

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

**Addendum for Request for Proposal
Airport Architectural/Engineering and related services for smaller projects**

14-913

Date: 06/12/2014
From: Lisa Moss, Buyer VCA
RE: Addendum No. 1

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. Can you please advise what type of surveying services will be required for this RFP?
Will generally involve all types of surveying services, but most will be limited to site survey work associated with airport infrastructure and/or facilities projects.
2. Is it possible to provide a list of planholders for this project?
The city does not keep a list of planholders.
3. Is the Airport looking for WiFi services in this RFP?
No.
4. I see that the RFP is seeking Architectural and Engineering services, however, is the City looking for firms with specialties in other related areas as well for these projects?
This RFP is primarily for A & E Services and the other services specifically listed.
5. Are the Cover, Table of Contents, Tabs in between proposal sections, and Section 6 for Admin Documents and Exhibits excluded for the 30 page limit? In reviewing this RFP from 2010, it appears that these sections were excluded via addendum.
Pages not directly related to the proposal itself will not be counted. (ie, tabs, Cover sheets etc.)
6. I assume we should leave the Buyers signature on the RFP title blank? On the previous RFP from 2010 it was signed. Could you please confirm?
Yes, leave blank.