Operations, which may arise from operations under the Contract, whether such operations be performed by the Contractor or by any Subcontractor or Independent Contractor, or by anyone directly or indirectly employed by any of them. Such insurance shall include coverages "X", "C" and "U" for explosion, collapse of other structures and underground utilities, as well as Contractual Liability Insurance covering the requirements outlined in the General Conditions. This insurance shall name the City, the City Council and its employees as additional insureds *by endorsement* to the Commercial General Liability policy. Such policy shall not have a restriction on the limits of coverage provided to the City of Lynchburg as an additional insured. The City of Lynchburg shall be entitled to protection up to the full limits of the Contractor's policy regardless of the minimum requirements specified in this Contract. If endorsements to the Commercial General Liability insurance policies cannot be made, then separate policies providing such protection shall be purchased by the Contractor.

1. The Policy shall have the following *minimum* limits:

\$1,000,000 Each Occurrence Limit  
\$1,000,000 General Aggregate Limit  
\$1,000,000 Personal and Advertising Injury Limit  
\$1,000,000 Products and Completed Operations Aggregate Limit  
\$5,000 Medical Expense Limit

This insurance shall include the following provisions and /or endorsements:

- 1) The General Aggregate limit shall apply on a "per project" and on a "per location" basis;
- 2) Coverage shall apply to all liability arising from all premises and operations conducted by the Contractor, Subcontractors and independent contractors;
- 3) The Contractor agrees that liability arising from Products and Completed Operations will be covered. Such liability coverage will be maintained for two years after completion of the Work.

- 4) The Contractor shall require each of his Subcontractors to procure and maintain Commercial General Liability Insurance of the type specified in these Contract Documents in the minimum amounts required by the Owner and the Contractor (which shall be the amounts required by this paragraph 11.1.1. of Contractor unless otherwise agreed in writing by Owner), during the term of their subcontracts.

b. **Worker's Compensation and Employer's Liability Insurance** for the Contractor's employees engaged in the Work under this Contract, in accordance with statutory requirements of the Commonwealth of Virginia. The Contractor shall require each of his Subcontractors to provide Worker's Compensation and Employer's Liability Insurance for all of the Subcontractor's employees engaged on such subcontracts. If any class of employees engaged on Work under the Contract is not protected under the Worker's Compensation statute, the Contractor shall provide similar protection for these employees in amounts not less than the legal requirements. The amount of Employer's Liability Insurance for the Contractor and each of his Subcontractors shall be not less than:

\$100,000 per employee for Bodily Injury.  
\$100,000 per employee for disease  
\$500,000 per policy for disease

The Worker's Compensation and Employer's Liability Insurance policy shall include an "all states" or "other states" endorsement.

c. **Commercial Automobile Liability Insurance**, including coverage for owned, hired, non owned and borrowed vehicles used in the work with *minimum* limits of \$1,000,000 Combined Single Limit per occurrence. This insurance shall name the City, the City Council and its employees as additional insureds *by endorsement* to the Commercial Automobile Liability policy. Such policy shall not have a restriction on the limits of coverage provided to the City of Lynchburg as an additional insured. The City of Lynchburg shall be entitled to protection up to the full limits of the Contractor's policy regardless of the minimum requirements specified in this Contract.

d. **Umbrella Liability or Excess Liability Insurance** with the following minimum limits of:

\$5,000,000 Each Occurrence  
\$5,000,000 Annual Aggregate

The following policies shall be scheduled as underlying policies:

Commercial General Liability  
Commercial Automobile Liability  
Employers Liability

This insurance shall name the City, the City Council and its employees as additional insureds *by endorsement* to the Umbrella or Excess Liability policy. Such policy shall not have a restriction on the limits of coverage provided to the City of Lynchburg as an additional insured. The City of Lynchburg shall be entitled to protection up to the full limits of the Contractor's policy regardless of the minimum requirements specified in this Contract.

- 11.1.2 Proof of insurance for each type of coverage listed herein shall be provided within 10 days after issuance of the award letter for the Contract, and no Work shall proceed unless all such insurance is in effect. The Contractor shall not allow any Subcontractor to commence work on his subcontract until all such insurance of the Subcontractor has been so obtained and approved by the Contractor and found to be in accordance with the requirements set forth herein. The Contractor certifies by commencement of

the Work that his insurance and that of Subcontractors is in effect and meets the requirements set forth herein.

- 11.1.3 The Contractor shall purchase and maintain required liability and all other insurance as is appropriate for the Work being performed and furnished. The insurance shall provide protection from claims which may arise out of or result from Contractor's performance and furnishing of the Work and Contractor's other obligations under the Contract Documents, whether it is to be performed or furnished by Contractor, any Subcontractor or Supplier, or by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable:
- a. claims under Worker's Compensation, Employers Liability, disability benefits, and other similar employee benefit acts;
  - b. claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees;
  - c. claims for damages because of bodily injury, sickness or disease, or death of any person other than Contractor's employees;
  - d. claims for damages insured by personal injury liability coverage which are sustained: (1) by any person as a result of an offense directly or indirectly related to the employment of such person by Contractor; or (2) by any other person for any other reason;
  - e. claims for damages, other than to the Work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom; and
  - f. claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance, or use of any motor vehicle.
- 11.1.4 The insurance required to be purchased and maintained by the Contractor shall:
- a. include completed operations insurance;
  - b. with respect to any other insurance coverage written on a claims-made basis, remain in effect for at least 2 years after final payment (and Contractor shall furnish the City and A/E evidence satisfactory to the City of continuation of such insurance at final payment and 1 year thereafter);
  - c. contain a cross liability or severability of interest clause or endorsement. Insurance covering the specified additional insureds shall be primary insurance, and all other insurance carried by the additional insureds shall be excess insurance.
- 11.1.5 All of the aforesaid insurance policies must be endorsed to provide that the insurance company ***shall give 30 days written notice to the City*** if the policies are to be terminated or if any changes are made during the Contract period which will affect in any way the insurance provided pursuant to such policy. Before starting the Work, the Contractor shall provide the City with a copy of each policy that he and each of his Subcontractors is required to carry in accordance with this Article 11, together with receipted bills evidencing proof of premium payment. These policies shall contain endorsements to the policies naming the City of Lynchburg as an additional insured as required.
- 11.1.6 Nothing contained herein shall effect, or shall be deemed to affect, a waiver of the City's sovereign immunity under law.

## **ARTICLE 12                    CHANGES AND MODIFICATIONS IN THE WORK**

### **12.1    *CHANGES IN THE WORK***

12.1.1    The Owner, without invalidating the Contract and without notice to the surety, may order a change to the Work consisting of additions, deletions or other revisions to the general scope of the Contract, or changes in the sequence of the performance of the Work. The Contract Sum and the Contract Time shall be adjusted accordingly. All such changes in the Work shall be authorized by Change Order, Modification, or Change Directive, and all Work involved in a change shall be performed in accordance with the terms and conditions of the Contract Documents. If the Contractor should proceed with a change in the Work upon an oral order, by whomsoever given, it shall constitute a waiver by the Contractor of any claim for an increase in the Contract Sum and/or Contract Time, on account thereof.

### **12.2    *FIELD ORDER***

12.2.1    A Field Order is a written order to the Contractor signed by the Owner's designated representative, interpreting or clarifying the Contract Documents or directing the Contractor to perform minor changes in the Work. Any work relating to the issuance of a Field Order shall be performed promptly and expeditiously and without additional cost to the Owner and within the Contract Time, unless the Contractor submits a Proposed Change Order, defined below, which is approved by the Owner. Field Orders shall be numbered consecutively by date of issuance by the Owner.

### **12.3    *OWNER CHANGE REQUEST***

12.3.1    An Owner Change Request is a written request from the Owner to the Contractor that describes a proposed change in the Work. The Contractor is required to submit a complete proposal for the total cost and additional time, if any, necessary to perform the proposed change in the Work. Owner Change Requests shall be numbered consecutively by date of issuance by the Owner.

### **12.4    *CONTRACTOR'S PROPOSED CHANGE ORDER***

12.4.1    A Contractor's Proposed Change Order is a written request from the Contractor to the Owner requesting a change in the Contract Sum and/or Contract Time. A Contractor's Proposed Change Order is submitted as a proposal in response to a Owner Change Request or as a claim for an increase in the Contract Sum or Contract Time pursuant to the issuance of a Field Order, or as a result of unforeseen circumstances, such as an unknown site conditions.

Change Orders for unforeseen site conditions will only be entertained if the Contractor has not accepted responsibility for the unforeseen site conditions pursuant to other provisions in the Contract Documents. A Contractor's Proposed Change Order must be submitted within twenty (20) calendar days of the issuance of a Owner Change Request or a Field Order or the discovery of an unforeseen circumstance. The Contractor shall not be entitled to any adjustment to the Contract Time or Contract Sum if Contractor fails to comply strictly with the requirements of the preceding sentence. Contractor's Proposed Change Orders shall be numbered consecutively by date of issuance by the Contractor. The Contractor shall also indicate on the Proposed Change Order the number of the Owner Change Request or the Field Order to which it responds. The Contractor understands and agrees to the City's provisions and policy regarding Change Orders as outlined in Article 1, section 1.1.2 of these General Conditions.

12.4.2    In the case of unit price items, it is understood and agreed by the Contractor that the estimates of the quantities in unit price items are approximate only and are presented solely for the purpose of comparing bids and may not represent the actual amount of work to be performed. The Contractor, therefore, understands and agrees that the Owner reserves the right to increase, decrease or eliminate

entirely the quantity of work to be done under any item. If called upon to do more work under any unit price item named in the Bid Documents, he will perform all such additional work and accept as payment the unit price named in the proposal, subject to the 20% deviation limitations specified in subparagraph 12.4.2.2.

- 12.4.2.1 The Contractor's Proposed Change Order shall be determined by applicable unit prices, if any, as set forth in the Contract.
- 12.4.2.2 However, if changes in quantities are of an item increase the actual work to more than twenty percent (20%) of the original bid quantity for that item, or decrease quantities of that item more than 20% of the original bid quantity for that item, then the Owner or the Contractor shall have the right to request a decrease or an increase in the unit price for the item for quantities greater than 120% or less than 80% of the original bid quantity for that item.
- 12.4.2.3 It shall be understood that such unit prices shall constitute full payment for the extra work performed, including, but not limited to, "general conditions" costs, plant, materials, labor, equipment, overhead, profit, and safety requirements.
- 12.4.3 If no such unit prices are set forth, the Contractor's proposal shall be on a lump sum basis and shall be itemized and segregated by labor, equipment, and materials for the various components of the change in the Work (no aggregate labor total will be acceptable) and shall be accompanied by signed proposals of any Subcontractors who will perform any portion of the change in the Work and of any persons who will furnish materials or equipment for incorporation therein.
  - 12.4.3.1 The portion of the proposal relating to labor, whether by the Contractor's forces or the forces of any of its Subcontractors, may include reasonably anticipated gross wages of job site labor, including foremen, who will be directly involved in the change in the Work (for such time as they will be so involved), plus separately identified payroll costs (including premium costs of overtime labor, if overtime is authorized, Social Security, Federal or State unemployment insurance taxes and fringe benefits required by collective bargaining agreements entered into by the Contractor or any such Subcontractor in connection with such labor).
  - 12.4.3.2 The portion of the proposal relating to materials may include the reasonably anticipated direct costs to the Contractor or to any of its Subcontractors of materials to be purchased for incorporation in the change in the Work, plus transportation and applicable sales or use taxes.
  - 12.4.3.3 The proposal may further include the Contractor's and any of his Subcontractor's reasonably anticipated equipment rental costs, except small hand tools, in connection with the change in the Work.
- 12.4.4 Base Cost is defined as the total of labor, material and equipment rentals as described in subparagraphs 12.4.3.1, 12.4.3.2 and 12.4.3.3. The actual net cost in money to the Owner for the change in the Work shall be computed as follows:
  - .1 If the Contractor performs the change in the Work without use of Subcontractors or sub-subcontractors, his compensation will be the Base Costs as described above, plus a maximum mark-up of 15% for overhead and profit.
  - .2 If the work is performed by a bona fide Subcontractor, the Subcontractor's compensation will be the Base Costs as described above plus a maximum mark-up of 15% for overhead and profit. The

Contractor's compensation will be a maximum mark-up of five percent (5%) of the Subcontractors Base Costs for his overhead and profit.

.3 If the Work is performed by a bona fide Sub-subcontractor, the Subcontractor's compensation will be the Base Costs as herein described, plus a maximum mark-up of 15% for overhead profits. The mark-up of any Sub-subcontractor's work by the Contractor and all intervening tiers of Subcontractors shall not exceed a total of 10%.

12.4.5 The mark-up on the cost of labor, materials, and equipment described in Paragraphs 12.4.4.1, 12.4.4.2, and 12.4.4.3 shall be all the compensation to which the Contractor, Subcontractors and Sub-subcontractor are entitled for all indirect costs associated with or relating to the change in the Work including, but not limited to, labor and/or equipment inefficiency, changes in sequence, delays, interferences, impact on unchanged work, gross receipts tax, superintendent, small tools, reproduction, administration, insurance, unrelated safety requirements, temporary structures and offices, all other general and administrative, home office and field office expenses.

12.4.6 The Proposed Change Order may also include the cost of increases in premiums for the Payment Bond and the Performance Bond, provided coverage for the cost of the change in Work results in such increased costs. At the Owner's request, the Contractor shall provide proof of his notification to the surety of the change in the Work and of the surety's agreement to include such change in its coverage. The cost of the increase in premiums shall not be marked up.

12.4.7 In the event that it is necessary to increase the Contract Time in order to perform the change in the Work, the Contractor shall provide an estimate of the increase in the Contract Time as part of the Proposed Change Order. The Contractor's request for a time extension shall be evaluated in accordance with the criteria described in Article 8.3, Claims for Time Extensions.

12.4.8 If the Contractor's Proposed Change Order is rejected by the Owner as being within the scope of the Work required by the Contract Documents, the Owner may, at its sole option and discretion, direct the Contractor to perform the Work which is the subject of the said Proposed Change Order, with claimed compensation to be accounted for pursuant to 12.6 and to be subject to the procedures of Article 13. The Contractor shall then promptly proceed with said Work. Nothing herein shall excuse the timely performance by the Contractor of the Work because any Proposed Change Order is pending.

## **12.5 CHANGE ORDER**

12.5.1 A Change Order is a written order to the Contractor signed by the Owner, issued after execution of the Contract, authorizing a change in the Work or an adjustment in the Contract Sum and/or the Contract Time. The Contract Sum and the Contract Time may be changed only by Change Order. A Change Order signed by the Contractor indicates his agreement therewith, including the adjustment in the Contract Sum and/or the Contract Time. Change Orders shall be numbered consecutively by date of issuance by the Owner and shall, if applicable, indicate the number of the Field Order(s), Request for Proposal(s) and/or Proposed Change Order(s) to which they relate.

12.5.1.1 If the Owner determines that the Contractor's Proposed Change Order, submitted pursuant to Article 12.4 for a change in the Contract Sum or Contract Time, is acceptable, the Owner shall prepare and issue a Change Order which will authorize the Contractor to proceed with the change in the Work with the adjustment to Contract Sum and Contract Time stated in the Proposed Change Order, or as otherwise may be agreed upon by the parties. The amounts stated in the Change Order for the adjustment to Contract Sum and Contract Time for the change in the Work shall be binding on the parties.

- 12.5.2 After issuance of the Change Order, the Contractor shall ensure that the amount of the Performance and Payment Bond coverage has been revised to reflect the increase in the Contract Sum due to the Change Order. Notwithstanding the foregoing, Contractor's failure to do so shall not release any surety from its obligations under any bonds.

## **12.6 CHANGE DIRECTIVE**

- 12.6.1 If Owner and Contractor cannot agree as to whether something constitutes a change to the Work originally contemplated by the Contract Documents, or if they cannot agree as to the adjustment to the Contract Sum or Contract Time required for what Owner acknowledges to be a change to the Work constituting Extra Work, Owner may, in his sole discretion, issue a written Change Directive directing Contractor to perform such work. Contractor shall then promptly proceed with the work at issue. Owner may elect, in its sole discretion, to have the compensation or claimed compensation for such work accounted for on either a time and material basis or lump sum basis as described in 12.6.2 and 12.6.3.
- 12.6.2 If Owner elects to have the compensation and/or claimed compensation accounted for on a time and materials basis, the following procedures apply:
- 12.6.2.1 Change Directive work, the compensation or claimed compensation for which is being accounted for on a time and material basis shall be performed, whether by the Contractor's forces or the forces of any of its Subcontractors' or Sub-subcontractors', at actual cost to the entity performing the Work (without any charge for administration, clerical expense, supervision or superintendent of any nature whatsoever). The percent mark-ups for the Contractor, Subcontractors and Sub-subcontractor's shall be as described in subparagraphs 12.4.4 and 12.4.5.
- 12.6.2.2 Prior to starting the Change Directive work on a time and material basis, the Contractor shall notify the Owner in writing as to what labor, materials, equipment or rentals are to be used for the change or claimed change in the Work. During performance, the Contractor shall submit to the Owner daily time and material tickets, which shall list the categories and amounts of labor and equipment for which Change Directive compensation is to be charged for the previous work day. Such tickets shall specifically include the following information: location and description of the change in the Work, the classification of labor employed, including names and social security numbers of laborers, labor trades used, man hours, wage rates, insurance, taxes and fringe benefits, equipment and materials suppliers' quotations with detailed break-out and pricing, rental equipment hours and rates, and materials quantities and unit prices and such other evidence of cost as the Owner may require.
- 12.6.2.3 The Contractor shall commence submission of daily time and material tickets immediately upon commencement of the Change Directive work and continue to submit them until completion of the Change Directive work. The Owner may require authentication of all time and material tickets and invoices by persons designated by the Owner for such purpose.
- 12.6.2.4 No payment will be made to the Contractor for any portion of the Change Directive work that Owner acknowledges to be Extra Work unless and until such daily time and material tickets and invoices are submitted. The submission of any such ticket or invoice shall not constitute an acknowledgment by the Owner that the items thereon were reasonably required for the Change Directive work.

12.6.2.5. For any work performed on a time and material basis, the Contractor shall submit its complete submission of the reasonable actual cost and time to perform the change in the Work within twenty (20) days after such Work has been completed. If Change Directive work includes both Work that Owner acknowledges to be Extra Work and work that Owner disputes to be Extra Work, Contractor shall clearly segregate its accounting for the two. The Owner shall review the costs and time submitted by the Contractor on the basis of reasonable expenditures and savings of those performing the Change Directive work. If such costs and time are acceptable to the Owner, or if the parties otherwise agree to the actual reasonable cost to perform the Change Directive work, a Change Order will be issued for the cost and time agreed upon. The amounts stated in the Change Order for the cost and time to perform the Change Directive work shall be binding upon the parties.

12.6.3 If Owner elects to have the compensation or claimed compensation accounted for on a lump sum basis, Owner may make a unilateral determination of a reasonable adjustment in Contract Sum and Contract Time due to the Change Directive. Any unresolved dispute about the reasonableness of Owner's unilateral determination shall be subject to Article 13, Claims and Dispute Procedure.

