

Please check with a Zoning Officer (434-455-3900) and/or the Inspections Division (434-455-3910) **before** the HPC meeting to ensure that your project meets the applicable zoning regulations.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

[If your property is a locally-designated (by Ordinance) historic site]

Historic Preservation Commission (HPC)

Department of Community Development
City Hall, 900 Church Street
Lynchburg, Virginia 24504

Phone: 434-455-3915 FAX: 434-845-7630

To see the Lynchburg Historic District Guidelines online, please go to:
<http://www.lynchburgva.gov/Index.aspx?page=3746>.

Location of property to be altered (street address):

322 HARRISON ST.

Applicant:

(If the Applicant is not the property owner, he/she must be authorized by the owner to request these alterations).

Are you the: Owner? Potential Owner? Representative?

Applicant Address:

Zip:

Telephone: 845-3296
221-4766

E-Mail: KBTRELD@VERIZON.NET

Property Owner's Name:

KAY BUTTERFIELD

Property Owner's Address:

Zip:

Telephone:

E-mail:

Nature of Request (Check one in Category A & one in Category B):

A. 1. Alteration: 2. Demolition: 3. New Construction:

B. 1. Building: 2. Object - Specify: GARAGE

Please give a detailed description and justification for the alteration, demolition, or new construction: (This form must be accompanied by the necessary drawings, material samples, photographs, plans, and other materials deemed appropriate to the request.)

1- PUT DOORS ON A LITTLE GARAGE BESIDE THE HOUSE.
REMOVE THE CURRENT CINDER BLOCKS.

2- REPAIR ROT ON FRONT PORCH RAILING

What materials have been provided?

- Building Plans Site Plans Material Samples
- Photographs Paint Samples Other:

The work authorized by the Certificate of Appropriateness shall be completed within twelve (12) months of the date of issuance of the Certificate of Appropriateness, unless, for good cause shown, the HPC determines that a longer period is warranted.

Do you foresee a problem with completing the work within twelve (12) months?

If yes, please explain. NO

Is there any application relevant to this property before the City Planning Commission, City Council, Building Inspector, Board of Zoning Appeals, or any Regulatory or Administrative Authority (VDHR or the Secretary of the Interior):

If So, Please Specify:

Who will represent the property owner(s) before the HPC? (This person should have the authority to commit property owner(s) to make changes that may be suggested by the HPC.)

Name:

Address:

Telephone:

E-mail:

Signature of Owner: Kay E. Butterfield Date: 1/3/18

The above signed owner authorizes the entry onto his/her property by the Historic Preservation Commission Members and/or Planning Division Staff during the normal discharge of their duties in regard to the above application.

