



Ready
✓ Lynchburg

Department of Emergency Services



SEEKING QUALIFIED APPLICANTS

The City of Lynchburg is currently taking applications for fast-paced careers in a public safety environment. Visit our website to learn more about the recruitment process.

www.lynchburgva.gov/recruitment-information



PUBLIC SAFETY COMMUNICATIONS SPECIALIST



JOB REQUIREMENTS:

- Associate's degree or equivalent education and experience
- Excellent team skills
- Strong customer service skills
- Ability to function in stressful situations
- Type a minimum of 45 words per minute
- Successfully complete a series of 15 computer related tests
- Work a rotating day off schedule (includes weekends & holidays)
- Work any of three shifts (midnight, daylight & evenings)

- Speak distinctly; The ability to gather facts from persons in crisis situations
- Personal history free of drug abuse or criminal offenses

SELECTION PROCESS:

- Onsite typing & computer testing
- Initial certification process
- An interview and a review board
- Drug & Alcohol Testing
- Thorough background investigation

APPLY ONLINE AT:

www.lynchburgva.gov/recruitment-information