## **12.7 DECREASES AND WORK NOT PERFORMED (Deductive Change Orders)**

12.7.1 Should it be deemed expedient by the Owner to decrease the dimensions, quantity of material or Work, or vary in any other way the Work required by the Contract Documents, the Owner may direct by written Change Order, such decreases to be made or performed without in any way affecting the validity of the Contract. The Contractor shall comply with the Change Order from the Owner. The difference in expense occasioned by such decrease shall be deducted from the amount payable under this Contract.

12.7.2 When Work is deleted from the Contract by Owner, the amounts to be credited to the Owner shall reflect the same current pricing as if the Work were being added to the Contract at the time the deletion is ordered, and Contractor shall provide documentation for a credit as specified in Article 12.5.4. If such deleted materials and equipment shall have already been purchased and stored on site and cannot be used in other projects, cannot be returned for credit or cannot be returned for credit at the price paid by the Contractor at the time of purchase, the Contractor shall be entitled, upon proper documentation and certification, to an adjustment in the pricing of the credit to avoid hardship to the Contractor. If necessary in order to establish such reasonable value, the Contractor may be required to submit a detailed breakdown of his original bid and all documents upon which Contractor's bid was based for the items or Work involved.

12.7.3 If Work is not performed, and such deletion of Work was not directed or approved by the Owner, the Owner shall ascertain the amount of the credit due.

## **12.8 CHANGES IN LINE AND GRADE**

12.8.1 The Owner reserves the right to make such alterations in the line and grade of various structures or pipe lines shown on the drawings, as may be necessitated by conditions found during construction or that in the judgment of the Owner appears advisable. Such alterations shall in no way affect the validity of the Contract

12.8.1.1 In case of a unit price contract, if such changes increase the amount of the Work or materials, the Contractor will be paid according to the quantity of Work actually done at the prices established for such Work under the Contract.

12.8.1.2 In case of a lump sum contract, the price for the Work shall be determined as specified in Article 12.4, Proposed Change Order.

## **12.9 SUBSURFACE CONDITIONS FOUND DIFFERENT**

12.9.1 Should the Contractor encounter subsurface and/or latent conditions at the site materially differing from those shown on the drawings or indicated in the specifications, he shall immediately give Notice to the Owner of such conditions before they are disturbed. The Owner shall thereupon promptly investigate the conditions and if he finds that they materially differ from those shown on the drawings or indicated in the specifications, he shall at once make such changes in the drawings and/or specifications as he may find necessary. Any increase or decrease of cost resulting from such changes shall be adjusted in the manner provided herein for adjustments as to extra and/or additional work and changes. Notwithstanding the foregoing, if the Contract Documents indicate elsewhere that excavation is to be on an unclassified basis, Contractor shall not be entitled to any adjustment to the Contract Sum or Contract Time based upon this 12.9.

## **12.10 OTHER CLAIMS**

If the Contractor claims that additional cost or time is involved because of, but not limited to, (1) any written interpretation pursuant to Article 2, Architect/Engineer, (2) any order by the Owner to stop the Work pursuant to Article 3, Owner, where the Contractor was not at fault, (3) failure of payment by the Owner pursuant to Article 9 Payments and Completion, or (4) any written order for a minor change in the Work issued pursuant to Article 12.8, Changes in Line and Grade, the Contractor shall make such claim as provided in Section 12, Changes and Modification in the Work, and Article 13, Claims and Dispute Procedure.

## **ARTICLE 13 CLAIMS AND DISPUTE PROCEDURE**

Any Claims by the Contractor arising under or relating to the Contract or the Contract Documents shall only be resolved as follows:

### **13.1. INITIAL NOTICE, SUBMISSION OF CLAIM, AND CONSIDERATION.**

- a. The Contractor shall give the Owner and the A/E written notice of any Claim within ten (10) days of the beginning of the occurrence of the event leading to the Claim. The written notice shall be a document from the Contractor addressed to the Owner's and A/E's officials or employees designated by the Contract Documents to receive such notice, or if no one is so designated, to the Owner's City Manager and to the A/E. The written notice shall clearly state the Contractor's intention to make a claim, shall describe the occurrence involved, and shall be transmitted in a manner to ensure receipt by the Owner and A/E within the ten (10) days. The Contractor shall submit the Claim and any supporting data to the Owner and A/E within thirty (30) days after the occurrence giving rise to the Claim ends. The burden shall be on the Contractor to substantiate that it has given written notice and submitted its Claim in accordance with this provision.
- b. The Claim must (i) be certified under oath as true and correct by a principal of Contractor; (ii) must be for specific relief; (iii) if any money is sought, must specify the dollar amount sought; and (iv) must contain sufficient supporting documentation to reasonably allow its consideration, including without limitation, any documentation required by the Contract Documents. The burden shall be on the Contractor to substantiate the Claim.
- c. The Contractor shall comply with all other terms and conditions of the Contract Documents, including without limitation, those in Articles 8 and 12, as applicable. No decision by the A/E on

a claim shall be binding on the Owner, but such decision shall have whatever effect on the Contractor that the Contract Documents provide.

- d. Following consideration by the A/E, and following initial, informal consideration by the Owner's City Manager or his designee, the parties shall endeavor to resolve any Claim through direct negotiations, and if such direct negotiations fail, and if the Owner requests, by non-binding mediation conducted pursuant to the Rules of the American Arbitration Association, with the site of the mediation being Lynchburg, Virginia.
- e. Should the Claim remain unresolved for more than 60 days after it is submitted, then the City Manager or his designee shall, within no later than 90 days after the Claim's submission, render a written decision on the Claim on behalf of the Owner . The Contractor may not institute any legal action with respect to the Claim until after the City Manager or his designee renders his written decision or 90 days from its receipt by the City Manager has passed, whichever comes first. The only effect of the failure by the City Manager or his designee to render a decision within this 90-day period is to allow the Contractor to institute a legal action pursuant to this provision without having to wait for a decision on the Claim concerned.

### **13.2 APPEAL OF DENIAL OF CLAIM.**

- a. If the Owner denies in whole or part a Claim by Contractor or more than 90 days have passed since the Claim was received by the City Manager but no written decision has been issued, the Contractor may appeal denial of the claim by instituting an action in the Lynchburg Circuit Court, Lynchburg, Virginia, or if the subject or amount in controversy is within its jurisdiction, the Lynchburg General District Court, Lynchburg, Virginia, and may thereafter pursue all available appeals in Virginia state courts, to the extent they have jurisdiction.
- b. The Contractor must initiate its appeal of the Claim within 180 days of the date it first has the right to do so or the Claim will be barred and the Owner's decision will be binding and conclusive.
- c. The Contractor may not amend its Claim on appeal to increase the amount of money sought.
- d. In the event of any Claim arising, Contractor shall continue its performance diligently during such Claim's pendency and thereafter as if no Claim had arisen. During the pendency of any Claim in connection with the payments of moneys, Contractor shall be entitled to receive payments for non-disputed items, subject to any right of set-off by Owner.

13.3 Notwithstanding anything in the Contract Documents to the contrary, the Owner may, in its discretion, assert a Claim without first resorting to any procedures contained in the Contract Documents.

13.4 "Claim" means a "claim" as defined in the Lynchburg Public Procurement Code.

13.5 Notwithstanding anything in the Contract Documents to the contrary, Owner shall not be liable to Contractor for any damages or increase in the Contract Sum due to delays to Contractor, any Subcontractor, or any other person except due to extent required by Virginia Code § 2.2-4335.

## **ARTICLE 14 UNCOVERING AND CORRECTION OF WORK**

### **14.1 UNCOVERING OF WORK**

14.1.1 If any portion of the Work should be covered contrary to: (1) the request of the A/E or Owner; (2) requirements specifically expressed in the Contract Documents; or (3) the requirements of applicable

permits, it must, if required in writing by the Owner, be uncovered for the Owner's and A/E's observation and shall be replaced at the Contractor's expense.

- 14.1.2 If any other portion of the Work has been covered which the Owner has not specifically requested to observe prior to being covered, the Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work be found in accordance with the Contract Documents, the cost of uncovering and replacement shall, by appropriate Change Order, be charged to the Owner. If such Work be found not in accordance with the Contract Documents, the Contractor shall pay such costs unless it is found that this condition was caused solely by the Owner, in which event the Owner shall be responsible for the payment of such costs. If such Work be found not in accordance with the Contract Documents and the condition was caused by a separate contractor, Contractor may proceed against said separate contractor as provided in Article 6, Work by Owner or by Separate Contractors.

## **14.2 WARRANTY AND CORRECTION OF WORK**

- 14.2.1 The Contractor guarantees and warrants to the Owner all Work as follows:
- .1 That all materials and equipment furnished under this Contract will be new and the best of its respective kind unless otherwise specified;
  - .2 That all Work will be of first-class quality and free of omissions and faulty, imperfect or defective material or workmanship;
  - .3 That the Work shall be entirely watertight and leakproof in accordance with all applicable industry customs and practices, and shall be free of shrinkage and settlement which are attributable to defective materials or workmanship;
  - .4 That the Work, including but not limited to, mechanical and electrical machines, devices and equipment shall be fit and fully usable for its intended and specified purpose and shall operate satisfactorily with ordinary care;
  - .5 That consistent with requirements of the Contract Documents the Work shall be installed and oriented in such a manner as to facilitate unrestricted access for the operation and maintenance of fixed equipment; and
  - .6 That the Work will be free of abnormal or unusual deterioration which occurs because of poor quality materials or workmanship.
- 14.2.2 All Work not conforming to guarantees and warranties specified in the Contract Documents, including substitutions not properly approved and authorized, may be considered defective. If required by the Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment furnished and installed.
- 14.2.3 The Contractor shall within five (5) working days after receipt of written Notice from the Owner during the performance of the Work, reconstruct, replace or correct all Work rejected by the A/E or Owner as defective, as failing to conform to the Contract Documents, or as not in accordance with the guarantees and warranties specified in the Contract Documents, whether observed before or after Substantial Completion and whether or not fabricated, installed or completed. The Contractor shall bear all costs of reconstructing, replacing or correcting such rejected Work, including compensation for the A/E's additional services made necessary thereby.
- 14.2.4 If, within one (1) year after the Date of Final Completion of the Work or designated portion thereof or within one (1) year after acceptance by the Owner of designated equipment or within such longer period

of time as may be prescribed by law or by the terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be defective, not in accordance with the Contract Documents, or not in accordance with the guarantees and warranties specified in the Contract Documents, the Contractor shall correct it within five (5) working days after receipt of a written Notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition pursuant to 14.3, Acceptance of Faulty, Defective or Non-Conforming Work. This obligation shall survive termination of the Contract. The Owner shall give such Notice within a reasonable time after discovery of the condition.

- 14.2.5 Subject to limitation as prescribed by law, if at any time deficiencies in the Work are discovered which are found to have resulted from fraud or misrepresentation, or an intent or attempt to defraud the Owner by the Contractor, any Subcontractor or supplier, the Contractor will be liable for replacement or correction of such Work and any damages which Owner has incurred related thereto, regardless of the time limit of any guarantee or warranty.
- 14.2.6 Any materials or other portions of the Work, installed, furnished or stored on site which are not of the character or quality required by the specifications, or are otherwise not acceptable to the Owner, shall be immediately removed and replaced by the Contractor to the satisfaction of the Owner, when notified to do so by the Owner.
- 14.2.7 If the Contractor fails to correct defective or nonconforming Work as required by Articles 13.2.3 and 13.2.4, or if the Contractor fails to remove defective or nonconforming Work from the site, as required by Article 13.2.6, the Owner may elect to either correct such Work in accordance with Article 3.5, Owner's Right to Carry Out the Work, or remove and store materials and equipment at the expense of the Contractor. If the Contractor does not pay the cost of such removal and storage within ten (10) days thereafter, the Owner may, upon ten additional days written Notice, sell such Work at auction or at public or private sale and shall account for the net proceeds thereof, after deducting the costs of the sale and all of the costs that should have been borne by the Contractor, including compensation for the A/E's additional services made necessary thereby. If such proceeds of sale do not cover all costs indicated in the previous sentence, the difference shall be charged to the Contractor and an appropriate Change Order shall be issued. If the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor or its surety shall pay the difference to the Owner.
- 14.2.8 The Contractor shall bear the cost of making good all work of the Owner, separate contractors or others, destroyed or damaged by such correction or removal required under this Article.

### **14.3 ACCEPTANCE OF FAULTY, DEFECTIVE OR NON-CONFORMING WORK**

If the Owner prefers to accept faulty, defective or nonconforming Work, he may do so instead of requiring its removal and correction, in which case a Change Order will be issued at Owner's option, to reflect a reduction in the Contract Sum in an amount to be determined by the Owner.

## **ARTICLE 15 TERMINATION OF THE CONTRACT**

### **15.1 CONTRACTOR'S RIGHT TO STOP WORK OR TERMINATE CONTRACT**

If the Work should be stopped under an order of any court or other public authority for a period of ninety (90) days through no fault of the Contractor or anyone providing services, materials or equipment through him, or if the Owner should fail to pay to the Contractor within thirty (30) days any sum for which a Certificate of Payment has been certified when no dispute exists as to the sum due and Owner has no right to withhold payment under any provision of the Contract Documents, then the Contractor may, upon ten (10) days written Notice to the Owner, stop Work or terminate the Contract and recover from the Owner payment for the cost of the Work actually performed, together with overhead and profit thereon, but profit on the Work performed shall be recovered only to the extent that the Contractor can demonstrate that he

would have had profit on the entire Contract if he had completed the Work. The Contractor may not receive profit or any other type of compensation for parts of the Work not performed. The Contractor may recover the reasonable cost of physically closing down the Site, but no other costs of termination. The Owner may offset any claims it may have against the Contractor against the amounts due to the Contractor. In no event shall termination of the Contract by the Contractor terminate the obligations of the Contractor's surety on its payment and performance bonds.

## **15.2 OWNER'S RIGHT TO TERMINATE CONTRACT FOR CAUSE**

15.2.1 The Owner may terminate the Contract for cause based upon any of the following grounds:

- .1 If the Contractor should be adjudged as bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency.
- .2 If the Contractor should refuse or should repeatedly fail, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials and equipment.
- .3 If the Contractor should fail to make prompt payment to subcontractors or suppliers of material of labor.
- .4 If the Contractor should disregard laws, ordinances, codes, regulations, or the written instructions of the Architect/Engineer or the Owner.
- .5 If the Contractor be in substantial violation of any provision of the Contract Documents.

15.2.2 For termination for cause based upon the grounds in 15.2.1.1, Owner may terminate without prior notice and without giving Contractor any opportunity to rectify the basis for termination. For termination for cause based upon any other grounds, prior to termination of the Contract, the Owner shall give the Contractor and his surety Notice followed by a ten (10) day period during which the Contractor and/or his surety may rectify the basis for the Notice. If rectified to the satisfaction of the Owner within said ten (10) days, the Owner may rescind its notice of termination. If not, the termination for cause shall become effective at the end of the ten (10) day notice period. Notwithstanding the foregoing, the Owner may, in writing, postpone the effective date of the termination for cause, at its sole discretion, if it should receive reassurances from the Contractor and/or his surety that the basis for the termination will be remedied within a time and in a manner which the Owner finds acceptable. If at any time after such postponement, the Owner determines that Contractor and/or his surety has not or is not likely to rectify the causes of termination in an acceptable manner or within the time allowed, then the Owner may immediately terminate the Contract for cause, without the necessity of allowing any further opportunity by the Contractor and/or surety to rectify the basis for the Notice, by notifying the Contractor and his surety in writing of the termination. In no event shall termination for cause terminate the obligations of the Contractor's surety on its payment and performance bonds.

15.2.3 Upon termination of the Contract, the Contractor shall immediately cease Work, and the Owner may take possession of the site and of all materials, tools and equipment thereon and finish the Work by whatever method he may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the Owner has finally completed the Work through its own resources or those of a subsequent contractor. If the Owner's damages, including the expense of finishing the Work, compensation for additional design, managerial and administrative services, any liquidated damages, and any claims by the Owner, shall exceed the unpaid balance of the Contract Sum, the Contractor shall pay the difference to the Owner, together with any other expenses of terminating the Contract and having it completed by others. If the unpaid balance of the Contract Sum exceeds Owner's damages, including the costs of finishing the Work, compensation for additional design, managerial and administrative services,

any liquidated damages and any claims by Owner, together with any other expenses of terminating the Contract and having it completed by others, such excess shall be paid to the Contractor.

15.2.4 If it should be judicially determined that the Owner improperly terminated this Contract for cause, then the termination shall be deemed to be a termination for the convenience of the Owner, with Contractor's recovery limited to what is allowed for a termination for convenience under the Contract Documents.

15.2.5 Termination of the Contract under this Section is without prejudice to any other right or remedy of the Owner.

### **15.3 OWNER'S RIGHT TO TERMINATE CONTRACT FOR CONVENIENCE**

15.3.1 Owner may terminate this Contract, in whole or in part, at any time without cause upon giving the Contractor written Notice of such termination. Upon such termination, the Contractor shall immediately cease Work and remove from the site all of its labor forces and such of its materials and equipment as Owner elects not to purchase or to assume in the manner hereinafter provided. Upon such termination, the Contractor shall take such steps as Owner may require to assign to the Owner the Contractor's interest in all subcontracts and purchase orders designated by Owner. After all such steps have been taken to Owner's satisfaction, the Contractor shall receive as full compensation for termination and assignment the following:

- .1 Amounts due for Work performed in accordance with the Contract through the date of termination.
- .2 Reasonable compensation for the actual cost of demobilization incurred by the Contractor as a direct result of such termination. The Contractor shall not be entitled to any compensation or damages for lost profits or for any other type of contractual compensation or damages other than those provided by the preceding sentence. Upon payment of the foregoing, Owner shall have no further obligations to Contractor of any nature.

15.3.2 In no event shall termination for the convenience of the Owner terminate the obligations of the Contractor's surety on its payment and performance bonds.

15.3.3 After receipt of a Notice of termination, the Contractor shall promptly submit to the Owner his termination claim. Such claim shall be submitted no later than forty-five (45) days from the effective date of termination. Upon failure of the Contractor to submit his termination claim within the time allowed, the Owner may determine, on the basis of information available to it, the amount, if any, due to the Contractor by reason of the termination.

### **15.4 CONTRACTOR'S RESPONSIBILITIES UPON TERMINATION**

15.4.1 After receipt of a notice of termination pursuant to 15.3, Owner's Right to Terminate Contract for Convenience, the Contractor shall mitigate any damages to the extent reasonably possible.