Signature of Applicant: Kay E. Butterfield Date: 1/3/18

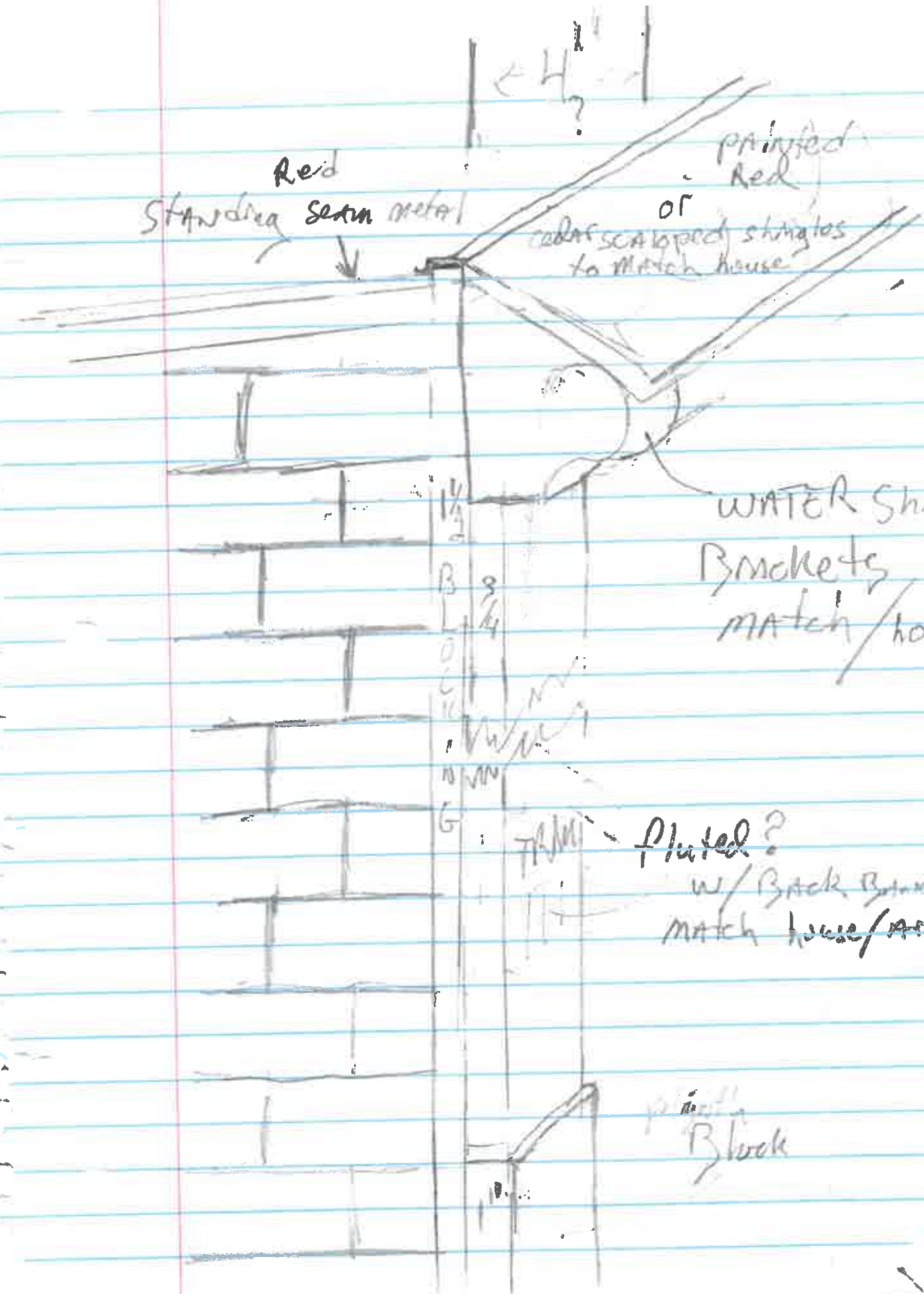
(This application and all supporting documentation must be submitted to the Secretary of the HPC (see address on the first page) at least fourteen (14) days prior to the HPC meetings held on every 3rd Monday of the calendar month, at 3:45 p.m. in City Hall, second floor Meeting Room.) To see the Lynchburg Historic District Guidelines online, please go to: <http://www.lynchburgva.gov/index.aspx?page=3746>.

