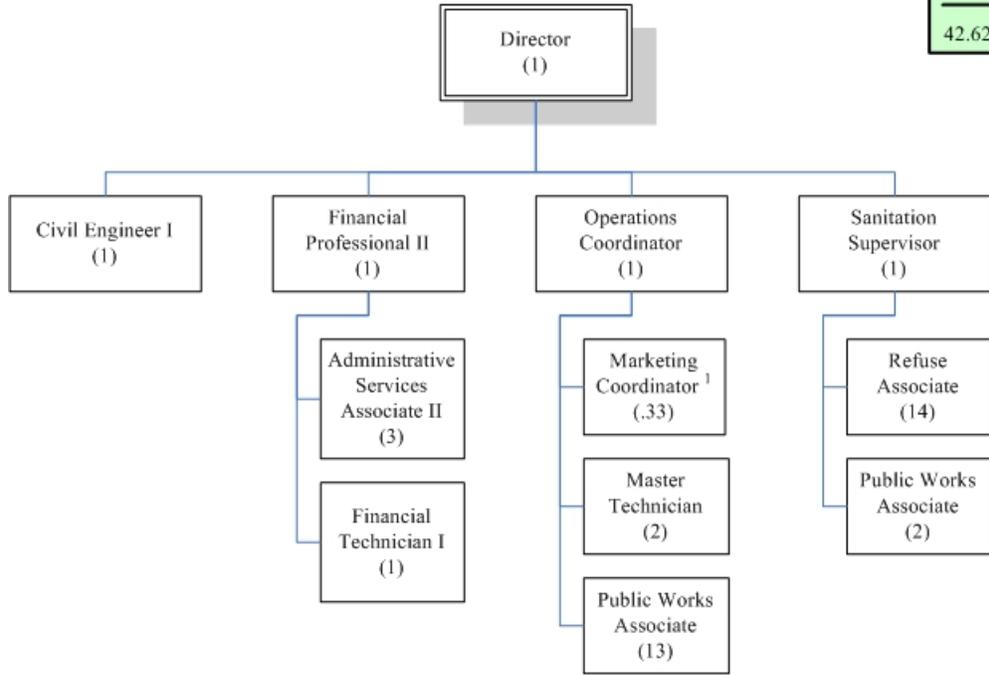




PUBLIC WORKS - SOLID WASTE MANAGEMENT

POSITION SUMMARY	
40.33 City Funded Positions	
2.29 Wage Positions	
<hr/>	
42.62 Total Funded Positions	



1. Marketing Coordinator position is shared among three departments. Remainder of position is assigned to and funded by:

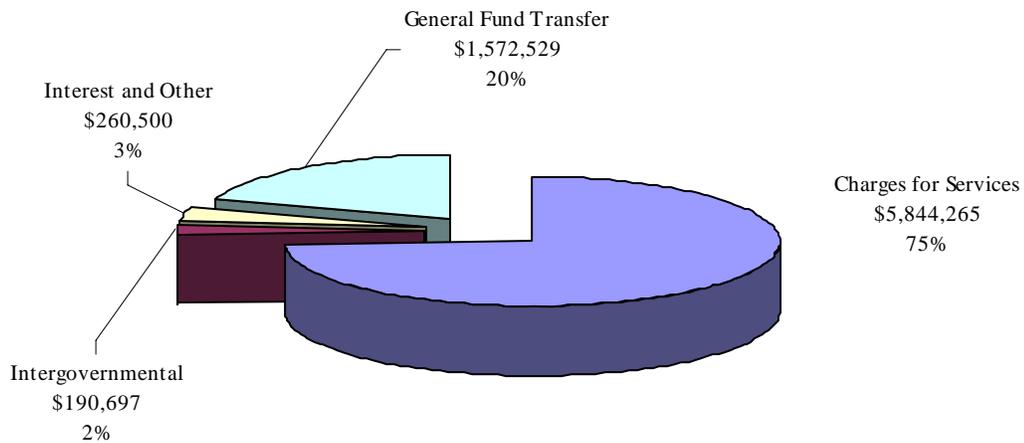
Communications and Marketing .33 FTE
 Utilities (Water Fund) .33 FTE



Solid Waste Management Fund. Established as a self-supporting enterprise fund. The Fund assesses solid waste disposal costs through a tipping fee at the landfill and a tag/decal system for residential collection. Beginning January 2004, a monthly common goods fee was assessed to each residential household in the City. Solid Waste Management provides semi-automated weekly refuse pickup at homes and small businesses, and collects brush and bulk items on an on-call basis and operates a sanitary landfill to collect and process solid waste, including household hazardous waste, wood products, metal and tires. Maintenance at the landfill includes groundwater monitoring and leachate and methane management. The Division has nine neighborhood facilities for public recycling of plastics, newspaper, cans and mixed paper and works with approximately 70 groups which volunteer to collect litter from City streets.

