



Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund. The Lynchburg Expressway Appearance Fund (LEAF) accounts for any pledges and donations from citizens and businesses for the beautification of major transportation corridors throughout the City by the planting of trees, shrubs, and flowerbeds.

	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
LYNCHBURG EXPRESSWAY APPEARANCE (LEAF) FUND BUDGET SUMMARY					
BEGINNING FUND BALANCE	\$24,376	\$24,376	\$3,576	\$3,576	\$3,576
REVENUES					
Revenue from pledges and donations	\$10,000	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$10,000	\$0	\$0	\$0	\$0
EXPENDITURES					
Contractual Services					
Grounds Maintenance Services	\$28,893	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$28,893	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$5,483	\$24,376	\$3,576	\$3,576	\$3,576

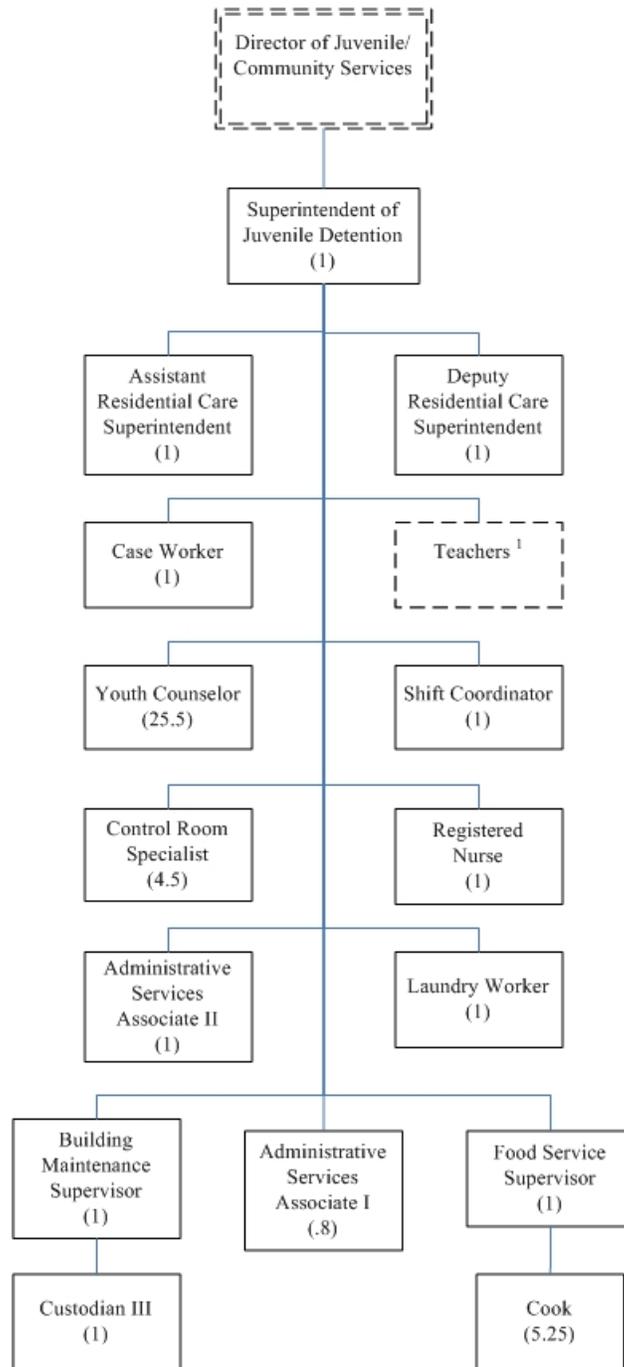
Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund Budget Description

No funds are requested for FY 2010.



REGIONAL JUVENILE DETENTION CENTER

POSITION SUMMARY
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47.05 City Funded Positions
2.50 Temporary Positions
<hr/>
49.55 Total Funded Positions



1. Administered by the Lynchburg City Schools



Regional Juvenile Detention Center Fund. The Center provides a secure facility to house and care for juvenile offenders in the cities of Lynchburg and Bedford as well as the counties of Amherst, Appomattox, Bedford, Campbell, Charlotte, and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. The Lynchburg Regional Juvenile Detention Center Advisory Board provides guidance and insight to the operations of the Detention Center.