INSTRUCTIONS FOR A CERTIFICATE OF APPROPRIATENESS



Britter's old - 300 Harrison St





Red
Standing Seam metal

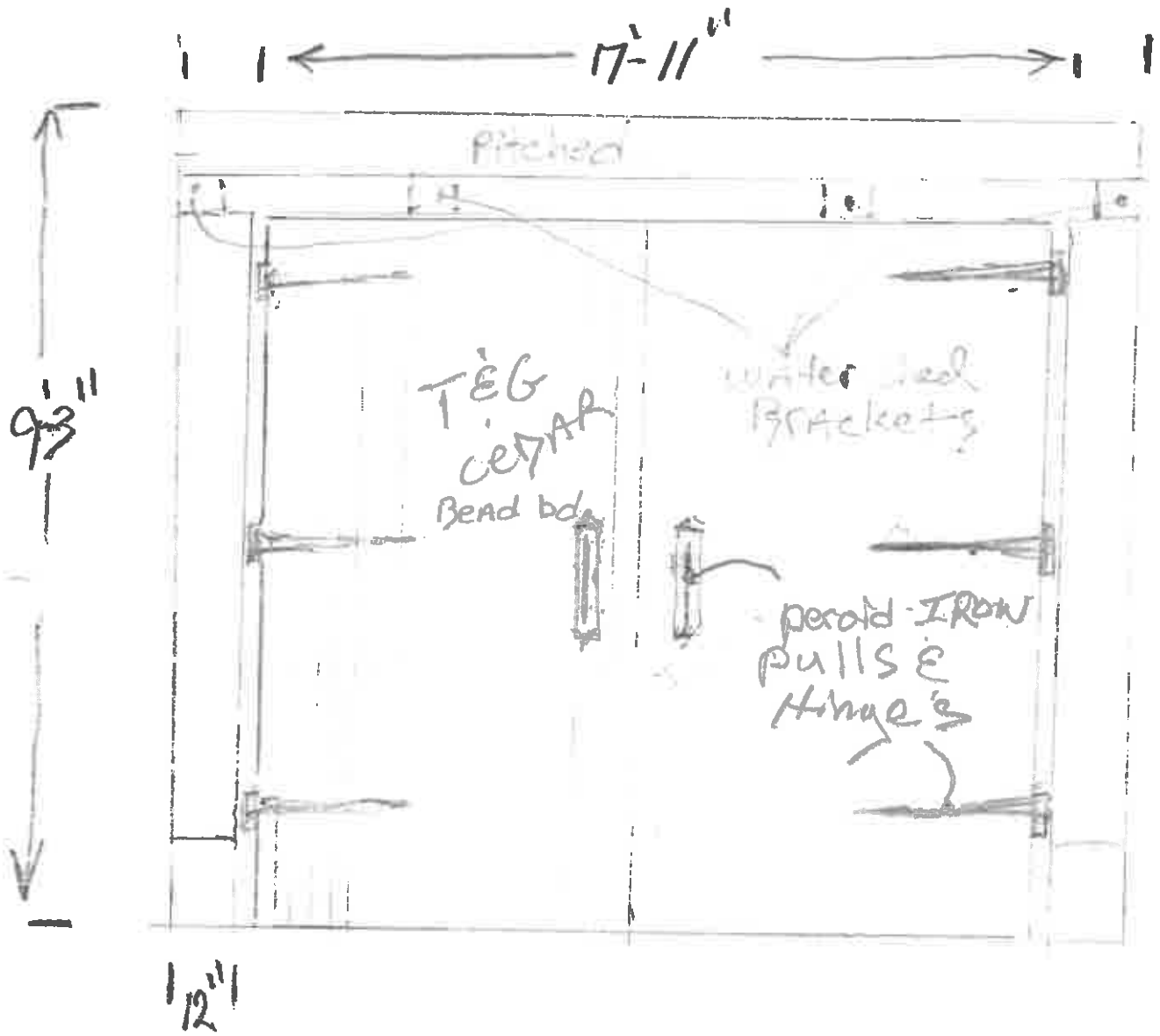
printed
Red
or
cedar scalloped shingles
to match house

WATER Shed
Brackets
match house

Plated?
w/ Back Band
match house/area

printed
Block

FRONT VIEW



4"

Brick

9'-3"

12"