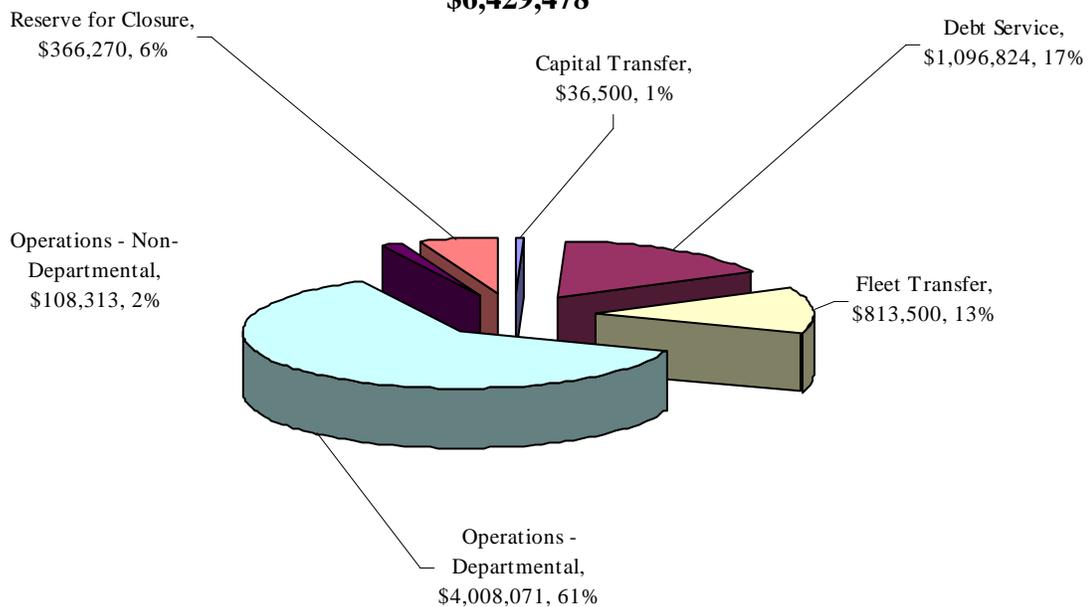
FY 2008 REVENUES

\$7,867,991



FY 2008 EXPENDITURES

\$6,429,478





Solid Waste Management

	Actual FY 2006	Adopted FY 2007	Department Requested FY 2008	Manager's Proposed FY 2008	Adopted FY 2008
FUND SUMMARY					
BEGINNING FUNDS ¹	\$5,628,852	\$5,950,546	\$6,191,915	\$6,191,915	\$6,191,915
REVENUES					
Charges for Services	7,219,226	6,432,176	6,894,265	6,894,265	5,844,265
General Fund Transfer	732,529	732,529	732,529	732,529	1,572,529
Intergovernmental	190,697	190,697	190,697	190,697	190,697
Interest & Other	521,408	243,500	260,500	260,500	260,500
TOTAL REVENUES	\$8,663,860	\$7,598,902	\$8,077,991	\$8,077,991	\$7,867,991
EXPENSES					
Operating -Departmental	3,906,455	3,847,922	4,008,071	4,008,071	4,008,071
Operating-Non-Departmental	246,273	104,816	108,313	108,313	108,313
Debt Service	1,315,360	1,087,494	1,096,824	1,096,824	1,096,824
Reserve for Future Landfill Expansion ²	963,628	56,182	0	0	0
Reserve For Landfill Closure/Post Closure ²	(10,680)	355,602	366,270	366,270	366,270
Capital Transfer	36,500	36,500	36,500	36,500	36,500
Fleet Transfer	390,000	582,000	813,500	813,500	813,500
TOTAL EXPENSES AND TRANSFERS	\$6,847,536	\$6,070,516	\$6,429,478	\$6,429,478	\$6,429,478
ENDING FUNDS	\$7,445,176	\$7,478,932	\$7,840,428	\$7,840,428	\$7,630,428
Key Financial Ratios:					
Debt Coverage Ratio Target	1.20	1.20	1.20	1.20	1.20
Debt Coverage Ratio	3.40	1.76	3.58	3.58	3.39
Fund Balance Ratio Target	40%	40%	40%	40%	40%
Fund Balance Ratio	115%	71%	140%	140%	136%

¹ Beginning Revised Estimate for FY 2007 are restated to reflect the cash balance and other current assets to be converted to cash within 90 days after June 30th.