15.4.2 In addition to the provisions of 15.4.1, the Contractor shall:

- .1 At the option of the Owner, assign to the Owner, in the manner, at the time, and to the extent directed by the Owner, all of the right, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the Owner shall have the right, in its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- .2 Transfer title and deliver to the Owner in the manner, at the times, and to the extent, if any, directed by the Owner:

- a) The fabricated or un-fabricated parts, work in process, completed Work, supplies, and other material and equipment procured as a part of, or acquired in connection with the performance of the Work terminated by the Notice of Termination, and
  - b) The completed or partially completed drawings, releases, information, manuals and other property which, if the Contract had been completed, would have been required to be furnished to the Owner;
- .3 Complete performance of such part of the Work as shall not have been terminated by the Notice of Termination; and
- .4 Take such action as may be necessary, or as the Owner may direct, for the protection and preservation of the property related to this Contract which is in the possession of the Contractor and in which the Owner has or may acquire an interest.

**SECTION 00 00 40**  
**PROJECT SUMMARY**

**PART 1 – GENERAL**

Nothing stated in this Project Summary shall influence or override any of the conditions in the Instruction to Bidders, General Conditions, or Technical Specifications. It is included as a service to Bidders for explanation only.

**1.01 SCOPE of WORK**

**The work includes:** Wet interior repainting of the 2,000,000 gallon Huntingwood Reservoir, exterior overcoating and miscellaneous repairs of the 2,000,000 gallon Candler's Mountain #1 East Reservoir, and power washing of the 5,000,000 gallon Mill Lane Reservoir.

**Existing conditions:**

**Huntingwood Tank:** 2,000,000 gallon steel reservoir with a 98-ft. diameter and a high water line of 36-ft., located on Fox Hollow Road. The reservoir has a steel plate roof.

**Candler's Mountain Tank:  
(#1 East)** 2,000,000 gallon steel reservoir with an estimated 100-ft. diameter and an estimated high water line of 36-ft., located near the corner of Candler's Mountain Rd. and Liberty Mountain Rd. The reservoir has an aluminum geodesic domed roof.

**Mill Lane Tank:** 5,000,000 gallon steel reservoir with an estimated 200-ft. diameter and an estimated high water line of 20-ft., located on Mill Lane. The reservoir has a steel plate roof.

**Work Summary:**

**Huntingwood Tank:**

Wet Interior: Abrasive blast clean to a SSPC-SP10 near white metal standard, and apply a three (3) coat epoxy system. The cathodic protection system shall be removed, and reinstalled by the owner's vendor, coordination and payment is the contractor's responsibility.

Repairs:

- 1) Replace manway gaskets.

### **Candlers Mountain Tank:**

Exterior Sidewalls: High pressure water clean to a SSPC-SP11 standard, and apply a three (3) coat epoxy urethane system. Seam seal the baseplate with a polyurethane caulk.

Foundation: Water clean and apply a two (2) coat epoxy system.

Piping Supports: Rebuild two concrete pipe supports in the pit.

Cathodic Protection: Install an impressed current cathodic protection system.

#### Repairs:

- 1) Replace manway gaskets.
- 2) Remove level indicator.
- 3) Tighten roof railing connections.
- 4) Replace roof eave screen with replaceable screen sections.

### **Mill Lane Tank:**

Exterior: Low pressure water clean (3,500 to 5,000 psi) the sidewalls with a biodegradable cleaner to remove all dirt, mildew growth, etc.

**SECTION 00 43 73**  
**SCHEDULE of VALUES**

**1.01 PART 1**

A. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 03 01 00.01:

1. REPAIR PIPE SUPPORTS – CANDLERS MOUNTAIN  
\_\_\_\_\_ \$  
\_\_\_\_\_

B. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 05 00 00:

1. LEVEL INDICATOR REMOVAL-CANDLERS MOUNTAIN  
\_\_\_\_\_ \$  
\_\_\_\_\_

2. SCREEN REPLACEMENT-CANDLERS MOUNTAIN  
\_\_\_\_\_ \$  
\_\_\_\_\_

TOTAL PRICE SECTION 05 00 00 INCLUDING #1 THROUGH #2:  
\_\_\_\_\_ \$  
\_\_\_\_\_

C. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 09 97 13:

1. WET INTERIOR REPAINT – HUNTINGWOOD WITH ACCESS DOOR SHEET  
\_\_\_\_\_ \$  
INSPECTION ALLOWANCE \$3,000  
\_\_\_\_\_

1a. WET INTERIOR REPAINT – HUNTINGWOOD NOACCESS SHEET ALLOWED  
\_\_\_\_\_ \$  
\_\_\_\_\_

2. EXTERIOR SIDEWALL OVERCOAT – CANDLERS MOUNTAIN  
\_\_\_\_\_ \$  
\_\_\_\_\_

3. SEAM SEALER - BASEPLATE – CANDLERS MOUNTAIN  
\_\_\_\_\_ \$  
\_\_\_\_\_

4. EXTERIOR CLEANING – MILL LANE

\_\_\_\_\_  
\$  
\_\_\_\_\_

TOTAL PRICE SECTION 09 97 13 INCLUDING #1 OR 1a THROUGH #4:

\_\_\_\_\_  
\$  
\_\_\_\_\_

D. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 26 42 23:

1. CATHODIC PROTECTION SYSTEM-CANDLERS MOUNTAIN

\_\_\_\_\_  
\$  
\_\_\_\_\_

TOTAL PRICE SECTION 03 01 00.01,05 00 00, 09 97 13 and 26 42 23:

SECTION 03 01 00.01:	\$ _____
SECTION 05 00 00:	\$ _____
SECTION 09 97 13:	\$ _____
SECTION 26 42 23:	\$ _____
PROJECT TOTAL:	\$ _____

## **SECTION 00 91 17**

### **REVISIONS to GENERAL CONDITIONS**

#### **PART 1 – GENERAL**

##### **1.01 PURPOSE**

A. These Modifications to the General Conditions were prepared by Dixon Engineering, Inc. The General Conditions were prepared by the owner. These Modifications are intended to supplement the General Conditions to clarify items more applicable to painting projects.

##### **1.02 CONFLICTS between OWNER’S GENERAL CONDITIONS and these MODIFICATIONS**

- A. If the conflict is administrative in nature, then the owner’s General or Supplemental Conditions govern.
1. Examples would be liquidated damages, change orders, payment termination, etc.
- B. If the conflict is of a technical nature, then these Modifications govern.
1. Examples are 1.05 Discrepancies (in technical specifications and drawings), scheduling, hold points, non-conformance reports.
- C. An issue determined to be in conflict in a specific item does not void other non-conflicting items in the same item number.
- D. Bidders are cautioned to familiarize themselves with all the General and Supplemental Conditions of the contract, as well as these Modifications.

##### **1.03 DEFINITIONS**

- A. Contractor: Successful bidder awarded project.
- B. Owner: City of Lynchburg, Virginia.
- C. Engineer: Dixon Engineering, Inc.
- D. Wet Interior: Internal surfaces, excluding inaccessible areas, to the roof, shell, bottom, accessories, and appurtenances that are exposed to the stored water or its vapor. Examples are the interior of the roof, sidewall and floor.
- E. Exterior: External surfaces, excluding inaccessible areas, of the roof, sidewalls, accessories, and appurtenances that are exposed to the elemental atmosphere.
- F. Inaccessible Areas: Areas of the finished structure that, by virtue of the configuration of the completed structure, cannot be accessed to perform surface preparation or coating application (with or without the use of scaffolding, rigging, or staging). Inaccessible areas include such areas as the contact surfaces of roof plate lap joints, underside of roof plates where they cross supporting members, top surface of rafters directly supporting roof plates, contact surfaces of bolted connections, underside of column baseplates, contact surfaces of mating parts not intended to be removed or

disassembled during routine operation or maintenance of the structure, underside of the floor plate for ground supported flat bottom tanks, and inside of risers less than a nominal 36 in. diameter.

- G. Sidewall: Vertical walls to the weld seam of the roof. For limitations on the Candler's Mountain tank, all exterior steel is to be prepared and coated including the platform, stiffener and area in the gap at the roof eave.
- H. Roof: Very top of the structure, including top seam of sidewall for the Huntington and Mill lane tanks. The Candler's Mountain tank has a geodesic aluminum dome roof.
- I. Bottom: Flat floor plates.

#### **1.04 "OR EQUAL" CLAUSE**

- A. Whenever an article, material, or item of equipment is described by a performance specification, written as a proprietary product, or uses the name of a manufacturer or vender, the term "or equal" if not inserted, shall be implied. The specific article, material, or item of equipment mentioned shall be understood as indicating the minimum requirements for fulfilling contract obligations in regard to type, function, standard of design and efficiency. See Section 09 97 13, Part 2, Substitution of Coatings, which shall govern over this clause where conflicting relative to coatings, grouts, and fillers only. Other exceptions are when the specifications state that only the proprietary item will be permitted.

#### **1.05 DISCREPANCIES**

- A. In all cases of discrepancies between the drawings and specifications, the engineer shall be notified. The specifications shall govern over the drawings. If work proceeds without obtaining proper interpretations of the conflicting drawings and specifications from the architect/engineer, the installed work that is not in accordance with the design and best practices must be replaced at no additional cost.

#### **1.06 OMISSIONS/HIDDEN CONDITIONS**

- A. The drawings and specifications are intended to include all work and materials necessary for completion of the work. Any incidental item of material, labor, or detail required for the proper execution and completion of the work and omitted from either the drawings or specifications or both, but obviously required by governing codes, local regulations, trade practices, operational functions, and good workmanship, shall be provided as a part of the contract work without extra care, even though not specifically detailed or mentioned.
- B. The wet interiors of steel structures are subject to corrosion. Based on the age of the tank, maintenance history of the tank, and other factors, the inside of the tank may be pitted. The degree or severity or extent of this pitting will not be considered a hidden

condition. No claim of extra for blasting or coating application will be accepted or reviewed. If pit welding or pit filling is completed, that will be done at the bid unit price or a negotiated price. The owner and engineer will determine and authorize the extent of pit filling. There will be as many or more unfilled pits than authorized for repair. Contractor cannot rely on pit filling to eliminate some of the application techniques needed for pitted tanks.

**1.07 PROTECTION of PROPERTY**

A. The contractor is responsible for the protection of property during the period of construction and shall exercise care to prevent damage to structures, utility services, storm and sanitary drainage systems, lawns, trees, plant material, fences, walks, drives, roadways, and other improvements in and adjacent to the area of work under the contract. Any damage to property resulting from the contractor's operations shall be repaired or replaced by the contractor without additional cost.

**1.08 BURIED UTILITIES**

A. Locations of all buried utility service lines in or adjacent to the work area that are not shown on the drawings will be located by the contractor through the local utility locating agency and marked with warning stakes. The contractor shall be responsible for the protection of all utility service lines that are to remain. Damage to any such utility service lines resulting from the contractor's operations shall be repaired or replaced by the contractor without additional cost.

B. Contractor shall notify each utility before digging for anchors or for any reason. Before starting, call in advance as required by the individual agencies:  
Call 811 for locating in Virginia.

**1.09 CHANGE ORDERS**

A. A Change Order is a written order to the contractor signed by the owner, issued after execution of the contract, authorizing a change in the work or an adjustment in the contract sum or the contract time. The cost or credit to the owner resulting from a change in the work shall be determined in one or more of the following ways:

1. By mutual acceptance of a lump sum;
2. By unit prices stated in the Contract Documents or subsequently agreed upon;
3. By actual itemized cost and fixed fees as set forth in 2 above. Cost shall be limited to the following: cost of materials, cost of labor, and cost of overhead.

B. A Bulletin will be issued in most cases before a Change Order. A Bulletin will request prices and other information from the contractor. Prices requested in a Bulletin are subject to negotiation with the owner.

### **1.10 FIELD MODIFICATIONS**

- A. A field modification is written by the engineer to the contractor for purposes of clarification of the specifications or plans. A field modification is limited to items that do not change the scope of the project.
- B. Field modifications do not affect either the project cost or completion date.
- C. Field modifications become part of the Contract Documents and become binding upon the contractor if he fails to object within three (3) working days after receiving the modification. A field modification may be used as the basis of a project cost change or contract extension if all parties agree on the field modification form to a potential future claim of either party or that the field modification will be complied with, but under protest.

### **1.11 SCHEDULING**

- A. There is to be an on-site inspector during work completed by the contractor.
- B. Notify the owner of expected arrival a minimum of two (2) weeks, (14) days in advance.
- C. Direct all requests for inspection to the owner for notification of the inspector. Forty-eight (48) hours notice of all inspection requests is required.
- D. A written schedule (strictly followed) will substitute for the forty-eight (48) hours inspection notice. However, twelve (12) hours notice is still required if rain or weather interferes with the schedule.
- E. If the inspection visit is cancelled, notify the owner to notify the inspector to eliminate unnecessary travel time and expense. Twelve (12) hours notice is required.
- F. Be at the job site at the scheduled time of inspection if cancellation of the inspection visit is not possible.
- G. The engineer and owner will establish an inspection schedule with the contractor at the start of work.

### **1.12 SCHEDULING of HOLD POINTS/ACCESS to WORK**

- A. Stop work and schedule inspections for the following hold points as a minimum.
- B. Schedule of Hold Points – Preliminary:
  - 1. Preconstruction Meeting: Until five (5) days after all required submittals are received and reviewed by the engineer and no exceptions are taken to the shop drawings.
  - 2. Prior to draining tank:
    - a. To ensure all Sections of 01 50 00 and 01 53 43 environmental requirements are met.
    - b. To ensure all ventilation and blasting equipment are on-site and in working order.
- C. Scheduling of Hold Points – Section 03 01 00.01 – Foundation Repairs:

1. Repairs:
  - a. To locate or quantify repairs as necessary.
  - b. To review surface preparation prior to concrete or grout installation, and review all products prior to installation.
  - c. After concrete or grout application is complete for quality assurance.
  - d. As may be specifically required in Section 03 01 00.01 of the specifications.
- D. Scheduling of Hold Points – Section 05 00 00 – Metal Repairs:
  1. Repairs:
    - a. To locate or quantify repairs as necessary.
    - b. To review surface preparation prior to welding, and review all products prior to installation.
    - c. After welding is complete for quality assurance.
    - d. As may be specifically required in Section 05 00 00 of the specifications.
- E. Scheduling of Hold Points – Sections 09 97 13 – Steel Coating and 09 97 13.10 Steel Coating Surface Preparation:
  1. Section 09 97 13 – Wet Interior and Exterior:
    - a. Prior to surface preparation to set the standard.
    - b. Prior to primer application to verify cleanliness, profile, thoroughness, and ambient conditions for coating application.
    - c. Prior to application of each successive coat for quality assurance and ambient conditions for the next coat.
    - d. Prior to final coat to verify all non-conformance issues have been resolved.
    - e. Scheduled pre-final inspection: Allow engineer access to all locations so a complete punch list can be prepared. Final coat on ladders or other access points can be delayed until after this inspection and included as a punch list item.
    - f. Scheduled final inspection: After ALL punch list items have been completed (including painting ladders), provide access to all items on the punch list.
- H. Additional hold points scheduled at the preconstruction meeting or defined elsewhere in the specifications.
- I. If contractor fails to schedule hold point inspections, all work not inspected will be considered in non-conformance.
- J. Before applying a cover coat, remove failed work. Correct all non-conformance work and request an additional inspection before painting.
- K. Ensure that all work meets contract specifications and does not fail the initial inspection. All extra inspection visits from failure to cancel inspections, delays from inspection visits from failure to cancel inspections, delays from inspections scheduled before work completion, or additional time necessary to inspect failed work or work performed in non-compliance with the specifications, which causes an increase in the contract price between the engineer and the owner will be considered a contractor

expense separate from and in addition to the daily liquidated damage assessment, where applicable, and shall be recovered from the contract price.

- L. Each hold point requires an inspection. If the contractor coats over or otherwise makes work inaccessible for inspection, the work will be considered failed. Remove work and repaint in accordance with this specification. At least two (2) new hold points, surface preparation and coating inspections, are created when work fails. All work not inspected will be considered failed painting and not subject to the usual rules of “uncovered work” because work is destroyed during “uncovering” process.
- M. Provide owner, engineer, their consultants, and other representatives and personnel of owner, independent testing laboratories, and governmental agencies with jurisdictional interests access to the site and the work at reasonable times for their observation, inspecting, and testing. Provide them proper and safe conditions for such access, including rigging, and advise them of contractor’s site safety procedures and programs so that they may comply therewith as applicable.

### **1.13 NON-CONFORMANCE REPORTS**

- A. The engineer will issue a non-conformance report for every performance item, material, or equipment supplied, and/or environmental situation that fails to meet requirements of the specifications.
- B. Correct all work in non-conformance before proceeding.
- C. Do not start work until all required equipment is on-site.
- D. Immediately correct all environmental non-conformance to prevent an accident. If an incident has already occurred, contact the proper governmental environmental agency and conduct an immediate clean-up per their direction.
- E. If issued non-conformance reports are not corrected, the failure will be considered a breach of contract by the contractor entitling the owner to damages as follows:
  - 1. Work in non-conformance: If the contractor refuses to correct, the bonding company will be notified to finish the project. At that point, payment to the contractor for all completed work will stop until the bonding company authorizes payment, or payment may be made to the bonding company after they have proven assumption of the contract. This clause does not give either party rights to a greater payment than detailed elsewhere in these documents.
  - 2. Equipment specified but never supplied, or broken equipment not repaired or replaced:
    - 125% of the rental value of equipment in non-conformance (i.e. non-working decontamination trailer, hand wash facilities, are filtration units, etc.).
  - 3. Environmental issues: 125%\* of the estimated cost of compliance.  
\*The costs of items 1 and 2 above are damage estimates. The cost of equipment will be the rental charge from a reputable local dealer with 25% extra being for operation cost. Cost of environmental compliance is the estimated cost of

compliance. The extra 25% is potential risk to the owner for non-conformance. In no situation will the owner assume liability.

**1.14 FIELD OPERATIONS and DEADLINES**

- A. Provide equipment of sufficient size and power to expedite the project so that all deadlines are met. Personnel and crew size also shall be sufficient to meet required deadlines.
- B. If, in the opinion of the engineer, there is insufficient equipment or personnel to complete the project, the engineer will notify the contractor and owner, and a project meeting will be held within twenty-four (24) hours for the purpose of contract termination, unless a reasonable cause is given to the contrary.

**1.15 TERMINATION for BREACH**

- A. The owner may terminate the contract when the approved progress schedule is not met because of failure of the contractor to exercise diligence and effectively perform all required work, or when the progress of the work is unacceptable to the owner.
- B. In the absence of a project progress schedule, the determination regarding the contractor's diligence will be based on the engineer's opinion, correspondence, and field reports.
- C. The owner may terminate the contract when in the opinion of the engineer the non-conforming report(s) indicate the contractor is unable or unwilling to complete the contract within the terms of the contract.

**1.16 CONSTRUCTION SITE MAINTENANCE**

- A. Provide labor and material necessary to maintain the site in a safe condition.
- B. Keep the premises free from accumulation of waste materials, rubbish, and other debris resulting from the work.
- C. At completion of the work, remove all waste materials, rubbish, and debris from about the premises, as well as all tools, construction equipment, machinery, and surplus materials.
- D. At the contractor's expense, repair damage that may have occurred to any permanent structure completed under the contract work, or to private or public property.
- E. Leave the site clean and ready for use by the owner. Restore to their original condition those portions of the site not designated for alteration by the Contract Documents.
- F. Notify the owner of your intentions and the reasons why, if it is necessary to protect adjacent houses, cars, etc. During clean-up these areas will be considered as part of the site and shall be cleaned accordingly.