Brick

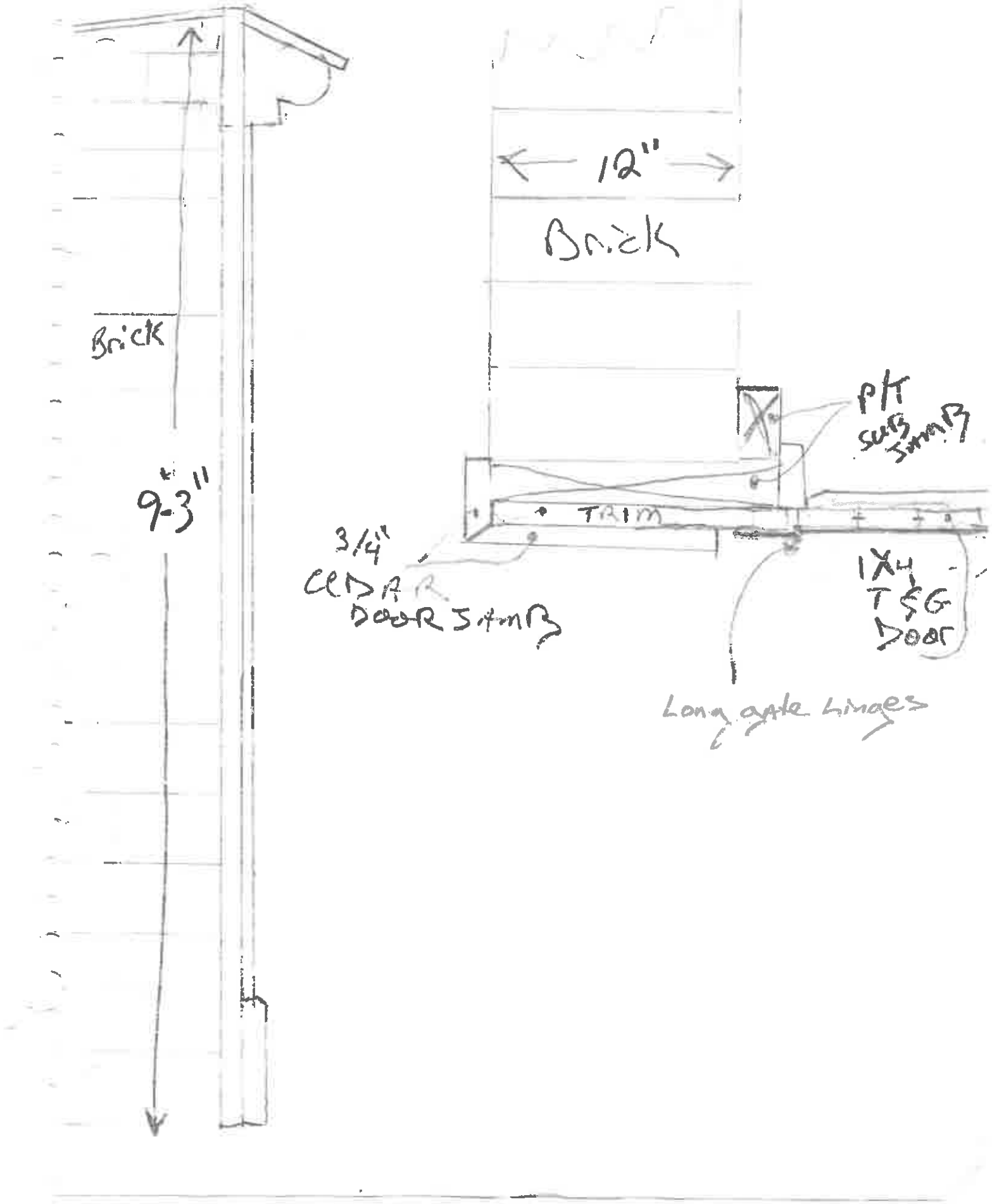
PT
SUB
