

**PROJECT MANUAL  
FOR  
CITY OF LYNCHBURG**

**May 21, 2013**

**Roof Replacement for  
Task 6: Main Street Parking  
Deck**

**500 Block of Main Street Lynchburg, Va.**



**PROCUREMENT DIVISION  
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**SUMMARY**

**PART 1 GENERAL**

**1.01 PROJECT**

- A. Project Name: Roof Replacement for Task 6- Main Street Parking Deck ( Stair Tower No.1 & No. 2).
- B. Owner's Name: City of Lynchburg.
  - 1. Owner's Representative: Randy Dalton
- C. Architect's Name: Craddock Cunningham Architectural Partners.
  - 1. Project Architect: Mark W. Smith
- D. The Project consists of the removal of the built-up asphalt roof membrane, insulation board and flashings. Replace with taper insulation and adhered EPDM roof system and flashings.
  - 1. Roof area is approximately 190 square feet for Stair No.1 and 310 square feet for Stair No.2.
  - 2. Reuse or retro-fit of the existing internal downspout drains.
  - 3. Replacement of the metal coping.

**1.02 CONTRACT DESCRIPTION**

- A. Contract Type: A single prime contract based on a Stipulated Price as described in agreement.

**1.03 OWNER OCCUPANCY**

- A. Owner intends to occupy the Project during roof replacement.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

**1.04 EMERGENCY REPAIRS**

- A. Roof leaks that occur during construction will require emergency repair due to finished spaces located below this roof area. Contractor shall provide 24/7 type call service with response to site available in 12 hours of call.

**1.05 CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to roof area and unloading areas located at parking lot.(Note: Weight limit at parking deck must be observed for heavy equipment). Access to the stair tower must remain available for public access..
- B. Arrange use of site and premises to allow:
  - 1. Owner occupancy.
  - 2. Use of site and premises by the public.
- C. Parking and Storage: The contractor may use owner's parking area with location of spaces as designated by the Owner..

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

## SECTION 01-3000

### ADMINISTRATIVE REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Preconstruction meeting.
- B. Submittals for review, information, and project closeout.
- C. Submittal procedures.

##### 1.02 RELATED REQUIREMENTS

- A. Section 01-7000 - Execution and Closeout Requirements: Additional coordination requirements.

##### 1.03 PROJECT COORDINATION

- A. Project Coordinator: Randy Dalton.
- B. Cooperate with the Project Coordinator in allocation of mobilization areas of site for temporary storage, access, traffic, and parking facilities.
- C. During construction, coordinate use of site and facilities through the Project Coordinator.
- D. Comply with instructions of the Project Coordinator for use of temporary utilities and construction facilities.
- E. The project coordinator may allow the general contractor to submit the following directly to the architect. This will be determined at the pre-construction meeting:
  - 1. Requests for interpretation.
  - 2. Requests for substitution.
  - 3. Shop drawings, product data, and samples.
  - 4. Test and inspection reports.
  - 5. Manufacturer's instructions and field reports.
  - 6. Applications for payment and change order requests.

#### PART 2 PRODUCTS - NOT USED

#### PART 3 EXECUTION

##### 3.01 PRECONSTRUCTION MEETING

- A. Owner will schedule a meeting after Notice of Award.
- B. Attendance Required:
  - 1. Owner.
  - 2. Architect.
  - 3. Contractor.
- C. Agenda:
  - 1. Designation of personnel representing the parties to Contract, Contractor and Architect.
  - 2. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
  - 3. Use of premises by Owner and Contractor.
  - 4. Scheduling.
  - 5. Procedures for maintaining record documents.
  - 6. Security and housekeeping procedures.
  - 7. Temporary utilities provided by Owner.
- D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

##### 3.02 SUBMITTALS FOR REVIEW

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- A. When the following are specified in individual sections, submit them for review:
  - 1. Product data.
  - 2. Shop drawings.
  - 3. Samples for selection.
  - 4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.
- C. Samples will be reviewed only for aesthetic, color, or finish selection.

**3.03 SUBMITTALS FOR PROJECT CLOSEOUT**

- A. When the following are specified in individual sections, submit them at project closeout:
  - 1. Project record documents.
  - 2. Operation and maintenance data.
  - 3. Warranties.
  - 4. Bonds.
  - 5. Other types as indicated.
- B. Submit for Owner's benefit during and after project completion.

**3.04 SUBMITTAL PROCEDURES**

- A. Transmit each submittal with architect provided form.
- B. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
- C. Deliver submittals to Architect at business address.
- D. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
- E. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.
- F. Provide space for Contractor and Architect review stamps.
- G. When revised for resubmission, identify all changes made since previous submission.
- H. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.
- I. Submittals not requested will not be recognized or processed.

**END OF SECTION**

## SECTION 01-4000

### QUALITY REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Control of installation.
- B. Manufacturers' field services.

##### 1.02 RELATED REQUIREMENTS

- A. Section 01-3000 - Administrative Requirements: Submittal procedures.

##### 1.03 SUBMITTALS

- A. Manufacturer's Instructions: When specified in individual specification sections, submit printed instructions for delivery, storage, assembly, installation, adjusting, and finishing, for the Owner's information. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.
- B. Manufacturer's Field Reports: Submit reports for Architect's benefit as contract administrator or for Owner.
  - 1. Submit for information for the limited purpose of assessing conformance with information given and the design concept expressed in the contract documents.