- G. Failure to continually maintain the site or to immediately clean the site after a complaint or project completion may result in the owner completing the work by hire or by the owner's forces. All cost would be responsibility of the contractor.
- H. Restore site to preconstruction condition:
  - 1. Refill holes and level area around the construction site for the site to the original grade.
  - 2. Bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 in. – 4 in. Thoroughly break all lumps and clods.
  - 3. Rake area to be seeded. Sow seed at a minimum rate of 220 lbs./acre.

#### **1.17 SAFETY**

- A. Conform to the Occupational Safety and Health Standards of the United States Department of Labor and local safety agencies. This shall be made a condition of each subcontract as entered into pursuant to this contract.
- B. Removal of lead based paint and painting of structures are recognized as very dangerous work, and it is further recognized the painting industry has extensive safety training programs available.
- C. Monitor and be responsible for all safety practices. The owner will not assume any responsibility for safety.

#### **1.18 WARRANTY**

- A. Approximately one (1) year from the date of completion, the tank will be inspected by the owner and/or his representative.
- B. The inspection will be performed in accordance with the applicable portions of AWWA D-102-11 Standard for Painting Steel Water Storage Tanks and industry standards.
- C. The owner will establish a date of inspection and shall notify the contractor ten (10) days in advance. The contractor's attendance will not be required.
- D. The owner will select a third party inspection firm (either engineer or project representative) to document inspection. Contractor shall be notified in advance by the Engineer, the contractor waives all rights to dispute findings if not present for the inspection.
- E. Any failed work will be documented and the contractor will be notified of necessary repair (method and extent). The owner reserves the right to require inspection of the repair work and possibly a second warranty inspection, dependent on degree of failure.
- F. Except where noted in the Contract Documents, the contractor guarantees all material and equipment furnished and all work performed for a period of one (1) year from the date of substantial completion of the contract. This warranty will automatically be extended until the tank is ice-free (if applicable) and the warranty inspection can be

performed. The contractor guarantees that the system is free from defects due to faulty materials or workmanship and the contractor shall make the necessary correction to correct these defects. If the amount of rework exceeds ten percent (10%) of a portion of the project, then the owner reserves the right to have the warranty period extended one (1) year for the entire portion of the work.

- G. Cost for one (1) year warranty inspection will be the responsibility of the owner.
- H. Cost for a second warranty inspection and repair inspections will be the responsibility of the contractor and guaranteed by Contractor's Performance Bond.
- I. The owner retains all contractual remedies. The warranty shall not be considered an exclusive remedy.

### **1.19 PAYMENT/PROGRESS PAYMENT**

- A. Measurement of payment will be considered based on the schedule of values of the bid proposal sheet submitted to the engineer and the award of bids.
- B. This schedule of values will be reviewed by the engineer prior to final award of the contract.
- C. When evaluating the schedule of values, the engineer will consider that material delivered to the site has no value until properly applied.
- D. The owner also may decline to make payment because of subsequently discovered evidence or subsequent observations, as may be necessary in his/her opinion to protect against loss because of:
  - 1. Defective work not remedied;
  - 2. Third party claim filed or reasonable evidence indicating probable filing of such claims;
  - 3. Failure of the contractor to make payments properly to subcontractors, or for labor, materials, or equipment;
  - 4. Reasonable evidence that the work cannot be completed for the unpaid balance of the contract sum;
  - 5. Damage to the owner or other contractor;
  - 6. Reasonable evidence that the work cannot be completed within the contract time, or
  - 7. Persistent failure to carry out the work in accordance with the Contract Documents.
- E. Pay request(s) shall be made on form(s) supplied by the engineer.
- F. Owner shall make progress payments on account of the contract price on the basis of contractor's applications for payment once each month during performance of the work. All such payments will be measured by the schedule of values, or in the case of unit price work, based on the number of units completed, or in the event there is no schedule of values, as provided in the general requirements:

1. On the wet interior, surface preparation by abrasive blast cleaning will be considered equal to 40% of the line item work and cost and each coat of paint 20%.
  2. On the exterior, surface preparation by high pressure cleaning or jetting and power tool cleaning will be considered equal to 40% of the line item work and cost and full coat of paint 15%. The remainder will be for lettering, demobilization, and clean-up.
  3. Repairs will not be broken down. 100% completion is required before they will be considered for payment.
  4. Mobilization is included in the surface preparation allotment for items 1, 2, and 3 above.
- G. If the engineer determines the schedule of values is not acceptable, the engineer will use the contractor's schedule to reallocate values. The engineer's reallocation interest will be to maintain a sufficient value for work completed toward the end of the project to avoid frontloading values. The engineer will assign values high enough to bring in another contractor to finish work in case of default. The contractor has five (5) days to appeal the reallocated schedule of values.

#### **1.20 REGULATORY AGENCIES and BULLETIN BOARDS**

- A. Contractor is responsible for all permits and requirements of local, state, and federal agencies. This includes building, electrical, labor, OSHA, etc. The only permits not included are environmental air quality, and permits from health agencies for interior painting.
- B. Display all wage requirements and other permits on a temporary board.
- C. Attach to the foreman's copy of the specifications copies of other permits that do not require display.

#### **1.21 PROJECT MEETINGS**

- A. Preconstruction Meetings:
  1. The engineer shall schedule a preconstruction conference to be attended by owner, engineer, and contractor, prior to beginning any work, shall meet with the engineer and arrange a work schedule for the project. Once the project has begun, the contractor shall carry it to completion without delay.
  2. Attend a preconstruction meeting that may be scheduled by the owner at a mutually agreeable time after contract preconditions, and other requirements have been met.
  3. A corporate officer, or someone with legal authority to obligate the company/corporation, project manager (if different from officer), and the intended foreman shall attend. If project foreman does not attend the meeting, it shall be

the contractor's responsibility to supply the information discussed at the meeting to the field foreman.

4. The owner will be represented by the project contact person, and the engineer by the project manager, or his principal.
  5. Submit all required materials prior to the preconstruction meeting.
  6. All containment, personal hygiene, and lead control issues required in this contract will be reviewed. Be prepared to commit designated "competent person(s)" to responsibilities of confined space, scaffold rigging, lead, etc.
- B. Progress Meetings:
1. The engineer will schedule progress meetings to be held on the job site whenever needed to supply information necessary to prevent job interruptions, to observe the work, or to inspect completed work. The contractor shall be represented at each progress meeting by persons with full authority to act for the contractor in regard to all portions of the work.

#### **1.22 EFFECTIVE DATE of LAWS, REGULATIONS and STANDARDS**

- A. The laws and regulations in effect at the time of opening of bids, or effective date of agreement if no bids, are considered known to the contractor. There will be no adjustment in contract price or contract time for not being "known" to the contractor.
- B. Claims made for extra costs resulting from laws and regulations that become effective after the opening of bids or effective date of agreement, will be reviewed based on the exposure and publication of the law or regulation in advance. There will be no adjustment in contract price or contract time for environmental or safety regulations, or other laws and regulations with similar public notice and public hearing/review procedures.
- C. Regulations dealing with labor rates have a known expiration date. Everyone can safely assume there will be a cost increase with each new issue. If these rates are scheduled to expire during the contract time, then increase labor costs in bid for the expected manhours by local cost-of-living factor. If rates increase more than cost-of-living, a Change Order will be reviewed for exact increase of new rate above the adjusting old rate. Copy of payroll will be used to determine increase in wage only; not associated taxes, insurance, and benefits. The contractor is responsible for requesting extra and supplying documentation establishing extra. All consideration for an increase ends on date of substantial completion, either original or Change Order extended date.

#### **1.23 RESPONSIBILITY of CONTRACTOR**

- A. Any plan or methods of accomplishing the work suggested to the contractor by the engineer or other representative of the owner, but not specified or required, shall be

used at the contractor's own risk and responsibility. The engineer and owner assume no responsibility.

- B. Contractor is responsible for security, safety, etc. on the site until all his equipment is removed, and all keys are returned.

#### **1.24 CONTRACTOR'S CREW/FOREMAN/CREW SIZE**

- A. Resident superintendent shall be fluent in English to the level of competency to complete responsibilities of the contractor. Superintendent shall also be fluent or have access to a translator for the primary language of the majority of workers. Degree of fluency to be sufficient so that superintendent can adequately complete his duties.
- B. Minimum crew size is two (2) personnel and one (1) foreman for confined space work (on tanks up to 300,000 gallons), and three (3) personnel, plus one (1) foreman over 300,000 gallons.

#### **1.25 POWER LINES/ANTENNAS/ELECTRICAL LINES**

- A. If overhead power lines present an unsafe work condition as determined by OSHA, owner or utility, the contractor at his expense and coordination, shall have the utility temporarily relocate, move, or cover lines, eliminating the hazard.
- B. Unless stated differently in Contract Documents, protect all antennas, controls, cables, and associated property of owner's equipment or material on, in or near the structure during work. Design construction procedures to maintain operation of antenna system.
- C. Unless stated differently in the Contract Documents, protect all antenna controls, cables, electrical lines and controls, and associated property of private telecommunication companies from damage during work. Design construction procedures to maintain operation of telecommunication systems.

#### **1.26 LIQUIDATED DAMAGES**

- A. Contract time is governed by out-of-service time. The contractor is encouraged to deliver equipment to the site prior to contract start. The site will be available up to two (2) weeks prior to agreed drainage date.
- B. Contractor is also encouraged to rig the structure, complete containment installation, and complete weld repairs that do not affect the wet interior prior to draining of the tank. The amount of work completed shall have been approved at the preconstruction conference.
- C. On tank projects, date of substantial completion is the date the tank is or would have been returned to service, except for voluntary delay by owner. Date of substantial completion is after complete cure, disinfection, and testing.

D. Abnormal weather conditions are simply defined as weather conditions that are at variance with the routine. An example of the determination procedure and of the required claim format is:

Project length: 45 days

Substantial completion date: June 30<sup>th</sup>.

Start date: May 16<sup>th</sup>.

3 years of data\* 2011, 2012, 2013

Average number of rain/wind days: 9

Actual number of rain/wind days\*\*: 12

Claim for time extension: 3 days

\*Submit weather history from nearest weather reporting station for three (3) previous years from the same time period. Submit formal, by simple claim (use format above).

\*\*Rain/wind day is a rain or wind day where either rain and/or wind conditions exceeded safe work conditions or were outside the parameters of good paint practices. Wind days are winds in excess of 20 mph for over four (4) hours during normal work hours, and rain days having measureable precipitation.

E. Claim Evaluation: Engineer will evaluate claim and make sole determination as to whether days meet criteria. Engineer will disallow dates where work could have been completed on the interior; dates that result from the contractor's work practices (i.e. complete wet interior first and then move to outside). Good weather days not used will count against claim.

F. Claimed rain/wind days that extend beyond the scheduled substantial completion date or the extended substantial completion date will not be awarded. Days past substantial completion and good weather days that were not used because of sequencing of project work by contractor will be considered "days within the control of the contractor."

G. On Change Orders for the extension of time because of weather conditions there will be no price increase for inspection services permitted.

**TABLE of CONTENTS**  
**TECHNICAL SPECIFICATIONS**

<b>Section 01 50 00 – Temporary Construction Facilities and Utilities .....</b>	<b>1-3</b>
<b>Section 01 53 43 – Protection of Environment .....</b>	<b>4-6</b>
<b>Section 03 01 00.01 – Concrete Repair .....</b>	<b>7-8</b>
<b>Section 05 00 00 – Metal Repairs.....</b>	<b>9-13</b>
<b>Drawing 01a .... Geodesic Dome Screen</b>	
<b>Drawing 01b .... Geodesic Dome Screen</b>	
<b>Section 09 97 13 – Steel Coating .....</b>	<b>14-25</b>
<b>Section 09 97 13.10 – Steel Surface Preparation .....</b>	<b>26-30</b>
<b>Section 09 97 13.13.14 – Wet Interior Steel Coating – 3 Coat Epoxy.....</b>	<b>31-32</b>
<b>Section 09 97 13.22.01 – Exterior Caulking.....</b>	<b>33</b>
<b>Section 09 97 13.24.10 – Exterior Steel Coating – 3 Coat Epoxy Urethane Overcoat ..</b>	<b>34-35</b>
<b>Section 09 97 23.23.03 – Concrete Foundation Coating – 2 Coat Epoxy .....</b>	<b>36</b>
<b>Section 26 42 21 – Impressed Current Cathodic Protection for Steel Reservoirs .....</b>	<b>37-43</b>

## **SECTION 01 50 00**

### **TEMPORARY CONSTRUCTION FACILITIES and UTILITIES**

#### **PART 1 – GENERAL**

##### **1.01 SUMMARY**

- A. Provide and maintain temporary facilities and utilities required for construction; remove at completion of work.

##### **1.02 QUALITY ASSURANCE**

- A. Regulatory Requirements:
  - 1. National Fire Protection Association (NFPA):NFPA No. 70-93.
  - 2. National Electrical Code (NEC) and local amendments thereto.
  - 3. Comply with federal, state, and local codes and regulations, and utility company requirements.

#### **PART 2 – PRODUCTS**

##### **2.01 TEMPORARY ELECTRICITY and LIGHTING**

- A. Supply temporary lighting sufficient to enable contractor to safely access all work areas.
- B. Electrical requirements shall be the responsibility of the contractor. No service available to contractor.
- C. Provide, maintain, and remove temporary electric service facilities.
- D. Facilities exposed to weather shall be weatherproof-type and electrical equipment enclosure locked to prevent access by unauthorized personnel.
- E. Contractor pays for installation of temporary services.
- F. Patch affected surfaces and structures after temporary services have been removed.
- G. Provide explosion-proof lamps, wiring, switches, sockets, and similar equipment required for temporary lighting and small power tools.

##### **2.02 WATER for CONSTRUCTION**

- A. Owner will provide water required for cleaning and other purposes.
- B. Water use shall not exceed usage that might endanger the owner's water system's integrity.

##### **2.03 SANITARY FACILITIES**

- A. Provide temporary sanitary toilet facilities conforming to state and local health and sanitation regulations, in sufficient number for use by contractor's employees.
- B. Maintain in sanitary condition and properly supply with toilet paper.

C. Remove from site before final acceptance of work.

**2.04 TEMPORARY FIRE PROTECTION**

A. Provide and maintain in working order a minimum of two (2) fire extinguishers and such other fire protective equipment and devices as would be reasonably effective in extinguishing fires.

**2.05 DAMAGE to EXISTING PROPERTY**

A. Contractor is responsible for replacing or repairing damage to existing buildings, sidewalks, roads, parking lot surfacing, and other existing assets.

B. Owner has the option of contracting for such work and having cost deducted from contract amount if the contractor is not qualified to complete repairs, or fails to act in a timely manner.

**2.06 SECURITY**

A. Security is not provided by owner.

B. Contractor shall be responsible for loss or injury to persons or property where work is involved, and shall provide security and take precautionary measures to protect contractor's and owner's interests.

**2.07 TEMPORARY PARKING**

A. Parking not allowed on project site unless designated or approved by owner.

B. Make arrangements for parking area for employees' vehicles.

C. Costs involved in obtaining parking area shall be borne by the contractor.

**PART 3 – EXECUTION**

**3.01 GENERAL**

A. Contractor shall maintain and operate all temporary systems to ensure continuous service.

B. Contractor shall modify and extend systems as work progress requires.

**3.02 REMOVAL**

A. Completely remove temporary material and equipment when no longer required.

B. Clean and repair damage caused by temporary installation or use of temporary facilities.

C. Restore existing or permanent facilities used for temporary services to specified, or original condition.

### **3.03 BARRIERS and ENCLOSURES**

- A. The contractor shall furnish, install, and maintain as long as necessary, and remove no longer required adequate barriers, warning signs or lights at all dangerous points throughout the work for protection of property, workers, and the public. The contractor shall hold the owner harmless from damage or claims arising out of any injury or damage that may be sustained by any person or persons as a result of the work under the contract.

**SECTION 01 53 43**  
**PROTECTION of ENVIRONMENT**

**PART 1 – GENERAL**

**1.01 SUMMARY**

- A. Contractor in executing work shall maintain work areas on-and-off site free from environmental pollution that would be in violation of federal, state, or local regulations.

**1.02 PROTECTION of SEWERS**

- A. Take adequate measures to prevent impairment of operation of existing sewer system. Prevent construction material, pavement, concrete, earth, or other debris from entering sewer or sewer structure.

**1.03 PROTECTION of WATERWAYS**

- A. Observe rules and regulations of local and state agencies, and agencies of U.S. government prohibiting pollution of any lake, stream, river, or wetland by dumping of refuse, rubbish, dredge material, or debris therein.
- B. Provide containment that will divert flows, including storm flows and flows created by construction activity, to prevent loss of residues and excessive silting of waterways or flooding damage to property.
- C. Comply with procedures outlined in U.S. EPA manuals entitled “Guidelines for Erosion and Sedimentation Control Planning and Implementation,” Manual EPA-72-015 and “Processes, Procedures, and Methods to Control Pollution Resulting from all Construction Activity,” Manual EPA 43019-73-007.

**1.04 DISPOSAL of EXCESS EXCAVATED and OTHER WASTE MATERIALS**

- A. Dispose waste material in accordance with federal and state codes, and local zoning ordinances.
- B. Unacceptable disposal sites include, but are not limited to, sites within wetland or critical habitat, and sites where disposal will have detrimental affect on surface water or groundwater quality.
- C. Make arrangements for disposal subject to submission of proof to engineer that owner(s) of proposed site(s) has valid fill permit issued by appropriate government agency and submission of haul route plan, including map of proposed route(s).
- D. Provide watertight conveyance for liquid, semi-liquid, or saturated solids not permitted, whether being delivered to construction site or hauled away for disposal. Fluid materials hauled for disposal must be specifically acceptable at selected disposal site.

E. Waste generated by abrasive blast cleaning is detailed in Section 09 97 13.

#### **1.05 PROTECTION of AIR QUALITY**

- A. Contain paint aerosols and V.O.C.'s by acceptable work practices.
- B. Minimize air pollution by requiring use of properly operating combustion emission control devices on construction vehicles and equipment used by contractor, and encouraging shutdown of motorized equipment not actually in use.
- C. Trash burning not permitted on construction site.
- D. If temporary heating devices are necessary for protection of work, they shall not cause air pollution.

#### **1.06 PROTECTION from FUEL and SOLVENTS**

- A. Submit plans and photos, or drawings of all containment structures, planned paint storage procedures, planned paint mixing (as it relates to possible spillage), and paint waste disposal.
- B. All required material must be submitted prior to the precon meeting. No equipment may be delivered to the site without approval of submittals.
- C. The owner reserves the right to restrict equipment location.
- D. Protect the ground from spills of fuel, oils, petroleum distillates, or solvents by use of containment systems.
  - 1. Total paint, thinner, oils, and fuel delivered to and stored on-site cannot exceed supplied capacity of spill containment provided (i.e. fuel in compressor must have secondary containment to catch both fuel and oil to be sized to exceed possible spill.
  - 2. Do not leave nozzle while fueling.
  - 3. Provide a different containment unit under fuel tank and oil reservoirs for all equipment and fuel storage tanks.
  - 4. Barrels of solvents, even for cleaning, are prohibited. Do not deliver paint thinners in containers greater than five (5) gallons.
- E. Disposal of waste fluids shall be in conformance with federal, state, and local laws and regulations.