SUMP

TRIM

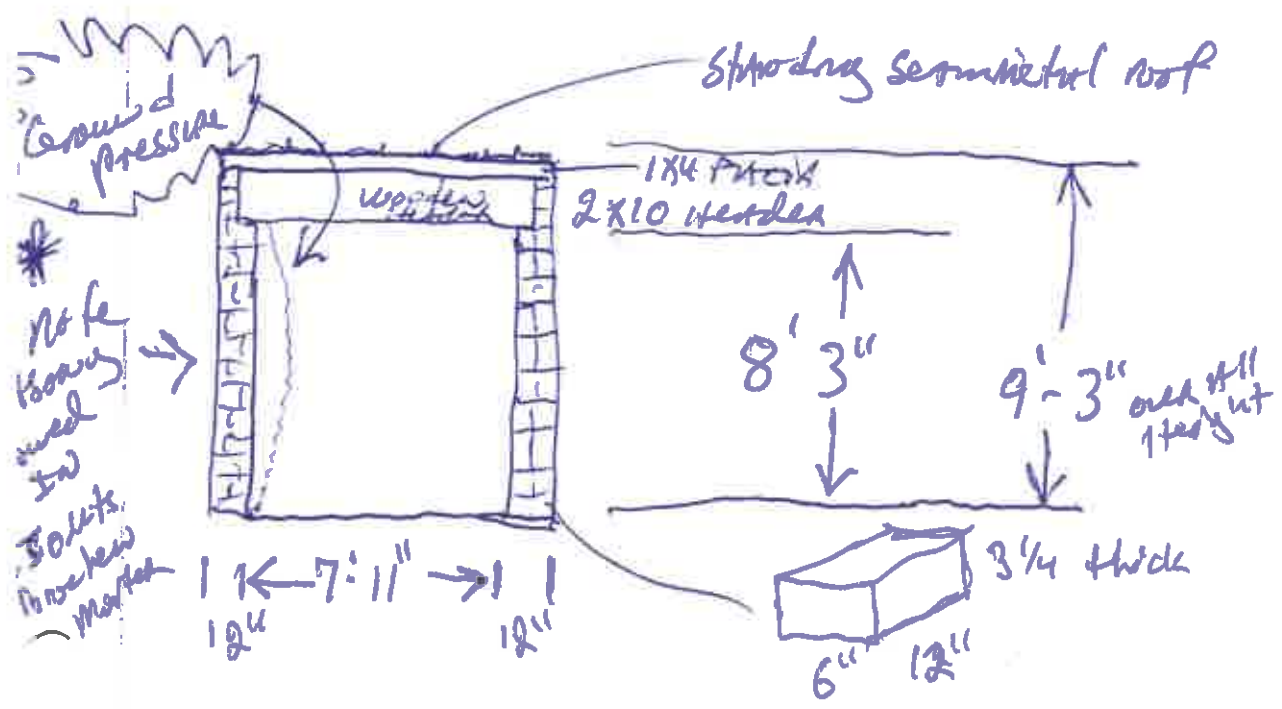
