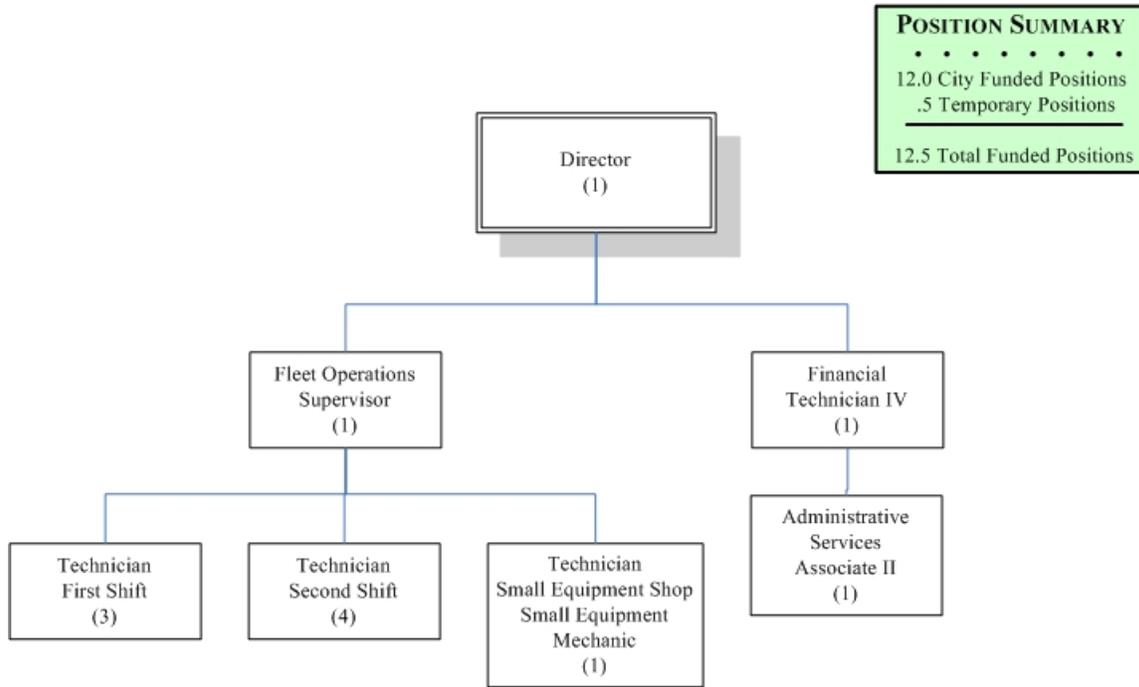




FLEET SERVICES





Fleet Services. Provides a full spectrum of fleet management services for all city customers who operate a city-owned vehicle or piece of equipment. The services include fleet asset acquisition and replacement planning, fuel management, automotive parts inventory services, routine and preventive maintenance for vehicles and equipment, recordkeeping, and assisting the city Procurement Department in the disposal of all fleet assets.



