



# THE CITY OF LYNCHBURG, VIRGINIA

Historic Preservation Commission

City Hall, 900 Church Street, Lynchburg, Virginia 24504 • (434) 455-3900  
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August 17, 2015

TO: Historic Preservation Commission  
FROM: Tom Martin, AICP, City Planner  
SUBJECT: Regular Meeting, Monday, August 17, 2015 at 3:45 p.m., in the 2nd Floor Conference Room, City Hall, 900 Church Street  
The HPC Applications Committee Meeting begins at 3:15 p.m. before all regularly scheduled items- *applicants not required to attend*

The following items will be addressed:

1. Election of Officers. (See attached memorandum)
2. Consent Agenda
  - a. Minutes for the July 28, 2015 meeting
  - b. New Historic District Property Owners – July 2015
  - c. Administrative COAs for Period July 24, 2015 – August 13, 2015
3. Action Agenda (*Summary included*)
  - (1) **ACTION:** Request of Centenary United Methodist Church to replace original metal balustrade with fiberglass balustrade at 1501 Rivermont Avenue.
  - (2) **ACTION:** Request of Kurt Schulz to add a stair railing at 316 Harrison Street.
  - (3) **ACTION:** Request of Ginger Knight to replace rotted cedar shake shingles around the second story window with James Hardie shingle siding at 111 Harrison Street.
  - (4) **ACTION:** Request of Lauren Dianich to install a 2' - 4" x 3' - 1" sign on the existing sign pole at 802 Court Street.
4. Old/New Business:
  - a. Design Guidelines

Next Meeting Date: **\*\*September 21, 2015 \*\***

pc: Michael H. Bedsworth  
Frances Calhoun  
Robin Craig  
Walter C. Erwin  
Kurt Schulz

Joann Martin  
Kevin Henry  
L. Kimball Payne, III  
Doug Saunders  
C. Michael Reeves

Steve Smallshaw  
Bonnie Svrcek  
The News & Advance  
Kent White  
Ginger Knight

“Ladies and Gentlemen:

Historic preservation is a public purpose established under Virginia law and the City of Lynchburg’s Zoning Ordinance. The Historic Preservation Commission, or HPC, is appointed by City Council to conduct reviews in accordance with established design guidelines. The HPC’s focus is the exterior of properties and the development and maintenance of appropriate settings and environments in designated historic districts.

Alternately, if a property is eligible for historic designation but not yet designated, when Federal funds are involved in the acquisition or alteration of the property, the HPC is charged with reviewing the work to be done using modified criteria. The criteria may be different than that used in designated historic districts.

In consideration of succeeding generations, the oversight entrusted to the HPC is intended to preserve historic places and their contribution to the culture of our community. Each application heard today is considered on its own merit and is not considered as establishing a precedent for any other application.”