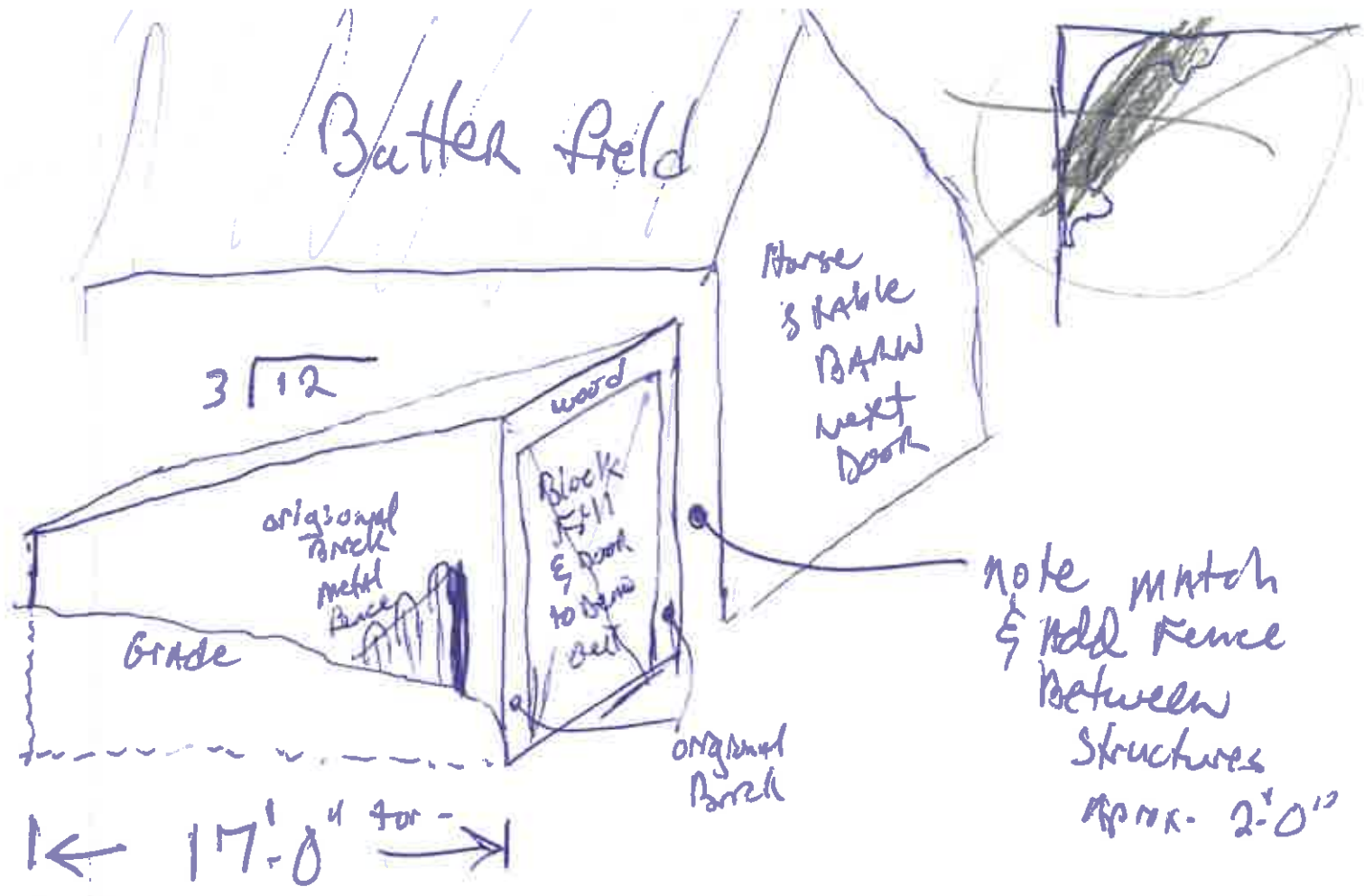
3/4"
CEDAR
DOOR SUMP

