



MEMORANDUM

Community Code Compliance Team

To: City Council
Community Code Compliance Team

From: Keith Wright, Facilitator, Community Code Compliance Team

Subject: Richland Hills/Tinbridge Hill Neighborhood Walk-Throughs

Date: November 21, 2012

At a prior Work Session, I was asked to provide a summary report of activity conducted during each of the Community Code Compliance Team meetings. The fourteenth and fifteenth such meetings took place on July 18th and October 17th in the Richland Hills and Tinbridge Hill Neighborhoods respectively. Please find below the attached reports.

The next meeting is scheduled for December 12th at the Housing Authority Meeting Room to review 2012 activity and to discuss 2013 goals and objectives.

If you have any questions concerning this report, please call me at 455-3921.

Thank you.

C: Kim Payne, City Manager
Kent White, Director of Community Development

**Community Code Compliance Team
Richland Hills Walk-Through Meeting Notes
July 18, 2012**

The Community Code Compliance Team convened at the Richland Hills Exxon located at the corner of Timberlake Road and Richland Drive at 2:00 p.m. on Wednesday, July 18th for a Walk-Through of the Richland Hills Neighborhood. After brief introductions, the group commenced the Walk-Through.

The following is a list of participants and the City departments or agencies they are affiliated:

Phil Spinner	Communications & Marketing
Beverly Herndon	Public Works
Bob Vincent	Housing Authority
Rob Fowler	Community Development
Nicole Campbell	Police Department
Thomas Goode	Fire Marshal's Office
Steven Wood	Police Department
Hope Townes	City Attorney's Office
H. Cary	City Council
Laurie Kennedy	Housing Authority
Rudd Holt	Inspections
Cherie Miller	Neighborhood Watch Coordinator
Gary Hatmaker	Resident
Eleanor Casler	Resident
Ruth Roach	Resident
Steven Meadows	Resident
Mark Miller	Resident

The following are areas of concern or violations noted by the participants:

Code Compliance

Findings:

Three complaints of overgrown property and trash on Peachtree Road, Richland Drive, and Meadowbrook Road.

Summary: The first complaint was unfounded and need permission to view from adjacent property, the second was cited and the owner complied, and the third property was cited and did not comply. The inmate crew abated the violation and the owner was billed for the work.

Zoning

Findings:

No Findings

Housing Authority

Findings:

No findings.

**Community Code Compliance Team
Meeting Notes (Cont'd)**

Public Works/Utilities

Findings:

Drainage issues on Peachtree and site distance problem on the corner of Peachtree and Richland Drive.

Summary: The site distance problem was reviewed with the owner of the property at the corner of Peachtree and Richland Drive. The owner trimmed the bushes adequately for proper site distance. Repair to the drainage ditches are complete. Some required repairs while others did not. A culvert has to be replaced at the owner's expense and the City will schedule its installation.

Building Inspections

Findings:

No Findings requiring immediate follow-up.

Summary: The neighbors are concerned about a structure located on Peachtree that has been vacant since the 70's. The structure appeared secure at the time of the inspection and there were no violations noted regarding the exterior of the structure. The property will be monitored by Community Development and the neighborhood coordinator was asked to keep an eye on the property and contact us with any changes or contact the Police Department if people are found trespassing.

Police Department

Findings:

No Findings

Fire Department

Finding:

No Findings

Billings & Collections

Findings:

No Findings

UPDATE

There are no outstanding issues from the VES/Hydro Street Walk-Through held on May 16th, 2012.

The next CCCT meeting is scheduled for December 12th at the Housing Authority Meeting Room to review 2012 activity and to discuss 2013 goals and objectives. .

Prepared by: Keith Wright, Neighborhood Services Manager, November 21, 2012.

**Community Code Compliance Team
Tinbridge Hill Walk-Through Meeting Notes
October 17, 2012**

The Community Code Compliance Team convened at the Yoder Recreation Center located at the corner of 2nd and Jackson Streets at 2:00 p.m. on Wednesday, October 17th for a Walk-Through of the Tinbridge Hill Neighborhood. After brief introductions, the group commenced the Walk-Through.

The following is a list of participants and the City departments or agencies they are affiliated:

Steve Smallshaw	Communications & Marketing
Numan Franklin	Traffic Engineering
Bob Vincent	Housing Authority
Rob Fowler	Community Development
Cindy Kozerow	Police Department
Steven Wood	Police Department
Hope Townes	City Attorney's Office
Turner Perrow	City Council
Laurie Kennedy	Housing Authority
Keith Wright	Community Development
Aubrey Barbour	Neighborhood Watch President
Laura Dupuy	Lynchburg Neighborhood Development Foundation
Charlotte Lester	Parks and Recreation
Mark Reasor	Parks and Recreation
Gary Takacs	Parks and Recreation

The following are areas of concern or violations noted by the participants:

Code Compliance

Findings:

Five complaints of overgrown property and trash on McIvor Street, 2nd Street and Polk Street.

Summary: Two of the complaints were addressed by the owner and the remaining three were unresponsive to notices of violation. These three have been scheduled for clean-up by the inmate crew and the owner will be billed for the work.

Zoning

Findings:

No Findings

Housing Authority

Findings:

No findings.

Public Works/Utilities

Findings:

Loose drop inlet on Jackson Street and a request for an additional streetlight on 2nd Street between Polk and Jackson Streets.

Summary: Repair to the drop inlet has been scheduled and all poles on 2nd Street have existing lighting and an additional streetlight is not necessary.

**Community Code Compliance Team
Meeting Notes (Cont'd)**

Building Inspections

Findings:
No Findings.

Police Department

Findings:
No Findings

Fire Department

Finding:
No Findings

Billings & Collections

Findings:
No Findings

UPDATE

There are no outstanding issues from the Richland Hills Walk-Through held on July 18th, 2012.

The next Task Force meeting is scheduled for December 12th at the Housing Authority Meeting Room to review 2012 activity and to discuss 2013 goals and objectives. .

Prepared by: Keith Wright, Neighborhood Services Manager, November 21, 2012.