² Reserves:

Reserve Balances are accounted for in the Balance Sheet for the Solid Waste Fund. The expenses for reserves included above reflect the annual contribution to the Reserve accounts.

	Projected Reserves July 1, 2007	Projected Reserves June 30, 2008
RESERVE		
Reserve for Future Landfill Expansion	\$2,258,626	\$0
Reserve for Landfill Closure/Post Closure	3,147,463	1,992,841
Reserve for Regional Waste Management Authority	2,500,000	0
Heavy Equipment Reserve	332,392	332,392
TOTAL	\$5,979,855	\$2,325,233



Solid Waste Management

	Actual FY 2006	Adopted FY 2007	Department Requested FY 2008	Manager's Proposed FY 2008	Adopted FY 2008
REVENUE SUMMARY					
CHARGES FOR SERVICES					
Contract Hauler Disposal Fees	\$3,300,040	\$2,925,000	\$3,250,000	\$3,250,000	\$3,250,000
Contract Industrial Disposal Fees	888,614	700,000	700,000	700,000	700,000
Sludge Disposal	669,406	700,000	700,000	700,000	700,000
Solid Waste Gate Fees	369,148	286,500	363,900	363,900	363,900
Solid Waste Flat Fee	1,108,497	996,811	1,050,000	1,050,000	0
Tag Sales	390,734	355,000	360,000	360,000	360,000
Decal Sales	488,326	460,000	460,000	460,000	460,000
All Others	4,461	8,865	10,365	10,365	10,365
TOTAL	\$7,219,226	\$6,432,176	\$6,894,265	\$6,894,265	\$5,844,265
INTERFUND TRANSFERS					
General Fund Transfer	\$732,529	\$732,529	\$732,529	\$732,529	\$1,572,529
TOTAL	\$732,529	\$732,529	\$732,529	\$732,529	\$1,572,529
INTERGOVERNMENTAL					
	\$190,697	\$190,697	\$190,697	\$190,697	\$190,697
INTEREST & OTHER					
Interest	\$464,624	\$200,000	\$200,000	\$200,000	\$200,000
All Other	56,784	43,500	60,500	60,500	60,500
TOTAL INTEREST & OTHER	\$521,408	\$243,500	\$260,500	\$260,500	\$260,500
TOTAL REVENUE	\$8,663,860	\$7,598,902	\$8,077,991	\$8,077,991	\$7,867,991

Solid Waste Management Fund – Revenue Budget

The Proposed FY 2008 Solid Waste Management Fund revenue budget was adopted by City Council with the following changes:

- ◆ \$1,050,000 reduction in charges for services reflecting the elimination of the Common Goods Fee.
- ◆ \$840,000 increase in the General Fund Transfer reflecting the need for additional General Fund assistance due to the elimination of the Common Goods Fee.