#### **1.07 USE of CHEMICALS**

- A. Chemicals used during project construction or furnished for project operations, whether herbicide, pesticide, disinfectant, polymer, reactant, or of other classification must show approval of U.S. EPA, U.S. Department of Agriculture, state, or other applicable regulatory agency.
- B. Use of such chemicals and disposal of residues shall be in conformance with manufacturer's written instructions and applicable regulatory requirements.

## **1.08 NOISE CONTROL**

- A. Conduct operations to cause least annoyance to residents in vicinity of work, and comply with applicable local ordinances.
- B. Equip compressors, hoists, and other apparatus with mechanical devices necessary to minimize noise and dust. Equip compressors with silencers on intake lines.
- C. Equip gasoline or oil operated equipment with silencers or mufflers on intake and exhaust lines.
- D. Route vehicles carrying materials over such streets as will cause least annoyance to public and do not operate on public streets between hours of 6:00 p.m. and 7:00 a.m., or on Saturdays, Sundays, or legal holidays unless approved by owner.

## **PART 2 – PRODUCTS (Not Applicable)**

## **PART 3 – EXECUTION**

### **3.01 HAZARDOUS MATERIALS PROJECT PROCEDURES**

- A. Applicable Regulations:
  - 1. RCRA, 1976 – Resource Conservation and Recovery Act: This federal statute regulates generation, transportation, treatment, storage, and disposal of hazardous waste nationally.
- B. To use an off-site hazardous waste disposal facility, the contractor must use the Uniform Hazardous Waste Manifest (shipping paper).
- C. Federal, state, and local laws and regulations may apply to the storage, handling, and disposal of hazardous materials and waste.

**SECTION 03 01 00.01**  
**CONCRETE REPAIR**

**PART 1 – GENERAL**

**1.01 SECTION INCLUDES**

- A. Installation of new concrete.

**1.02 REFERENCES**

- A. Codes, specifications, and standards referred to by number or title shall form a part of this specification to the extent required by the references thereto. Latest revisions shall apply in all cases.
  - 1. “Building Code Requirements for Structural Concrete (ACI 318) and Commentary (ACI 318R),” American Concrete Institute.

**1.03 PRODUCT DELIVERY, STORAGE and HANDLING**

- A. The contractor shall be responsible for the delivery, storage, and handling of products.
- B. Deliver in accordance with ASTM C94.
- C. Promptly remove damaged or unsuitable products from the job site. Replace products with undamaged, suitable products.

**1.04 WORK INCLUDED**

- A. Repair two concrete pipe supports on Candler's Mountain reservoir.

**1.05 ENVIRONMENTAL REQUIREMENTS**

- A. Apply all repair material within manufacturer's guidelines.

**1.06 COORDINATION and SCHEDULING**

- A. Contractor shall notify engineer a minimum of twenty-four hours before placing concrete material.
- B. Do not place any concrete material until formwork and concrete preparation has been reviewed by engineer.

**1.07 SUBMITTALS**

- A. Submit the following ten (10) days prior to the preconstruction meeting:
  - 1. Safety Data Sheets (SDS) and Product Data Sheets:
    - a. Furnish from all suppliers Safety Data Sheets and product data sheets for all applicable materials including, but not limited to, concrete, grouts admixtures, sealers.

- b. Provide for employees one (1) copy of all data sheets at the job site for employee access.
- c. Provide two (2) copies to the owner.
- d. Provide two (2) copies to the engineer.
- e. No work may commence without the complete filing. All SDS shall conform to requirements of SARA (EPCRA) Right-to-Know Act.

## **PART 2 – PRODUCTS**

### **2.01 PIP SUPPORT REPAIR**

- A. Bonding Agent and Steel Protection Sika Armatec 110 EpoCem.
- B. Sika MonoTop 611 Plus.

## **PART 3 – EXECUTION**

### **3.01 PIPE SUPPORTS**

- A. There are two pipe supports in a pit located at the Candler's Mountain reservoir.
- B. Remove all loose concrete using hand tools.
- C. Construct a form that is 3-inches larger than the existing supports on all four sides.
- D. Apply bonding agent to the existing support and floor and pour new concrete into the form.
- E. Mix material per manufacturers recommendations, add coarse aggregate (non-limestone).
- F. Vibrate form while pouring material into the form.
- G. After removing the forms repair all bug holes.
- H. Payment is a separate line item "Repair Pipe Supports" which the owner reserves the right to delete.

## **SECTION 05 00 00** **METAL REPAIRS**

### **PART 1 - GENERAL**

#### **1.01 SECTION INCLUDES**

- A. Steel Repair.

#### **1.02 REFERENCES**

- A. AWWA D100 Weld Standard
- B. AWS Weld Standard
- C. API 650 Standard

#### **1.03 OMISSIONS**

- A. The specifications include all work and materials necessary for completion of the work. Any incidental item(s) of material, labor, or detail(s) required for the proper execution and completion of the work are included.

#### **1.04 DEFINITIONS**

- A. Ground Flush: Ground even with adjacent metal, no transition.
- B. Ground Smooth: Ground welds to the point that no cuts or scratches occur when rubbing your hand over the weld. Rebuild with weld any concavity discovered during grinding.

#### **1.05 WORK INCLUDED**

##### **Candlers Mountain Reservoir:**

- A. Replace manway gaskets.
- B. Remove level indicator.
- C. Tighten roof railing connections.
- D. Replace roof eave screen with replaceable screen sections.

##### **Huntingwood Reservoir:**

- A. Replace manway gaskets.
- B. Instruction for temporary door sheet installation.

#### **1.06 WORKMANSHIP**

- A. Provide material and workmanship necessary to produce a first class job.
- B. Complete work in a manner that is least offensive to neighbors.

### **1.07 WELDER QUALIFICATIONS**

- A. Certified for type and position of weld specified.
- B. The welder shall be specialized in industrial or heavy commercial welding, and experienced in rigging and elevated work.

### **1.08 SUBMITTALS**

- A. Safety Data Sheets (SDS) – for all items as required by law.
- B. Welder’s Certification.
- C. Submit materials at least one (1) week prior to preconstruction meeting.

### **1.09 WORK SEQUENCING**

- A. The following is NOT a ways-and-means decision of the contractor. It is accepted and good painting practice:
  - 1. Complete ahead of all cutting and welding all surface preparation, such as immediate area lead paint removal.
  - 2. Complete all welding repairs prior to commencement of any power washing or abrasive blast cleaning.
  - 3. Do not install non-painted items (i.e. vent screens, etc.) or store on or in the tank until after painting has been completed.
  - 4. Remove all fall prevention devices before painting, and reinstall after completion. Supply temporary fall prevention devices with steel cables during blasting and painting.

## **PART 2 – PRODUCTS**

### **2.01 SCREEN**

- A. Stainless steel wire mesh manufactured by McNichols Co.
- B. For vent screen use ten (10) meshes per lineal in., 0.028 in. wire diameter, 0.0720 in. opening width, minimum 50% opening.

## **PART 3 - EXECUTION**

### **3.01 CUTTING ACCESS for PAINTING - HUNTINGWOOD**

- A. Submit the desired location and size of opening to the engineer for review and authorization. Do not cut any steel without authorization.
- B. Sidewall reservoir door sheets shall be cut a minimum of 3 inches above the floor, to provide clearance for attachment of radiographic film on the bottom weld seam.
- C. The submittal drawing of the cut and repair method shall be sealed by a Professional Engineer registered in the State of Virginia. The submittal can be completed by any

competent, registered engineer, including the project engineer. The owner has determined this is not a conflict of interest.

- D. Cutting access is recognized as a cost effective method to allow entry of large equipment into the tank. Cutting, however; creates additional inspection fees that the Owner would not have to pay if a contractor did not cut access. Costs include inspection during x-rays and review of x-ray technician's interpretation of x-rays, inspection of surface preparation of interior and exterior, and inspection of primer and each subsequent coat of paint. Include \$3,000 amount in your bid for cutting access. If awarded the bid, this line item will be deducted from the contract price by Owner and paid directly to the Engineer. This line item does not need to be included in bond total. Failed inspections will be treated as detailed elsewhere in these specifications.
- E. Repair coatings per Section 09 97 13.
- F. Provide separate prices for completing work with and without cutting access.

### **3.02 RADIOGRAPHS - ACCESS OPENING REPLACEMENT - HUNTINGWOOD**

- A. Furnish all radiographic equipment, film, personnel, etc. necessary to perform radiographic inspection of completed welds in accordance with AWWA D100-11. Radiographic testing firm shall be approved by the Engineer.
- B. A minimum of four (4) radiographs will be required.
- C. The radiographs will all be taken in one day at locations identified by the engineer, and in the engineer's presence.
- D. The radiographs will be developed on-site by the radiographer, and interpreted by the radiographer, but reviewed by the Engineer.
- E. All developed film will become property of the owner.
- F. Cost for radiographic examination is the responsibility of the contractor.
- G. Cost for additional radiographic examination due to failed x-rays is also the responsibility of the contractor.

### **3.03 COATING REPAIRS – HUNTINGWOOD**

- A. This section is included in the event an access door is cut in the sidewall at the contractor's discretion.
- B. Remove any residue and weld smoke by solvent cleaning and water clean the entire area to be coated using low pressure at 3,500 to 5,000 psi to remove all dirt, mildew, etc.
- C. Power tool clean to a SSPC-SP11 finish all areas damaged by welding.
- D. Use 3M Scotch-Brite Clean'n Strip Discs.
- E. Feather edges of adjacent coating a minimum of ½ in. from exposed steel.

F. Apply repair system as follows:

<u>Manufacturer</u>	<u>System</u>
Tnemec	N69 (spot)/N69/1074/1074UV.
Induron	PE-70 (spot)/PE-70/I-6600/I-6600
Sherwin Williams	646PW(spot)/646PW/Acrolon Ultra/Acrolon Ultra

G. Surface prepare and coat in accordance with Sections 09 97 13 and 09 97 13.10.

H. The entire “door” is to be coated and “squared-off”.

I. Color to match the existing.

J. Interior coating to match system applied on the roof.

K. Payment is incidental to the project.

### **3.04 REPLACE SIDEWALL MANWAY GASKET – CANDLERS MOUNTAIN AND HUNTINGWOOD**

A. Replace the sidewall manway gaskets with new  $\frac{3}{8}$  in. flat neoprene gasket material.

B. Payment is incidental to wet interior painting.

### **3.05 LEVEL INDICATOR REMOVAL – CANDLERS MOUNTAIN**

A. Remove the level indicator from the structure including all exterior and interior components.

B. Removed items to become property of the contractor for proper disposal.

C. Cut all braces and lugs from the sidewall. Grind all lugs flush with adjacent base metal. In the event the base metal is gouged by cutting of the ladder, build-up affected areas to original steel thickness. Grind all re-welding flush with adjacent surfaces.

D. Remove pipe to the last threaded connection on the roof (approximately 12-in. above the roof. Install a galvanized threaded cap on the pipe.

E. Payment is a separate line item “Level Indicator Removal” which the owner reserves the right to delete.

### **3.06 ROOF SAFETY RAIL – TIGHTEN CONNECTIONS – CANDLERS MOUNTAIN**

A. The aluminum geodesic dome has a safety railing from the outer edge to the center of the roof. Several of the nut and bolt connections are loose.

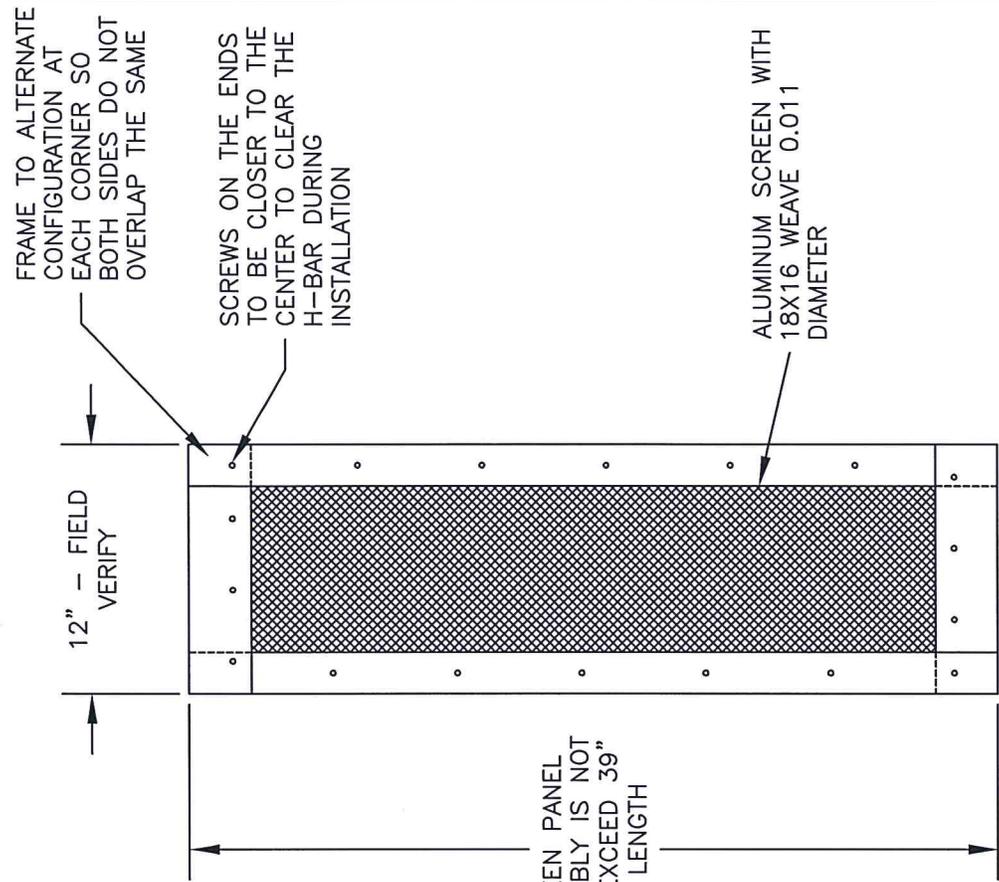
B. Remove the bolted connection assemblies and install a stainless steel lock nut on the nut side of existing connection.

C. Reattach the assembly and tighten without deflecting the railing or connection brackets.

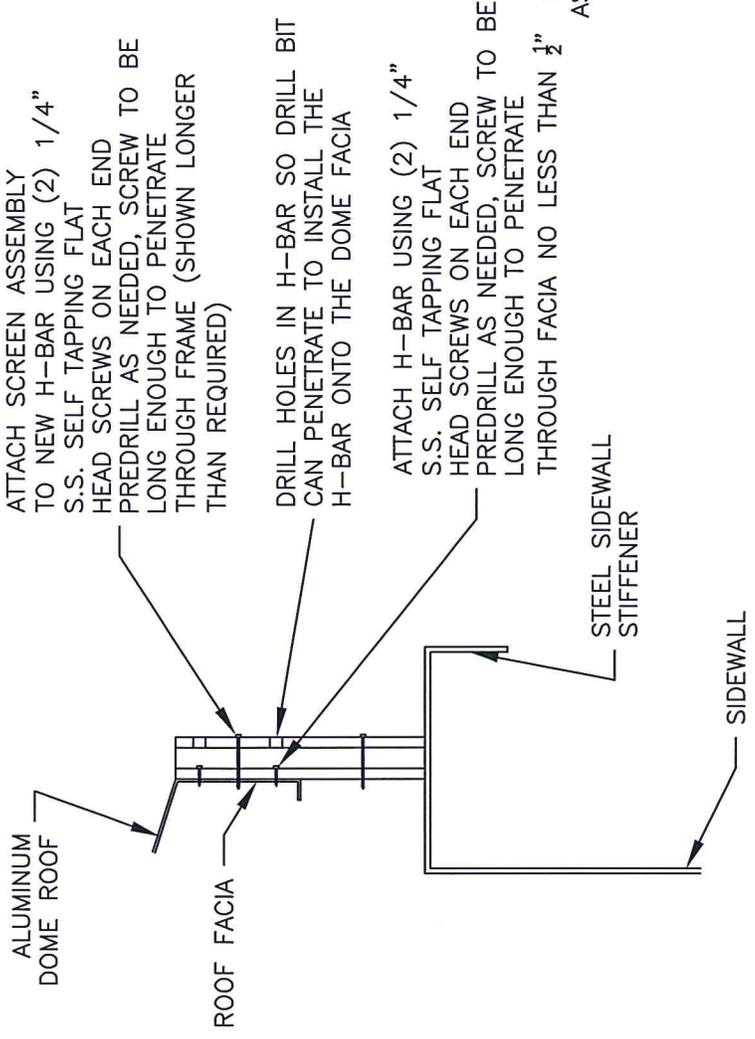
D. Cost is incidental to the project.

### **3.07 REMOVABLE SCREENS – CANDLERS MOUNTAIN**

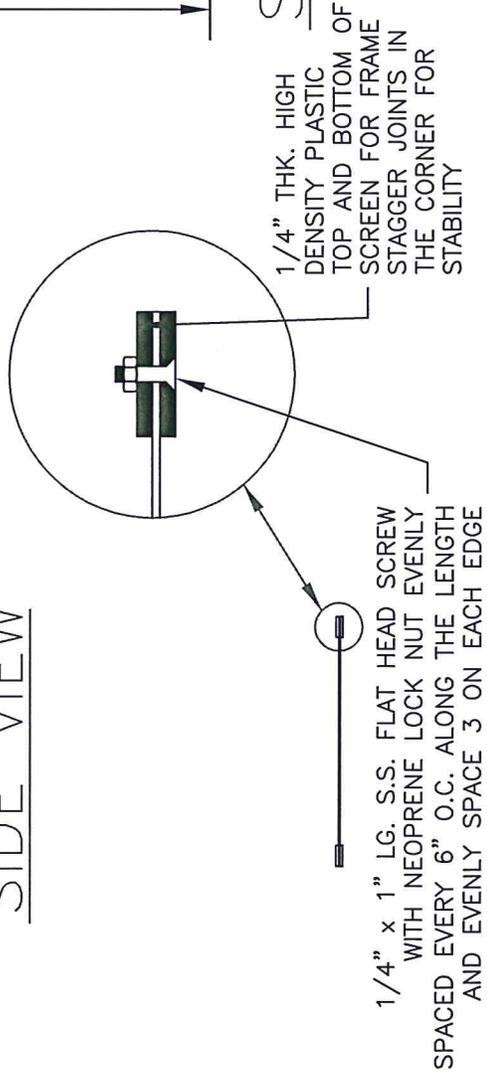
- A. Remove the existing screen at the gap between the aluminum dome and exterior sidewall.
- B. Furnish and install removable screen sections at the sidewall-to-dome air gap.
- B. Design screen to have a rigid edge and connected to dome and sidewalls using self-tapping screws. Screens must be capable of being replaced from the outside of the tank.
- C. Each section is to be the same size (with the exception of areas near obstructions) and no larger than 40-inches long. It is estimated 100 sections will be needed; however, contractor is responsible for complete coverage with new screens.
- D. Provide ten (10) extra screen sections for the owner for replacement during maintenance.
- E. At the sidewall platform there is no room to install replaceable screens. At this location install aluminum flashing using self tapping screws to attach to the structure. The aluminum is to be 0.019 in. thick as a minimum. Install in a manner to eliminate all gaps.
- F. See Drawing 01a-01b.
- G. Payment is a separate line item “Screen Replacement” which the owner reserves the right to delete.