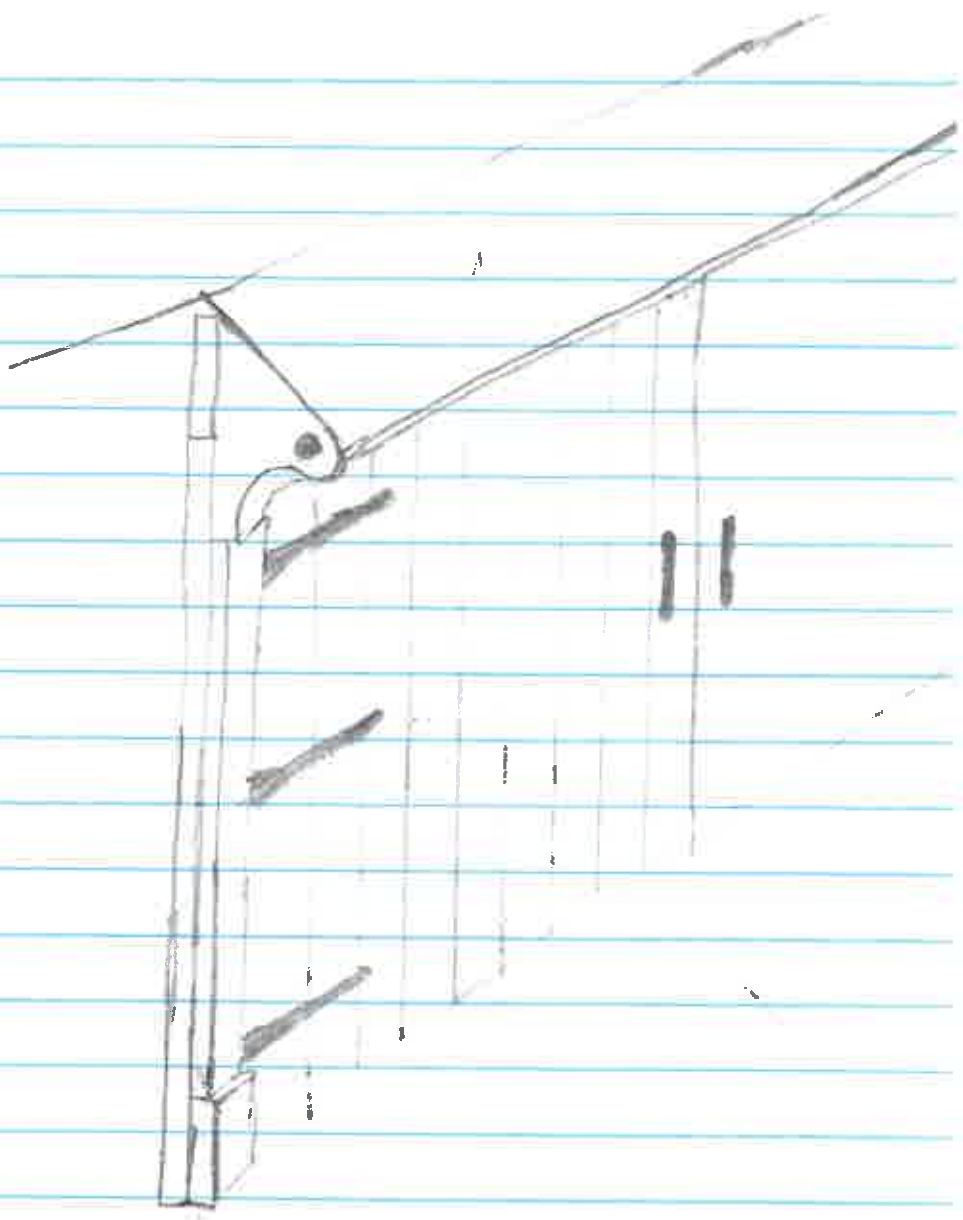
1x4
TSG
DOOR

Long gate hinges



Batter field





Butterfield

Scope of Job:

Harrison ST
322

- 1) Remove Block Fill/Door front THAT WAS ADDED & IS FALLING OUT TOWARDS THE STREET.
- 2) REPLACE ANY ROTTEN FRAMING.
- 3) NO. WORK ON METAL ROOF.
- 4) MINOR MASONRY WHERE NEEDED
- 5) INSTALL NEW ^{PART OF} DOORS / FRONT TRIM TO SAVE, RESTORE, SECURE & MATCH HOUSE
- 6) ALL TRIM "CEDAR" PRIMED & PAINTED TO MATCH HOUSE
STAINLESS STEEL FASTENERS
- 7) EXTEND FENCE ON LEFT AND RIGHT SIDE OF GARAGE CLOSING OFF APPROX 3' BETWEEN NEIGHBORS / BARN.
- 8) REPLACE ^{ALL} ROTTEN FACIA ^{both} SIDES & REAR
- 9) NO WORK ON EXPOSED BRICK, EXCEPT JUST AT HENDER & DOOR JAMB AREAS TO STABILIZE FRONT.
- 10) DRAWINGS AS NEEDED