	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
REGIONAL JUVENILE DETENTION CENTER FUND POSITION SUMMARY					
City Funded Full-Time	43.00	43.00	42.00	41.00	41.00
City Funded Part-Time	4.25	4.25	5.05	5.05	5.05
City Funded Temporary	2.50	2.50	2.50	2.50	2.50
City Full-Time Not Funded	0.00	0.00	0.00	1.00	1.00
TOTAL FTE	49.75	49.75	49.55	49.55	49.55
REGIONAL JUVENILE DETENTION CENTER FUND BUDGET SUMMARY					
BEGINNING FUND BALANCE					
Undesignated Fund Balance	\$94,586				
Designated Fund Balance	\$48,000				
Encumbrances	\$37,143				
TOTAL BEGINNING FUND BALANCE	\$179,729	\$0	\$0	\$0	\$0
REVENUES					
Charges for Services	\$1,759,544	\$1,898,814	\$1,849,772	\$1,751,123	\$1,751,123
Intergovernmental - Dept. of Juvenile Justice Block Grant	1,145,260	1,073,830	1,134,442	1,134,442	1,134,442
Intergovernmental - USDA	43,522	45,000	45,000	45,000	45,000
Miscellaneous	4	0	0	0	0
Revenue from use of money and property	1,030	0	0	0	0
Refunded bond principal payment	707,898	0	0	0	0
Other financing sources	10,006	0	0	0	0
TOTAL	\$3,667,264	\$3,017,644	\$3,029,214	\$2,930,565	\$2,930,565
EXPENDITURES					
Salaries	\$1,447,606	\$1,519,772	\$1,514,446	\$1,498,950	\$1,498,950
Employee Benefits	555,376	589,993	598,957	587,813	587,813
Contractual Services	58,431	26,350	38,350	38,350	38,350
Internal Services	6,878	9,153	8,957	8,957	8,957
Supplies and Materials	139,300	156,850	151,750	151,750	151,750
Utilities	65,873	82,500	77,250	77,250	77,250
Training and Conferences	5,546	3,100	4,100	4,100	4,100
Telecommunications	3,854	4,650	4,400	4,400	4,400
Postage and Mailing	673	850	850	850	850
Indirect Costs	231,264	237,532	242,093	242,093	242,093
Self Insurance	18,357	19,240	19,240	19,240	19,240
Dues and Memberships	404	500	500	500	500
Rentals and Leases	1,597	2,500	2,130	2,130	2,130
Non Departmental - Other	0	42,851	0	(72,009)	(72,009)
Health and Dental Benefits for Retirees	20,640	20,940	23,580	23,580	23,580
Professional Services	3,355	6,112	3,600	3,600	3,600
Heavy Equipment	0	25,000	2,000	2,000	2,000
Debt Service	1,127,204	214,751	282,011	282,011	282,011
USDA Grant	43,522	45,000	45,000	45,000	45,000
Capital Outlay	1,877	0	0	0	0
Contingency	0	10,000	10,000	10,000	10,000
TOTAL	\$3,731,757	\$3,017,644	\$3,029,214	\$2,930,565	\$2,930,565
ENDING FUND BALANCE					
Undesignated Fund Balance					
Designated Fund Balance	115,236	0	0	0	0
TOTAL ENDING FUND BALANCE	\$115,236	\$0	\$0	\$0	\$0



Regional Juvenile Detention Center Fund Budget Description

The Department Requested FY 2010 Juvenile Services – Regional Juvenile Detention Center Fund budget of \$3,029,214 represents a 0.4% increase of \$11,570 as compared to the Adopted FY 2009 budget of \$3,017,644.

Significant changes introduced in the Department Requested FY 2010 budget are:

- \$12,000 increase in Contractual Services reflecting an increase in medical and pharmacy services.

Major items requested not proposed by the City Manager for funding:

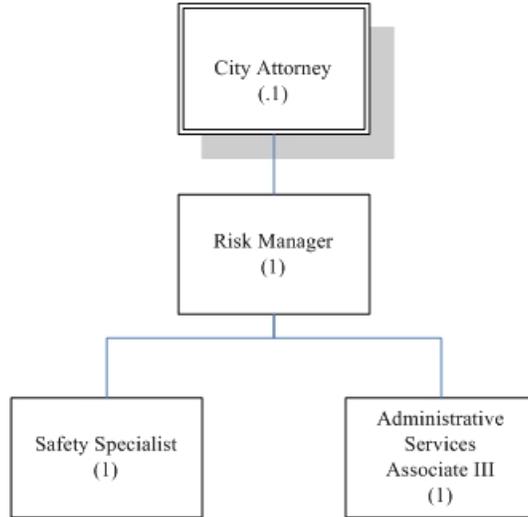
- \$24,690 in Salaries and Employee Benefits due to not funding a vacant Laundry Worker position.
- \$1,950 in Employee Benefits from the elimination of a \$5 per pay period employer match previously provided to employees participating in the Deferred Compensation program.
- \$54,729 in Salaries and Employee Benefits reflecting a 3% salary reduction for all employees. This savings is recognized as a lump sum in the Non-Departmental – Other line item.
- \$360 in Employee Benefits per full-time classified employee due to realized savings in health care costs from employee participation in the Health Management Program. This savings is recognized as a lump sum in the Non-Departmental – Other line item.

