



# MEMORANDUM

## Community Code Compliance Team

To: City Council  
Community Code Compliance Team

From: Keith Wright, Facilitator, Community Code Compliance Team

Subject: Fairview Avenue Neighborhood Walk-Through

Date: April 13, 2012

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At a prior Work Session, I was asked to provide a summary report of activity conducted during each of the Community Code Compliance Team meetings. The twelfth such meeting took place on March 21<sup>st</sup> in the Fairview Avenue Neighborhood. Please find below the attached report.

The next meeting is scheduled for May 16th in the VES/Hydro Street neighborhood.

If you have any questions concerning this report, please call me at 455-3921.

Thank you.

C: Kim Payne, City Manager  
Kent White, Director of Community Development

**Community Code Compliance Team  
Fairview Avenue Meeting Notes  
March 21, 2012**

The Community Code Compliance Team convened at Younger Park located at 2338 Light Street at 2:00 p.m. on Wednesday, March 21<sup>st</sup> for a Walk-Through of the Fairview Avenue Neighborhood. After brief introductions, the group commenced the Walk-Through.

The following is a list of participants and the City departments or agencies they are affiliated:

Steve Smallshaw	Communications & Marketing
Josh Collins	Police Department
Keith Wright	Community Development
Beverly Herndon	Public Works
Bob Vincent	Housing Authority
Rob Fowler	Community Development
Nicole Campbell	Police Department
Lawrence Harper	Resident
Thomas Mack	Fire Marshal's Office
Numan Franklin	Public Works
Linda May	Resident
Joyce Carwile	Resident
Larry Knick	Inspections
Steven Wood	Police Department
Kaleb VanDePerre	Fairview Center
Hope Townes	Attorney's Office
Reverend Chandler	Fairview United Methodist Church

The following are areas of concern or violations noted by the participants:

**Code Compliance**

**Findings:**

Two complaints of vehicles without valid tags on Gills and Light Street and a trash complaint on Fairview Avenue.

**Summary:** One property owner was cited for an inoperative/abandoned vehicle and has been granted an extension until the end of April. After review with the other property owner, their vehicle is in compliance. The trash case is in the process of scheduling clean-up.

**Zoning**

**Findings:**

No Findings

**Housing Authority**

**Findings:**

No findings.

**Community Code Compliance Team  
Meeting Notes (Cont'd)**

**Public Works/Utilities**

**Findings:**

Carter & Gills Street - Drain pipe clogged with dirt and other debris;  
Carter & Fairview Avenue - Drop inlet clogged with dirt;  
Fairview Avenue - Two drop inlets clogged with dirt;  
Fairview Avenue - Inlet clogged with trash and other debris;  
Signage requests to help with speeding/park identification;  
Complaint regarding a can being left at curb on Campbell Avenue  
Brush at corner of Ridge Ave (2000 block) & Campbell Avenue  
Mulching request for Younger Park on Light Street

**Summary:** Utilities is in process of cleaning drains and drop inlets. Traffic Engineering has scheduled installation of a 25 MPH Speed Limit Sign, will review park/playground signage and has scheduled relocating the existing Dead End sign at the intersection of Light and Gills Street. Other issues have been assigned for correction.

**Building Inspections**

**Findings:**

Fairview Avenue – Structure and property in disrepair.

**Summary:** The inspector for this property has an active case on this property. The structure was previously condemned and there is no power on the property.

**Police Department**

**Findings:**

No Findings

**Fire Department**

**Finding:**

No Findings

**Billings & Collections**

**Findings:**

No Findings

**UPDATE**

There are no outstanding issues from the Lynchburg College Walk-Through held on September 21<sup>st</sup>, 2011.

The next Task Force meeting is scheduled for May 16<sup>th</sup> to conduct a walk-through of the VES/Hydro Street Neighborhood.

Prepared by: Keith Wright, Neighborhood Services Manager, April 13, 2012.