Solid Waste Management

	Actual FY 2006	Adopted FY 2007	Department Requested FY 2008	Manager's Proposed FY 2008	Adopted FY 2008
POSITION SUMMARY					
City Funded Full-Time	42.33	41.33	40.33	40.33	40.33
City Funded Seasonal Wage	3.41	2.29	2.29	2.29	2.29
Total FTE Positions	45.74	43.62	42.62	42.62	42.62
EXPENDITURE SUMMARY					
DEPARTMENTAL					
Salaries	\$1,264,112	\$1,320,072	\$1,336,231	\$1,336,231	\$1,336,231
Employee Benefits	441,596	540,815	540,462	540,462	540,462
Contractual Services					
Maintenance and Repair	309,522	273,735	263,735	263,735	263,735
Professional Services	101,477	135,968	141,868	141,868	141,868
Temporary Personnel	91,530	67,500	67,500	67,500	67,500
Printing and Binding Services	386	2,500	2,500	2,500	2,500
Advertising and Public Relations	9,734	16,300	16,300	16,300	16,300
Miscellaneous Contractual Services	69,393	88,724	274,498	274,498	274,498
Internal Services					
Fleet Services	34,426	44,839	44,761	44,761	44,761
Other Charges					
Supplies and Materials	675,795	627,443	687,938	687,938	687,938
Utilities	26,858	26,802	30,370	30,370	30,370
Travel and Training	11,673	11,500	16,000	16,000	16,000
Telecommunications	3,929	2,790	3,500	3,500	3,500
Postage and Mailing	8,372	9,217	9,217	9,217	9,217
Payments to Other Funds					
Leachate Treatment	56,822	60,242	60,242	60,242	60,242
General Fund Payments	629,358	435,602	314,177	314,177	314,177
Transfer to Self Insurance	112,040	120,249	125,664	125,664	125,664
Dues and Memberships	932	700	700	700	700
Other Charges - Miscellaneous	37,519	38,250	38,250	38,250	38,250
Rentals and Leases	20,981	24,674	34,158	34,158	34,158
TOTAL	3,906,455	3,847,922	4,008,071	4,008,071	4,008,071
NON-DEPARTMENTAL					
Trash Tag System Transfer	142,855	0	0	0	0
Transfer to Water Fund	5,000	5,000	5,000	5,000	5,000
All Other	98,418	99,816	103,313	103,313	103,313
TOTAL	\$246,273	\$104,816	\$108,313	\$108,313	\$108,313
TOTAL OPERATING EXPENSES	\$4,152,728	\$3,952,738	\$4,116,384	\$4,116,384	\$4,116,384



Public Works Waste Management Landfill Operations and Recycling Program. The program encompasses solid waste processing and disposal including: sanitary landfill operations; household hazardous waste collection and disposal; wood processing and recycling; separation and recycling of ferrous metals and tires; ground water monitoring, leachate management; and methane gas management. Fees for disposal are collected on a weight basis. Landfill operates according to state and federal regulations. The recycling program oversees and supports various unmanned drop-off recycling sites located throughout the City. The primary objectives of the drop-off recycling program are the following: to promote public-private-citizen partnerships; to increase community awareness of Solid Waste in general and specifically recycling by offering a comparatively low cost option as a partial solution. Directly supports City beautification and litter prevention activities through citizen support.

	Actual FY 2006	Adopted FY 2007	Department Requested FY 2008	Manager's Proposed FY 2008	Adopted FY 2008
POSITION SUMMARY					
City Funded Full-Time	27.33	26.33	25.33	25.33	25.33
City Funded Seasonal Wage	0.32	0.30	0.30	0.30	0.30
TOTAL FTE	27.65	26.63	25.63	25.63	25.63
BUDGET SUMMARY					
Salaries	\$796,092	\$869,023	\$869,629	\$869,629	\$869,629
Employee Benefits	292,076	360,300	357,859	357,859	357,859
Contractual Services					
Maintenance and Repair Services - Vehicle	127,898	100,000	90,000	90,000	90,000
Maintenance and Repair Services - Grounds	121,091	100,000	100,000	100,000	100,000
Maintenance and Repair Services - Mechanical	4,800	10,000	10,000	10,000	10,000
Maintenance and Repair Services - Building	4,867	10,385	10,385	10,385	10,385
Maintenance and Repair Services	5,781	10,050	10,050	10,050	10,050
Professional Services - Architect/Engineer	82,414	113,468	113,468	113,468	113,468
Professional Services - Environmental Lab	17,395	10,000	20,000	20,000	20,000
Professional Services - Auditing	0	10,000	5,900	5,900	5,900
Professional Services	1,668	2,000	2,000	2,000	2,000
Temporary Personnel	35,025	22,500	22,500	22,500	22,500
Advertising and Public Relations Services	5,179	10,000	10,000	10,000	10,000
Misc Contractual Services - Tire Shredding Serv.	3,577	8,000	8,000	8,000	8,000
Misc Contractual Services - House Hazard Waste	11,801	15,000	15,000	15,000	15,000
Misc Contractual Services - Fleet Services Charges	19,329	24,166	24,676	24,676	24,676
Miscellaneous Contractual Services	35,066	37,712	226,452	226,452	226,452
Other Charges					
Supplies and Materials - Office Supplies	6,651	8,000	8,000	8,000	8,000
Supplies and Materials - Grounds Maint.	6,084	10,000	10,000	10,000	10,000
Supplies and Materials - Minor Equipment/Tools	13,876	15,300	19,800	19,800	19,800
Supplies and Materials - Vehicle M&R Materials	82,455	36,200	60,000	60,000	60,000
Supplies and Materials - Streets M&R Materials	165,114	165,000	165,000	165,000	165,000
Supplies and Materials - Gas/Diesel Private Co	188,297	190,576	198,228	198,228	198,228
Supplies and Materials	32,222	30,500	31,500	31,500	31,500
Utilities	23,370	23,000	25,900	25,900	25,900
Travel and Training	11,230	10,500	15,000	15,000	15,000
Communications - Telecommunications	3,590	2,542	3,150	3,150	3,150
Communications - Postage and Mailing Services	447	850	850	850	850
Payments to Other Funds - Leachate Treatment	56,822	60,242	60,242	60,242	60,242
Payments to Other Funds - Indirect Costs - Solid Was	629,358	435,602	314,177	314,177	314,177
Payments to Other Funds - Self Insurance Pymt-SldW	112,040	120,249	125,664	125,664	125,664
Dues and Memberships	932	700	700	700	700
Other Expenses	21,904	20,500	20,500	20,500	20,500
Rental and Leases	20,981	22,674	18,154	18,154	18,154
TOTAL	\$2,939,432	\$2,865,039	\$2,972,784	\$2,972,784	\$2,972,784



