

City of Lynchburg  
Procurement Division  
900 Church Street  
Lynchburg, Virginia 24504  
Telephone No.: (434) 455-3970  
Fax No.: (434) 845-0711

**Addendum for Request for Proposal  
Airport Professional Air Service Development Services**

**14-895**

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Date: 02/27/2014  
From: Lisa Moss, Buyer VCA  
RE: Addendum No. 2

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This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents. The Offeror shall indicate receipt of this Addendum and all previously issued Addenda on the Title Page.

1. Is there a cost of service section for this proposal to outline the consulting rates and terms/conditions of our professional services?  
**No, this is a Professional Services RFP.**
2. Will the airport be looking for security and transportation vendors?  
**Those services are not a part of this RFP.**
3. Is there a specific form to submit for the Insurance Acknowledgment?  
**No. A Certificate of Insurance from your Insurance Company is acceptable.**
4. Can you please clarify what form we are to submit for the Business Tax Registration Certificate?  
**A copy of the Business Tax Registration Certificate is acceptable. There is no specific form for this.**