



THE CITY OF LYNCHBURG, VIRGINIA

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Historic Preservation Commission

July 18, 2016

TO: Historic Preservation Commission
FROM: Tom Martin, AICP, City Planner
SUBJECT: Regular Meeting, Monday, July 18, 2016 at 3:45 p.m., in the 2nd Floor Conference Room
City Hall, 900 Church Street
The HPC Applications Committee Meeting begins at 3:15 p.m. before all regularly scheduled items- *applicants not required to attend but may wish to do so.*

The following items will be addressed:

1. Consent Agenda
 - a. Minutes for June 20, 2016 meeting
 - b. Administrative COAs for Period - June 2016
 - c. New Historic District Property Owners – June 2016
2. Procedural issues. (Letter from Chair attached)
3. Action Agenda (*Summary included*)
 - (1) **ACTION:** Request of Edward Wetherell to remove wood flooring and stone steps for front porch and replace with brick at 312 Washington Street.
 - (2) **ACTION:** Request of Clifton & Dorothy Potter to install a concrete and flagstone walkway at 1304 Oak Lane.
 - (3) **ACTION:** Request of James & Evelyn Oyster to install picket fencing at 515 & 517 13th Street.
 - (4) **ACTION:** Request of Jade Sanders, JCS Properties Management for exterior paint, at 111 Harrison Street.
 - (5) **ACTION:** Request of Jade Sanders, JCS Properties Management to install exterior windows at 111 Harrison Street.
 - (6) **ACTION:** Request of Jade Sanders, JCS Properties Management to install a “dog ear” privacy fence in the backyard of 111 Harrison Street.
4. Old/New Business

Next Meeting Date: August 15, 2016

pc: Michael H. Bedsworth	Joann Martin	Frances Calhoun	Kevin Henry
Bonnie Svrcek	Robin Craig	Kent White	Margaret Schmitt
The News & Advance	Walter Erwin	Doug Saunders	Edward Wetherell
Clifton & Dorothy Potter	James & Evelyn Oyster	Jade Sanders	

“Ladies and Gentlemen:

Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when Federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and is not considered as establishing a precedent for any other application.”