## SCREEN ASSEMBLY



## SIDE VIEW



## SCREEN SECTION VIEW

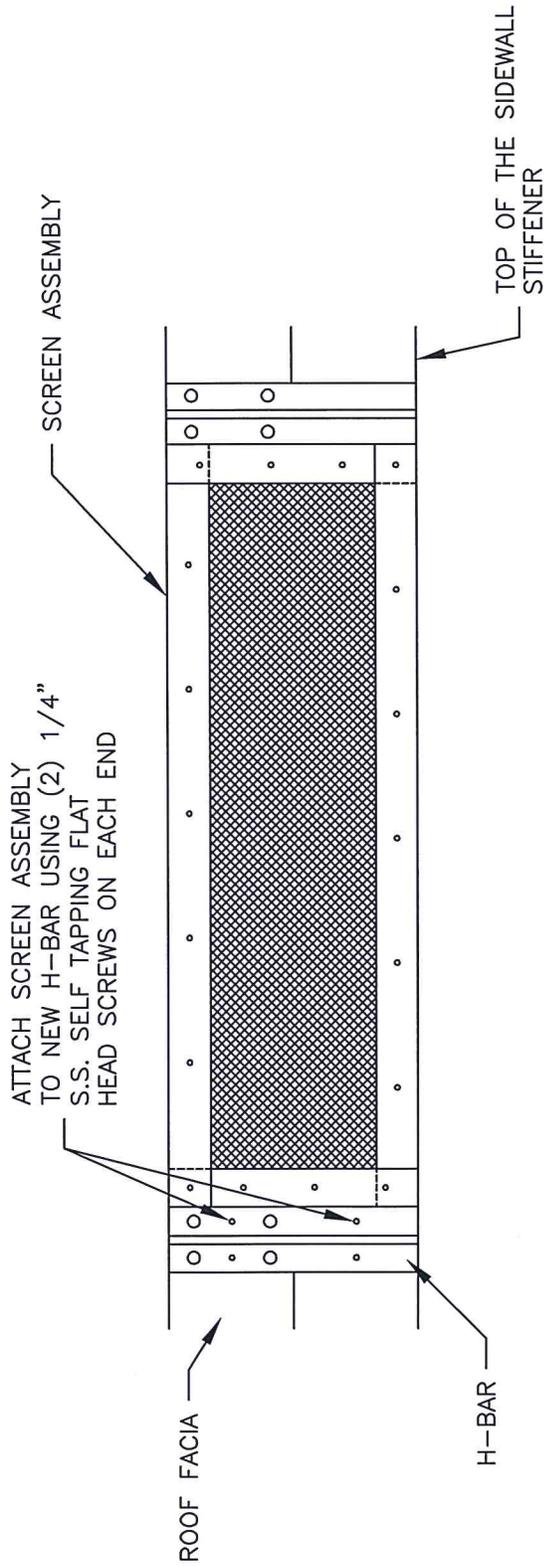
Note: Drawing Not to Scale.

**DIXON**  
ENGINEERING, INC.

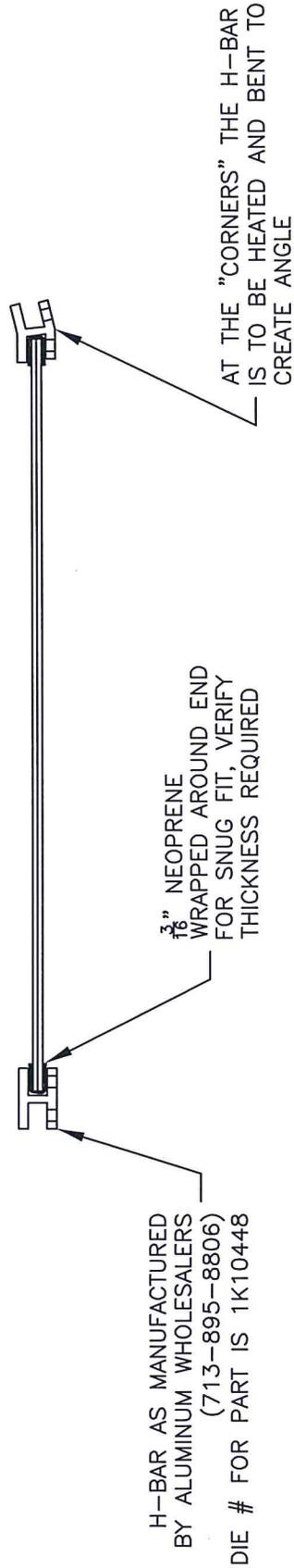
Lynchburg, VA Candler's Mountain  
Geodesic Dome Screen

File Name: Eave Vent Screen.dwg  
Drawn By: TMF  
Date: 11/04/15

Checked By: IMG  
DWG: 01a



FRONT VIEW



NOTE:  
ENSURE FIT IS SNUG AROUND ALL SECTIONS, EXTRA SELF TAPPING SCREWS MAY BE REQUIRED ALONG THE TOP OF THE ASSEMBLY OR MODIFICATION OF THE NEOPRENE GASKET.

PLAN VIEW

Note: Drawing Not to Scale.

<b>DIXON ENGINEERING, INC.</b>	
Lynchburg, VA Candler's Mountain	
Geodesic Dome Screen	
File Name: Eave Vent Screen.dwg	Date: 11/04/15
Drawn By: TMF	Checked By: IMG
	DWG: 01b

## **SECTION 09 97 13** **STEEL COATING**

### **PART 1 – GENERAL**

#### **1.01 SECTION INCLUDES**

- A. Painting of steel structures.
- B. Interior Cleaning and Disinfection.

#### **1.02 REFERENCES**

- A. AWWA Standards:
  - 1. D102 – 11 Painting Steel Water Storage Tanks.
  - 2. C652 – Disinfection of Water Storage Facilities.

#### **1.03 WORK INCLUDED**

##### **Huntingwood Reservoir:**

- A. Wet Interior: Apply a three (3) coat epoxy system. The cathodic protection system shall be removed, and reinstalled by the owner's vendor, coordination and payment is the contractor's responsibility.

##### **Candlers Mountain Reservoir:**

- A. Exterior Sidewall: Apply a three (3) coat epoxy urethane system, and seal the baseplate with a polyurethane caulk.

#### **1.04 EXISTING CONDITIONS**

##### **Huntingwood Reservoir:**

- A. Exterior: Urethane system applied in 2012.
- B. Wet Interior: Epoxy system applied in 1991.

##### **Candlers Mountain Reservoir:**

- A. Exterior: Urethane system applied in 1999.
- B. Wet Interior: Epoxy system applied in 1999.

#### **1.05 OMISSIONS or INCIDENTAL ITEMS**

- A. It is the intent of these specifications to coat the structure for the purpose of corrosion protection on wet interior surfaces. It is the intent to coat the exterior for corrosion protection and aesthetics.
- B. Any small or incidental items not specifically detailed in the schedule, but obviously a part of the work are included in the work at no additional cost to the owner.

- C. Engineer, as interpreter of the specifications, will determine if disputed items fall under this category. Prevailing custom and trade practices will be considered in this determination.

**1.06 PAINTER QUALIFICATIONS – NON-LEAD PROJECTS**

- A. Contractor shall complete all coating and surface preparation.
- B. Painter shall be specialized in industrial or heavy commercial painting.
- C. ALL CONTRACTORS SHALL BE PREQUALIFIED with Dixon Engineering for projects of this size and complexity.

**1.07 SUBMITTALS**

- B. Submit the following with your annual prequalification:
  - 1. Occupational Safety and Health Programs and certification that all site personnel have been trained as required by law.
- C. Submit the following ten (10) days prior to the preconstruction meeting:
  - 1. Safety Data Sheets (SDS) and Product Data Sheets:
    - a. Furnish from all suppliers Safety Data Sheets and product data sheets for all applicable materials including, but not limited to, paints, thinners, cleaners, degreasers, and abrasive materials.
    - b. Provide for employees one (1) copy of all data sheets at the job site for employee access.
    - c. Provide two (2) copies to the owner.
    - d. Provide two (2) copies to the engineer.
    - e. No work may commence without the complete filing. All SDS shall conform to requirements of SARA (EPCRA) Right-to-Know Act.
  - 2. Ventilation Design Plan. Include airflow calculations and model, and number of fans – for Huntington only.
  - 3. Dehumidification/Heat Design Plan. Include airflow calculations, model, number of units used, connection details, and power source – for Huntington only.
  - 4. Fall Prevention Plan and Site Specific Fall Hazard Evaluation:
    - a. Site specific plan to contain a generic drawing of the existing structure and appurtenances of this structure and reflect safety changes specified for this project.
    - b. Certifications for all spiders, scaffolding, stages, etc. to be used on the project. All certifications to be current, less than one year old.
- D. Submit the following at the preconstruction meeting:
  - 1. Designated OSHA Competent Person and qualifications, if not previously submitted.
  - 2. Waste hauler and disposal facility.

3. Submit all power tools and attachments to be used during the project.
- E. Submit the following within two (2) weeks of completion with final pay request:
  1. Waste manifest.
  2. Waivers of lien.
  3. Copies of any formal worker safety or environmental citations received on the project.

#### **1.08 OWNER RESPONSIBILITY**

- A. Drain the structure with seven (7) days notice, after contractor meets all precedent conditions of the contract.
- B. Draw samples and test after chlorination; responsibility of good results remains with the contractor. Poor test results could result in added costs to contractor, including rechlorination, cost of water, plus possible liquidated damages.

#### **1.09 DELIVERY and STORAGE of MATERIAL**

- A. Submit manufacturer's invoice, with or without paint cost, to the engineer for review. This submittal will be used to identify the quantity of paint recommended by the manufacturer for a job of this size and design, and will be used to check the quantity actually delivered to the project.
- B. Cover bulk materials subject to deterioration because of dampness, weather, or contamination, and protect while in storage.
- C. Maintain materials in original, sealed containers, unopened and with labels plainly indicating the manufacturer's name, brand, type, grade of material, and batch numbers.
- D. Remove from the work site containers that are broken, opened, water marked, and/or contain caked, lumpy, or otherwise damaged materials. They are unacceptable.
- E. Store the material in a climate controlled designated area where the temperature will not exceed the manufacturer's storage recommendations. Heat the storage area to the manufacturer's recommended minimum mixing temperature.
- F. Keep equipment stored outdoors from contact with the ground, away from areas subject to flooding, and covered with weatherproof plastic sheeting or tarpaulins.
- G. Store all painting materials in a location outside the structure.
- H. Do not store or have on-site unapproved material, material from different manufacturers, or materials from different projects.

#### **1.10 ACCESS and INSPECTOR SAFETY**

- A. Provide access to all portions of the project where work is being completed. Access must be close enough and secure enough to allow inspector to use inspection equipment without extensions.

- B. Provide personnel to assist with access and to ensure contractor's access equipment is safely used.
- C. Provide separate fall protection for owner and inspectors. Limit fall to 5 ft. vertically.
- D. These specifications require the contractor to supply a separate fall protection cable and safety grab for each tie-off point for the inspector's use. The contractor is encouraged to provide a separate cable and tie-off for each of his personnel. The cables may be connected to the same tie-off point as the inspector's, but a separate cable and safety grab are required for each user.

#### **1.11 INSPECTION and TESTING**

- A. Prior to the scheduled inspection, remove all dust, spent abrasive, and foreign material from the surface to be coated.
- B. Furnish an instrument for measuring the wet film thickness, and also dry film thickness of each field coat of paint. The dry film thickness testing gauge shall be the magnetic type as manufactured by Elcometer Co., or the Nordson Gauge Co.; spring loaded model with two percent (2%) accuracy margin over a range of one-to-twenty-one (1-21) mils or equal.
- C. Certify to the owner that the specified paint has been applied at the paint manufacturer's recommended coverage, and to the specified thickness required. Also, certify that the paint has been applied in accordance with this contract.
- D. Take all necessary steps, including dry stripping by brush or roller, to ensure a holiday-free coating system.
- E. The owner reserves the right to perform low voltage holiday tests on all areas including the exterior. The interior coatings are subject to low voltage holiday testing.
- F. The owner and engineer reserve the right to perform destructive testing under conditions deemed necessary. Testing may include, but is not limited to, the Tooke thickness test and adhesion testing. Any damage caused by these tests will be corrected to specifications at the contractor's expense.

#### **1.12 CLIMATIC CONDITIONS**

- A. Do not apply paint when the temperature, as measured in the shade, is below the manufacturer's required ambient and surface temperatures.
- B. Do not apply paint to wet or damp surfaces, or during rain, snow, or fog.
- C. Do not apply paint when it is expected the relative humidity will exceed 85%, or the surface temperature is less than 5° above dew point, or the air temperature will drop below the manufacturer's requirements for proper cure. Anticipate dew or moisture condensation, and if such conditions are prevalent, delay painting until the owner is satisfied the surfaces are dry.

### **1.13 APPLICATION**

- A. Complete all painting and surface preparation in strict accordance with these specifications, approved paint manufacturer's specifications, and good painting practices per SSPC.
- B. Apply each coating at the rate and in the manner specified by the manufacturer. Check the wet film thickness every 200 sq. ft. to ensure each coat applied meets the dry film thickness range requirements.
- C. Allow sufficient time for each coat of paint to dry and cure. Allow a minimum of twenty-four (24) hours between coats, unless product requirements have a maximum time less than 24 hours.
- D. Apply exterior coating by brush and roller only. Spray application is not permitted without prior approval of the engineer. Even with prior approval, responsibility for damage still remains with the contractor.
- E. Painting may be delayed because of poor coverage, the possibility of paint drying too rapidly, or the potential damage from overspray and/or dry spray. In all cases, responsibility for damages rests with the contractor.
- F. The contractor is responsible for the appearance of the finished project, and is warned to prevent contact with any freshly applied coating. Removal of rigging shall be completed so not to mar or damage the coating.
- G. Coatings shall be applied using methods to eliminate roller or spray marks in the finished product on the exterior.
- H. Stripe the wet interior prior to application of final coat.
- I. Additional coats required for coverage or to eliminate roller marks, spray marks and to repair dry spray and overspray are the responsibility of the contractor at no additional cost to the owner.
- J. Use of pole extension on spray guns is prohibited for all paint application.
- K. Mixing of partial kits is not permitted. All partial cans of coating must be removed from the site.
- L. Mixing blades to be clean. The engineer has the right to reject mixing blades based on cleanliness or paint build-up. Do not use the same mixing blade for different coatings (i.e. epoxy and urethane coatings).

## **PART 2 – PRODUCTS**

### **2.01 COLOR**

- A. Supply the engineer with a color chart to allow the owner ample time for the exterior topcoat color selection.

- B. Factory tint the intermediate coat(s) for all areas of the structure if similar to the finish coat. Tinting shall be sufficient to allow visibility of the dissimilar color from 1 ft., and from 100 ft.
- C. After evaluating the bids, the owner shall select the color. The owner recognizes the additional cost for deep color paints. All bids shall be based on common “sky-blue” color. After the color has been selected, document the difference in cost and quantity used for the selected color and the owner will issue a Change Order for the exact cost differential only.
- D. Documentation of additional cost is the responsibility of the contractor, and must be supplied two (2) weeks before application. If necessary documentation is not supplied, any additional cost will be borne by the contractor. If selection/application time is less than two (2) weeks, then as soon as possible. The owner has the right to switch to a less expensive color; therefore, the contractor must submit cost before ordering paint.

## **2.02 SUBSTITUTIONS**

- A. All coatings specified and approved herein have met or exceeded a specified list of ASTM standards. The materials specified are the standard to which all others shall be compared.
- B. The purpose is to establish a standard of design and quality, and not to limit competition.
- C. Other manufacturers wishing to have their products approved have also had their coatings tested using the same representative of Dixon Engineering, Inc., and the same test methods.
- D. Approval by ANSI/NSF Standard 61 is also a requirement for potable water contact coatings.
- E. The selection of coatings also has taken into consideration the manufacturer’s current and past performance on availability, stocking, and shipping capabilities, ability to resolve disputes, and any applicable warranties.

## **2.03 DEHUMIDIFICATION and HEATING – WET INTERIOR - HUNTINGWOOD**

- A. Supply dehumidification/heating units capable of maintaining dew point temperature lower than 15° below surface temperature during blasting and lower than 5° during coating application and cure, and steel temperature maintained above the manufacturer’s printed requirements.
- B. Supply a dehumidifier designed with a solid desiccant having a single rotary desiccant bed capable of continuous operation, with full automatic operation. Do not use liquid desiccant, granular, or loose lithium chloride drying systems. Refrigerant systems may be used in conjunction with desiccant units.

- C. Plumbing, noise control, insulation, venting, and all incidental items needed to provide proper ambient conditions shall be included as one package.
- D. Supply and maintain a power source for the dehumidifier and heater, unless otherwise specified.

**2.04 DUST COLLECTORS – AIR FILTRATION UNITS - HUNTINGWOOD**

- A. Furnish and use a dust collector during all blasting work.
- B. Units to be equal in filtration capacity to Eagle Industries dust collectors. Other units may be used, but their substitution will be evaluated on efficiency at 0.5 micron size and airflow movement.
- C. Use 40,000 cfm minimum for wet interior work.
- D. Substitution of steel grit blasting may decrease the requirements above. New requirements will be defined by the engineer based on the efficiency of the contractor's equipment.
- E. Furnish HEPA filters for dust collection.
- F. Number of dust collectors shall be sufficient to supply a 50 ft./minute downward draft at most areas. An average may be considered. Determination of actual containment plan will be the deciding factor. Calculations of airflow shall be included in the containment submittal.
- G. Use only new filters or filters certified clean.

**2.05 EQUIPMENT COVERING**

- A. Use material that is 8 – 10 mils thick, and 100% impermeable to cover pumps, motors, and other vulnerable equipment.
- B. Use material resistant to tear and/or rip by mechanical action from abrasive blasting during blasting operations.
- C. Make coverings airtight by use of duct tape at the openings, or other suitable measures.
- D. Meet with representative of equipment owner to verify covering will not damage equipment. Damage is the contractor's responsibility. This includes not only the owner's equipment, but also telecommunication antennas, cables, buildings, controls, etc.