Solid Waste Management Fund – Landfill Operations and Recycling Program Budget Description

The Requested Public Works / Landfill Operations & Recycling FY 2008 budget of \$2,972,784 is a 3.8% increase of \$107,745 as compared to the Adopted FY 2007 budget of \$2,865,039.

Significant changes introduced in the Requested FY 2008 budget include:

- \$188,740 increase in Miscellaneous Contractual Services charges reflecting an increase in environmental lab service charges as well as software purchases related to the replacement of the GIS and Work Management System.
- \$23,800 increase in Supplies and Materials charges reflecting the rising cost in maintenance and repair materials.
- \$121,425 decrease in Payments to Other Funds – Indirect Cost reflecting updated indirect cost estimates.

All major items requested are proposed for funding by the City Manager.

The Proposed FY 2008 Public Works / Landfill Operations & Recycling budget was adopted by City Council without changes.



Solid Waste Management Fund – Landfill Operations and Recycling Program Performance Measures

Goal 1:

Operate landfill and recycling programs according to regulatory requirements in a customer friendly manner.

Objective:

Dispose of solid waste in an environmentally sound and aesthetically acceptable manner.

Performance Measure:	Target FY 2006	Actual FY 2006	Projected FY 2007	Projected FY 2008
Satisfactory evaluations by DEQ (quarterly)	4	4	4	4
Customer satisfaction rating from Citizen Survey results – recycling	56	52	54	54

Goal 2:

Provide solid waste disposal and recycling as economically as possible.

Objective:

Landfill and recycle solid waste in a cost effective and efficient manner.

Performance Measure:	Target FY 2006	Actual FY 2005	Projected FY 2007	Projected FY 2008
Percent of residential waste recycled each year	22%	23%	23%	24%
Percent of waste stream diverted from the landfill each year	35%	37%	38%	38%
Landfill operating cost per ton of material landfilled	\$17.00	\$16.95	\$17.50	\$18.00
Recycling cost per ton of material recycled each year	\$80.00	\$76.50	\$84.00	\$85.00
Drums of material recycled from household hazardous waste program	27	30	30	32
Landfill space saved by recycling in cubic yards	8,050	7,975	8,050	8,100



Public Works Waste Management Refuse Collection. The program encompasses the collection of refuse from homes and small businesses. A fleet of semi-automated trucks operated by 14 Refuse Associates provide weekly household collection on a daily bases throughout the City. Approximately 21,000 households and 500 businesses are served by this program with an average of 12,500 tons of refuse collected annually. In addition, the collection of bulk and brush is provided on an on-call basis and the collection of litter and dead animal is also performed on an as needed basis.