#### PART 2 PRODUCTS - NOT USED

#### PART 3 EXECUTION

##### 3.01 CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.
- D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Have Work performed by persons qualified to produce required and specified quality.
- F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

##### 3.02 MANUFACTURERS' FIELD SERVICES

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, as applicable, and to initiate instructions when necessary.
- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

##### 3.03 DEFECT ASSESSMENT

- A. Replace Work or portions of the Work not conforming to specified requirements.

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- B. If, in the opinion of Architect, it is not practical to remove and replace the Work, Architect will direct an appropriate remedy or adjust payment.

**END OF SECTION**

## SECTION 01-5000

### TEMPORARY FACILITIES AND CONTROLS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Temporary utilities.
- B. Temporary sanitary facilities.
- C. Temporary Controls: Barriers and enclosures.
- D. Security requirements.
- E. Vehicular access and parking.
- F. Waste removal facilities and services.

##### 1.02 TEMPORARY UTILITIES

- A. Owner will provide the following:
  - 1. Water supply, consisting of connection to existing facilities.
- B. Use trigger-operated nozzles for water hoses, to avoid waste of water.

##### 1.03 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain daily in clean and sanitary condition.

##### 1.04 BARRIERS

- A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations.
- B. Provide barricades and covered walkways required by governing authorities for public rights-of-way and for public access to existing building.
- C. Provide protection for plants designated to remain. Replace damaged plants.
- D. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.
- E. Traffic Controls: Coordinate with City's traffic engineer.

##### 1.05 EXTERIOR ENCLOSURES

- A. Provide temporary roofing.

##### 1.06 SECURITY

- A. Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft.
- B. Coordinate with Owner's security program.

##### 1.07 VEHICULAR ACCESS AND PARKING

- A. Comply with regulations relating to use of streets and sidewalks, access to emergency facilities, and access for emergency vehicles.
- B. Coordinate access and haul routes with governing authorities and Owner.
- C. Provide and maintain access to fire hydrants, free of obstructions.
- D. Existing parking areas located at public parking areas may be used for construction parking.

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1. Due to elevated parking structure load restrictions, coordinate delivery and storage load ratings as required for safe loading limits.

**1.08 WASTE REMOVAL**

- A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

## SECTION 01-6000

### PRODUCT REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Transportation, handling, storage and protection.
- B. Product option requirements.
- C. Substitution limitations and procedures.

##### 1.02 SUBMITTALS

- A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
  - 1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

#### PART 2 PRODUCTS

##### 2.01 EXISTING PRODUCTS

- A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by the Contract Documents.
- B. Existing materials and equipment indicated to be removed, but not to be re-used, relocated, reinstalled, delivered to the Owner, or otherwise indicated as to remain the property of the Owner, become the property of the Contractor; remove from site.

##### 2.02 NEW PRODUCTS

- A. Provide new products unless specifically required or permitted by the Contract Documents.

##### 2.03 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

#### PART 3 EXECUTION

##### 3.01 SUBSTITUTION PROCEDURES

- A. Instructions to Bidders specify time restrictions for submitting requests for substitutions during the bidding period. Comply with requirements specified in this section.
- B. Architect will consider requests for substitutions only within 15 days after date established in Notice to Proceed.
- C. Substitutions may be considered when a product becomes unavailable through no fault of the Contractor.

- D. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.
- E. A request for substitution constitutes a representation that the submitter:
  - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
  - 2. Will provide the same warranty for the substitution as for the specified product.
  - 3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
  - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
- F. Substitution Submittal Procedure:
  - 1. Submit three copies of request for substitution for consideration. Limit each request to one proposed substitution.
  - 2. Submit shop drawings, product data, and certified test results attesting to the proposed product equivalence. Burden of proof is on proposer.
  - 3. The Architect will notify Contractor in writing of decision to accept or reject request.

### **3.02 TRANSPORTATION AND HANDLING**

- A. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- B. Transport and handle products in accordance with manufacturer's instructions.
- C. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- D. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- E. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.
- F. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

### **3.03 STORAGE AND PROTECTION**

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.
- B. Store and protect products in accordance with manufacturers' instructions.
- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.
- E. For exterior storage of fabricated products, place on sloped supports above ground.
- F. Provide bonded off-site storage and protection when site does not permit on-site storage or protection.
- G. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- H. Prevent contact with material that may cause corrosion, discoloration, or staining.
- I. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- J. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

**END OF SECTION**

## SECTION 01-7000

### EXECUTION AND CLOSEOUT REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Examination, preparation, and general installation procedures.
- B. Requirements for alterations work, including selective demolition, except removal, disposal, and/or remediation of hazardous materials and toxic substances.
- C. Pre-installation meetings.
- D. Cutting and patching.
- E. Cleaning and protection.
- F. Closeout procedures, except payment procedures.

##### 1.02 RELATED REQUIREMENTS

- A. Section 01-1000 - Summary: Limitations on working in existing building; continued occupancy; work sequence; identification of salvaged and relocated materials.
- B. Section 01-5000 - Temporary Facilities and Controls: Temporary exterior enclosures.

##### 1.03 REFERENCE STANDARDS

- A. NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations; 2009.

##### 1.04 SUBMITTALS

- A. See Section 01-3000 - Administrative Requirements, for submittal procedures.
- B. Cutting and Patching: Submit written request in advance of cutting or alteration that affects:
  - 1. Structural integrity of any element of Project.
  - 2. Integrity of weather exposed or moisture resistant element.
  - 3. Efficiency, maintenance, or safety of any operational element.
  - 4. Visual qualities of sight exposed elements.