**2.06 AIR DRYER for COMPRESSOR**

- A. Use air dryers sufficient to remove 98% of the moisture from the compressed air. Size the dryers on total cfm using manufacturer supplied charts. Upon request, supply charts to engineer for verification.
- B. If the fan is not operable, cease all blasting until the dryer is replaced or repaired.
- C. Supply air dryer with an air draw-off valve to check air for dryness, oil contamination, and cleanliness on the outlet side of the air dryer.

- D. For cleaning operations, draw clean air from the outlet side of the air dryer.

### **PART 3 – EXECUTION**

#### **3.01 DISINFECTION**

- A. Disinfect the completely painted structure in accordance with AWWA Standard C652 Chlorination Method No. 3.
- B. Furnish the material and labor necessary to disinfect the structure in the required manner. Assist owner during filling and sampling. Promptly repair any defects in the work that may appear.
- C. Do not allow water to enter the distribution system until the structure is proven chemically and bacteriologically safe.
- D. Water vented to waste may not contain any substances in concentrations that can adversely affect the natural environment. No total residual chlorine may be measured in water discharged to surface water.
- E. Pay all additional expenses if it is necessary to repeat the testing and disinfection procedure as a result of defective work or defective testing.

#### **3.02 PROTECTION of NON-WORK AREAS**

- A. Protect all non-blasted/painted surfaces prior to all abrasive blast cleaning/painting.
- B. Thoroughly cover the fill/drain pipe, overflow pipe, and all other openings. Do not permit abrasive or paint chips to enter into the piping or distribution system. Use watertight seals on the pipes.
- C. Protect and seal all controls and electrical components (even if they are not in the immediate work area) that are in danger from the project. Coordinate with the owner so all controls are shut down and/or vented if necessary.

#### **3.03 DEHUMIDIFICATION/HEATING - HUNTINGWOOD**

- A. Control the environment with dehumidification equipment twenty-four (24) hours a day during blast cleaning, coating operations, and 48 hours after the topcoat (including holiday touch-ups and repairs are performed) as a minimum to maintain ambient conditions until cure completion.
- B. Supply sufficient dry air to assure the air adjacent to surfaces to be abrasive blast cleaned or coated does not exceed minimum required humidity at any time during the blasting, coating, or curing cycle.
- C. Monitor and record ambient conditions twenty-four (24) hours a day throughout abrasive blast cleaning and painting work (use Polygon Exact Aire, DRYCO ClimaTrack, DH Tech HOB0U30 data logger, or approved equal). Monitor to be capable of being programmed with condition parameters and of alerting

contractor, engineer and owner via phone or e-mail of condition or equipment failures.

- D. Contractor to manually test interior ambient conditions three (3) times a day, or more often with rapid weather changes. Record daily readings. Adjust or add equipment as required to maintain steel temperatures, dew point, and humidity. (This is in addition to the monitor with recorder noted above).
- E. Use a minimum 6,500 cfm dehumidification capacity for interior work.
- F. The contractor may subdivide the interior into smaller sections for dehumidification.
- G. Surround the units with noise suppressant enclosures, unless units are sound attenuated or have noise suppressants. More extensive enclosure requirements are required in residential areas where the machines must run all night. Noise suppressant level needed will depend on the size of the dehumidification units, their efficiency, and their locations. Provide noise suppressant enclosures of sufficient height and thickness to lower noise to an acceptable level for neighbors. Also provide noise suppressant enclosures for generators.
- H. Auxiliary heaters may be necessary to maintain the surface temperature at a level acceptable to the coating manufacturer's application parameters. The auxiliary equipment must be approved for use by the manufacturer of the dehumidification equipment and shall meet the following requirements. Auxiliary ventilation equipment and/or dust collection equipment can affect the exchange rate.
  - 1. Heaters shall be installed in the process air supply duct between the dehumidifier and the work, as close to the work as possible. Air heaters are not acceptable as a substitute for dehumidification without approval.
  - 2. Use only electric or indirect gas fired auxiliary heaters. No direct fired space heaters will be allowed during blasting, coating, or curing phase.
- I. Seal off the work, allowing air to escape at the bottom of the space away from the point where the dehumidified air is being introduced. Maintain a slight positive pressure in the work unless the dust from the blasting operation is hazardous.
- J. Where necessary to filter the air escaping the space, design the filtration system to match the air volume of the dehumidification equipment in such a way that it will not interfere with the dehumidification equipment's capacity to control the space as described herein. Do not re-circulate the air from the work or from filtration equipment back through the dehumidifier when coating or solvent vapors are present. Outside air is to be used during those periods.
- K. Securely attach duct work to the equipment and work to minimize air loss. Design hoses with sufficient capacity and minimal bends to reduce friction loss.
- L. Dehumidification and its operating power source are incidental to the respective painting project (wet or dry interior).

- M. Set-up and operate equipment twenty-four (24) hours (or earlier) prior to start of blasting.

### **3.04 DUST CONTAINMENT – INTERIOR -HUNTINGWOOD**

- A. Do everything within the contractor's power to minimize dust as a nuisance.
- B. No visible dust release is allowed from roof openings and other access openings. Seal or close all openings prior to blasting (see ventilation requirements).
- C. Connect the air filtration unit directly to a manhole extension.
- D. Design the manhole extension to allow access of hoses through a side exit that is sealable after hoses are in-place. Install the air filtration unit directly to the end of the extension.
- E. Seal of the side exit will be tested by holding a smoke agent 6 in. outside the seal with the air filtration unit operating. If smoke is drawn to the seal area, additional sealing will be necessary.
- F. The contractor may reverse this operation by connecting the air filtration unit to the roof manhole and sealing around the hose. Also seal the roof vent. A sealed semi-rigid structure also may be used where employees have access through a side door. 90% of the air draw must be from the tank proper.
- G. Construct the semi-rigid structure from 8 ft. x 8 ft. x 6 ft. high scaffold framing and cover with tarps, with all edges lapped 2 ft. minimum and an overlapped entranceway.

### **3.05 VENTILATION REQUIREMENTS - HUNTINGWOOD**

- A. Supply mechanical ventilation sufficient to change air in the tank six (6) times each hour.
- B. In calculating air exchange, the dust collector air capacity can be considered a part of the air being changed up to 50% of ventilation requirements.
- C. Use roof, riser, access tube or sidewall manholes with fans to move the required air.
- D. Ventilate wet interior areas a minimum of seven (7) days after completion of painting, or longer until the wet interior coating has fully cured. Maintain ventilation at the rate of two (2) complete air changes per hour. The owner reserves the right to perform a MEK Solvent Double Rub Test per ASTM D 4752 to verify the cure of the coating film prior to returning the tank to service.
- E. Cost of ventilation is incidental to respective paint project.
- F. Additional ventilation openings may have to be installed by the contractor. Submit size, details, and location(s) for approval by the owner prior to cutting any opening. All costs associated with repairs by a certified welder are incidental

- G. Connect the air filtration unit per this Section, Dust Containment – Interior. All fans on the roof and sidewalls must blow in. If all openings are not needed for ventilation, seal them. Zero release to the atmosphere will be permitted.

**3.06 HAND WASH FACILITY**

- A. Provide OSHA approved hand wash facility with running water. Hot water is not required.
- B. Stock facility with soap and towels, and keep supply replenished.
- C. Test water and dispose of properly after job is completed.

**3.07 LIGHTING of WORK SPACE**

- A. Provide durable lighting fixtures designed for the intended work environment for use during blasting, painting, and during all inspections.
- B. Encase portable lamps in a non-conductive, shatterproof material. Use only heavily insulated cable with an abrasive resistant casing.
- C. Install all temporary electrical items in accordance with all local, state, and federal codes, including OSHA.
- D. Protect from paint overspray and damage from abrasive materials.
- E. Measure required illumination during surface preparation and coating application at the work surface. Supply 20 ft. candles minimum illumination during blasting and painting, and 30 ft. candles minimum prior to and during inspection, per SSPC-Guide 12. Inspect the prepared surface at the higher illumination prior to calling for inspection. All work must conform to specification requirements prior to the scheduled inspection.
- F. Measure the illumination at the work surface in the plane of the work.

**PART 4 – SPECIAL PROVISIONS**

**4.01 CATHODIC PROTECTION REMOVAL - HUNTINGWOOD**

- A. Remove existing cathodic protection anode system from the tank, including ropes and wires.
- B. Install new anode wires and mounting hardware as needed and replace all reference cells. Work shall be performed by existing owner supplier.
- C. Cost is incidental to wet interior repainting.

**4.02 GRASS RESTORATION**

- A. The contractor is to report any damaged ground at the construction site in writing prior to mobilization of equipment, otherwise all repairs to the damaged ground will be the responsibility of the contractor.

- B. Refill all holes, ruts etc., and level area around the construction site to the original grade.
- C. Fill material to be clean soil, no gravel, rocks or construction debris is to be used as fill material without the owners consent.
- D. Bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 in. – 4 in. Thoroughly break all lumps and clods.
- E. Rake area to be seeded. Sow seed at a minimum rate of 220 lbs/acre. Use seed intended for the climate.
- F. Work to be completed to the owner's satisfaction.
- G. Cost is incidental to exterior painting.

## **SECTION 09 97 13.10**

### **STEEL COATING SURFACE PREPARATION**

#### **PART 1 – GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Full Field Abrasive Blasting.
- B. Power Tool Cleaning.
- C. High Pressure Water Cleaning.

##### **1.02 REFERENCES**

- A. AWWA Standards:
  - 1. D102-11 Painting Steel Water Storage Tanks.
- B. SSPC and NACE Standards:
  - 1. SP11 – Power Tool Cleaning to Bare Metal.
  - 2. SP10/NACE No. 2 – Near White Metal Abrasive Blast.
  - 3. SP12/NACE No. 5 – High and Ultra High Pressure Water Jetting.
  - 4. VIS 1 (Visual standard for abrasive blasted metal).
  - 5. VIS 3 (Visual standard for hand and power tool cleaned metal).

##### **1.03 WORK INCLUDED – SURFACE PREPARATION**

###### **Huntingwood Reservoir:**

- A. Wet Interior: Abrasive blast clean to a SSPC-SP10 near white metal standard.

###### **Candlers Mountain Reservoir:**

- A. Exterior Sidewall: High pressure water clean (5,000 to 10,000psi) spot power tool clean to a SSPC-SP11 standard.

###### **Mill Lane Reservoir:**

- B. Exterior: Low pressure water clean (3,500 to 5,000psi).

##### **1.04 WASTE SAMPLING**

- A. Sample waste from each portion of the project and keep waste segregated. Send to a NLLAP certified lab and test for TCLP for eight (8) metals (Arsenic, Barium, Cadmium, Chromium, Lead, Mercury, Selenium and Silver).
- B. The owner reserves the right to collect samples and to send them to their selected lab. This will be determined at the preconstruction meeting.
- C. Pay all lab fees for eight (8) metals TCLP analysis on waste samples, total lead, and chrome on soil samples, and any subsequent testing if clean-up is warranted.

## **PART 2 – PRODUCTS**

### **2.01 EXTERIOR TANK CLEANER**

- A. United 727 Weather-Zyme as manufactured by United Laboratories, 320 37<sup>th</sup> Ave., St. Charles, IL 60174 1-800-323-2594.

### **2.02 ABRASIVE – COAL SLAG**

- A. The coal slag shall be 20-40 grade, or 30-60 grade.
- B. The abrasive shall be free of moisture, water soluble contaminants, dust, and oil.
- C. The abrasive shall be stored and covered to prevent moisture contamination.
- D. All leaking or spilling bags shall be removed, and affected areas properly cleaned.
- E. All slag abrasive shall meet the requirements of SSPC-AB1 “Mineral and Slag Abrasive” June 1, 1991-Grade 3.
- F. The use of silica sand, flint sand, and glass beads is prohibited.
- G. All abrasive and grit material used, and all equipment supplied shall be subject to approval of the engineer. The abrasive or grit shall be sharp enough and hard enough to remove the mill scale, rust, and paint.

### **2.03 RECYCLABLE STEEL GRIT – ALTERNATE**

- A. Use recyclable steel grit size G-25 or G-50.
- B. The abrasive is to be free of moisture, water soluble contaminants, dust, and oil.
- C. The abrasive is to be stored and covered to prevent moisture contamination.
- D. All leaking or spilling containers are to be removed, and affected areas properly cleaned.
- E. All recyclable steel grit shall meet requirements of SSPC-AB1 “Metallic Abrasive” June 1, 1991.
- F. All abrasive and grit material used, and all equipment supplied shall be subject to approval of the engineer. The abrasive or grit shall be sharp enough and hard enough to remove the mill scale, rust, and paint.

## **PART 3 – EXECUTION**

### **3.01 SURFACE PREPARATION – WET INTERIOR**

- A. Low pressure water clean at 4,000 psi all surfaces and appurtenances to remove sediment, minerals, soot, and other contaminants.
- B. Staining may remain in place prior to abrasive blast cleaning, engineer to approve cleanliness.

**3.02 NEAR WHITE METAL (SSPC-SP10) DRY BLAST – WET INTERIOR - HUNTINGWOOD**

- A. Abrasive blast clean all surfaces and appurtenances to a near white metal finish (SSPC-SP10), latest edition thereof.
- B. Maintain a profile of 2.0 – 3.0 mils on abrasive blast cleaned surfaces.
- C. All interior abrasive blast cleaning is to be completed and all spent abrasive removed, and surfaces thoroughly cleaned prior to any primer application.
- D. Once an area is acceptable for painting, apply all coats and allow coating to cure to touch prior to resumption of blasting or blast the entire tank before painting, use dehumidification to hold the blast. It is the contractor's discretion and responsibility to determine if the entire tank is to be blasted, or what size is to be blasted and coated (all coats).
- E. The contractor is responsible for supplying heat and dehumidification to maintain blast conditions.

**3.03 HIGH PRESSURE WATER CLEANING – EXTERIOR – CANDLERS MOUNTAIN**

- A. Solvent clean all visible grease, oil, salt, algae, and residue in accordance with SSPC-SP1.
- B. High pressure water clean all exterior surfaces and appurtenances at 5,000 – 10,000 psi to remove all dirt, chalk, algae, other foreign material, and all brittle or loose coating, rust, and mill scale. Operational pressure will be determined by the engineer based on field conditions.
- C. Maintain a water jet nozzle distance of 2 in. – 10 in. away from the surface.
- D. Hold the water jet nozzle with 0° - 15° tip perpendicular (90°) to the surface at all times.
- E. Only use machines rated at and capable of achieving and maintaining 10,000 psi. Use of a rotating/reciprocating nozzle during water cleaning is permitted but not to increase the pressure of a washer rated lower than required.
- F. Do NOT exceed a rate of 10 sq. ft./minute.
- G. The gauge measuring time of use must be operational on the unit, if not operational the contractor may be shut down and/or deducted price for rental of an operational unit from the final payment.
- H. Feather all edges using power tools per this specification.

**3.04 POWER TOOL CLEAN (SSPC-SP11) – EXTERIOR – CANDLERS MOUNTAIN**

- A. Solvent clean all visible grease, oil, salts, and residue.
- B. Power tool clean all surfaces and appurtenances to bare metal (SP11) in areas where steel is exposed or rusted, or where coating is abraded.

- C. Retain or produce a surface profile. Surface profile shall be greater than 1.0 mil.
- D. Edges of adjacent coating shall be feathered a minimum of ½ in. from the exposed steel with 3M Scotch-Brite Clean'n Strip discs.
- E. Submit all power tools for approval prior to beginning of work. Approval will be based on quality of tool, functionality, and possibility of damage to steel or adjacent paint.

**3.05 LOW PRESSURE WATER CLEANING – EXTERIOR – MILL LANE**

- A. Low pressure water clean at 3,500 – 5,000 psi all surfaces and appurtenances to remove mildew, soot, and other contaminants.
- B. Use a biodegradable algicide for the exterior approved by the engineer.
- C. Hand wash with a higher concentration of algicide any mildew not removed by power washing.
- D. Mix algicide at level recommended by the manufacturer, but not at a level that could result in an environmental problem.
- E. Hold water jet nozzle using 0° or 15° tip perpendicular (90° to surface) at all times. Maintain a water jet nozzle distance of 2 in. – 10 in. from the surface.
- F. Contractor to ensure that the tank's coating is not damaged by equipment during work.
- G. Any coating damaged must be repaired by sanding the damaged area, and applying a suitable coating system as directed by the owner. The coating may need to be applied over a large area to “square it off” so the repair does not look spotty.

**3.06 WASTE DISPOSAL – NON-HAZARDOUS**

- A. If after testing of the spent abrasive material the TCLP tests indicate the abrasive is not a hazardous waste, dispose the abrasive in a waste disposal facility.
- B. All waste shall be handled by a licensed hauler. Supply the owner with all proper documentation of the final disposal site. The actual bill of lading and all manifests will be required prior to any payment.
- C. Payment for non-hazardous waste disposal is incidental to interior or exterior painting.

**3.07 WASTE DOCUMENTATION**

- A. Supply proper documentation of storage, transportation, and treatment, or disposal of the waste to the owner. The owner will retain sufficient funds to pay for hazardous waste transportation, treatment, and any possible fines until all documentation has been received. This retainage will be held, even if the waste has tested non-hazardous.

### **3.08 TESTING and CLEAN-UP of WASTE**

- A. Daily collect all spent abrasive from the ground tarps and dispose in the required receptacles. Prior to receiving test results, spent abrasive shall be stored on ground tarps. The spent abrasive is to be covered and weighted down so no dust can be released.
- B. Furnish containers with proper labels for storage of the spent debris. Containers shall meet requirements of the EPA (or their local counterpart) for hazardous waste disposal. The spent abrasive will be moved directly from the tank into the waste containers. The containers will remain until final test results have been received. Furnishing containers with covers will be incidental to respective repaint, and will not be affected by the owner's final selection of respective interior or exterior disposal.
- C. Waste to remain on-site in covered receptacles until waste test results are received.

## **SECTION 09 97 13.13.14**

### **WET INTERIOR STEEL COATING – THREE COAT EPOXY**

#### **PART 1 – GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Painting in the wet interior - Huntingwood.

##### **1.02 REFERENCES**

- A. SSPC and NACE Standards:
  - 1. PA1 – Paint Application.
  - 2. PA2 – Measurements and Calibration.
  - 3. NACE RP 0178 Surface Finish Requirements.

##### **1.03 WORK INCLUDED**

- A. Application of a three (3) coat epoxy system.
- B. Application of a polyurethane elastomeric seam sealer.

#### **PART 2 – PRODUCTS**

##### **2.01 EPOXY POLYAMIDE – 3 COAT SYSTEM – WET INTERIOR**

- A. Three (3) coat epoxy polyamide system meeting all National Sanitation Foundation certification standards for potable water contact.
- B. Approved suppliers and system:

<u>Manufacturer</u>	<u>System</u>
Tnemec	N140/N140/N140 (stripe)/141

#### **PART 3 – EXECUTION**

##### **3.01 EPOXY POLYAMIDE – 3 COAT SYSTEM – WET INTERIOR**

- A. Apply a three (3) coat high build epoxy paint system to all prepared surfaces.
- B. Abrasive blast cleaning and paint requirements have been previously defined in Section 09 97 13.10.

