

-City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

**Addendum for Request for Proposal
Building Reuse**

13-841

Date: 05/09/13
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. Is it mandatory for the contractor to remove the mechanical system in the building?
No, the only requirement would be that if a new system is installed, then the contractor would be responsible for removal and proper disposal of the existing unit.
2. There is plywood over the windows. The concern is that if the plywood is removed it would expose the building to vandalism. How is this to be handled?
The issue of security, to include approaches to or concerns of, needs to be included in the Proposal.
3. If the awarded contractor has licensed and trained staff or volunteers that can do the electrical and plumbing work in the building would this be acceptable?
Yes, if the person(s) conducting the work are licensed and have the ability to pull a City permit for the work.
4. **REVISION TO CONTRACT TERM: The contract will be for an initial term of two years with the option to renew annually up to a maximum of 5 years.**