##### 1.05 PROJECT CONDITIONS

- A. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.
- B. Pollution Control: Provide methods, means, and facilities to prevent contamination of soil, water, and atmosphere from discharge of noxious, toxic substances, and pollutants produced by construction operations. Comply with federal, state, and local regulations.

##### 1.06 COORDINATION

- A. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements.
- B. Coordinate access to building for owner and visitors to keep facility accessible throughout construction period. Phasing of project will be required.
- C. Coordinate completion and clean-up of work of separate sections.

#### PART 2 PRODUCTS

##### 2.01 PATCHING MATERIALS

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.

- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01-6000.

### **PART 3 EXECUTION**

#### **3.01 EXAMINATION**

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

#### **3.02 PREPARATION**

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

#### **3.03 PREINSTALLATION MEETINGS**

- A. When required in individual specification sections, convene a preinstallation meeting at the site prior to commencing work of the section.
- B. Require attendance of parties directly affecting, or affected by, work of the specific section.
- C. Notify Architect four days in advance of meeting date.
- D. Prepare agenda and preside at meeting:
  - 1. Review conditions of examination, preparation and installation procedures.
  - 2. Review coordination with related work.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

#### **3.04 GENERAL INSTALLATION REQUIREMENTS**

- A. In addition to compliance with regulatory requirements, conduct construction operations in compliance with NFPA 241, including applicable recommendations in Appendix A.
- B. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- C. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.

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- D. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- E. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- F. Make neat transitions between different surfaces, maintaining texture and appearance.

**3.05 ALTERATIONS**

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
  - 1. Verify that construction and utility arrangements are as shown.
  - 2. Report discrepancies to Architect before disturbing existing installation.
- B. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
  - 1. Where openings in exterior enclosure exist, provide construction to make exterior enclosure weatherproof.
- C. Remove existing work as indicated and as required to accomplish new work.
  - 1. Remove items indicated on drawings.
  - 2. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
  - 3. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- D. Protect existing work to remain.
  - 1. Prevent movement of structure; provide shoring and bracing if necessary.
  - 2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
  - 3. Repair adjacent construction and finishes damaged during removal work.
- E. Adapt existing work to fit new work: Make as neat and smooth transition as possible.

**3.06 CUTTING AND PATCHING**

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. See Alterations article above for additional requirements.
- C. Perform whatever cutting and patching is necessary to:
  - 1. Complete the work.
  - 2. Fit products together to integrate with other work.
  - 3. Match work that has been cut to adjacent work.
  - 4. Repair areas adjacent to cuts to required condition.
  - 5. Repair new work damaged by subsequent work.
  - 6. Remove and replace defective and non-conforming work.
- D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to specified condition.
- E. Restore work with new products in accordance with requirements of Contract Documents.
- F. Patching:
  - 1. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

**3.07 PROGRESS CLEANING**

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.

**3.08 PROTECTION OF INSTALLED WORK**

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- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.

**3.09 FINAL CLEANING**

- A. Execute final cleaning prior to final project assessment.
- B. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces,
- C. Clean debris from roofs, gutters, downspouts, and drainage systems.
- D. Clean site; sweep paved areas, rake clean landscaped surfaces.
- E. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

**3.10 CLOSEOUT PROCEDURES**

- A. Notify Architect when work is considered ready for Substantial Completion.
- B. Correct items of work listed in executed Certificates of Substantial Completion and comply with requirements for access to Owner-occupied areas.
- C. Accompany Project Coordinator on preliminary final inspection.
- D. Notify Architect when work is considered finally complete.
- E. Complete items of work determined by Architect's final inspection.

**END OF SECTION**

**SECTION 07-0150.19**

**PREPARATION FOR RE-ROOFING**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Removal of existing roofing system in preparation for a new roof membrane system.

**1.02 ADMINISTRATIVE REQUIREMENTS**

- A. Coordinate with affected mechanical and electrical work associated with roof penetrations.
- B. Preinstallation Meeting: Convene one week before starting work of this section.
- C. Schedule work to coincide with commencement of installation of new roofing system.

**1.03 FIELD CONDITIONS**

- A. Do not remove existing roofing membrane when weather conditions threaten the integrity of the building contents or intended continued occupancy.
- B. Maintain continuous temporary protection prior to and during installation of new roofing system.

**PART 2 PRODUCTS**

**2.01 MATERIALS**

- A. Materials as deemed necessary by contractor for protection and weather-tightness of interior spaces.

**PART 3 EXECUTION**

**3.01 MATERIAL REMOVAL**

- A. Remove only existing roofing materials that can be replaced with new materials as the weather will permit.
- B. Remove metal counter flashings.
- C. Remove insulation and fasteners, cant strips, blocking.

**3.02 PROTECTION**

- A. Provide temporary protective sheeting over uncovered deck surfaces.
- B. Provide for surface drainage from sheeting to existing drainage facilities.

**END OF SECTION**

## SECTION 07-5300

### ELASTOMERIC MEMBRANE ROOFING

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Elastomeric roofing membrane, adhered conventional application.
- B. Insulation, flat and tapered.
- C. Flashings.
- D. Substrate Recovery Board ( Located at parapet)
- E. Reuse/repair or replacement type roof drains

##### 1.02 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Convene a preinstallation meeting one week before starting work of this section; require attendance by all affected installers; review preparation and installation procedures and coordination and scheduling necessary for related work.

