



# Memorandum

*Planning Division • Community Development*

900 Church Street  
Lynchburg, Virginia 24504  
P 434-455-3900

To: Historic Preservation Commission (HPC)

From: Anne Leslie Nygaard, AICP  
Secretary to the HPC

Date: April 8, 2019

Subject: 605 Pearl Street Staff Finding

The Residential Design Review Guidelines state that skylights should not be added where visible from the street but at rear roof lines or behind gables and dormers. These skylights would be visible from Madison Street. Skylights should also be flat or flush with the roofline as proposed.

Section 35.2-13.4 (b) *Staff Recommendation*. Upon finding that the application is complete the City Planner shall prepare a report making findings and recommendations on the application and authorize notice to be provided in accordance with section 35.2-13.5 (Notice and HPC Hearing).



# Certificate of Appropriateness (COA)

City of Lynchburg

Submitted On:

March 19th, 2019 @ 2:44pm

<b>Email</b>	ashleighkubik@hotmail.com
<b>Nature of Request (check all that apply)</b>	Alteration Maintenance (in-kind work)
<b>Property Address (only street address required)</b>	605 Pearl street Lynchburg VA 24504
<b>Parcel ID Number</b>	02522007
<b>Choose a District</b>	Diamond Hill
<b>Property Owner Name</b>	Ashleigh Kubik
<b>Property Owner Address</b>	228 Belvedere St Lynchburg VA 24503
<b>Property Owner Phone</b>	4342135528
<b>Property Owner Email</b>	ashleighkubik@hotmail.com
<b>I understand that submission of this application authorizes the entry onto the property by the Historic Preservation Commission, City Staff and City Council during the normal discharge of their duties in regard to this application.</b>	Yes
<b>The applicant is the:</b>	Owner
<b>Petitioner Name</b>	Ashleigh Kubik
<b>Petitioner Address</b>	228 Belvedere St Lynchburg VA 24503
<b>Petitioner Phone</b>	4342135528
<b>Petitioner Email</b>	ashleighkubik@hotmail.com

**Signature Data**

First Name: Ashleigh

Last Name: Kubik-Jacobs

Email Address: ashleighkubik@hotmail.com



Signed at: 03/19/2019 02:13PM

<b>Representative Name</b>	Ashleigh Kubik-Jacobs
<b>Firm Name</b>	Ashleigh Kubik
<b>Address</b>	605 Pearl street Lynchburg VA 24504
<b>Phone</b>	4342135528
<b>Email</b>	ashleighkubik@hotmail.com
<b>Please give a detailed description and justification for the alteration, demolition or new construction: (this form must be accompanied by the necessary drawings, material samples, photographs, plans and other materials appropriate to the request. Failure to provide supporting documentation will result in the request not being scheduled for review by the HPC)</b>	Our Plans for improvements to 605 Pearl Street are as follows... -Repair front steps - Replace storm windows with new and add storm windows where they are not. We will be using the exact same storm windows as 607 Pearl Street installed. -add 2 skylights to side of roof. These will not be visible from the street. -add HVAC to house. There will be one unit placed behind house. - Add copper flashing around chimneys and repair one section of crown molding towards the rear of the front dormer window. -add lattice under front steps.
<b>Indicate what supporting documentation is being provided:</b>	Photographs
<b>Will there be a problem completing the work within twenty-four (24) months?</b>	No
<b>If yes, please explain why work cannot be completed in twenty-four (24) months.</b>	

## 22. SKYLIGHTS

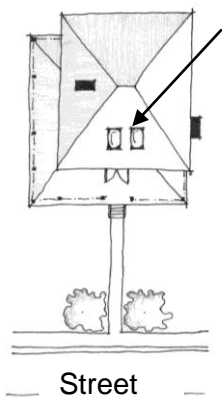
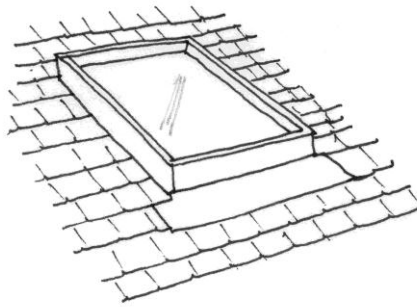
**POLICY:**

*The installation of skylights is appropriate as long as they are placed on rear roof lines, behind gables or dormers, or otherwise not visible from the street. Skylights which are flush with the roofline or lie flat are appropriate.*

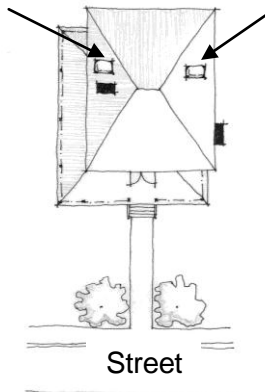
**Skylights:**

- A. should not be added where visible from the street. Skylights should be placed at rear roof lines or behind gables and dormers.
- B. should be flat or flush with the roofline, not convex or "bubble" designs unless they are not readily visible from the street.

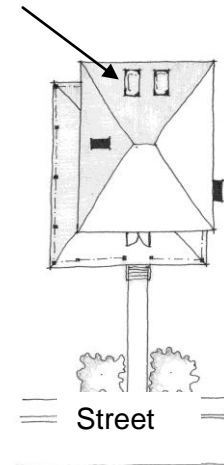
**Preferred skylight design**



**No**



**No**



**Yes**

**Skylights should be mounted on rear facades not readily visible from the street.**

Skylight





In Stock at Store Today (6)

Choose your preferred store

[Sort & Filter](#)

S Roanoke | 42.2 mi.



More Options Available

**VELUX** 22-1/2 in. x 46-1/2 in. Fixed Curb-Mount Skylight with Laminated Low-E3 Glass

(289)

**\$233<sup>91</sup>**

More Options Available

**VELUX** 21 in. x 45-3/4 in. Fixed Deck-Mount Skylight with Tempered Low-E3 Glass

(295)

**\$239<sup>00</sup>**

3 in stock at Lynchburg