Planning Division • Community Development
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TO: TECHNICAL REVIEW COMMITTEE

FROM: WILLIAM T. MARTIN, AICP, CITY PLANNER

SUBJECT: TRC MEETING, MARCH 15, 2016, 09:00 A.M., IN THE SECOND FLOOR CONFERENCE ROOM, CITY HALL, 900 CHURCH STREET

The regular meeting of the Technical Review Committee will be held as indicated above. The following items will be considered:

1. Conditional Use Permit — Duplex (CUP1603-0001), 3504 Powhatan Street, Val. Map #11026029 — Review Time: 9:00

Jeremy Toler of Cityspaces, LLC has submitted a conditional use permit application to allow a single-family dwelling to be converted to a duplex in a B-1, Limited Business District. **(The conditional use permit application fee of $400.00 has been paid. There will be additional fees billed at a later date for the cost of the Planning Commission and City Council legal notices and the mailing of notifications to adjoining property owners.)**

2. Rezoning and Conditional Use Permit — Indoor Shooting Range (REZ1603-0001), 2301 Mayflower Drive, Val. Map #11005016 — Review Time: 9:20

Norm Walton of Perkins & Orrison has submitted a rezoning application and a conditional use permit application on behalf of Fishing Creek Properties, LLC to rezone approximately five and six tenths (5.6) acres from I-3 Heavy Industrial District to I-2 Light Industrial District and to receive a conditional use permit to allow an indoor shooting range at the above address. **(The combined rezoning and conditional use application fee of $1,220.00 is due and must be paid before TRC comments will be released. There will be additional fees billed at a later date for the cost of the Planning Commission and City Council legal notices and the mailing of notifications to adjoining property owners.)**

3. Site Plan — Lynchburg Midtown Lofts (SPR1603-0001), 2734 Fort Avenue, Val. Map #02733019 — Review Time: 9:40

Proctor Harvey of Harvey Design Land Architects has submitted a preliminary site plan on behalf of Lynchburg Midtown Lofts, LLC to convert an existing building into apartment units. The site will consist of 38 apartment units, as well as common areas including fire pits, a swimming poo, deck areas and landscaping. **(The site plan review fee of $150.00 has been paid.)**

4. Site Plan — Liberty University Parking Lot (SPR1603-0002), 800 Graves Mill Road, Val. Map #23807002 — Review Time: 10:00

Russ Nixon of Nixon Land Surveying has submitted a preliminary site plan on behalf of Liberty University to add five hundred fourteen (514) parking spaces to an existing parking lot at the above address. **(The site plan review fee of $440.00 is due and must be paid before TRC comments can be released.)**

5. Site Plan — Waffle House (SPR1603-0003) — Review Time: 10:20
2137 Wards Road
Val. Map #16002028

Russ Nixon of Nixon Land Surveying has submitted a preliminary site plan on behalf of Waffle House, Inc., to construct a restaurant at the above address. **(The site plan review fee of $321.50 is due and must be paid before TRC comments can be released.)**

6. Road, Water and Sewer Plan — Wards Ferry Road Improvements (RWS1603-0001) — Review Time: 10:40

Maggie Cossman, Transportation Engineer for the City of Lynchburg has submitted a preliminary plan prepared by AECOM for improvements to Wards Ferry Road. **(There is no site plan review fee for this project.)**

ADMINISTRATIVE REVIEW - NO MEETING

1. Subdivision Plat — Reconfiguration of Lots 1, 2 and 3 (SUB1603-0001)
216 and 220 Norwood Street
Val. Map #04503001/009

Russ Nixon of Nixon Land Surveying has submitted a preliminary subdivision plat to reconfigure three (3) parcels into two (2) parcels at the above addresses. **(The subdivision plat review fee of $75.00 is due and must be paid before TRC comments will be released.)**

2. Subdivision Plat — HROK, LLC (SUB1603-0003)
1415 Kemper Street
Val. Map #02701010

Russ Nixon of Nixon Land Surveying has submitted a preliminary subdivision plat to divide the above parcel into two (2) parcels. **(The subdivision plat review fee of $210.00 is due and must be paid before TRC comments will be released.)**