##### 1.03 SUBMITTALS

- A. See Section 01-3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data indicating membrane materials, flashing materials, insulation, and fasteners.
- C. Manufacturer's Installation Instructions: Indicate membrane seaming precautions and perimeter conditions requiring special attention.
- D. Warranty: Submit manufacturer warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

##### 1.04 QUALITY ASSURANCE

- A. Perform work in accordance with NRCA Roofing and Waterproofing Manual and manufacturer's instructions.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum 10 years of documented experience.
- C. Applicator Qualifications: Company specializing in performing the work of this section with minimum 10 years experience and approved by manufacturer.

##### 1.05 DELIVERY, STORAGE, AND HANDLING

- A. Deliver products in manufacturer's original containers, dry, undamaged, with seals and labels intact.
- B. Store products in weather protected environment, clear of ground and moisture.
- C. Protect foam insulation from direct exposure to sunlight.

##### 1.06 FIELD CONDITIONS

- A. Do not apply roofing membrane during unsuitable weather.
- B. Do not apply roofing membrane to damp or frozen deck surface or when precipitation is expected or occurring.

##### 1.07 WARRANTY

- A. Correct defective Work within a two year period after Date of Substantial Completion.
- B. Provide twenty year manufacturer's material and labor warranty to cover failure to prevent penetration of water.

- C. Provide manufacturer's roof damage warranty as standard with installation of a reinforced membrane.

## **PART 2 PRODUCTS**

### **2.01 MANUFACTURERS**

- A. EPDM Membrane Materials:
  - 1. Carlisle SynTec: [www.carlisle-syntec.com](http://www.carlisle-syntec.com).
  - 2. Firestone Building Products Co: [www.firestonebpco.com](http://www.firestonebpco.com).
  - 3. GenFlex Roofing Systems: [www.genflex.com](http://www.genflex.com).
- B. Insulation:
  - 1. Any manufacturer approved by roof membrane manufacturer.

### **2.02 ROOFING**

- A. Elastomeric Membrane Roofing: One ply membrane, fully adhered, over insulation.
- B. Acceptable Insulation Types - Constant Thickness Application:
  - 1. Minimum 2 layers of polyisocyanurate board.
- C. Acceptable Insulation Types - Tapered Application:
  - 1. Tapered polyisocyanurate board.

### **2.03 ROOFING MEMBRANE AND ASSOCIATED MATERIALS**

- A. Membrane: Ethylene-propylene-diene-terpolymer (EPDM); internally reinforced with fabric or scrim.
  - 1. Thickness: 0.060 inch.
  - 2. Color: Black.
- B. Seaming Materials: As recommended by membrane manufacturer.
- C. Membrane Fasteners: As recommended by and approved by membrane manufacturer.
- D. Flexible Flashing Material: Same material as membrane; conforming to the following:
  - 1. Thickness: 0.60 mil.
  - 2. Color: Black.

### **2.04 INSULATION**

- A. Polyisocyanurate Board Insulation: Rigid cellular foam, complying with ASTM C1289, and with the following characteristics:
  - 1. Compressive Strength: 16 psi
  - 2. Board Thickness: 2 layers for a total of 4 inch.
  - 3. Thermal Resistance: R-value of 25.
  - 4. Manufacturer: As approved by roof membrane manufacturer.

### **2.05 ACCESSORIES**

- A. Insulation Fasteners: Appropriate for purpose intended and approved by roofing manufacturer.
- B. Membrane Adhesive: As recommended by membrane manufacturer.
- C. Insulation Adhesive: As recommended by insulation manufacturer.
- D. Substrate/Recovery Board: DensDeck by Georgia-Pacific.

### **2.06 ROOF DRAINS**

- A. Roof Drain: Repair/reuse existing cast iron drains or as a Contractor's option use Zurn, Josam or OMG replacement roof drain. Sized to suit existing roof drain body. Verify roof drain diameter. Base the bid on a 4 inch drain and field verify prior to submittal.

## **PART 3 EXECUTION**

### **3.01 EXAMINATION**

- A. Verify that surfaces and site conditions are ready to receive work.
- B. Verify deck is clean and smooth, flat, free of depressions, waves, or projections, properly sloped and suitable for installation of roof system.
- C. Verify deck surfaces are dry and free of snow or ice.
- D. Verify that roof openings, curbs, and penetrations through roof are solidly set, and nailing strips and reglets are in place.

### **3.02 PARAPET PREPARATION**

- A. Remove reglet to allow for installation of the DensDeck board. Attach board with Tapcons or other suitable fasteners to the CMU and brick.

### **3.03 INSULATION - UNDER MEMBRANE**

- A. Attachment of Insulation:
  - 1. Mechanically fasten or adhere first layer of insulation to concrete deck in accordance with roofing manufacturer's instructions and Factory Mutual requirements. Attachment method will be the contractor's option.
  - 2. Embed second layer of insulation into full bed of adhesive in accordance with roofing and insulation manufacturers' instructions.
- B. Lay subsequent layers of insulation with joints staggered minimum 6 inch from joints of preceding layer.
- C. Place tapered insulation to the required slope pattern in accordance with manufacturer's instructions.
- D. Lay boards with edges in moderate contact without forcing. Cut insulation to fit neatly to perimeter blocking and around penetrations through roof.
- E. At roof drains, use boards cut to slope to slope down to roof drains over a distance of 12 inches.
  - 1. See drawings for tapered insulation layout for crickets to drain.
- F. Do not apply more insulation than can be covered with membrane in same day.