	Actual FY 2008	Adopted FY 2009	Department Requested FY 2010	Manager's Proposed FY 2010	Adopted FY 2010
POSITION SUMMARY					
City Funded Full-Time	12.0	12.0	12.0	12.0	12.0
City Funded Temporary	0.0	0.5	0.5	0.5	0.5
Total FTE	12.0	12.5	12.5	12.5	12.5
FLEET FUND SUMMARY					
BEGINNING NET ASSETS	\$10,363,163				
Less: Invested in Capital Assets, net of related debt	(9,063,357)				
BEGINNING UNRESTRICTED NET ASSETS	\$1,299,806	\$60,145	\$5,372	\$5,372	\$5,372
REVENUES					
Warehouse Inventory	\$482,121	\$474,024	\$472,723	\$472,723	\$472,723
Fuel Sales	1,228,574	1,797,100	1,703,643	1,703,643	1,703,643
Mechanical Work by Vendors	232,120	251,018	250,891	250,891	250,891
Vehicle Administration	225,793	218,768	224,175	224,175	224,175
Labor Sales	460,626	516,153	509,709	509,709	509,709
Vehicle Capital Charge	0	1,914,587	2,285,518	2,139,896	2,139,896
Bond Proceeds	1,190,000	900,000	460,000	0	0
Interest on Investments	83,732	0	0	0	0
Miscellaneous	120,356	0	0	0	0
Sale/Salvage of Surplus Property	269,524	150,000	150,000	150,000	150,000
Transfer from General Fund	1,835,395	764,238	0	0	0
Transfer From Solid Waste Management Fund	813,500	0	0	0	0
Transfer From Water Operating Fund	215,500	0	0	0	0
Transfer From Sewer Operating Fund	325,000	0	0	0	0
TOTAL REVENUES	\$7,482,241	\$6,985,888	\$6,056,659	\$5,451,037	\$5,451,037
EXPENDITURES					
Salaries	\$460,165	\$507,150	\$506,772	\$506,772	\$506,772
Employee Benefits	175,373	193,012	200,517	199,517	199,517
Contractual Services					
Maintenance and Repair	23,793	19,041	16,910	16,910	16,910
Professional Services	1,800	4,500	4,500	4,500	4,500
Temporary Personal Services	0	500	500	500	500
Advertising and Public Relations Services	1,204	2,500	1,800	1,800	1,800
Refuse Disposal, Hazard Waste, and Other Services	53,031	57,200	58,337	58,337	58,337
Other Charges					
Supplies and Materials	37,628	46,860	43,225	43,225	43,225
Utilities	22,195	32,500	32,500	32,500	32,500
Travel and Training	17,423	25,000	24,000	24,000	24,000
Telecommunications	1,800	1,900	1,980	1,980	1,980
Postage and Mailing	214	300	300	300	300
Fuel and Inventory Expenses	1,752,845	2,364,000	2,262,000	2,262,000	2,262,000
Miscellaneous Other Charges	1,014	1,000	1,200	1,200	1,200
Rentals and Leases	1,591	1,600	1,600	1,600	1,600
Capital Outlay	3,479,991	2,972,000	2,264,500	328,000	328,000
Nondepartmental Employee Benefits	21,872	23,300	25,580	2,675	2,675
Other Post Employment Benefits	12,267	0	12,267	12,267	12,267
Debt Service	424,461	417,751	411,101	411,101	411,101
Transfer to City Capital Projects	0	0	0	1,330,876	1,330,876
Reserve for Future Vehicle Replacement Needs	0	193,152	59,504	\$59,504	\$59,504
TOTAL EXPENSES AND TRANSFERS	\$6,488,667	\$6,863,266	\$5,929,093	\$5,299,564	\$5,299,564
ENDING UNRESTRICTED NET ASSETS	\$2,293,380	\$182,767	\$132,938	\$156,845	\$156,845



Fleet Services Budget Description

The Department Requested FY 2010 Fleet Services budget of \$5,929,093 represents a 13.6% decrease of \$934,173 as compared to the Adopted FY 2009 budget of \$6,863,266.

Significant changes introduced in the Department Requested FY 2010 budget include:

- \$707,500 decrease in Capital Outlay for vehicle and heavy equipment purchases as a result of delaying the purchase of thirty fleet assets from FY 2010 to FY 2011.
- \$102,000 decrease in Fuel Purchases reflecting an estimated reduction in fuel prices from \$2.87 per gallon to \$2.67 for the next fiscal year.
- \$133,648 decrease in the Reserve for Future Vehicle Replacement Needs account.
- \$12,267 increase in Other Post Employment Benefits to fund annual contribution per Governmental Accounting Standards Board 45.

Major items requested not proposed by the City Manager for funding:

- \$1,936,500 reduction in Capital Outlay for vehicle and heavy equipment purchases as a result of delaying the purchase of sixty-six fleet assets from FY 2010 to FY 2011.
- \$16,785 reduction in Non-departmental Employee Benefits reflecting a 3% salary reduction for all employees.
- \$6,120 in Non-departmental Employee Benefits due to realized savings in health care costs from employee participation in the Health Management Program

Major item proposed by the City Manager not requested in the original department submission:

- ✦ \$1,330,876 transfer to the City Capital Projects Fund for Pay-As-You-Go projects.

The Proposed FY 2010 Fleet Services budget was adopted by City Council without changes.