	Actual FY 2006	Adopted FY 2007	Department Requested FY 2008	Manager's Proposed FY 2008	Adopted FY 2008
POSITION SUMMARY					
City Funded-Full-Time	15.00	15.00	15.00	15.00	15.00
City Funded-Seasonal Wage	3.09	1.99	1.99	1.99	1.99
TOTAL FTE	18.09	16.99	16.99	16.99	16.99
BUDGET SUMMARY					
Salaries	\$468,020	\$451,049	\$466,602	\$466,602	\$466,602
Employee Benefits	149,520	180,515	182,603	182,603	182,603
Contractual Services					
Maintenance and Repair Services - Vehicle	44,181	42,000	42,000	42,000	42,000
Maintenance and Repair Services - Mechanical	0	0	0	0	0
Maintenance and Repair Services	904	1,300	1,300	1,300	1,300
Professional Services	0	500	500	500	500
Temp. Personnel	56,505	45,000	45,000	45,000	45,000
Printing and Binding Services	386	2,500	2,500	2,500	2,500
Advertising and Public Relations Services	4,555	6,300	6,300	6,300	6,300
Refuse Disposal Serv.	2,523	2,400	0	0	0
Investigation Serv.	0	0	0	0	0
Onsite Training Serv.	0	400	400	400	400
Uniform Rental Serv.	6,541	7,560	6,500	6,500	6,500
Laundry/Linen/Dry	0	200	200	200	200
Miscellaneous	9,885	17,452	17,946	17,946	17,946
Internal Services					
Fleet Services Charges	15,097	20,673	20,085	20,085	20,085
Other Charges					
Gas/Diesel Private Co	62,494	93,077	93,120	93,120	93,120
Vehicle M&R Materials	68,408	41,500	65,000	65,000	65,000
Trash Tags	34,245	20,000	20,000	20,000	20,000
Supplies and Materials	15,949	17,290	17,290	17,290	17,290
Utilities	3,488	3,802	4,470	4,470	4,470
Travel and Training	443	1,000	1,000	1,000	1,000
Communications - Telecommunications	339	248	350	350	350
Communications - Postage and Mailing Services	7,925	8,367	8,367	8,367	8,367
Retailer's Disc. Sw	11,406	15,000	15,000	15,000	15,000
Refuse Carts-Trash System	0	500	500	500	500
Miscellaneous Expenses	4,209	2,250	2,250	2,250	2,250
Rental and Leases	0	2,000	16,004	16,004	16,004
TOTAL	\$967,023	\$982,883	\$1,035,287	\$1,035,287	\$1,035,287



Solid Waste Management Fund - Refuse Collection Budget Description

The Department Requested FY 2008 Public Works / Refuse Collection budget of \$1,035,287 is a 5.3% of \$52,404 compared to the Adopted FY 2007 budget of \$982,883.

Significant changes introduced in the Department Requested FY 2008 budget include:

- \$17,641 increase in Salaries and Employee Benefits reflecting FY 2007 compensation adjustments.
- \$23,500 increase in Vehicle Maintenance and Repair Materials reflecting the rising cost of vehicle parts and tires.
- \$14,004 increase in Rentals and Leases reflecting additional costs for warehouse rental space for trash carts.

All major items requested are proposed for funding by the City Manager.

The Proposed FY 2008 Public Works / Refuse Collection budget was adopted by City Council without changes.

Solid Waste Management Fund - Refuse Collection Performance Measures

Goal 1:

Maintain a high level of customer satisfaction in regard to the collection of solid waste (refuse, brush, bulk, litter and dead animals).

Objective:

Collect solid waste from households, small businesses and other locations in an environmentally sound and aesthetically acceptable manner.

Performance Measure:	Target FY 2006	Actual FY 2006	Projected FY 2007	Projected FY 2008
Customer satisfaction rating	66	66	66	68
Number of missed collections call backs per 10,000 stops	18	13	12	12
Percentage of on-time bulk and brush collections	96	97	98	98

Goal 2:

Provide solid waste collection as economically as possible.

Objective:

Collect solid waste in a cost effective and efficient manner.

Performance Measure:	Target FY 2006	Actual FY 2006	Projected FY 2007	Projected FY 2008
Collection cost per service unit (per year)	\$53.00	\$53.50	\$55.00	\$56.00
Collection cost per pick-up for brush and bulk	\$13.50	\$13.40	\$14.00	\$14.50
Cost per ton of refuse, brush and bulk collected annually (total)	\$69.00	\$67.50	\$72.00	\$72.50