### **3.04 MEMBRANE APPLICATION**

- A. Roll out membrane, free from wrinkles or tears. Place sheet into place without stretching.
- B. Shingle joints on sloped substrate in direction of drainage.
- C. Fully Adhered Application: Fully embed membrane in adhesive except in areas directly over or within 3 inches of expansion joints. Fully adhere one roll before proceeding to adjacent rolls.
- D. At intersections with vertical surfaces:
  - 1. Fully adhere flexible flashing over membrane and up to nailing strips.
- E. Around roof penetrations, seal flanges and flashings with flexible flashing.
- F. Coordinate installation of roof drains and curbs and pipe penetrations and related flashings.

### **3.05 ROOF DRAIN INSTALLATION**

- A. Repair roof drain to accept new membrane or Install roof drain inside the existing drain as instructed by manufacturer.

### **3.06 PROTECTION**

- A. Protect installed roofing and flashings from construction operations.

COL Task 6  
Parking Deck Stairs

- B. Where traffic must continue over finished roof membrane, protect surfaces using durable materials.

**END OF SECTION**

**Appendix Photos for  
Task 6: Main Steet Parking Deck**



Photo 1.JPG



Photo 2.JPG



Photo 3.JPG



Photo 4.JPG



Photo 5.JPG



Photo 6.JPG

**Appendix Photos for  
Task 6: Main Steet Parking Deck**



Photo 7.JPG



Photo 8.JPG



Photo 9.JPG



Photo 10.JPG

# ROOF REPLACEMENT FOR TASK 6: MAIN STREET PARKING DECK 500 BLOCK OF MAIN STREET LYNCHBURG, VIRGINIA



WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS. CONTRACTORS SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB AND THIS CONDITION MUST BE NOTIFIED OF ANY VARIATION FROM THE DIMENSIONS AND CONDITIONS SHOWN BY THESE DRAWINGS.

DESIGNED: MWS  
DRAWN: TCC  
CHECKED: MWS  
DATE: 2013-05-21  
REVISIONS:

COVER SHEET

CS1.1

## ARCHITECT

CRADDOCK CUNNINGHAM  
ARCHITECTURAL PARTNERS P.C.

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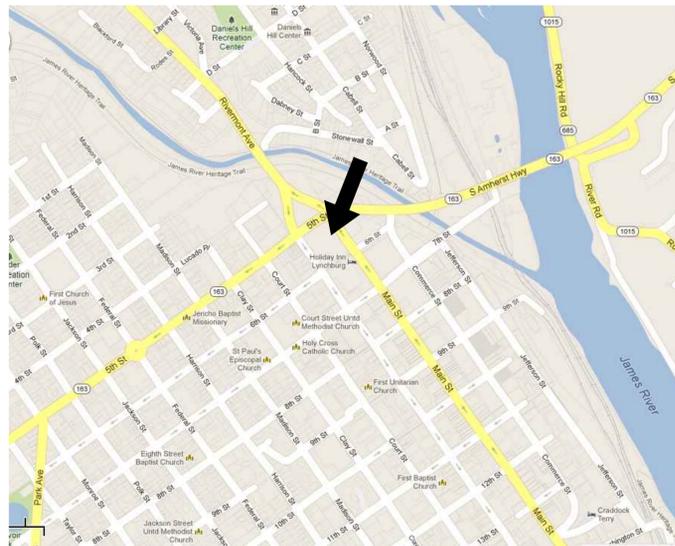
## OWNER

CITY OF LYNCHBURG, VA  
PUBLIC WORKS DEPARTMENT

BUILDINGS & GROUNDS DIVISION  
800 ORCHARD STREET  
LYNCHBURG, VA 24501  
phone: (434) 455-4407  
fax: (434) 845-1813  
email: Randy.Dalton@lynchburgva.gov  
contact person: Randy Dalton