C. Apply each coat at the following rates:

<u>Coat</u>	Minimum <u>D.F.T.(mils)</u>	Maximum <u>D.F.T. (mils)</u>
Primer	4.0	5.0
Intermediate	4.0	5.0
Stripe Coat	1.5	2.5
Topcoat	<u>8.0</u>	<u>12.0</u>
Total	16.0*	22.0*

\*Total does not include stripe coat.

- C. Stripe coat to be applied to all welds, angles, and sharp edges throughout the structure, including above the high water line and all roof beams, etc.
- D. Each full coat to be a different color from the previous coat and is to be approved by the engineer. No color bleed through should occur if proper application rates are observed.
- E. Apply all coats in uniform color and sheen without streaks, laps, runs, sags, cloudy, or missed areas. Correct all defects before application of the successive coat.
- F. Allow a minimum of twenty-four (24) hours between coats (including stripe coat). Additional time may be necessary if low temperatures require an increase in the necessary cure time.
- G. MAINTAIN FORCED VENTILATION A MINIMUM OF SEVEN (7) DAYS AFTER TOPCOAT APPLICATION, time required for cure is dependent on the coating manufacturer and temperature. Record variations of the standard procedures (roof hatch closure because of rain, etc.), and submit to the engineer. Heat is required if, in the opinion of the engineer, the integrity of the coating is endangered by cold weather, or if additional cure time will delay the project beyond the substantial completion date.

**SECTION 09 97 13.22.01**  
**EXTERIOR CAULKING**

**PART 1 – GENERAL**

**1.01 SECTION INCLUDES**

A. Caulk application – Candler's Mountain.

**1.02 REFERENCES**

A. SSPC and NACE Standards:

1. PA1 – Paint Application.

**1.03 WORK INCLUDED**

A. Application of a polyurethane elastomeric seam sealer.

**PART 2 – PRODUCTS**

**2.01 POLYURETHANE ELASTOMERIC SEAM SEALER**

A. Approved seam sealer is Sika Flex 1a.

**PART 3 – EXECUTION**

**3.01 SEAM SEALING – EXTERIOR FOUNDATION**

- A. Pressure wash the gap between the base plate and concrete foundation to remove dirt and debris, allow to dry.
- B. Remove any existing caulk or felt material.
- C. Seam seal the baseplate-to-foundation gap. Seal using a caulking gun filling all gaps less than 1 in. separation. Tool sealant as required.
- D. Payment will be on a lump sum basis.
- E. Payment will be a separate line item ‘Seam Sealer’ which the owner reserves the right to delete this item.

**3.02 SCHEDULE of WORK**

A. Complete all exterior and interior welding prior to surface preparation.

**SECTION 09 97 13.24.10**

**EXTERIOR STEEL COATING – THREE COAT EPOXY URETHANE OVERCOAT**

**PART 1 – GENERAL**

**1.01 SECTION INCLUDES**

- A. Painting on the exterior – Candler's Mountain.

**1.02 REFERENCES**

A. SSPC and NACE Standards:

- 1. PA1 – Paint Application.
- 2. NACE RP 0178 Surface Finish Requirements.

**1.03 WORK INCLUDED**

- A. Application of a three (3) coat epoxy urethane system.

**PART 2 – PRODUCTS**

**2.01 EPOXY URETHANE - 3 COAT OVERCOAT SYSTEM - EXTERIOR**

- A. The coating shall be an epoxy urethane system.
- B. The contractor is advised to follow all requirements for safety concerning isocyanates.
- C. Ultraviolet protection additives mixed at factory only. There will be no tinting or addition of any material other than the manufacturer's thinners.
- D. Approved suppliers and systems:

<u>Manufacturer</u>	<u>System</u>
Tnemec	N69 (spot)/N69/1074/1074UV.
Induron	PE-70 (spot)/PE-70/I-6600/I-6600
Sherwin Williams	646PW(spot)/646PW/Acrolon Ultra/Acrolon Ultra
PPG	Amerlock 2(spot)/Amerlock 2/Pitthane Ultra/Pitthane Ultra

**PART 3 – EXECUTION**

**3.01 EPOXY URETHANE - 3 COAT OVERCOAT SYSTEM – EXTERIOR**

- A. Apply to all prepared surfaces a three (3) coat epoxy urethane system.
- B. Surface preparation and paint requirements have been previously defined in Section 09 97 13.10. Apply all coatings by brush and roller. Spray application is prohibited.

C. Apply each coat at the following rates:

<u>Coat</u>	Minimum <u>D.F.T. (mils)</u>	Maximum <u>D.F.T. (mils)</u>
Primer (spot)	2.0	3.0
Epoxy Intermediate	2.0	3.0
Urethane Intermediate	2.0	3.0
Topcoat	<u>2.0</u>	<u>3.0</u>
Total	8.0	11.0

- D. Each full coat to be a different color from the previous coat and is to be approved by the engineer. No color bleedthrough should occur if proper application rates are observed.
- E. Apply all coats in uniform color and sheen without streaks, laps, runs, sags, cloudy, or missed areas. Correct all defects before application of the successive coat.
- F. Allow a minimum of twenty-four (24) hours between coats. Additional time may be necessary if low temperatures require an increase in the necessary cure time.

**SECTION 09 97 23.23.03**

**CONCRETE FOUNDATION COATING – TWO COAT EPOXY**

**PART 1 – GENERAL**

**1.01 SECTION INCLUDES**

A. Painting of the concrete foundations – Candler's Mountain.

**1.02 REFERENCES**

A. SSPC and NACE Standards:

1. PA1 – Paint Application.
2. PA2 – Measurements and Calibration.

**1.03 WORK INCLUDED**

A. Application of a two (2) coat epoxy system.

**PART 2 – PRODUCTS**

**2.01 EPOXY POLYAMIDE – 2 COAT SYSTEM – FOUNDATION**

- A. Two (2) coat epoxy polyamide system.  
B. Approved suppliers and manufacturers:

<u>Manufacturer</u>	<u>System</u>
Tnemec	N69/N69
Induron	PE-70/PE-70
PPG	Amerlock 2/Amerlock 2
Sherwin Williams	646PW/646PW

**PART 3 – EXECUTION**

**3.01 EPOXY POLYAMIDE – 2 COAT EPOXY – FOUNDATION**

- A. Apply to all prepared areas a two (2) coat epoxy system.  
B. Foundations to be water cleaned. Remove dirt 3” below grade around the entire foundation prior to coating, backfill once topcoat is dry to the touch.

C. Apply each coat at the following rates:

<u>Coat</u>	<u>Min. D.F.T. (mils)</u>	<u>Max. D.F.T. (mils)</u>
Primer	3.5	5.5
Topcoat	<u>3.5</u>	<u>5.5</u>
Total	7.0	10.0

- D. Allow the manufacturer's minimum time between coatings.  
E. Cost is incidental to exterior painting.

## **SECTION 26 42 23**

### **IMPRESSED CURRENT CATHODIC PROTECTION for STEEL RESERVOIRS**

#### **PART 1 – GENERAL**

##### **1.01 DESCRIPTION**

- A. **SCOPE:** Furnish and install a complete automatic controlled impressed current cathodic protection system to prevent corrosion on the submerged interior surfaces of the Candler's Mountain water storage tank. All work and material are to meet the standards established in AWWA D104-11-Automatically Controlled Impressed-Current Cathodic Protection for the Interior of Steel Water Tanks.
- B. **CONFLICTS:** Requirements contained in these specifications apply to and govern the work under this section. All General Condition items and Information for Bidder items applicable or contained in these specifications apply. This Technical Specification is intended to expand the General Conditions and/or other Technical Specifications and is not intended to conflict or override any items unless specifically stated. If a conflict is noted, the engineer will review prior to proceeding with the project. If a conflict does exist, the Technical Specifications govern over any General Conditions or Information for Bidders.

##### **1.02 QUALIFICATIONS of CATHODIC PROTECTION MANUFACTURER**

- A. The bidder is to have a minimum of five (5) continuous years of successful experience in the manufacture, installation and servicing of automatic cathodic protection systems for water storage tanks. The bidder is to have a permanent service organization located within three hundred (300) miles of the tank location. The contractor (manufacturer) is to have a minimum of twenty-five (25) successful units installed in water storage tanks. The manufacturer and/or his subcontractor must own and maintain or lease the equipment necessary for installation and have proper training in regard to the safety requirements.
- B. New firms may also bid this project; however, they will be subjected to thorough review based on individual experiences of staff, proof of the continuation with firm (i.e. stock ownership, etc.) and financial stability of the firm. Essentially, they will be required to provide sufficient documentation to convince the owner they will be available throughout the ten (10) years to service the system, if needed.

##### **1.03 SHOP DRAWINGS**

- A. Within three (3) weeks after the contract is awarded, furnish six (6) sets of shop drawings detailing the proposed installation for review. Submit detailed shop drawings for all items specified.

B. Submit three (3) sets of Operation/Maintenance Manuals directly to the owner.

**1.04 GUARANTEE**

A. Guarantee the cathodic protection system against all defects in materials and workmanship and further guarantee to prevent corrosion, when maintained in a continuous operation in accordance with the contractor's instructions, as evidence by the absence of pitting (or additional pitting) below the high waterline in the tank for a period of one (1) year. The requirement of a maintenance contract may be beneficial, but cannot be made a precondition to this warranty. In the event corrosion is not prevented, the contractor is to readjust, repair, or replace the system. Guarantee the reference anodes for five (5) years. It is the intention of the owner to inspect the tank, as necessary, to review the performance of the cathodic protection system.

**1.05 DESIGN and PERFORMANCE REQUIREMENTS**

A. DESIGN CRITERIA:

1. The tank is the 2,000,000 gallon Candler's Mountain steel reservoir. It is approximately 36 ft. to high water line.
  2. The tank's interior was coated with an epoxy system. Total bare surface area to be protected shall be 50% of the tank surface up to the high waterline.
  3. Design tank-to-water potential is to be -900 mv with units capable of adjustment from -850 mv to -1050 mv. The design potential is to be IR drop-free (type A) and based on a copper/copper sulfate reference anode.
  4. Minimum current density is to be 0.5 MA/sq. ft. of the bare surface area.
  5. The minimum design anode system life is to be ten (10) years.
- B. The intent of these specifications is to procure a quality product by an established manufacturer of the latest design. Cost of the equipment is to include all royalty costs arising from patents and licenses associated with furnishing the specified equipment. Design all material to withstand the stresses created under ice conditions. Use the latest state-of-the-art "permanent" system which is designed to be ice-free and designed for use in tanks with ice conditions. Use corrosion resistant materials for all equipment, or protect with corrosion resistant industrial coating approved by the engineer.

**PART 2 – PRODUCTS**

**2.01 CATHODIC PROTECTION SYSTEM**

A. Provide a cathodic protection system (ice-free) that is to be a suspended or floating ring-type system. Furnish all items, as necessary, for the complete operating system.

## 2.02 MATERIALS

- A. Furnish materials for the best quality, regularly used in commercial practice and conforming to the following specifications. Specifically design the cathodic protection system for operation in icing conditions and protect against damage from ice.
- B. Supply only material for use inside the wet interior (i.e. all material in contact with water that meets NSF 61 Standards and bears the NSF or UL label verifying compliance).
- C. Mount the power unit as directed in Part 3 – Execution in a stainless steel, waterproof cabinet suitable for outdoor use, adequately ventilated with stainless steel screens, and with provision for locking. Secure cabinet by using mounting brackets. If mounted on steel, electrically isolate from steel with non-conductive insulator.
- D. Use an electrical insulating material having suitable thickness and mechanical strength for the mounting board. Mount accurate D.C. meters with a D.C. voltmeter on the panel board for indicating output of rectifier.
- E. Include a potential indicating voltmeter on the panel board. This voltmeter is to be part of the sensing circuit, and is to continuously indicate the structure potential value that the control system is maintaining.
- F. Panel Board is to contain the following equipment:
  1. Power Unit: The power unit is to have the necessary circuit breakers, transformer, selenium or silicon rectifying elements, voltmeter(s), ammeter(s), lightning, surge, overload protection, wiring and appurtenances of adequate capacity to meet the requirements established by the Engineering Survey for each corrosion problem. Provide a power unit with voltage adjustments to regulate the current required for corrosion control. The unit is to be adjustable over the entire range of 0-100% of rated capacity. Design the power unit for Single Phase, 60 Hz, 110-120 volt A.C. rated to operate at an ambient temperature of 45° Centigrade. Include a circuit breaker for the A.C. and an overload relay in the D.C. circuit. The entire power unit is to be fully field serviceable. The overall efficiency of the power unit is to exceed 65%, and the power factor is to exceed 90% of full load and rated voltage to the power unit, in the conversion of A.C. to D.C. The power factor is to be greater than 85% at outputs exceeding 25% of the rated capacity.
  2. Automatic Controller: House the controller integrally with the rectifier unit. The automatic controller is to be completely solid state design having no moving parts and capable of automatically maintaining the tank-to-water potential at (-)900 millivolts with respect to a copper-copper sulphate reference electrode within an accuracy of 25 millivolts. The tank-to-water potential measured and maintained by the controller is to be free of “IR” drop error (Type A).

3. Rectifier: Use non-aging tri-amp selenium or silicon rectifiers of the approved selenium type, as manufactured by General Instrument Corporations or equal for rectifier stacks. The rectifier stacks are to have adequate cooling fins so their normal temperature rise at rated capacity will not exceed that specified by the N.E.M.A. and by the manufacturer of the rectifier stacks for cathodic protection service. Use air-cooled rectifier stacks.

Design the transformer for use in cathodic protection rectifiers having separate primary and secondary copper windings. The rectifiers are to be capable of automatically adjusting output to maintain potential within +/- 25mv of -900mv, and to be adjustable over 0-100% of its rated capacity.

4. Tank-to-Water Potential Meter: Equip the controller with a calibrated potential monitoring and display circuit having an integral impedance exceeding 1000 megohms which is to be so connected to read from the system reference cell the tank-to-water potential being maintained by the cathodic protection system.

This voltage reading is to be free of "IR" drop error.

NOTE: If digital readout is provided, provide access to all readings required above.

- G. Run positive wires from the power unit to the anode circuits in rigid steel conduits, as established by the National Electrical Code for the allowable current-carrying capacity. Use rigid, galvanized steel conduit. Use state code for underground wire. Use HMWPE (High Moly) wire from the rectifier to and in the tank.
- H. Equip the system with copper-copper sulfate reference electrode designed for a minimum five (5) year life. Install two (2) electrodes on opposite sides of the bowl. If either electrode fails within five (5) years, replace as often as necessary, free of charge to the owner.
- I. Design the anode system for a minimum life of ten (10) years and securely attach to the tank to prevent damage from ice conditions. Include all labor and material for installation of the anodes, and use submerged floating anodes. The anode system uses mixed metal oxide wire anodes. Attach the anodes to a buoyant submerged structure that is maintained in a totally submerged condition, down to the minimum water level by flexible attachment to the interior tank walls or columns. Connections to the floor are required in tanks subject to heavy icing. Anode and reference electrode lead wires are to enter the tank below the minimum water level through pressure tight fittings. Use 3,000 lb. couplings for fitting. Use a separate cord to encircle the supporting cord approximately 8 in. greater radius and design the cord to relieve tension in the loading. Use  $\frac{5}{16}$  in. polyester or nylon rope.

- J. Protect all units, lightning arresters, surge protectors, and automatic overload protection in all modes and comply with all FCC regulations. All patent requirements are the responsibility of the contractor.

### **2.03 ALARM and TELEMETRY CONTROLS**

- A. The alarm and telemetry circuits are to be a secondary system designed to read controls and not to interfere in any manner with the primary controls. Use four-to-twenty (4-20) milliamp sensors to read voltage, amperage and potential of both circuits. One alarm light shall be furnished on the cover of the rectifier box. The light shall be activated by a change in amperage, voltage or potential that would signal a possible system failure.

## **PART 3 – EXECUTION**

### **3.01 REMOVAL OF THE EXISTING CATHODIC SYSTEM**

- A. Remove the existing cathodic protection system rectifier and brackets not required by the installer, remove any of the old clips and all wiring, anodes and floats, etc. not required by the installer.
- B. Any remaining lugs or clips to be removed and ground flush with the surrounding metal. Any metal gouged during removal is to be rebuilt up to the existing plate thickness.
- C. All torching, cutting and grinding is to be performed before any surface preparation or coating is started.
- D. All removed items to become the property of the contractor for proper disposal.
- E. Removal of the existing system or left over parts of the old system is to be performed by the general contractor not the sub-contractor.

### **3.02 INSTALLATION**

- A. The cathodic protection system is to be installed by full-time employees of the supplier of the system who are specifically trained to install and service water tank cathodic protection systems. Subcontractors who are specialized tank personnel may install the cathodic protection system under direct, on-site supervision by a responsible employee of the manufacturer.
- B. Supply cathodic clips and coupling with location information.

### **3.03 WELDING**

- A. No welding is anticipated as there are clips on the floor, pressure fitting through the sidewall and an old cabinet with brackets, these items should be reused. This section is included in the event the installer requires additional clips, brackets, etc.

- B. Complete welding of wall attachment clips by a certified welder and use ¼ in. fillet welds all around. No area may be left which would be susceptible to crevice corrosion.
- C. Weld the pressure fitting with ¼ in. fillet continuous welds all around on both the tank's wet interior and exterior.
- D. Weld a control panel mounting bracket in-place with ¼ in. continuous fillet weld on the exterior sidewall, as designated by the owner and engineer.

**3.04 INSTRUCTIONS**

- A. After installation is complete, energize the system and adjust for optimum operations. After the unit is adjusted, take tank-to-water potential measurements using a copper-copper sulfate reference electrode. Submit a report to the engineer, including all the test results obtained.
- B. After supervising of inspection and start-up operations, provide one (1) additional day for training of the owner and/or his representative. The training is to include minor troubleshooting practices, recordkeeping, and methods used to determine the effectiveness of the system. The training period is at the owner's discretion within one (1) year of start-up.

**3.05 PAINT REPAIR**

- A. All interior burns shall be power tool cleaned to a SP11 bare metal condition, and spot coated with the following two (2) coat system:

Approved suppliers and system:

<u>Manufacturer</u>	<u>System</u>
Tnemec	N140/N140
Induron	PE-70/PE-70
PPG	Amerlock 2/Amerlock 2
Sherwin Williams	646PW/646PW

- B. Contractor may apply one (1) coat of Aquatopoxy at 6.0 mils in lieu of the two (2) coat system.

**3.06 OPERATION of SYSTEM**

- A. The owner reserves the right to leave the cathodic protection system out-of-service for one (1) full year.
- B. Complete item 3.03 – Instructions when scheduled by the owner (within 13 months).
- C. Extend one (1) year warranty of cathodic protection system one (1) year beyond date of energizing.

**3.07 ELECTRICAL SUPPLY**

- A. There is a 120 volt power available at the tank.

- B. Coordinate with owner and connect electrical source to cathodic protection controls.
- C. Bury all exterior wiring underground from electrical source to cathodic protection controls.