

# LYNCHBURG CITY COUNCIL

## Agenda Item Summary

MEETING DATE: **January 26, 2016**

AGENDA ITEM NO.: **5**

CONSENT:           REGULAR: **X**

WORK SESSION:

CLOSED SESSION:  
(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Emergency Operations Plan (February, 2016)**

RECOMMENDATION: Adopt the attached resolution adopting the newly revised Emergency Operations Plan (February, 2016).

SUMMARY: The current Emergency Operations Plan (EOP) was originally adopted by Council on April 23, 2002. It was revised and the revision subsequently adopted on February 14, 2012. Overall the plan has served the City well through numerous planned and unplanned events. The proposed EOP is an incorporation of best practices from the previous plan, input from the Emergency Policy Team, Emergency Support Functions and Emergency Services staff. The new plan incorporates many of the lessons learned from previous events and lays the foundation for the City's response to planned and unplanned events.

The plan was not revised significantly. The most noteworthy changes include:

- The inclusion of a Strategic Management Team, operating from the Emergency Operations Center (EOC), and clarification of its oversight and support role in incident management.
- Incorporation of the Lynchburg Alerts notification system in the plan.
- Updating descriptions of the Emergency Support Functions (ESF's).
- Technical changes and corrections.

PRIOR ACTION(S): The EOP was reviewed by the Emergency Policy Team, Leadership Team and the Emergency Support Function Leaders during the revision process.

FISCAL IMPACT: None

CONTACT(S):           Melissa Foster, Director, Dept. of Emergency Services 455-4285  
William Perrow, EOC Watch Officer, Dept. of Emergency Services 455-4289

ATTACHMENT(S): Emergency Operations Plan

REVIEWED BY: lkp

RESOLUTION:

#R-16-013

WHEREAS, on April 23, 2002 Lynchburg City Council originally adopted the Emergency Operations Plan to be used by City departments for the purpose of managing emergency and potential emergency incidents of all sizes, to include but not limited to, natural, technological, and man-made disasters;

WHEREAS, on February 14, 2012 City Council subsequently adopted a revised Emergency Operations Plan;

WHEREAS, many types of natural and man-made disasters can pose safety risks to a community and the protection of the citizenry and private as well as public property constitute an essential mission of local government;

WHEREAS, staff personnel have established a plan of action to assist in helping to protect such life and property;

NOW THEREFORE, BE IT RESOLVED THAT the Lynchburg City Council hereby adopts the City of Lynchburg Emergency Operations Plan (February, 2016) to guide the provision of public safety and municipal services in the event of a disaster in the community.

Adopted: January 26, 2016

Certified: Valerie P. Chambers  
Clerk of Council

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