## DRAWING LIST

CS1.1 Cover Sheet  
A1.1 Roof Plan



VICINITY MAP



SITE MAP



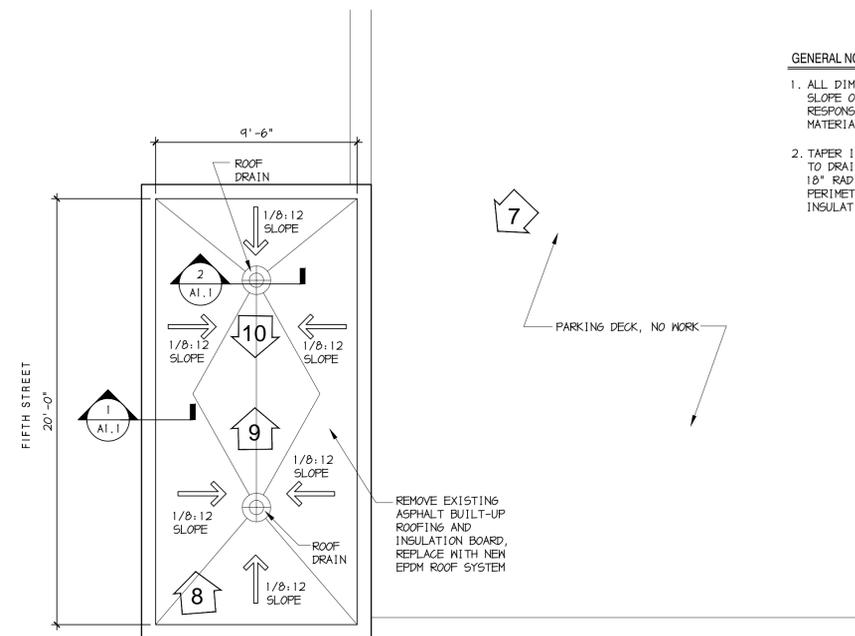
## ABBREVIATIONS

AB ANCHOR BOLT	DET DETAIL(ED)	GRG GRATING	LLV LONG LEG VERTICAL	PLYND PLYWOOD	STC SOUND TRANSMISSION COEFFICIENT
ABV ABOVE	DIA DIAMETER	GNB GYPSUM WALLBOARD	LOC LOCATION	PNLG PANELING	STD STANDARD
ACST ACOUSTIC	DIAG DIAGONAL, DIAGRAM	GYP GYPSUM	LONS LONGS	FR PAIR	STL STEEL
ACT ACOUSTICAL CEILING TILE	DIM DIMENSION	H HEIGHT, HIGH	LPT LOW POINT	PSF POUNDS PER SQUARE FOOT	STO STORAGE
AFB ABOVE FINISHED FLOOR	DK DECK	HB HOSE BIBB	MACH MACHINE	PSI POUNDS PER SQUARE INCH	STRUCT STRUCTURAL
ASGR AGGREGATE	DN DOWN	HED HARDWOOD	MAS MASONRY	PTT PRESSURE TREATED, POINT, POINT OF TANG.	SUSP SUSPENDED
AHR ANCHOR	DOH DOOR OPENING HEIGHT	HC HANDICAPPED	MATL MATERIAL	PTN PARTITION	SYM SYMMETRICAL
AL ALUMINUM	DON DOOR OPENING WIDTH	HDR HARDWARE	MAX MAXIMUM	PVC POLYVINYL CHLORIDE, POINT OF VERTICAL CURVE	SYS SYSTEM
APC ARCHITECTURAL PRECAST	DP DAMPROOFING	HND HARDWOOD	MCT MARMOLEUM COMPOSITE TILE	QT QUARRY TILE	TEL TELEPHONE
APPROX APPROXIMATE	DR DOOR	HM HOLLOW METAL	MDF MEDIUM DENSITY FIBERBOARD	R RADIUS, REACTION, RISER, RESISTANCE	T66 TONGUE AND GROOVE
ARCH ARCHITECTURAL	DS DOWNSPOUT	HMD HOLLOW METAL DOOR	MECH MECHANICAL	RA RETURN AIR	TKK THICK(NESS)
AVG AVERAGE	DWG DRAWING	HNF HOLLOW METAL FRAME	MEZZ MEZZANINE	RAF RESILIENT ATHLETIC FLOORING	THR THRESHOLD
BD BOARD	EA EACH	HOR HORIZONTAL	MFR MANUFACTURER	RCP REFLECTED CEILING PLAN	TJ1 TOP OF JOIST
BET BETWEEN	EIIFS EXTERIOR INSULATION FINISH SYSTEM	HPT HIGH POINT	MIN MINIMUM	RCPT RECEPTACLE(S)	TOS TOP OF STEEL
BLDG BUILDING	EJ EXPANSION JOINT	HR HANDRAIL	MISC MISCELLANEOUS	RD ROOF DRAIN	TOT TOTAL
BLK BLOCKING	EL ELEVATION	HT HEIGHT	NO MASONRY OPENING	REF REFERENCE	TRD TREAD
BH BEAM	ELEC ELECTRIC(AL)	HVAC HEATING, VENTILATING & AIR CONDITIONING	MOH MASONRY OPENING HEIGHT	REINF REINFORCE(MENT) (ING)	TRP TREATED
BOT BOTTOM	ELEV ELEVATOR, ELEVATION	HW HOT WATER	MOW MASONRY OPENING WIDTH	REQD REQUIRED	TSTAT THERMOSTAT
BRG BEARING	ENCL ENCLOSE(URE)	IN INCH	NT NUT	REQM REQUIREMENT(S)	TYP TYPICAL
BUR BUILT-UP ROOF(ING)	EG EQUAL	IN INCH	MTL METAL	RESIL RESILIENT	UON UNLESS OTHERWISE NOTED
C/C CENTER TO CENTER	EGPT EQUIPMENT	INCL INCLUSIVE	MUL MULLION	RET RETURN	UTIL UTILITY
CIP CAST-IN-PLACE, CAST IRON PIPE CONTROL JOINT	ENC ELECTRIC WATER COOLER	INSTL INSTALL(ED)	MMP MEMBRANE WATERPROOFING	REV REVERSE ACTING, REVISED, REVISION	VCT VINYL COMPOSITION TILE
CL CENTER LINE	EXH EXHAUST	INSUL INSULATE(ED) (ING) (ION)	N NORTH	RF RETURN FAN, ROOF	VENT VENTILATE
CLS COLD FORMED STEEL	EXIST EXISTING	INT INTERIOR	NIC NOT IN CONTRACT	RG RETURN GRILLE	VERT VERTICAL
CFMF COLD FORMED METAL FRAMING	EXP EXPOSED	INTMD INTERMEDIATE	NO NUMBER	RM ROOM	VEST VESTIBULE
CLG CEILING	EXPN EXPANSION	ISOL ISOLATION	NOM NOMINAL	RO ROUGH OPENING	VIF VERIFY IN FIELD
CLR CLEAR	EXT EXTERIOR	JAN JANITOR	NST NONSLIP TREAD	RJ ROLL UP	VNR VENEER
CMU CONCRETE MASONRY UNIT	F4M FLASHING & KEEPS	JST JOIST	NTS NOT TO SCALE	S SOLID, SOUTH, SWITCH	VTR VENT THRU ROOF
COL COLUMN	FD FLOOR DRAIN	JT JOINT(S), JOWER TRANSMITTER	OAH OVERALL HEIGHT	SA STATUS ALARM, SUPPLY AIR	VWG VINYL WALL COVERING
COMP COMPOSITE	FCN FOUNDATION	KCP KNOCKOUT PANEL	OW OVERALL WIDTH	SF STEEL CHANNEL FRAME	W/ WITH
CONC CONCRETE, CONCENTRATED	F/F FACE TO FACE	L LENGTH, LINE, LONG	OC ON CENTER	SCHED SCHEDULE	WC WATER CLOSET, WATER COLUMN
CONN CONNECT(ED), CONNECTION	FIN FINISH(ED)	LAB LABORATORY	OD OUTSIDE DIAMETER	SECT SECTION	WD WOOD
CONSTR CONSTRUCTION	FL FLOOR	LAM LAMINATE	OF1 OWNER FURNISHED CONTRACTOR INSTALLED	SF SQUARE FEET (FOOT)	WDO WINDOW
CONT CONTINUATION, CONTINUOUS, CONTROL	FRP FIBERGLASS REINFORCED POLYESTER	LAV LAVATORY	OF2 OWNER FURNISHED OWNER INSTALLED	SG SUPPLY GRILLE	W/O WITHOUT
CONTR CONTRACT, CONTRACTOR	FT FOOT(FEET)	LB ROUND	OFF OFFICE	SGFU STRUCTURAL GLAZED FACING UNITS	WH WINDOW OPENING HEIGHT
COORD COORDINATE	FRT FIRE RETARDANT TREATED	LF LINEAR FOOT	OH OVERHEAD	SH SHEET	WOW WINDOW OPENING WIDTH
CORR CORRIDOR, CORRUGATED	FTG FOOTING	L6 LENGTH, LONG	OPN OPENING	SIM SIMILAR	WP WEATHERPROOF, WORKING POINT
CT CERAMIC TILE	FUT FUTURE	LIN LINEAR	OPP OPPOSITE	SLP SLOPE	WRWB WATER RESISTANT GYPSUM WALLBOARD
CTNG COATING	G GAGE	LL LIVE LOAD	O/O OUT TO OUT	SNT SEALANT	WV WELDED WIRE FABRIC
CTR CENTER	GAL GALLON	PL PERIMETER INSULATION	PL PLATE	SPEC SPECIFICATION(S)	WV NEST
CTSX COUNTERSUNK	GALV GALVANIZE(D)	PL PROPERTY LINE	PLATE SINGLE PLY MEMBRANE	SPEF SPRAY POLYURETHANE FOAM INSULATION	
DEPT DEPARTMENT	GL GLASS	PLAS PLASTIC LAMINATE	SQ SQUARE	SQM SINGLE SHEET	
		PLAS PLASTER	ST STAINLESS STEEL	SST STAINLESS STEEL	

