

LYNCHBURG PLANNING COMMISSION

May 9, 2018

4:00 p.m.; 2<sup>nd</sup> Floor Conference Room, City Hall

Lynchburg Planning Commission Public Participation Policy at Public Hearings:

1. The presentation by the Petitioner's representative(s) will be a maximum of ten (10) minutes. If it would be difficult to fully explain a complex proposal orally within the time limit, it is recommended that the petitioner submit in advance to the Planning Division staff written information that can be mailed to the Commission members.
2. Comments from a speaker representing an opposition group will be a maximum of ten (10) minutes.
3. Subsequent individual citizens wishing to speak will be allowed a maximum of three (3) minutes each.
4. At the end of the public hearing, each side will be allowed a maximum of three (3) minutes for final comments.
5. The Commission would prefer not to hear speakers whose comments are repetitive or are irrelevant to the petition at hand, but will recognize the number of people present in support or in opposition to the petition.
6. When the public hearing comments are completed for an item, the Chair will declare that the hearing is closed. The Commission will then go into a business session on that item, during which the public may remain present but will not be allowed to speak.
7. The Commission Chair will firmly and fairly enforce the above rules.

Other Agenda Items

The Commission agenda will frequently contain items which are not listed as public hearings. Such non-public hearing items include proposed subdivision plats, public street dedications, and street names. Public comments on such items are generally not encouraged. However, the Commission may at its discretion allow citizens to speak according to the rules listed above.

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1. Public Hearing:
  - a. Consideration of amending Section 35.2-13.4, Initiation, of the Zoning Ordinance to reduce the timeframe for submittals to the Historic Preservation Commission from thirty (30) days to fifteen (15) days prior to the meeting at which the application will be heard and consideration of amending Section 35.2-13.11, Appeals to City Council to require the applicant to post a notification sign as provided in Section 35.2-10.14 (d) 3 when appealing to City Council a decision of the Historic Preservation Commission to deny a certificate of appropriateness.
2. Next Regular Meeting Date – Wednesday, May 23, 2018; 4:00 p.m.