



City of Lynchburg
Procurement Division
900 Church Street
Lynchburg, Virginia 24504
Telephone No.: (434) 455-3970
Fax No.: (434) 845-0711

Addendum for Bid
Automotive Oil Change/Lubrication/Safety Check Services

Date: July 24, 2014
From: Florence Randolph, Purchasing Technician

RE: Addendum No. 1
Bid No.: 15-927

NOTE: This addendum must be signed and returned with the original package.

Instructions to the Bidders: This addendum forms a part of the bidding documents. Acknowledge receipt of this addendum in the space provided on the bid form. Failure to do so may subject the bidder to disqualification.

The following are in response to questions in regards to the RFP.

RESPONSES TO BID QUESTIONS:
PLEASE AMEND THE BID/PROPOSAL AS FOLLOWS:

QUESTION #1: "The Service Provider's main service facility shall reside within the City of Lynchburg city limits and any additional facilities shall not be more than two and one-half (2 -1/2) miles outside the City of Lynchburg city limits."

QUESTION #2: "Possession of City of Lynchburg business license."

ANSWER: #1 and #2: Both provisions are firm.

READ TERMS AND CONDITIONS AND SIGN

In compliance with the above Invitation for Bid, and subject to all the conditions hereof, the undersigned offers and agrees to comply with any or all of the terms and conditions contained herein, or as mutually agreed upon by subsequent negotiations. **This form shall become part of the final file.**

Company Name: _____

Address: _____

Date: _____

Authorized Signature: _____

Title: _____

Print Name: _____

Telephone #: _____ Fax #: _____

E-Mail Address: _____