## SYMBOL LEGEND

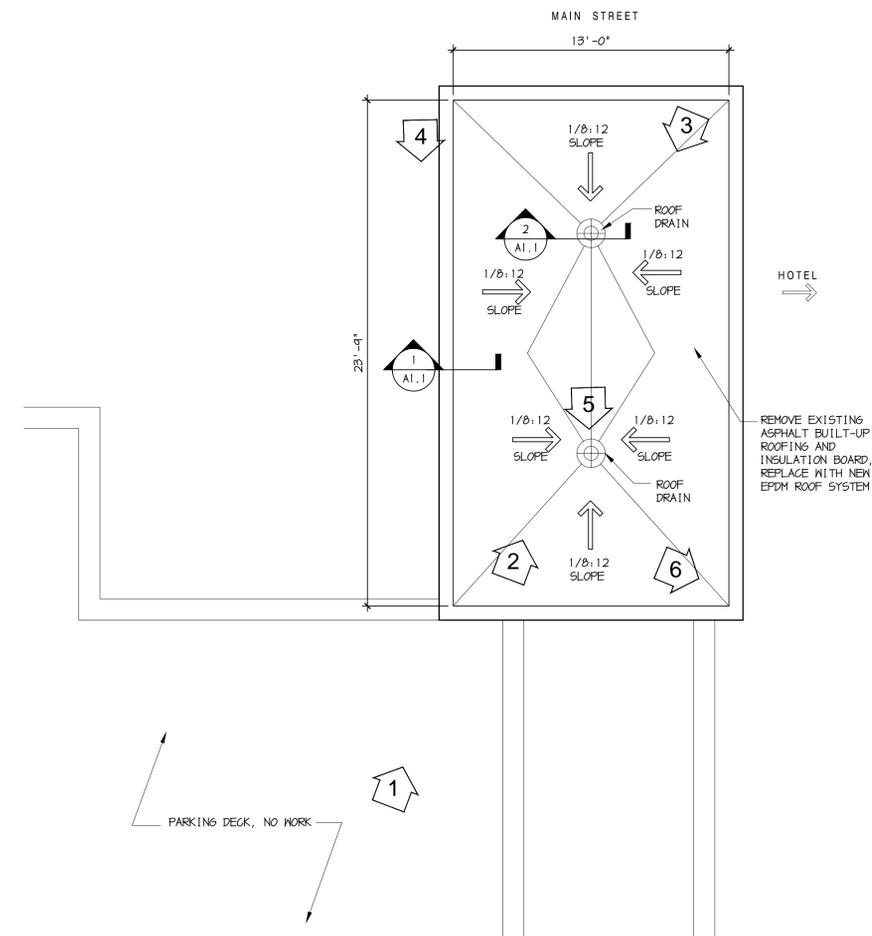
	PRE CAST ARCHITECTURAL CONCRETE "APC"		FINISH WOOD
	GYPSUM WALLBOARD		PLYWOOD
	BRICK OR MASONRY VENEER		CONCRETE
	CONCRETE MASONRY UNITS "CMU"		CRUSHED STONE BASE MATERIAL
	RIGID INSULATION		EARTH
	BATT INSULATION		STEEL
	COLUMN TAG		ELEV. NO. SYMBOL REFERENCE
	ELEVATION MARKER		DOOR TAG
	WALL TYPE TAG		DETAIL NO. SYMBOL REFERENCE
	GENERAL NOTE TAG		SECTION NO. SYMBOL REFERENCE
	LOUVER TAG		SECTION NO. SYMBOL REFERENCE
	WINDOW TAG		FINISH SCHEDULE TAG
	INTERIOR ELEVATION MARKER		SOUTH WALL
	ELEVATION NUMBER		CEILINGS
	ELEVATION SHOWN ON THIS SHEET		EAST WALL
	SECTION SHOWN ON THIS SHEET		WEST WALL
	SECTION REFERENCE SYMBOL 2		BASE
	SECTION REFERENCE SYMBOL 2		FLOOR
	SECTION REFERENCE SYMBOL 2		NORTH WALL

