



# THE CITY OF LYNCHBURG, VIRGINIA

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Historic Preservation Commission

March 21, 2016

TO: Historic Preservation Commission  
FROM: Tom Martin, AICP, City Planner  
SUBJECT: Regular Meeting, Monday, March 21, 2016 at 3:45 p.m., in the 2<sup>nd</sup> Floor Training Room, City Hall, 900 Church Street  
The HPC Applications Committee Meeting begins at 3:15 p.m. before all regularly scheduled items- *applicants not required to attend*

The following items will be addressed:

1. Consent Agenda
  - a. Minutes for the February 22, 2016 meeting
  - b. New Historic District Property Owners – February 2016 (No property transfers)
  - c. Administrative COAs for Period February 18, 2016 – March 17, 2016
2. Action Agenda (*Summary included*)
  - (1) **ACTION:** Request of M. B. M. Properties of Lynchburg, LLC, to allow the re-creation of a historically significant sign at 923 Jefferson Street.
  - (2) **ACTION:** Request of Stewart Langley to construct a segmental block retaining wall at 2924 Rivermont Avenue.
  - (3) **ACTION:** Request of Bob Conner to add five (5) windows to rear porch at 320 Madison Street.
  - (4) **ACTION:** Request of Susan D. Sherwood at to: 1. Remove rotted window sashes on 1<sup>st</sup> & 2<sup>nd</sup> Floor sleeping porches and allow the installation of screens. 2. Installation of screen door to 1<sup>st</sup> floor porch. 3. Installation of stairs from 1<sup>st</sup> floor porch to ground level. 4. Replacement of lapboard siding with in kind material. 5. Installation of wooden door to 2<sup>nd</sup> floor porch at 1003 Rivermont Avenue.
  - (5) **ACTION:** Request of Susan D. Sherwood to repair detached garage by installing architectural asphalt shingles, replacement of framing around garage door, installation of new garage door and painting of structure white at 1003 Rivermont Avenue.
  - (6) **ACTION:** Request of CDDI Development Group LLC (Paul Hughes) to: 1. Construct Williamsburg Stone pathways. 2. Construct new fencing. 3. Construct wrought iron handrails on front steps, at 2627 Old Forest Road.
3. Old/New Business:  
None

Next Meeting Date: **\*\* April 18, 2016 \*\***

pc: Michael H. Bedsworth	Joann Martin	Steve Smallshaw	Bruce Christian
Frances Calhoun	Kevin Henry	Bonnie Svrcek	Stewart Langley
Robin Craig	L. Kimball Payne, III	The News & Advance	Bob Conner
Walter C. Erwin	Doug Saunders	Kent White	Susan Sherwood
Paul Hughes			

“Ladies and Gentlemen:

Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when Federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and is not considered as establishing a precedent for any other application.”