The Proposed FY 2010 Juvenile Services Lynchburg Regional Juvenile Detention Center budget was adopted by City Council without changes.



RISK MANAGEMENT OFFICE

POSITION SUMMARY 3.1 City Funded Positions <hr/> 3.1 Total Funded Positions





Risk Management Fund. The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility Funds, Airport Fund, Regional Juvenile Detention Fund and Self-Insurance Fund interest income. The claims placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.



	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
RISK MANAGEMENT FUND POSITION SUMMARY					
City Funded Full-Time	3.1	3.1	3.1	3.1	3.1
TOTAL FTE	3.1	3.1	3.1	3.1	3.1
RISK MANAGEMENT FUND BUDGET SUMMARY					
BEGINNING FUND BALANCE					
Undesignated Fund Balance	2,420,398	\$2,480,399	\$2,793,683	\$2,793,683	\$2,793,683
Encumbrances	15,068	0			
TOTAL BEGINNING FUND BALANCE	\$2,435,466	\$2,480,399	\$2,793,683	\$2,793,683	\$2,793,683
REVENUES					
General Fund	\$614,037	\$757,504	\$767,017	\$602,473	\$602,473
Water Fund	142,950	150,538	148,191	148,191	148,191
Sewer Fund	117,833	121,448	120,839	120,839	120,839
Sewer Fund - Treatment Plant	70,049	75,268	73,047	73,047	73,047
Airport Fund	53,309	57,939	57,233	57,233	57,233
Solid Waste Fund	125,664	0	0	0	0
Juvenile Detention Home	18,357	19,240	18,835	18,835	18,835
Interest Earnings	86,592	35,000	35,000	35,000	35,000
Subrogation	30,877	25,000	25,000	25,000	25,000
TOTAL REVENUES	\$1,259,668	\$1,241,937	\$1,245,162	\$1,080,618	\$1,080,618
EXPENDITURES					
Salaries	\$131,176	\$169,792	\$166,111	\$166,111	\$166,111
Employee Benefits	50,221	62,675	63,015	62,625	62,625
Contractual Services					
Maintenance and Repair	70	1,300	1,000	23	23
Software	1,230	1,050	1,050	1,010	1,010
Miscellaneous	250	15,000	15,000	1,768	1,768
Internal Services					
Fleet Service Charges	3,967	8,277	9,031	9,031	9,031
Other Charges					
Supplies and Materials	5,323	9,344	9,044	5,119	5,119
Training and Conferences	5,442	6,546	6,546	4,202	4,202
Telecommunications	820	810	950	774	774
Postage and Mailing	256	1,071	1,071	316	316
Dues and Memberships	1,415	2,145	2,145	1,440	1,440
Miscellaneous	0	495	495	495	495
SUB-TOTAL OPERATING EXPENDITURES	\$200,170	\$278,505	\$275,458	\$252,914	\$252,914
Insurance and Claims					
Insurance	\$286,434	\$355,685	\$361,985	\$269,985	\$269,985
Worker's Comp Insurance	75,056	75,229	75,229	75,229	75,229
Claims	231,580	272,518	272,518	272,518	272,518
Miscellaneous Claims	156,570	200,000	200,000	150,000	150,000
TOTAL INSURANCE AND CLAIMS	\$749,640	\$903,432	\$909,732	\$767,732	\$767,732
TOTAL EXPENDITURES	\$949,810	\$1,181,937	\$1,185,190	\$1,020,646	\$1,020,646
Undesignated Fund Balance	\$2,733,683	\$2,540,399	\$2,853,655	\$2,853,655	\$2,853,655
Encumbrances	11,641				
ENDING FUND BALANCE	\$2,745,324	\$2,540,399	\$2,853,655	\$2,853,655	\$2,853,655



Risk Management Fund Budget Description

The Department Requested FY 2010 Risk Management Fund budget of \$1,185,190 represents a 0.3% increase of \$3,253 as compared to the Adopted FY 2009 budget of \$1,181,937.