- LEGEND**
- ROOF SLOPE
  - PHOTO REFERENCE
  - DRAIN

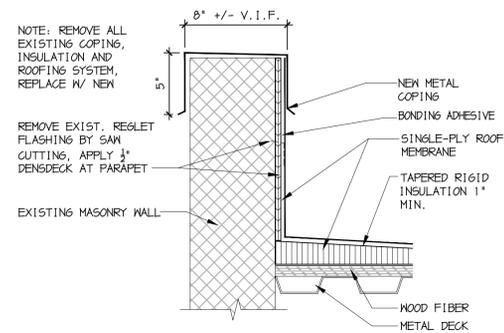


**1** ROOF PLAN - STAIR NO. 1  
 A1.1 1/4"=1'-0"

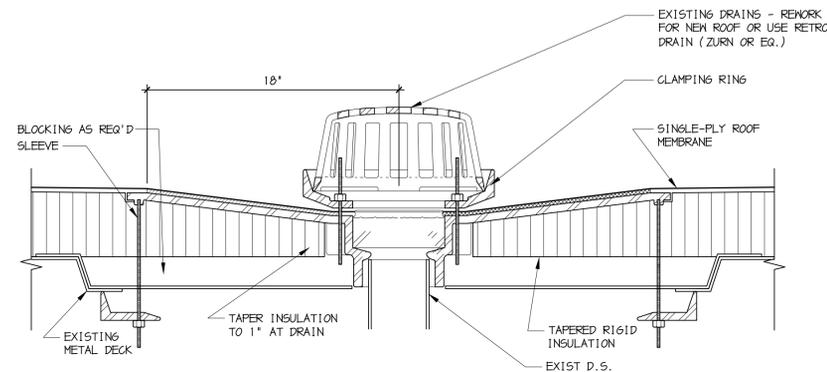
- GENERAL NOTE**
- ALL DIMENSIONS ARE TAKEN LEVEL, NOT ON SLOPE OF ROOF. CONTRACTOR TO BE RESPONSIBLE FOR ALL QUANTITIES OF MATERIALS.
  - TAPER INSULATION TO ACHIEVE 1/8" FOOT SLOPE TO DRAINS. MINIMUM OF 1" DRAIN TAPER AT 18" RADIUS. VERIFY THICKNESS AT PERIMETER FOR MOOD BLOCKING AND INSULATION THICKNESS.



**2** ROOF PLAN - STAIR NO. 2  
 A1.1 1/4"=1'-0"

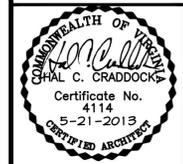


**1** SECTION AT PARAPET  
 A1.1 1-1/2"=1'-0"



**2** DRAIN AT DRAIN  
 A1.1 3"=1'-0"

**CITY OF LYNCHBURG**  
**TASK 6: MAIN ST PARKING DECK**  
 LYNCHBURG, VA PROJECT NO: 13102



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DESIGNED: MWS  
 DRAWN: TCC  
 CHECKED: MWS  
 DATE: 2013-05-21  
 REVISIONS:

ROOF PLAN  
 AND DETAILS

**A1.1**

E:\Municipal\City of Lynchburg\COB Roof Projects Task 1 to 8 - 13102\Task 6 Main Street Parking Deck\Drawings\Main Street Parking\Sheet A1.1 Roof Plan and Details.dwg 13102-A1.1 Roof Plan and Details 5/22/2013 4:56:58 PM