

City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

Addendum for Bid
Turnkey Parts Operation – Fleet Services
Parts Procurement & Parts Room Management
2015-976

Date: May 7, 2015
From: Florence Randolph,
Purchasing Technician, VCA
RE: Addendum No. 2

This Addendum and all attachments become part of the bidding documents and modify the Request for Proposal document as noted. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject bidder to disqualification.

Regarding the pricing question, read Addendum #1, Page 3, Item 9b for clarification.

Question #1: How many team members does the current contractor utilize at the two required locations?

The current contractor employs two team members in total and these employees manage the parts functions for both the Memorial Avenue location and landfill garage and the two of them are domiciled at the Memorial Avenue location. The two employees also drive their company truck and fetch parts when needed.

READ TERMS AND CONDITIONS AND SIGN

In compliance with the above BID, and subject to all the conditions hereof, the undersigned offers and agrees to comply with any or all of the terms and conditions contained herein, or as mutually agreed upon by subsequent negotiations. This form shall become part of the final file.

Company Name: _____ Address: _____ Date: _____

Authorized Signature: _____ Title: _____

Print Name: _____ Telephone No.: _____ Fax No.: _____

Email Address: _____