Significant changes introduced in the Department Requested FY 2010 budget are:

- \$6,300 increase in Insurance reflecting increases in insurance premiums.

Major items requested not proposed by the City Manger for funding:

- \$1,950 in Employee Benefits from the elimination of a \$5 per pay period employer match previously provided to employees participating in the Deferred Compensation program.
- \$92,000 decrease in Insurance Premiums due to a reduction in the use of external claims adjusters as well as an increase in the property insurance deductible from \$25,000 to \$100,000.
- \$50,000 decrease in Miscellaneous Claims reflecting historical costs.
- \$22,544 decrease in Contractual Services and Other Charges due to an assessment of historic spending as well as identification of additional cost saving measures.

The Proposed FY 2010 Risk Management Fund budget was adopted by City Council without changes.



Special Welfare Fund. Accounts for monies received by Social Services to be used for those persons in the custody of the City and those receiving public assistance. The funds received are Christmas donations for children in the City’s custody as well as restitution payments made by individuals who received public assistance for food stamps and fuel. Those monies are not part of the locality’s reimbursements for regular program and administrative costs incurred by the City in delivering services to the citizens. Also, funds are received from the Health Department for pre-screening of clients by Social Workers. These funds are used for various Social Services expenses.

	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
SPECIAL WELFARE FUND BUDGET SUMMARY					
BEGINNING DESIGNATED FUND BALANCE	\$58,753	\$60,570	\$47,570	\$47,570	\$47,570
REVENUES					
Donations and Restitutions	\$17,562	\$16,250	\$18,000	\$18,000	\$18,000
Interest	1,763	2,000	2,000	2,000	2,000
Revenue from the Commonwealth	8,476	8,000	8,500	8,500	8,500
TOTAL REVENUES	\$27,801	\$26,250	\$28,500	\$28,500	\$28,500
EXPENDITURES					
Christmas Fund	\$10,247	\$5,500	\$7,500	\$7,500	\$7,500
Special Items Program	423	400	450	450	450
Food Stamps Restitution	7,104	9,000	9,000	9,000	9,000
Interest /Fiscal Relief	5,461	9,000	6,950	6,950	6,950
Fuel Restitution	0	550	550	550	550
Miscellaneous Other Expenses	11,341	13,500	13,500	13,500	13,500
Welfare Advisory Board	0	800	800	800	800
Fuel Assistance	500	500	500	500	500
TOTAL EXPENDITURES	\$35,076	\$39,250	\$39,250	\$39,250	\$39,250
ENDING DESIGNATED FUND BALANCE	\$51,478	\$47,570	\$36,820	\$36,820	\$36,820

Special Welfare Fund Budget Description

The Department Requested FY 2010 Social Services – Special Welfare Fund budget of \$39,250 represents no change as compared to the Adopted FY 2009 budget of \$39,250.

No significant changes are introduced in the Department Requested FY 2010 budget.

All items requested are proposed for funding by the City Manager.

The Proposed FY 2010 Social Services – Special Welfare Fund budget was adopted by City Council without changes.



Stadium Fund. Supports the operations and maintenance of Lynchburg City Stadium and Calvin Falwell Field per the Memorandum of Understanding updated December 2005.

	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
STADIUM FUND BUDGET SUMMARY					
BEGINNING FUND BALANCE					
Undesignated Fund Balance	\$345,260	\$330,474	\$305,556	\$305,556	\$305,556
Reserve for Encumbrances	5,235	0	0	0	0
TOTAL BEGINNING FUND BALANCE	\$350,495	\$330,474	\$305,556	\$305,556	\$305,556
REVENUES					
Meals and Sales Tax	\$31,439	\$36,000	\$36,000	\$36,000	\$36,000
Advertising	276,804	337,000	344,000	344,000	344,000
Skybox Rental	120,809	88,000	178,000	178,000	178,000
Concessions	465,125	547,000	531,000	531,000	531,000
Admissions	267,997	305,000	295,000	295,000	295,000
Merchandise Sales	77,923	84,000	90,000	90,000	90,000
Special Promotions	93,682	120,000	125,000	125,000	125,000
Miscellaneous	135,595	130,000	129,000	129,000	129,000
General Fund Transfer	194,467	175,809	183,680	341,654	341,654
TOTAL REVENUES	\$1,663,841	\$1,822,809	\$1,911,680	\$2,069,654	\$2,069,654
EXPENDITURES					
Operating - Departmental	\$95,264	\$108,543	\$118,166	\$118,166	\$118,166
Operating - Non-Departmental	1,387,689	1,500,500	1,505,500	1,505,500	1,505,500
Debt Service					
City's Portion	60,377	67,266	65,514	65,514	65,514
Stadium's Portion	156,786	154,986	157,973	157,973	157,973
TOTAL EXPENDITURES	\$1,700,116	\$1,831,295	\$1,847,153	\$1,847,153	\$1,847,153
ENDING FUND BALANCE					
Undesignated Fund Balance	\$314,043	\$321,988	\$370,083	\$528,057	\$528,057
Reserved Fund Balance	177	0	0	0	0
TOTAL ENDING FUND BALANCE	\$314,220	\$321,988	\$370,083	\$528,057	\$528,057

Stadium Fund Budget Description

The Department Requested FY 2010 Stadium Fund budget of \$1,847,153 represents a 0.9% increase of \$15,858 as compared to the Adopted FY 2009 budget of \$1,831,295.

Significant changes introduced in the Department Requested FY 2010 budget are:

- \$10,858 increase in operating expenses reflecting a scheduled increase in debt service and operating costs.

Major item proposed by the City Manager not requested in the original department submission:

- ✦ \$157,973 increase in the General Fund Transfer to provide funding for the Stadium's portion of the debt.

The Proposed FY 2010 Stadium Fund budget was adopted by City Council without changes.



Technology Fund. This fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
TECHNOLOGY FUND BUDGET SUMMARY					
BEGINNING FUND BALANCE					
Undesignated Fund Balance	\$1,824,362	\$607,708	\$1,000,287	\$1,000,287	\$1,000,287
Encumbrances	35,627	0			
TOTAL BEGINNING FUND BALANCE	\$1,859,989	\$607,708	\$1,000,287	\$1,000,287	\$1,000,287
REVENUES					
Use of Money and Property	\$68,348	\$30,000	\$30,000	\$30,000	\$30,000
Miscellaneous Revenue	4,675	0	0	0	0
Transfer from General Fund	818,042	631,594	647,199	647,199	647,199
TOTAL REVENUES	\$891,065	\$661,594	\$677,199	\$677,199	\$677,199
EXPENDITURES					
Contractual Services					
Maintenance and Repair	\$76,981	\$86,563	\$83,574	\$235,870	\$235,870
Software Purchases	47,047	161,500	84,500	84,500	84,500
IT Systems Consulting	35,386	94,000	7,000	7,000	7,000
On-Site Training	0	10,000	25,000	25,000	25,000
Miscellaneous	6,948	0	0	0	0
Other Charges					
Supplies and Materials	270,903	324,000	320,000	335,607	335,607
Travel and Training	0	0	0	0	0
Capital Outlay	366,689	462,000	80,000	102,000	102,000
TOTAL EXPENDITURES	\$803,954	\$1,138,063	\$600,074	\$789,977	\$789,977
ENDING FUND BALANCE					
Undesignated Fund Balance	1,927,860	131,239	1,077,412	887,509	887,509
Encumbrances	19,240	0	0	0	0
TOTAL ENDING FUND BALANCE	\$1,947,100	\$131,239	\$1,077,412	\$887,509	\$887,509

Technology Fund Budget Description

The Department Requested FY 2010 Technology Fund budget of \$600,074 represents a 47.3% percent decrease of \$537,989 as compared to the Adopted FY 2009 budget of \$1,138,063.

Significant changes introduced in the Department Requested FY 2010 budget include:

- \$151,989 decrease in Contractual Services reflecting that no new initiatives or major upgrades are planned for the period.
- \$382,000 decrease in Capital Outlay reflecting that no new initiatives or major enhancements are planned for the period.

Major items proposed by the City Manager not requested in the original department submission:

- ✦ \$15,607 increase in Supplies and Materials reflecting funding a phone system for Communications and Marketing in the Technology Fund rather than the General Fund.
- ✦ \$22,000 increase in Capital Outlay due to funding network server and software upgrades for the Police Department in the Technology Fund rather than the General Fund.
- ✦ \$152,296 increase in Maintenance and Repairs reflecting funding software maintenance costs in the Technology Fund rather than the General Fund.

The Proposed FY 2010 Technology Fund budget was adopted by City Council without changes.